

Contents

MEETING OUTCOMES	2
ACTION ITEMS	2
SUMMARY	2
Recommended adjustments to the draft plan	2
Recommended adjustments to the implementation roadmap:	2
Additional park maintenance feedback:	3
Open house structure feedback / decisions:	3
Next steps for stakeholder advisory group following plan adoption:	3
ATTENDEES	4
AGENDA	6
COMMUNITY GUIDELINES	7
ROLE OF THE STAKEHOLDER ADVISORY GROUP	7
The Differences between Dialogue and Debate	8
SCHEDULE	9
DISCUSSION MATERIALS	10
VETERAN'S MEMORIAL PARK PROJECT DRAFT PHASING	10
OPEN HOUSE PLANNING (COMPLETE IN MEETING)	11
NEXT STEPS (COMPLETE IN MEETING)	12

MEETING OUTCOMES

ACTION ITEMS

WHO	WHAT	WHEN
Village	Schedule and plan open house	Schedule for May
Karen Arendt	<ul style="list-style-type: none">• Overlay parking needs for major events with draft plan• Clarify new trees and removed trees on plan• The open house should include the draft plan adjacent to the current status of the park	By Open House

SUMMARY

Please see meeting materials for agenda and content. Below are key discussion topics and points of feedback:

Recommended adjustments to the draft plan

Karent Arendt walked through the draft plan, which had been updated based on feedback from the last meeting. Please see the draft plan used in the meeting [HERE](#). Overall, the plan was found to be in alignment with prior feedback. Participants suggested the following adjustments:

- One kayak launch only (no need for two). Preferred location is behind the current skate park
- Include emergency notification posts in various locations throughout the park
- Ensure the celebration area up front and the walking trails are compatible with major event parking needs
- Ensure walkways are wide enough for handicap access, bikers, and walkers
- Ensure walkways are handicap accessible
- Add boardwalk to connect kayak parking lot to walkways

Recommended adjustments to the [implementation roadmap](#):

Trustee Foster began by explaining that Village funds for the Park largely come from the general fund, which also includes funding for roads, sidewalks, summer concert series, staff, and other major village expenditures. Water and sewer have different revenue sources. The general fund is capped at a 2% increase each year, which is far below what inflation rates have been, as well as basic costs for equipment, labor, etc. This means that each year, the Village effectively has less funds to meet basic needs, and in the face of aging infrastructure. As such, the implementation roadmap includes the need for grant funding and partnerships. Overall, the roadmap made sense to the group, with the following feedback:

VETERAN'S MEMORIAL PARK MASTER PLAN STAKEHOLDER ADVISORY GROUP MEETING #4

- Start with the walking trails below Memorial Park drive in order to complete the walking trails in that are
- If partners have funds to implement elements of the plan, those can move forward once the plan is approved by the Board
- The bleachers are already coming down.

Additional park maintenance feedback:

- Lighting in the football fields should be replaced with LEDs

Open house structure feedback / decisions:

1. Focus of the open house: The group discussed that the open house should focus on the Veteran's Memorial Park master plan, but also provide a table and some information on other key village topics of import, such as the budget and major projects. The survey feedback mirrored this perspective.
2. Optional times for the open house: The group discussed that one open house should be sufficient, but that materials should also be available at Village Hall and online for people to be able to access them and provide feedback at times convenient to them. Further, the group suggested making a short video to walk through the draft plan. Survey feedback was inconsistent regarding whether the meeting should be during a weeknight or weekend day, and was inconsistent regarding whether one or two open houses were needed. Further feedback suggested bringing refreshments.
3. Location of the open house: The group discussed that the open house should take place at Veteran's Memorial Park and survey feedback was consistent in this regard.
4. Structure of the open house: The group discussed that the open house should be structured to start with a presentation about the draft plan and its development, history, and implementation roadmap, and then should provide boards for people to review materials and provide written and verbal feedback. Additionally, the group discussed that the various groups involved in the planning process could provide tables for sign ups and more information. The open house should provide people with both a "journey" through the park, as well as topic by topic discussion opportunities.

Next steps for stakeholder advisory group following plan adoption:

The group largely provided written feedback on next steps for the stakeholder advisory group following plan adoption and discussed diving into the topic in more detail following the open house. Survey responses indicate that the group should be retained moving forward, either in its current form or by splitting into smaller implementation focused groups, or a blend of both. Feedback in the meeting indicated that it might be appropriate to reconvene the group in its full form occasionally to discuss progress, issues, and next steps, as well as help guide key decisions. The structure of the plan and its elements lends itself naturally to stewardship by separate groups.

VETERAN'S MEMORIAL PARK MASTER PLAN
 STAKEHOLDER ADVISORY GROUP MEETING #4

ATTENDEES

*Veteran's Mem Park
Stakeholder Advisory*

Visitors Log

Apr 10, 2023 ~~VB Meeting~~

Village of Warwick

Date	Printed Name	ORG Signature
4/10	Carly Foster	<i>[Signature]</i> VOW
4/10	Karen Arant	<i>[Signature]</i>
4/10	Ray Rand	WYFC
4/10	Anthony O'Brien	WYFC
4/10	Tom Brennan	Amer. Legion
4/10	Blair Peterson	
	Ron Irwin	<i>[Signature]</i>
	Adam Goldberg	<i>[Signature]</i>
4.10	Michael Wood	VOW
4/10	Eugene Maher	
4/10	Erin Andersen	Warwick Lions
	Christine Thomas	Waywardas
4/10	Richard DiCastanzo	Warwick Little League
4/10	Emily Wilson	Albert Wisner Public Library
4/10	RON HENNEL	WARWICK GROVE
4/10	George M. Mares	VFW
4-10	Juliana Brown	<i>[Signature]</i>

VETERAN'S MEMORIAL PARK MASTER PLAN
STAKEHOLDER ADVISORY GROUP MEETING #4

AGENDA

VILLAGE OF WARWICK
APRIL 10, 2023
630-8pm

Objectives:

- Review updated draft plan
- Review and refine draft implementation phasing
- Help plan open house
- Inform next steps

Materials needed:

- Draft maps
- Name tags
- Post-its and dry erase markers
- Print-outs
 - Agenda
 - Questions
- Sign in sheets

Agenda:

- (30 min) Gather, Karen Arent presents updates to draft plan based on feedback
 - Next steps on plan development: open house and any necessary adjustments, survey, final posting
- (25 min) DRAFT phased implementation plan for review and discussion, as well as next steps for implementation
 - Prioritization of walking paths for phased implementation
- (25 min) Public open house / meeting planning
- (10 in) Next steps, sign-ups, and departure
 - Sign-ups for open house roles
 - Sign-ups to continue to engage through implementation planning

COMMUNITY GUIDELINES

- Dialogue over debate (see table from We the People)
- Respect for our neighbor
- One speaker at a time
- Have fun!

Is anything missing?

What does the group need from Village Hall to help meet these guidelines?

ROLE OF THE STAKEHOLDER ADVISORY GROUP

Below is a list of responsibilities for nominees to consider. It will be important that the person nominated be ready to listen and participate as an equal community member with others. They will be asked to both liaison with your organization, but also think about the broader needs of our community.

- Liaison to other organizations
- Consider and accurately communicate the needs of our community (while participants will be expected to speak from their own perspective, they should expect to participate as advocates for problem solving and consensus, as opposed to for a single perspective)
- Problem solve and seek consensus toward solutions that will be best for our community
- Provide a vetting point and opportunity to refine ideas that reflect the feedback we receive from the community
- Be an ambassador for the plan and process (help people know what is happening and why)
- Communicate authentically; let the group know what is working and not working
- Listen to others
- Attend all meetings, if possible (or ensure feedback is shared in)

Is anything missing?

What does the group need from Village Hall to most effectively fulfill this role?

(Borrowed from We the People dialogues)

The Differences between Dialogue and Debate

Debate	Dialogue
Assumes there is a right answer – and I have it.	Assumes that many people have pieces of the answer and that together, they can craft a solution.
Is combative – participants attempt to prove the other side wrong.	Is collaborative – participants work together toward common understanding
Is about winning.	Is about exploring common good.
Entails listening to find flaws and make counter arguments.	Entails listening to understand and find meaning and agreement.
I defend my assumptions as truth.	I reveal my assumptions for re-evaluation.
I critique the other side's position.	I re-examine all positions.
I defend my own views against those of others.	I admit that others' thinking can improve my own.
I search for weaknesses in others' positions.	I search for strength and value in other's positions.
I seek a conclusion or vote that ratifies my position.	I discover new options.

From *The Magic of Dialogue* by Daniel Yankelovich

*Listen to learn.
 Speak to share from your own experience.
 The goal is to learn as much as possible from others.*

VETERAN'S MEMORIAL PARK MASTER PLAN
STAKEHOLDER ADVISORY GROUP MEETING #4

SCHEDULE

COMPLETE - MONDAY November 14 , 7PM - VILLAGE HALL

Meeting 1 -

- Introductions and community guidelines
- Role of the stakeholder advisory group
- Process, schedule for meeting
- Review of input received to date - What are the key themes? What are some of the tensions we are seeing? What is missing? Whose voice is missing and what do we do about it?
- What are your responses to these same questions?
- Next steps and next meeting

COMPLETE - MONDAY DECEMBER 12, 630PM - VILLAGE HALL

Meeting 2 -

- Fill in apparent input gaps
- Opportunities and constraints at the park
- Goals and objectives for the park
- Work together to reconcile the goals and objectives with the opportunities and constraints

COMPLETE - MONDAY, JANUARY 23, 630PM - VILLAGE HALL

Meeting 3 - review and discuss preliminary draft plan

TODAY - MONDAY, APRIL 10, 630PM - VILLAGE HALL

Meeting 4 -

- Review updated draft plan
- Review and refine draft implementation phasing
- Plan open house

MAY - PUBLIC MEETING TO REVIEW THE DRAFT PLAN

SURVEY - BEFORE TREES ARE FULL (needed for final plan)

MEETING 5 - TBD

- Review comments from public and necessary changes
- After action and learning, reflection and lessons learned for future similar processes

FINAL PLAN - complete and post based on community feedback and final survey

DISCUSSION MATERIALS

VETERAN'S MEMORIAL PARK PROJECT DRAFT PHASING

Phasing refers to expected sequencing of implementation. Timing is not provided at this time because of broader capital improvements planning activities in the Village. Candidates for fundraising are not phased with the exception of DPW IMPROVEMENTS because they can occur or be expedited pending community partner activities.

Phase 1 - DPW IMPROVEMENTS (weather and DPW availability dependent)

- A. Bleachers down (some potential Over 35 improvements), walking paths in crusher dust, bathrooms available to public, planning for 1B and 1C
 - a. Walking paths to be phased and prioritized
- B. Dog park, kayaking, bird blind, bocce update, seating / picnicking, Over 35 field area basic improvements (dugouts, etc)
- C. Planting plan

Phase 2 - CAPITAL IMPROVEMENTS (grants unlikely, with exception of helipad) - bathroom renovations and parking lot configurations / stormwater regrading, helipad

Phase 3 - CAPITAL IMPROVEMENTS (possible grant opportunities) - permanent walking paths and boardwalk

- *Note: McFarland Drive improvements to be integrated with sidewalk / transportation and mobility capital improvements plan (in progress)*

Candidates for grants / fundraising for materials and community partnerships:

- Skate park and pickleball
- Pump track
- Memorial features
- Art features
- Brick paths
- Exercise equipment
- Play equipment
- *Dog park*
- *Kayak launch*
- *Bird blind*
- *Seating / picnicking*

Projects that require permits

- Kayak launch
- Phase 2 and Phase 3

Comments:

OPEN HOUSE PLANNING (COMPLETE IN MEETING)

For each question below, provide a check next to your perspective:

5. Should the open house:

- Only focus on the Veteran's Memorial Park Master Plan?
- Also cover other important village topics?
 - Budget
 - Sidewalks
 - Water / wastewater
 - Village code improvements planned
 - Other _____

6. Should we have:

- One open house
 - Night on a weekday
 - Weekend in the day
- Two open houses (one on night, one on weekend)
- Other _____

7. Should the open house be at:

- Village Hall
- Veteran's Memorial Park
- Other _____

8. The open house would include a board on development process and schedule, share the proposed features of the park and draft plan, as well as the implementation roadmap. Should we structure the features portion of the open house to progress by:

- Topic area (e.g., sports, veterans, passive recreation, etc)?
- Park journey (e.g., first board is park entry, second is further in, and so on)?

Is there anything else you think we should cover at the open house?

What else should we be aware of?

VETERAN'S MEMORIAL PARK MASTER PLAN
STAKEHOLDER ADVISORY GROUP MEETING #4

NEXT STEPS (COMPLETE IN MEETING)

Name: _____ Organization: _____
Email: _____ Phone: _____

Please share your current perspective on the future of the group:

- This group should be retained in its current form to continue to guide decisions as they arise to support implementation of the Veteran's Memorial Park Master Plan
- This group should be broken into smaller implementation focused groups to support implementation of the Veteran's Memorial Park Master Plan
 - These groups should be Village facilitated
 - These groups should be self-forming, but coordinated with the Village
 - Other _____
- This group's job is complete once the plan is final
- Other _____

Please share your current perspective on your own future involvement (select all that apply):

- My contributions are complete once the plan is final
- I would like to stay informed about progress on the park
- I would like to stay involved to help guide decision making for the park, as needed
- I (or my organization) would like to stay involved to directly support implementation of the plan at large (through labor, resources, etc)
- I (or my organization) would like to directly support implementation of one or more portions of the plan (through labor, resources, etc) - *please check those that apply below*
 - Skate park and pickleball
 - Pump track
 - Memorial features
 - Art features
 - Brick paths
 - Exercise equipment
 - Play equipment
 - Dog park
 - Kayak launch
 - Bird blind / nature appreciation
 - Seating / picnicking
 - Planting plan
 - Walking paths and boardwalk
 - Park inclusion and accessibility
 - Other _____

OTHER COMMENTS:



WORK ITEM LEGEND

SYM	NAME	WORK ITEM DESCRIPTION
1	Fallen Soldier Memorial Grove	Plant trees in memory of fallen soldiers. Could do it over time (plant one for each warwick soldier that died in the CIVIL WAR, in five years plant one for each soldier that died after that, etc.). Use trees that branch 6' high or so. Maybe columnar trees for strong design?
2	Entry Memorial Island	Expand size of central island so road on both sides are 15' wide each
3	Ice Skating Seasonal Open Play Field	Gently slope the area, create an ephemeral pool, 12-18' or so, oval shaped. Will seasonally become an ice skating area. Select vegetation that will be beneficial to amphibians and other fauna that might use the ephemeral pool, but that will not impede ice skating ability.
4	Existing Road	Keep existing road. Stripe center of road so each lane is 12' wide. Paint sides of road. Plant trees where possible. Add raised cross walks and other traffic calming measures.
5	Entry to Park	Design more dramatic entry, possibly using stamped asphalt. Curb island and increase size if possible. Redesign the planting bed surrounding existing veterans monument and flag pole.
6	Fence	Remove existing fence, relocate new fence to accommodate bikeway and some greenery to be designed. Fence with small openings so that sports ball cannot roll into the road. Include openings for pedestrians coming from adjacent parking lots.
7	Boogie Courts	New boogie courts. Include benches for players and spectators
8	Oak Grove Seating Area	Consider groupings of Adirondack chairs, similar to those on nature conservancy properties. There could be a few groups of 2, a few groups of 4, and one group of six. Arrange in a semi-circle oriented towards view of the park. Cut legs to accommodate the slope. Start with just a couple of chairs here and there and increase with demand.
9	Gated Emergency Access Drive	Emergency access gates that operate with noise. Bike/pedestrian paths will bypass/go around gate on each side.
10	Helipad	New gated helipad area, with circular bike race track for kids. Use painted stamped asphalt to delineate helipad. Include an H and possibly a star within the circle. Add signage to honor the local helicopter pilot who died in service.
11	Wetland Boardwalk	Boardwalk through wetlands
12	Sports Recreation Area	Adapt the south end of the Little League area to a pedestrian-friendly area with a picnic grove and other amenities.
13	Sports Parking and Drop-off	Rework parking to increase number of spaces. Add handicap spaces and drop-off spots. Create better pedestrian flow between football field and this area.
14	Revamped Parking Lot with Greenery	Keep parking lot, add trees islands.
15	Skate Park	New Skate Park. Include picnic tables/some kind of seating in this area.
16	Pump Track	Pump Track. Possibly flip large track so entrance faces walkway and banked curve in end is dug into the hill. Include picnic tables/some kind of seating in this area.
17	Bleachers	Add moveable bleachers to field on east side. Create better flow between this field and concession/restroom pedestrian area. Perhaps add child play spaces. Perhaps install a fence along the road to force people to use walkways.
18	Bike Path	Conceptual bike path. Two-way bike paths, shown on the plan without directional arrows, shall be 10' wide. One lane bike path to be 5' wide except where shared with pedestrian paths.
19	Pedestrian Path	Conceptual 5' wide pedestrian path. Include interpretive signs for environmental features and for living and deceased local veterans. For pedestrian paths along McFarland Road, include signage and symbols on the road that designate direction of pedestrian traffic. NOTE: pedestrian traffic shall be against car and bicycle traffic.
20	Sculpture Park	Possibly a few permanent structures and an opportunity for local artists to display sculptural work on a rotating basis.
21	Exercise Path	Outdoor exercise equipment laid out in intervals along this path. Include benches every 100' along the Memorial Drive Path, and 250' feet along the rest of the path.
22	Pickle Ball	Pickleball courts
23	Canine Veterans Dog Park	Dog park with potential memorials to veteran dogs and service dogs to veterans
24	Kayak Launch	To be designed. Place in area with minimal disturbance to stream banks
25	Bike Path Along Road	Enlarge McFarland Drive to make room for 5' wide bike paths on each side of the road. Include road symbols and signage that designate direction of bike traffic. NOTE: Bicycle traffic shall move in the same direction as car traffic.
26	New Bathroom/Storage	New bathroom/storage building. Size and timing to match the building in Stanley Deming Park
27	New Pavilion	New covered 20x30 Pavilion
28	Butterfly Meadow	Walking path through a native butterfly meadow, with native plants for the butterfly lifecycle.
29	Move Back Wood Edge	Remove trees in poor condition at the edge of the wooded area. Keep the field mostly open to accommodate the carnival and outline the edges of the field with trees.
30	Tetherball	Possible new tetherball area
31	Picnic Area	Picnic tables. Clear invasive undergrowth and plant groundcover to create a more aesthetically pleasing space and to expand views. Include chess tables at each instance.
32	Bird Watching Area	Boardwalk over the pond for bird watching, to feature a bird blind.
33	Ceremony Space	Open field with oval walkway around the outside. Area to be used for events

GENERAL NOTES

- This drawing is based upon many surveys and aerials, as well as approximate field locations by KALA.
- Surrounding homes and streets based off an Overall Map dated June 27, 2013, provided to us by Engineering and Surveying Properties.
- Albert Wisner Library area and surrounding sidewalks taken from a Site Plan prepared by Lehman & Getz dated July 13, 2007, a site plan prepared by Pietrak and Pfau, as well as field measurements by KALA.
- Trellises based on Google Maps Aerials, an aerial provided by Orange County Planning Department, and Lehman & Getz/landscaping plan dated April 25, 2014 by KALA.
- Bodies of water based off Google Maps Aerials and a Site Plan prepared by Lehman & Getz dated July 13, 2007.
- Existing Warwick Skate Park, additional on-site buildings, and woods trails based on Google Maps Aerials and an aerial provided by the Orange County Planning Department.
- Topographic information provided by John Netting, PLS, Johnson, NY, August 2013.
- Wetland Data is approximate. Wetlands may have to be flagged and delineated in field for construction purposes.
- Owner to obtain all permits before building.
- Strip topsoil in pavement areas and stockpile for future use.
- Contractor must call "before you dig" and have all underground utilities located before commencing excavation work.

REMOVAL LEGEND

SYM	REMOVAL DESCRIPTION
1	Remove stack of concrete blocks and soil
2	Remove covered bleachers

SYMBOL LEGEND

	Regulatory Floodway The Floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights (Data from FEMA National Flood Hazard Layer Map)		Freshwater Emergent Wetland (approximate boundaries) An emergent wetland is the transitional area between permanently wet and dry environments (Data from National Wetland Inventory)		State Regulated Freshwater Wetlands, approximate boundaries (Data from NYDEC)
	Special Flood Hazard Areas Subject to Inundation by the 1% Annual Chance Flood (100 Year Flood) (Data from FEMA National Flood Hazard Layer Map)		Freshwater Forested/Shrub Wetland (Approximate boundaries) A wetland dominated by shrubs or trees growing on soils that are inundated or saturated much of the year, but that do not dry out at the surface. (Data from National Wetland Inventory)		Body of Water
					Existing Treeline
					Existing Fence
					Property Line
					Railroad
					Work Item
	Removal/Demolition		Kayak Launch		Bike Path - Pedestrian Walkway - Arrow shows single lane direction of bicycles
	Proposed Large Sculpture		Proposed Small Sculpture		Pedestrian Only Walkway
	Proposed Veteran Memorial		Proposed Play Area		Wetland Boardwalk
	Adirondack Chair Seating				Exercise Path
					Evergreen Tree to Remain
					Proposed Evergreen Tree
					Proposed Small Flowering Tree or Large Shrub, with 3 or small stems.

NOTE: Bog Turtles and Indiana Bats are two endangered or threatened species that nest and live in this area. Proper precautions must be taken to avoid disturbance, such as time day and time of year of construction.

Scale: 1"=100'

Date: January 23, 2023

No.	Date	Description	Revisions per meeting
1	Feb 8, 2023		
2	Mar 21, 2023		
3	Apr 3, 2023		

VETERANS MEMORIAL PARK
WARWICK, NEW YORK

PRELIMINARY CONCEPTUAL MASTER PLAN

KALA
KAREN ARENT LANDSCAPE ARCHITECT
12 OLD MINNSINK TRAIL • GOSHEN, NEW YORK 10924
845 294 9566 phone • 845 294 6545 fax

Drawn By: KA Checked By: XX Scale: 1"=100'-0"

L1
1 of 1