

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
FEBRUARY 21, 2017**

**7163**

The regular bi-monthly meeting of the Board of Trustees of the Village of Warwick was held on Tuesday, February 21, 2017 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present were: Mayor Michael J. Newhard, Trustees: Barry Cheney, George McManus and Eileen Patterson. Trustee Lindberg was absent. Also present were: DPW Supervisor, Michael Moser, Village Clerk, Jo-Ann Rome and Village Attorney, Michael Meth. Others present: Kathy Gerstner.

The Mayor called the meeting to order and led in the Pledge of Allegiance.

The Clerk held the roll call.

**Acceptance of the Minutes:**

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to accept the Minutes of the February 1, 2017 work session. Four Ayes

**Acceptance of Reports:**

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to accept the Justice report. Four Ayes

**Authorization to Pay all Approved and Audited Bills:**

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to pay all approved and audited bills in the amount of \$206,649.26. Four Ayes

**Police Report:**

Lt. Rader: The next Coffee with a Cop is going to be on Saturday, March 18<sup>th</sup> at 10 a.m. in Derosa's Deli which is over in Merchant's Square. It's a new deli. It will go from 10 a.m. to noon.

Mayor Newhard: It's such a great program. You guys do such a great job and it really brings out people.

Lt. Rader: We try to do two or three a year if we can in various locations.

Mayor Newhard: How do you publicize it?

Lt. Rader: The Dispatch and the Advertiser will be doing a photo op this week. We usually give it about a two to three window of advertising. There are flyers that go up in locations around the Town. If you could put it on your website and Facebook if you don't mind?

Mayor Newhard: Yes, we would love to.

**Correspondence:**

Mayor Newhard: We have a letter from Sandra Mehling resigning from her position of Zoning Board of Appeals Alternate. Sandra did a wonderful job for what I think was a two year period and we appreciate the work that she did for us and we will advertise that position. We also have a letter from Roger Metzger resigning from his position as Shade Tree Commissioner. Barry, would you read his letter?

Trustee Cheney: "Dear Michael: I am submitting my resignation from the Village of Warwick Shade Tree Commission. It has been my privilege and honor to serve on the Commission for more than 45 years. Shade trees are an important part of the Village's long history. I am pleased that my efforts have helped to extend that history and to make our Village beautiful. I wish to thank you, and the Village Board for your support. I also thank the Department of Public Works for carrying out many of the chores that help make us a Tree City USA. Special thanks go to Cathy Schweizer for her work interfacing with our residents and helping to resolve problems. Yours, Roger Metzger"

Mayor Newhard: This is a sad moment for me personally and I think for the entire Board and many members of our community. Roger has been a public servant on so many levels. He was as you heard 45 years as our Shade Tree Commissioner which has been a labor of love and true pride of his community. He came from a background of knowing about trees. He worked for Orange & Rockland in their Forestry Department so he came with a tremendous wealth of knowledge that he has shared with us for all these years. He has seen a lot of changes in our community, but he's always stayed right on top of them. He's also felt a contemporary. He served on the Village Board as a Village Trustee; also as Deputy Mayor. When I first became a Trustee on the Village Board, he was there and he took me under his wing and showed me the ropes of what it is to be a public servant and how important that is and what that means. He had a tremendous amount of style. He didn't suffer fools which was something I really appreciated. He made our meetings go very fast in many cases, but I'll miss him in this position because I also served on the Shade Tree Commission with him too prior to being a Trustee so I have a long history but I still would go around with Roger in the spring and in the fall and look at different sites and look at different trees. It was always a wonderful time when you really look at your community in a very wonderful way looking it through these wonderful old specimen trees and the need for new trees and just the respect it shows for the place we love. I want to just say on

behalf of the Village Board thank you very much Roger. It has been a wonderful journey and a wonderful tenure thanks.

Trustee Patterson: He created the Arbor Day event every year with the second graders at Park Avenue School where they plant a tree usually a willow tree along the water and he would teach the kids why it was a willow tree obviously that they like water, but one day as we were waiting for the second graders to get there he said every year I wait here and I see the second graders come over the hill and it's like the Calvary. It was such a funny thing. He is such an interesting man and so many of the new trees that we've gotten over the years are through his hard work and his dedication and he's just a great guy.

Trustee Cheney: Roger also served on the Planning Board for a number of years and for a good deal of time as its Chairman. Certainly the Forestry degree that he got from the University of Maine did him well in his career at Orange & Rockland but also did the Village extremely well and he's leaving it a much better place than when he inherited it.

Trustee Patterson: Who's the Shade Tree Commissioner now?

Mayor Newhard: Right now we don't have one. We've advertised and we've been interviewing. That's what we're in the process of doing now and we have some very good applicants so I'm very happy about that.

### **Privilege of the Floor:**

There were no comments from the Floor.

### **Discussions:**

### **Adopt A Street:**

Mayor Newhard: There were a couple of things that the Trustees wanted to talk about and one was the Adopt A Street Program which has been discussed in the past and Barry you've been doing some work on that.

Trustee Cheney: Yes, we had a question or some discussion that was unresolved at the last meeting when we discussed it relative to the paying for a sign and waiving it for a non-profit. I've given some more thought to it. Certainly we don't have a whole lot of streets that I expect would be worthy of this option because we do have a street sweeper and curbs on most of the streets and they get taken care of on a pretty regular basis by our DPW and there are some that certainly could be part of it. My thinking was we not have signs at all and just remove that as part of it. I just wanted to put it out there for discussion. It seems like it's not that big of a thing

and most of the volunteer groups that we probably get would not necessarily want to have a sign to say what they're doing. I think the Boy Scouts probably wouldn't. I don't know for certain because I haven't talked to them, but I just wanted to kind of throw that out there. We do have a lot of signs all over the Village and this would just be adding more signs to them.

Trustee Patterson: I think that's an interesting idea not to have signs. I do agree with you that we're a little heavy on the signs. I could go with no signs and if they want a sign, then they can put a sign.

Trustee McManus: Maybe we could put some kind of sign or plaque in Village Hall.

Mayor Newhard: That's a great idea. I love that idea.

Trustee McManus: It keeps all the other signs off the street and one visible here.

Mayor Newhard: Because I think it's also subject to change. You might have one year where the organization is gung ho and then the next year they disbanded so I think this gives it a bit more control over it too. I think that's a fantastic idea. We'll follow that. We'll create a plaque. We'll talk to Etched in Time or should we wait until someone approaches us.

Trustee Cheney: Maybe once we get the application.

Mayor Newhard: So you have an application that we formulated.

Trustee Cheney: It will get finalized. I need Trustee Patterson's help with the logo, but other than that we should be able to finalize it over the next couple of days.

Mayor Newhard: Now I know the Girl Scouts have a sign up on Railroad Green. It was put up there a number of years ago. One Girl Scout took it on as an initiative now I don't know if they are continually preening Railroad Green.

Trustee McManus: Maybe we should remove the sign from Railroad Green and put it with the other ones.

Mayor Newhard: Yes, we can explain it.

**Motions:**

**Regal Utility Services – Maintenance Bond:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson and carried to accept the one year Maintenance Bond from Regal Utility Services in the amount of 100% of the final contract price of \$302,766.64 for the Spring Street Drainage Project as per the Village Engineer's recommendation and the Village Attorney's recommendation to accept the Maintenance Bond. Four Ayes

**March 21, 2017 – Village Election - Election Inspectors:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to appoint Janet Folino and Joan Putnam as Election Inspectors for the upcoming Village Election on March 21, 2017. Four Ayes

**March 21, 2017 – Village Election – Machine Operators:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to appoint Michael J. Batz, Sr. and Elizabeth Doty as Machine Operators for the upcoming Village Election on March 21, 2017. Four Ayes

**March 21, 2017 – Village Election – Machine Custodian:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to appoint Duane Joslyn as Machine Custodian for the upcoming Village Election on March 21, 2017. Four Ayes

**March 21, 2017 – Village Election – Machine Operator Alternate:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson and carried to appoint Noel Thompson as alternate Machine Operator for the upcoming Village Election on March 21, 2017. Four Ayes

**DPW Summer Engineering Intern:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson and carried to hire one DPW Summer Engineering Intern at the rate of \$14.00 an hour. Start date to be determined. Four Ayes

**Discussion:** Trustee Cheney: One of the things that I think we would like he or she to work on this summer aside from entering into the system anything that's been done over this year is to work on an inventory of our street lights. Just to advise the Board and I did send out the memo from the conference call that I participated in relative to LED street lights, but this would help us make some decisions moving forward relative to that. Last year we spent on this intern \$3,815 and the individual started in mid-June so all the funds that were in the budget for last year

haven't been expended and so it will be possible if the selected individual is available to start him or her before June 1<sup>st</sup>.

Trustee Patterson: And are you listing the prerequisites? Does this person have to be an engineering student?

Trustee Cheney: It's not established as minimum requirements, but it's established as preferred requirements.

Trustee Patterson: Will this person be driving one of the DPW vehicles?

Michael Moser: Yes, last year he drove a Village vehicle.

Trustee Patterson: So do we run an abstract on their license?

Jo-Ann Rome: Yes and drug test.

Trustee Patterson: The only other thing and I don't know if this was the person from last year or if this was a different DPW employee but can we make sure that when they're driving or out doing any Village business that they have a DPW shirt or something because I remember seeing somebody driving one of the trucks in the summer and they didn't have anything that made me think they were a Village employee.

Michael Moser: Yes, Daniel didn't have something in the beginning of the summer, but we did get it afterwards.

**Warwick Fire Department – Softball Games - Over 35 Field in Memorial Park (AMENDED):**

A **MOTION** was made by Trustee McManus and seconded by Trustee Cheney to grant permission to the Warwick Fire Department to hold softball games at the Over 35 Field in Memorial Park on March 19th and 26th from 1 p.m. to 3 p.m.; April 2nd, 8th, 9th, 23rd from 1 p.m. to 3 p.m.; April 30th, May 7th, May 28th, June 25th and July 16th from 4 p.m. to 8 p.m. Completed park permit and proof of proper insurance have been received. The \$100.00 security deposit has been waived. **(AMENDED)**

**Discussion:** Trustee Patterson: We normally add to these motions that they've confirmed with Little League and whoever else is going to be using the field the Over 35 League that they're not going to be interfering with their schedule.

Trustee Cheney: I don't know if we do it with the Fire Department because they pick when the Men's League isn't playing.

Trustee Patterson: Just so if there is ever a time that the Men's League gets rescheduled or something - just so that we know they're talking to each other.

Trustee Cheney: You could amend it to add to be coordinated with Warwick Little League and the Men's Over 35 League.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson and carried to grant permission to the Warwick Fire Department to hold softball games at the Over 35 Field in Memorial Park on March 19th and 26th from 1 p.m. to 3 p.m.; April 2nd, 8th, 9th, 23rd from 1 p.m. to 3 p.m.; April 30th, May 7th, May 28th, June 25th and July 16th from 4 p.m. to 8 p.m. The dates of the games should be coordinated with Warwick Little League and the Men's Over 35 League. Completed park permit and proof of proper insurance have been received. The \$100.00 security deposit has been waived. Four Ayes

**Warwick Wascals – Softball Games – Brown and Koch Fields in Memorial Park:**

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to grant permission to the Warwick Wascals to hold softball games at the Brown and Koch fields in Memorial Park from April 2nd to September 17th, 2017 on Sundays from 8:30 a.m. to 12 p.m. and on Wednesdays from 2 p.m. to 5 p.m. When the Little League season terminates, the games on Wednesdays will be switched from the 2 p.m. to 5 p.m. time frame to 5 p.m. to 7:30 p.m. time frame. Completed park permit, \$100.00 security deposit and proof of proper insurance have been received. Four Ayes

**Access: Supports for Living Inc. (“Access”) - Sale of Raffle Tickets:**

A **MOTION** was made by Trustee Patterson, seconded by Trustee Cheney and carried to grant permission to Access: Supports for Living Inc. (“Access”) to sell raffle tickets within the Village of Warwick as per their letter dated February 3, 2017. Four Ayes

**Banner - Winslow Therapeutic Center and the Warwick Valley Rotary Club – Sunset at the Stables:**

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney and carried to grant permission to Winslow Therapeutic Center and the Warwick Valley Rotary Club to hang a banner on West Street from May 22nd to June 5th, 2017 advertising a new fundraiser, Sunset at the Stables. Completed banner permit, proof of proper insurance and an image of the banner have been received. Four Ayes

**Discussion:** Trustee McManus: Their copy of the banner states that it's 3 x 20 as we request. I'd like to insure that because the last one we hung was not. I think it should be given back to whoever gave it to the DPW.

Mayor Newhard: Was that the Lacrosse one?

Trustee McManus: Yes.

**KC Engineering Services for Well #3 Treatment System Evaluation:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to accept the proposal and authorize the Mayor to enter into a contract with KC Engineering to provide engineering services for Well #3 Treatment System Evaluation based on the proposal received January 20, 2017 for a lump sum fee of \$15,800. Four Ayes

**Goodwill Hook & Ladder on Church Street Extension – March 21, 2017 Village Election:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to hold the Village Election on March 21, 2017 in Goodwill Hook & Ladder on Church Street Extension instead of Village Hall. Four Ayes

**Urban and Community Forestry Tree Planning Grant Application:**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson and carried that Michael J. Newhard, as Mayor of the Village of Warwick, or such person's successor, is hereby authorized and directed to file an application for an Urban and Community Forestry Tree Planting Grant in the amount not to exceed \$25,000 and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the Village of Warwick for an NYSDEC Urban Forestry Tree Inventory Grant. Four Ayes

**Discussion:** Mayor Newhard: Just to give the Board a little bit more information about what the grant is. As part of the Master Plan in Stanley Deming Park we have an area that is designated an arboretum. This grant would be to cover some of the costs for tree planting for this new section of the park. We've been working with Karen Arent and we have brought in a brand new grant writer, Linda Smith so I'm very excited about that and this was a good grant for her to kind of get her teeth sharpened on because it's not really extremely difficult, but it has a lot of details to it and I'm very excited to work with Linda she's an excellent writer.

**Reports:**

**Trustee Patterson's Report:**

My only report is to again ask people to just be nice to our Parking Enforcement Officer. She has a job to do and from what I understand she's doing a really good, conscientious job. She's going out of her way to give the people a chance to get to their vehicles and avoid getting a ticket. I've met her and she's very polite. She's a nice woman and I just again ask everybody to be nice.

**Trustee McManus's Report:**

Despite the spring like weather we have had recently, the overnight parking ban is still in effect until April 1<sup>st</sup> so don't let the 65 degree weather fool you. You still can't park in the street all night.

**Mayor Newhard's Report:**

I want to report a tremendously successful Valentine's Day Dance which we had at Park Avenue School and it was a wonderful partnership with the Sesquicentennial Committee, the Lions Club and the Rotary Club, Park Avenue Student Council, the school system, the whole school district and so many volunteers. It was a great moment for a lot of kids to get community service and it was just such a wonderful kind of synergy of a lot of different groups really getting together and celebrating our senior citizens with this wonderful nostalgic dance. Within a two hour window we had to decorate a cafeteria and a gym and transform it into some sort of a wonderful valentine dance and with all the volunteers that we had we were able to do that really quickly and the seniors were just so happy. That Big Band filled up that gym with just the best music. The food was wonderful and I just want to say thank you to our restaurants who donated wonderful food and desserts. It went so smoothly there was not a problem and the weather was with us. We had a number of days of very crummy weather and then the skies opened so we were very lucky. The greatest compliment was that everybody wants it to happen again next year. That's two so far.

Trustee McManus: We've talked about how we might be able to continue that – the Lions Club.

Mayor Newhard: Okay, very good. The Lions Club was remarkable. They did the lion's share of the decorating and getting the food and stuff.

Trustee McManus: It was discussed last week at our meeting. We didn't finalize numbers yet, but we are talking about it.

Mayor Newhard: The other event that is actually happening in the next couple of days, it's happening on Friday evening at the UAME Church which is 98 McEwen Street is a special performance in celebration of Black History Month and black history culture and it's a local

musician, E'lissa Jones she's a teacher in our school district. She's a remarkable teacher but also a remarkable musician. She teaches music and she is in charge of the Wire Choir. The Wire Choir was actually in the cafeteria the night of the Valentine's dance. E'lissa is very special and we're excited. It's a free concert. It starts at 7 p.m. and there's an opening act and that is the Hudson Valley Ebony String Group and I've never heard them play and I'm sure that they're going to be fantastic as well so we're really looking forward to a wonderful evening. It's being called An Evening of Music with E'lissa Jones. If you want to be there, be there early. It's not a very large church and I'm afraid there will be a point where we'll have to say I'm sorry they'll be another concert at another time because it should be very successful and I'm afraid the church is small. I'm looking forward to that night. Again, that's Friday, February 24<sup>th</sup> at 7 p.m. at the UAME Church, 98 McEwen Street.

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to adjourn the meeting. Five Ayes

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Jo-Ann Rome  
Village Clerk