

**ARCHITECTURAL AND HISTORIC DISTRICT REVIEW BOARD
VILLAGE OF WARWICK
May 7, 2024
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
4:30 P.M.**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Chair Michael Bertolini.
2. Acceptance of Minutes: April 2, 2024

The vote on the foregoing motion was as follows:

Michael Bertolini ____ Jane Glazman ____ Matthew LoPinto ____
Matthew Finn ____ Chris DeHaan ____

Discussion

1. **80 Main Street – Applicant Lisa Ryan; Historical Society of the Town of Warwick**
Seeking approval of New Permanent Sign; Colors; Style and placement on Property
 - A. Color, Font
 - B. Post
 - C. Location

2. **25 High Street – Applicant Lisa Ryan; Historical Society of the Town of Warwick**
Seeking approval of No Exterior Effect Application for New Roof
 - A. Color, Style

3. **3 Second Street – Applicant Robert Wagner; Katai Ltd.**
Seeking approval of No Exterior Effect Application for New Roof, Painting
 - A. Color, Style of Roof – Rustic Black -Titan
 - B. Paint to match existing white, Peaks, Spindles, Columns

4. **47 Main Street – Applicant: Jean Beattie; WVT Fiber**
Seeking approval of New Permanent Sign; Colors; Style and placement on Property
 - A. Color, Font
 - B. Hanging
 - C. Location

5. 43 High Street – Applicant: Jean Beattie; WVT Fiber

Seeking approval of New Permanent Sign; Colors; Style and placement on Property

- A. Color, Font
- B. Hanging
- C. Location

6. 93 Main Street – Applicant: Josh Roth; CBC Beer Bar

Seeking approval of New Permanent Sign; Colors; Style and placement on Door

- A. Color, Font, Size
- B. Location

7. 9 Smith Street – Applicant: Kathleen Slattery; Zen Garden Gift Shop

Seeking approval of a New Permanent Sign; Colors, Font; Material

- A. Colors of Sign; As Presented
- B. Font; As Presented
- C. Material; Vinyl as Presented

8. 100 Main Street – Applicant: Stephano Salvemini; 100 Main Restaurant

Seeking approval of New Permanent Sign; Colors; Style and Locations

- A. Color, Font, Size
- B. Location in Stone Structure and Location on Building

9. 5 ½ South Street – Applicant: Cristie Ranieri; Tuscan Cafe

Seeking approval of Alteration/Relocation of Permanent Sign; Colors; Style and Locations

- A. Color, Font, Size
- B. Location same as previous sign

Discussion:

- ❖ **Letter to Historic Homeowners**
- ❖ **Letter to Village Board regarding AHDRB Color for Sidewalks**
- ❖ **Discuss visiting Raven Lakes Studio**
- ❖ **Window Stickers on Glass Doors 145-81 pg 143- 144**

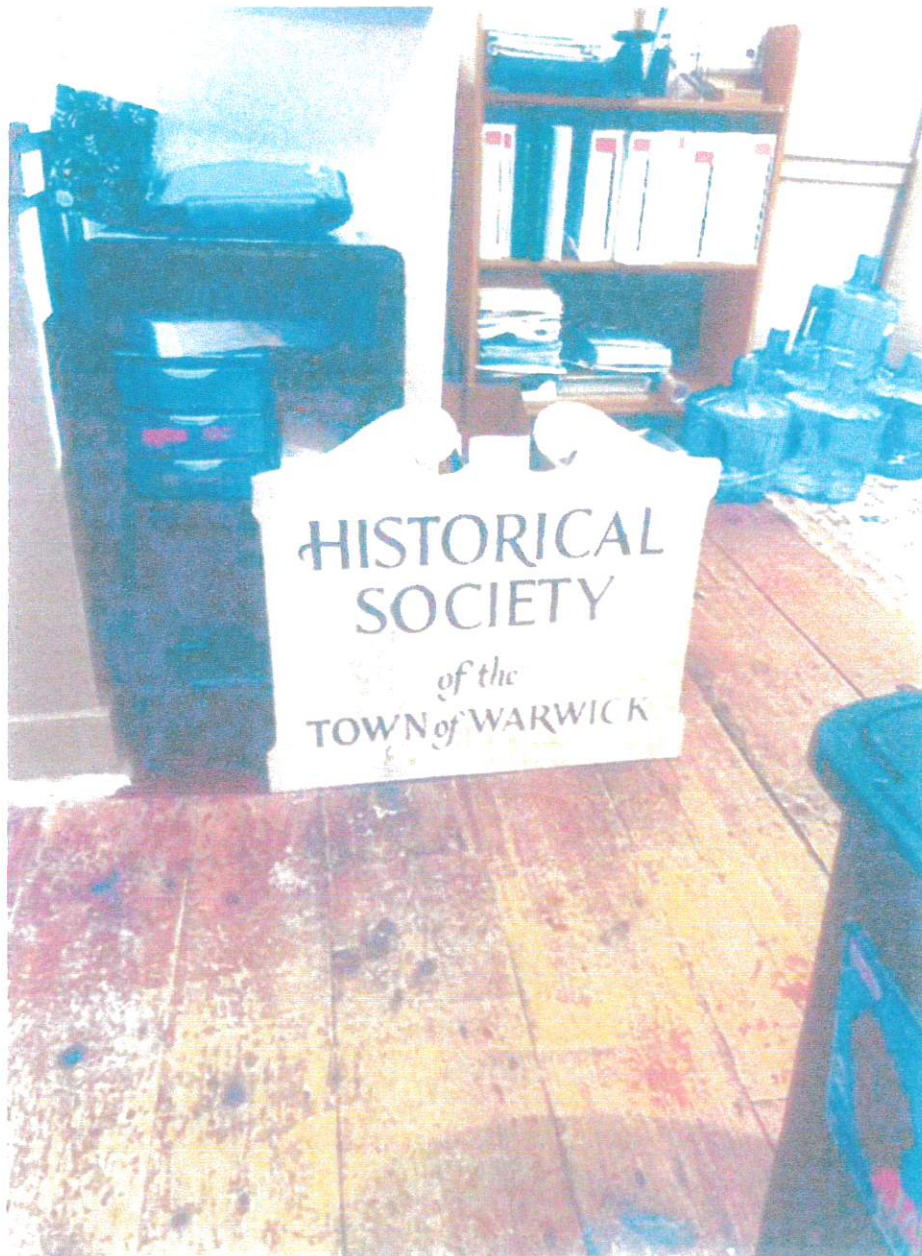
Adjournment

* Approved AHDRB 3.5.24*



*Historical Society Mission Statement:
Preserving, Sharing, Celebrating
Vinyl lettering, Copperplate font*

* MUST BE RE-Presented at *
April 2nd AHDRB meeting



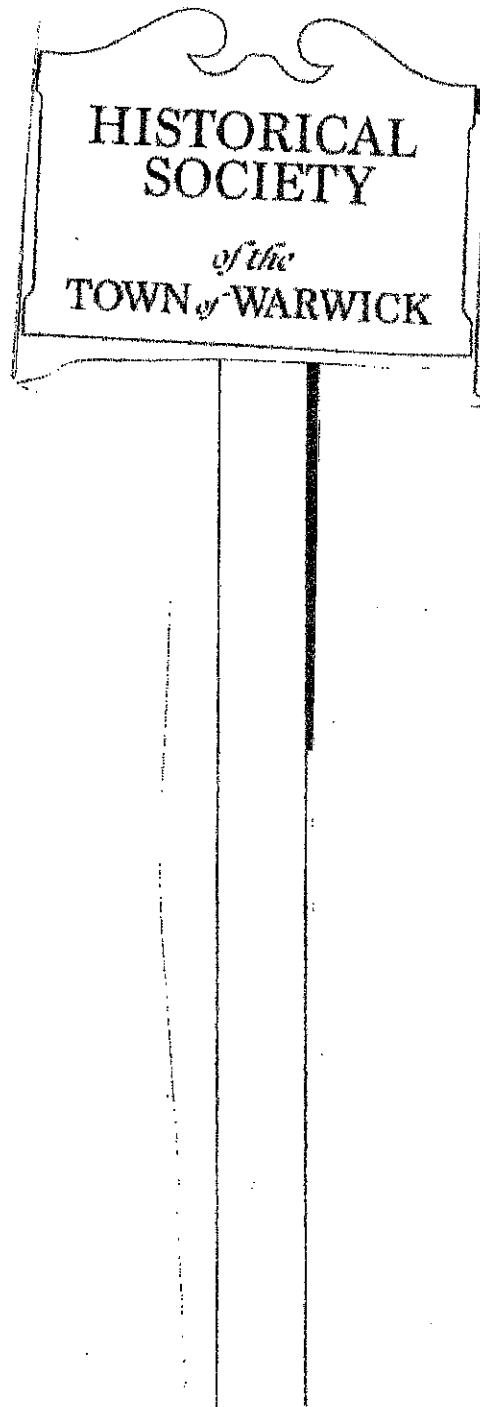
* suggested Install
on following Page

* Suggested

By AHDRB

3.5.24

For Install
of sign to
be presented
at 4.2.24
Meeting



77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

Paid Check # 1043

Applicant Information	Date <u>4.24.24</u>
Name: <u>The Historical Society of the Town of Warwick</u>	
Mailing Address: <u>80 Main St. Warwick, NY 10990</u>	
Phone Number: <u>845-986-3323</u> Alt. Phone Number _____	
Email Address: <u>admin@whsny.org</u>	

Project Information
Business Name (if applicable) _____
Project Address: <u>25 High Street Warwick</u> S/B/L # <u>207-4-14</u>
Property Owner: <u>The Historical Society of the Town of Warwick</u>
<small>* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.</small>

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Warwick Village Historic District §145-24 through §145-24.1, for information such as criteria, procedure, exceptions, etc.

The Zoning Code is available on the Village's website: www.villageofwarwick.org

Please read the Village of Warwick Code, Architectural and Historic District §5-1 through §5-6 and §7-1 through §7-14. The Village of Warwick Code is available on the Village's website: www.villageofwarwick.org

The following information must be included with the application:

1. A typed letter addressed to the Architectural and Historic Review Board describing the intent of the project, please be sure to include details such as exterior aesthetic renovations, additions, and changes.
2. Include (if applicable) renderings such as site plans, examples of paint/stain colors, roofing, siding, windows/trim, chimneys, fencing, retaining walls, lighting, landscaping, paving, walkways, porches/decks, steps and any other exterior designs elements and materials.
 - a. If the project includes renderings or sight plans, please include (4) four paper copies as well as an electronic copy in the form of a PDF.

Completed applications along with all required paperwork can be dropped off or mailed to Village Hall, Attn. Building/Planning Department, P.O. Box 369, 77 Main Street, Warwick, NY 10990 and/or emailed to: planning@villageofwarwick.org



VILLAGE OF WARWICK
INCORPORATED 1867

Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

Paid Check # 2246

Applicant Information	Date _____
Name: <u>Katai Ltd.</u>	
Mailing Address: <u>P.O. Box 69k Greenwood Lake, N.Y. 10925</u>	
Phone Number: <u>845-499-8365</u>	Alt. Phone Number <u>C.+914-588-3218</u>
Email Address: <u>RWagnerwoodworking@gmail.com</u>	

Project Information	
Business Name (if applicable) <u>Katai Ltd.</u>	
Project Address: <u>3 Second Street</u>	S/B/L # <u>21-8-10</u>
Property Owner: <u>Robert A. Wagner</u>	
* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.	

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Katai Ltd.

Katai Ltd.

Project On 3 Second Street

- A. Roof - Color Rustic Black - Titan
- B. Pictures of Woodworking in the Peaks - Need painting
- C. Spindles on Upper Porch - Need painting White
- D. Columns on Upper Porch - Need new bases (Same) White

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Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

Paid Check # 1043

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Email Address: <u>admin@whsny.org</u>	

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VILLAGE OF WARWICK
INCORPORATED 1867

**Property Owner Acknowledgement Form
(for use with sign applications)**

Project Information
Applicant Name: Jean Beattie
Name of Business: WVT Fiber
Address of Proposed Sign: 47 Main St, Warwick, NY 10990

Property Owners Information
Name: Archtap Fiber
Mailing Address: 300 Enterprise Drive, Kingston NY 12401
Phone Number: 855-Archtap Alt. Phone Number 845-986-2090
Email Address: service@wvtc.com

I, Leonard Higgins, owner of 47 Main Street,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to Jean Beattie to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

[Signature]
Signature of Owner

4/16/24
Date

Form must be notarized.

State of New York

County of Orange

Subscribed and sworn before me this

16 day of April, 2024

[Signature]
(signature of notary)

LISA SHIELDS DERUVO
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01DE0017191
Qualified in Ulster County
Commission Expires November 30, 2027

This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.

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VILLAGE OF WARWICK

INCORPORATED 1867

New Permanent Sign Application

Application Fee \$50.00

Paid Check # CASH

Project Information	Date: <u>4/1/24</u>
Applicant Name: <u>Jean Beattie</u>	
Name of Business: <u>WVT Fiber</u>	
Project Location: <u>47 Main St, Warwick NY</u> S/B/L # _____	
Mailing Address: <u>47 Main St</u>	
Phone Number: <u>845-986-2090</u> Alt. Phone Number: <u>845-986-8080</u>	
Email Address: <u>j.beattie@wvtc.com</u>	
I, the applicant, am the property owner of the project location	
<input type="checkbox"/> Yes, _____ Date: _____ owner's signature	
<input type="checkbox"/> No *If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.	

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Signs §145-81 through §145-99, for information such as design criteria, illumination, prohibited signs, etc.

The Zoning Code is accessible on the Village's website www.villageofwarwick.org

- For signs to be located on buildings, linear frontage of the building is required 86' 0" feet/inches
- Zoning district: Central Business (CB)
*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>
- Sign Design: a scaled drawing of the sign showing the following:

***For sign guidelines, please visit the Zoning Code listed above.**

- Type of sign, shape, size, and materials.
- Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
- The visual message, text, copy or content of the sign.
- The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.
- Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.

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VILLAGE OF WARWICK

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Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

Paid Check # CASH

Applicant Information	Date _____
Name: <u>WVT Fiber - Jean Beattie</u>	
Mailing Address: <u>47 Main St, Warwick, NY 10990</u>	
Phone Number: <u>845-986-2690</u> Alt. Phone Number <u>845-986-8080</u>	
Email Address: <u>j.beattie@wvtc.com</u>	

Project Information
Business Name (if applicable) <u>WVT Fiber</u>
Project Address: <u>47 Main St, Warwick NY</u> S/B/L # _____
Property Owner: <u>Archtop Fiber - Leonard Higgins</u>
<small>* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.</small>

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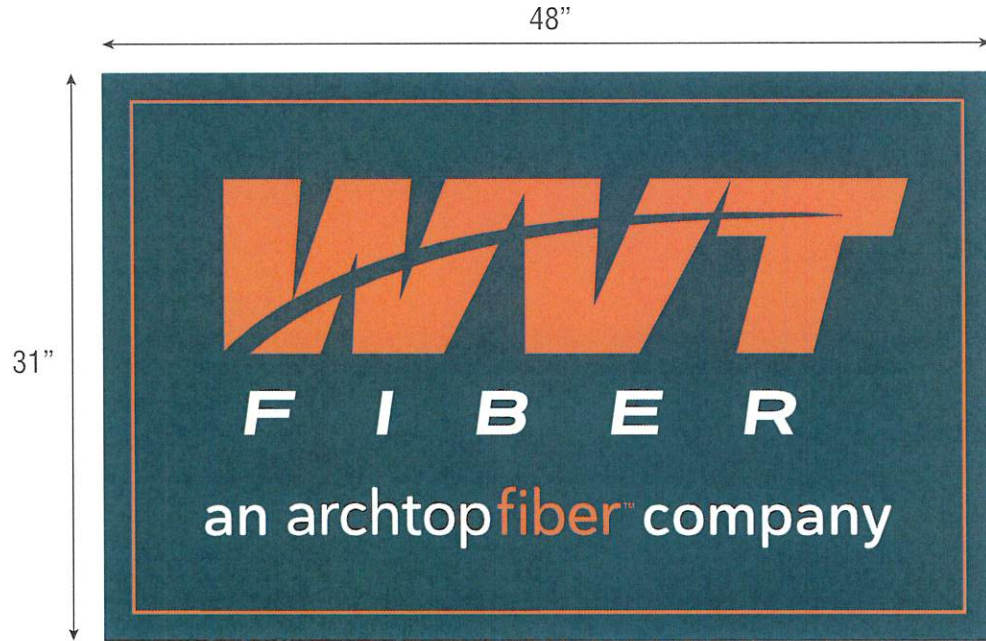
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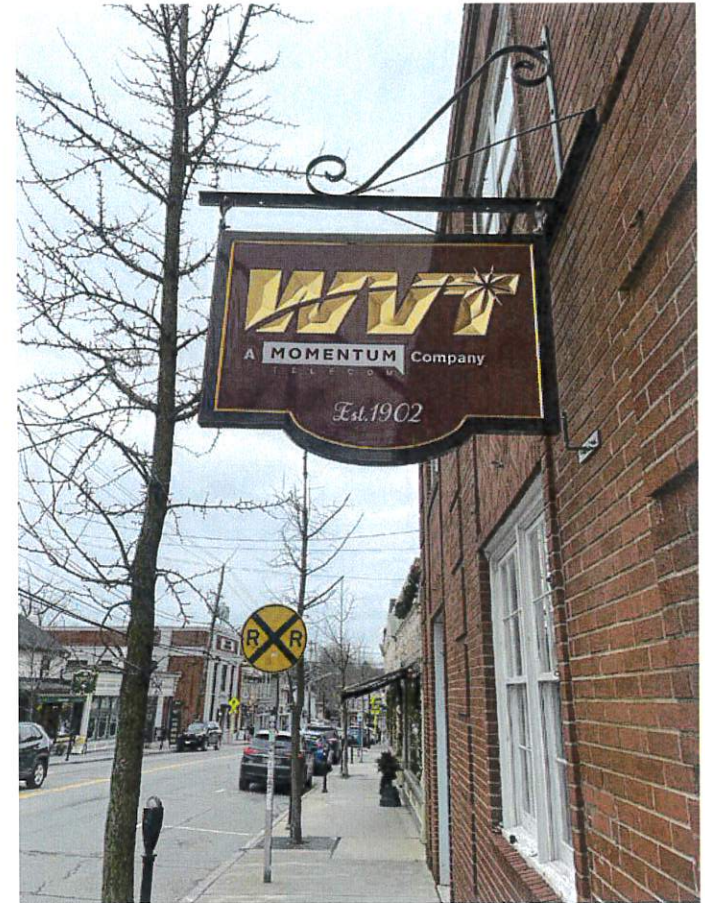
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Archtop Fiber WVT Location Signage

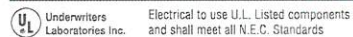


1x - Double Sided - 48"W x 31"H
 1" Extria, with V-Carved and Flat Painted Graphics
 and 3 Colors of Paint,
 Installed on Existing Hanging Bar



Project Manager: Tyson McCasland 845-331-8710 x1011

Drawn By: Reuben Cirnitski 845-331-8710 x1012



Project: WVT Location Signage

File Title: AF-WVTSignage-FS.ai

Date: March 20, 2024

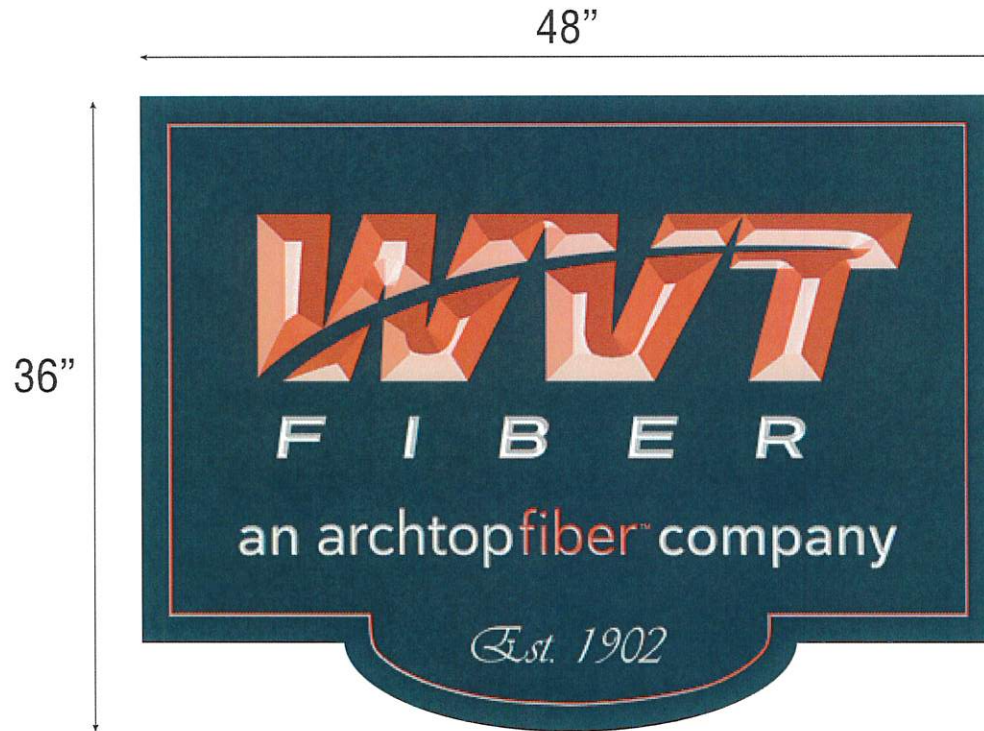
Client Approval: _____

Date: _____

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*Please note that the colors represented on this proof are not exact representations of the finished product. All computer screens, cell phone screens and printers display colors in different manners. If exact colors are necessary for this project, the client may request a physical color sample for an additional fee.

Archtop Fiber WVT Location Signage



1x - Double Sided - 48"W x 36"H
 1" Extra, with V-Carved and Flat Painted Graphics
 and 3 Colors of Paint,
 Installed on Existing Hanging Bar



PMS 171C



PMS 3035C

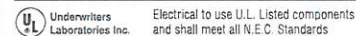


Matthews White



Project Manager: Tyson McCasland 845-331-8710 x1011

Drawn By: Reuben Cirnitski 845-331-8710 x1012



Project: WVT Location Signage

File Title: AF-WVTSignage-FS.ai

Date: 4/18/2024

Client Approval: _____

Date: _____

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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK INCORPORATED 1867

Property Owner Acknowledgement Form (for use with sign applications)

Project Information

Applicant Name: Jean Beattie
Name of Business: WVT Fiber
Address of Proposed Sign: 43 High St, Warwick NY 10990

Property Owners Information

Name: Arctop Fiber -
Mailing Address: 300 Enterprise Dr, Kingston NY 12401
Phone Number: 855-ARCTOP Alt. Phone Number 845-986-2090
Email Address: Service@wvtc.com

I, Leonard Higgins, owner of 43 High Street,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to Jean Beattie to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

[Signature]
Signature of Owner

4/16/24
Date

Form must be notarized.

State of New York
County of Orange

Subscribed and sworn before me this

16 day of April, 2024
[Signature]
(signature of notary)

LISA SHIELDS DERUVO
NOTARY PUBLIC, STATE OF NEW YORK
Registration No. 01DE0017191
Qualified in Ulster County
Commission Expires November 30, 2027

This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.



VILLAGE OF WARWICK

INCORPORATED 1867

New Permanent Sign Application

Application Fee \$50.00

Paid Check # CASH

Project Information	Date: <u>4/1/24</u>
Applicant Name: <u>Jean Beattie</u>	
Name of Business: <u>WVT Fiber</u>	
Project Location: <u>43 High St, Warwick ny</u> S/B/L # _____	
Mailing Address: <u>47 Main St, Warwick, ny 10990</u>	
Phone Number: <u>845-986-2090</u> Alt. Phone Number: <u>845-986-8080</u>	
Email Address: <u>j.beattie@wvtc.com</u>	
I, the applicant, am the property owner of the project location	
<input type="checkbox"/> Yes, _____ Date: _____ owner's signature	
<input checked="" type="checkbox"/> No *If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.	

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The Zoning Code is accessible on the Village's website www.villageofwarwick.org

- For signs to be located on buildings, linear frontage of the building is required 200' feet/inches
- Zoning district: Light Industrial (LI)
*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>

3. Sign Design: a scaled drawing of the sign showing the following:

***For sign guidelines, please visit the Zoning Code listed above.**

- Type of sign, shape, size, and materials.
- Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
- The visual message, text, copy or content of the sign.
- The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.
- Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.

Archtop Fiber WVT Location Signage




1x - Double Sided - 36"W x 24"H
 1" Exterior Grade PVC, with Flat Painted Graphics
 Installed on Existing Bracket



Project Manager: Tyson McCasland 845-331-8710 x1011

Drawn By: Reuben Cirnitski 845-331-8710 x1012

 Underwriters Laboratories Inc. Electrical to use U.L. Listed components and shall meet all N.E.C. Standards

Project: WVT Location Signage

File Title: AF-WVTSignage-FS.ai

Date: March 20, 2024

Client Approval: _____

Date: _____

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Phone Number: <u>845-986-2090</u> Alt. Phone Number <u>845-986-8080</u>	
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2. Include (if applicable) renderings such as site plans, examples of paint/stain colors, roofing, siding, windows/trim, chimneys, fencing, retaining walls, lighting, landscaping, paving, walkways, porches/decks, steps and any other exterior designs elements and materials.
 - a. If the project includes renderings or sight plans, please include (4) four paper copies as well as an electronic copy in the form of a PDF.

Completed applications along with all required paperwork can be dropped off or mailed to Village Hall, Attn. Building/Planning Department, P.O. Box 369, 77 Main Street, Warwick, NY 10990 and/or emailed to: planning@villageofwarwick.org

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

New Permanent Sign Application

Application Fee \$50.00

Paid Check # _____

Project Information	Date: <u>4/16/2024</u>
Applicant Name: <u>Joshua Roth, Member of KRS Venture LLC</u>	
Name of Business: <u>CBC Beer Bar</u>	
Project Location: <u>93-95 Main St. Suite 2, Warwick, NY 10990</u>	S/B/L # _____
Mailing Address: <u>93-95 Main St. Suite 2, Warwick, NY 10990</u>	
Phone Number: <u>201-396-9058</u>	Alt. Phone Number: <u>845-544-7688</u>
Email Address: <u>rothjov@gmail.com</u>	
I, the applicant, am the property owner of the project location	
<input type="checkbox"/> Yes, _____	Date: _____
<small>owner's signature</small>	
<input checked="" type="checkbox"/> No <i>*If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.</i>	

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Signs §145-81 through §145-99, for information such as design criteria, illumination, prohibited signs, etc.

The Zoning Code is accessible on the Village's website www.villageofwarwick.org

- For signs to be located on buildings, linear frontage of the building is required 120 Feet
feet/inches
- Zoning district: Central Business
*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>
- Sign Design: a scaled drawing of the sign showing the following:
***For sign guidelines, please visit the Zoning Code listed above.**
 - Type of sign, shape, size, and materials.
 - Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
 - The visual message, text, copy or content of the sign.
 - The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.
 - Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.

4. Sign Location: a plan, drawn to scale, shall be submitted showing the following:
 - a. If a freestanding sign, a full description of the placement of the proposed sign, specifically its location on the premises, its orientation, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.
 - b. If an awning, window, wall, or projecting sign, the placement of the proposed sign, which shall include: location on the awning, window, wall or building; the size of the awning, window, or linear footage of the building; projection from the building, if relevant; and the proposed position of the sign in relation to adjacent signs and lighting fixtures.

5. If the applicant is not the owner of the property on which the sign is to be located written permission from the property owner is required. Please refer to the Property Owner Acknowledgement Form.

6. Attach or email a typed description describing the project in detail to planning@villageofwarwick.org

Permanent new signs require the approval of the Planning Board. The Planning Board, within ten (10) days of its receipt of an application for a sign permit at a regularly scheduled Planning Board meeting, shall refer the application to the Architectural and Historic District Review Board (AHDRB) for comment. The AHDRB shall review the application and provide comment to the Planning Board within thirty (30) days of its receipt of the sign application. Failure of the AHDRB to provide comment to the Planning Board within thirty (30) days shall be considered as no comment on a sign application. The Planning Board shall consider the comments of the AHDRB and the application and shall approve, approve with modifications, or deny the application and notify the Code Enforcement Officer of its decision on this matter. If the sign application is approved, the Code Enforcement Officer shall issue a sign permit within fifteen (15) days of the Planning Board's decision. §145-81.B.2

A permit issued for an approved sign shall be valid for installation and/or erection of the sign for six (6) months from the date of the permit but may be renewed within thirty (30) days prior to the expiration, for good cause shown, for an additional six (6) months, upon payment of one-half (½) of the original fee. §145-81.B.4

Any person desiring to procure a permit for a new sign shall file with the Planning Board a written application on a form prescribed by the Village, including payment of the applicable fee as outlined in Chapter 63 "Fees" of the Village of Warwick Code. §145-81.C

(For projects located within the Historic District) The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district. Any building or fixture located within the district or subject to the provisions of this chapter, including light fixtures, outdoor signs, and other outdoor advertising fixtures. §7-3.B

The Planning Board meets the 2nd Tuesday of the month. The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Sign permits are valid for (6) months from the issue date.

Applicant Signature



Date 4/16/2024

Internal Use Only

Application complete as per code Property Owner Acknowledgement Form, if applicable

Planning Board referred to the AHDRB via a motion on _____
meeting date

Application reviewed by the AHDRB for appropriateness on _____
meeting date

Recommendation of AHDRB

- Meets aesthetics criteria
- Concerns (attached discussion from AHDRB)

The project is zoned within the Historic District:

- Yes **If yes and approved, the AHDRB will issue a Certificate of No Effect or of Appropriateness to be given back to the Planning Board where the application for a sign permit is to be approved, modified, or denied via motion during a regular scheduled meeting.*
- No **If no, the application will receive a review and recommendation by the AHDRB which is handed back to the Planning Board for a final decision during a regular scheduled meeting. A Certificate of No Effect or of Appropriateness is not needed.*

Recommendation/Certificate presented to the Planning Board on _____
meeting date

- Approved by Planning Board
- Approved with modifications _____
- Denied, reason _____

Sign Permit issued by the Code Enforcement Officer, _____ on _____
name of licensing authority date

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Property Owner Acknowledgement Form (for use with sign applications)

Project Information Applicant Name: <u>Joshua Roth, Member of KRS Venture LLC.</u> Name of Business: <u>CBC Beer Bar</u> Address of Proposed Sign: <u>93 Main St. Suite 2, Warwick, NY 10990</u>
--

Property Owners Information Name: _____ Mailing Address: _____ Phone Number: _____ Alt. Phone Number _____ Email Address: _____
--

I, Robert Kennedy, owner of 93-95 Main Street LLC,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to Joshua Roth to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

[Signature]
Signature of Owner

4/18/2024
Date

Form must be notarized.

State of New York

County of Orange

Subscribed and sworn before me this

18th day of April, 2024

Kim Alyse Gratzel
(signature of notary)

STAMP

KIM ALYSE GRATZEL
NOTARY PUBLIC-STATE OF NEW YORK
No. 01GR6396883
Qualified in Orange County
My Commission Expires 08-26-2027

This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.



SUITE 2

C
BEER
BAR
C



No Outside Food Allowed

Local

HELP WANTED

845.544.7688

metstolher.com

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 938-2031
FAX (845) 938-8384
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867



RECEIVED
4/5/24

Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

Paid Check #

CASH 50.00

Applicant Information	Date
Name: Kathleen Slattery	
Mailing Address: 61 Big Island Rd Warwick NY 10990	
Phone Number: 845-545-2018 Alt. Phone Number	
Email Address: zengarden.giftshopllc@yahoo.com	

Project Information
Business Name (if applicable) Zen Garden Gift Shop
Project Address: 9 Smith Street Warwick NY S/B/L #
Property Owner: Patrick Corcoran

* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Warwick Village Historic District §145-24 through §145-24.1, for information such as criteria, procedure, exceptions, etc.

The Zoning Code is available on the Village's website: www.villageofwarwick.org

Please read the Village of Warwick Code, Architectural and Historic District §5-1 through §5-6 and §7-1 through §7-14. The Village of Warwick Code is available on the Village's website: www.villageofwarwick.org

The following information must be included with the application:

1. A typed letter addressed to the Architectural and Historic Review Board describing the intent of the project, please be sure to include details such as exterior aesthetic renovations, additions, and changes.
2. Include (if applicable) renderings such as site plans, examples of paint/stain colors, roofing, siding, windows/trim, chimneys, fencing, retaining walls, lighting, landscaping, paving, walkways, porches/decks, steps and any other exterior designs elements and materials.
 - a. If the project includes renderings or sight plans, please include (4) four paper copies as well as an electronic copy in the form of a PDF.

Completed applications along with all required paperwork can be dropped off or mailed to Village Hall, Attn. Building/Planning Department, P.O. Box 369, 77 Main Street, Warwick, NY 10990 and/or emailed to: planning@villageofwarwick.org

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FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

New Permanent Sign Application

Application Fee \$50.00

Paid Check #

CASH \$50.00

Project Information	Date: <u>3/23/24</u>
Applicant Name: <u>Kathleen Slattery</u>	
Name of Business: <u>Zen Garden Gift Shop LLC</u>	
Project Location: <u>9 Smith Street Warwick NY 10990</u> S/B/L # _____	
Mailing Address: <u>61 Big Island Rd. Warwick NY 10990</u>	
Phone Number: <u>845-545-2018</u> Alt. Phone Number: <u>845-</u>	
Email Address: <u>Zengardengiftshopllc@yahoo.com</u>	
I, the applicant, am the property owner of the project location	
<input type="checkbox"/> Yes, _____ Date: _____	owner's signature
<input checked="" type="checkbox"/> No *If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.	

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Signs §145-81 through §145-99, for information such as design criteria, illumination, prohibited signs, etc.

The Zoning Code is accessible on the Village's website www.villageofwarwick.org

1. For signs to be located on buildings, linear frontage of the building is required _____ feet/inches

2. Zoning district: CB - Central Business

*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>

3. Sign Design: a scaled drawing of the sign showing the following:

*For sign guidelines, please visit the Zoning Code listed above.

- Type of sign, shape, size, and materials.
- Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
- The visual message, text, copy or content of the sign.
- The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.
- Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.

4. Sign Location: a plan, drawn to scale, shall be submitted showing the following:
 - a. If a freestanding sign, a full description of the placement of the proposed sign, specifically its location on the premises, its orientation, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.
 - b. If an awning, window, wall, or projecting sign, the placement of the proposed sign, which shall include: location on the awning, window, wall or building; the size of the awning, window, or linear footage of the building; projection from the building, if relevant; and the proposed position of the sign in relation to adjacent signs and lighting fixtures.
5. If the applicant is not the owner of the property on which the sign is to be located written permission from the property owner is required. Please refer to the Property Owner Acknowledgement Form.
6. Attach or email a typed description describing the project in detail to planning@villageofwarwick.org

Permanent new signs require the approval of the Planning Board. The Planning Board, within ten (10) days of its receipt of an application for a sign permit at a regularly scheduled Planning Board meeting, shall refer the application to the Architectural and Historic District Review Board (AHDRB) for comment. The AHDRB shall review the application and provide comment to the Planning Board within thirty (30) days of its receipt of the sign application. Failure of the AHDRB to provide comment to the Planning Board within thirty (30) days shall be considered as no comment on a sign application. The Planning Board shall consider the comments of the AHDRB and the application and shall approve, approve with modifications, or deny the application and notify the Code Enforcement Officer of its decision on this matter. If the sign application is approved, the Code Enforcement Officer shall issue a sign permit within fifteen (15) days of the Planning Board's decision. §145-81.B.2

A permit issued for an approved sign shall be valid for installation and/or erection of the sign for six (6) months from the date of the permit but may be renewed within thirty (30) days prior to the expiration, for good cause shown, for an additional six (6) months, upon payment of one-half (½) of the original fee. §145-81.B.4

Any person desiring to procure a permit for a new sign shall file with the Planning Board a written application on a form prescribed by the Village, including payment of the applicable fee as outlined in Chapter 63 "Fees" of the Village of Warwick Code. §145-81.C

(For projects located within the Historic District) The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district. Any building or fixture located within the district or subject to the provisions of this chapter, including light fixtures, outdoor signs, and other outdoor advertising fixtures. §7-3.B

The Planning Board meets the 2nd Tuesday of the month. The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Sign permits are valid for (6) months from the issue date.

Applicant Signature Kathleen Slattery Date 3/23/24

Internal Use Only

Application complete as per code Property Owner Acknowledgement Form, if applicable

Planning Board referred to the AHDRB via a motion on _____
meeting date

Application reviewed by the AHDRB for appropriateness on _____
meeting date

Recommendation of AHDRB

- Meets aesthetics criteria
 Concerns (attached discussion from AHDRB)

The project is zoned within the Historic District:

- Yes **If yes and approved, the AHDRB will issue a Certificate of No Effect or of Appropriateness to be given back to the Planning Board where the application for a sign permit is to be approved, modified, or denied via motion during a regular scheduled meeting.*
- No **If no, the application will receive a review and recommendation by the AHDRB which is handed back to the Planning Board for a final decision during a regular scheduled meeting. A Certificate of No Effect or of Appropriateness is not needed.*

Recommendation/Certificate presented to the Planning Board on _____
meeting date

- Approved by Planning Board
 Approved with modifications _____
 Denied, reason _____

Sign Permit issued by the Code Enforcement Officer, _____ on _____
name of licensing authority date

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Property Owner Acknowledgement Form
(for use with sign applications)

3

Project Information

Applicant Name: Kathleen Slattery

Name of Business: Zen Garden Gift Shop LLC

Address of Proposed Sign: 9 Smith Street Warwick NY 10990

Property Owners Information

Name: Patrick Corcoran

Mailing Address: _____

Phone Number: _____ Alt. Phone Number _____

Email Address: _____

I, PATRICK CORCORAN, owner of 9 Smith St,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to Kathleen Slattery to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

[Signature]
Signature of Owner

4/3/24
Date

Form must be notarized.

State of NY

County of Orange

Subscribed and sworn before me this

3 day of April, 2024
[Signature]
(signature of notary)

STAMP

KRISTIN A. BIALOSKY
A Notary Public of New Jersey
ID# 50208896
My Commission Expires April 10, 2028

This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.



1. Existing Signage

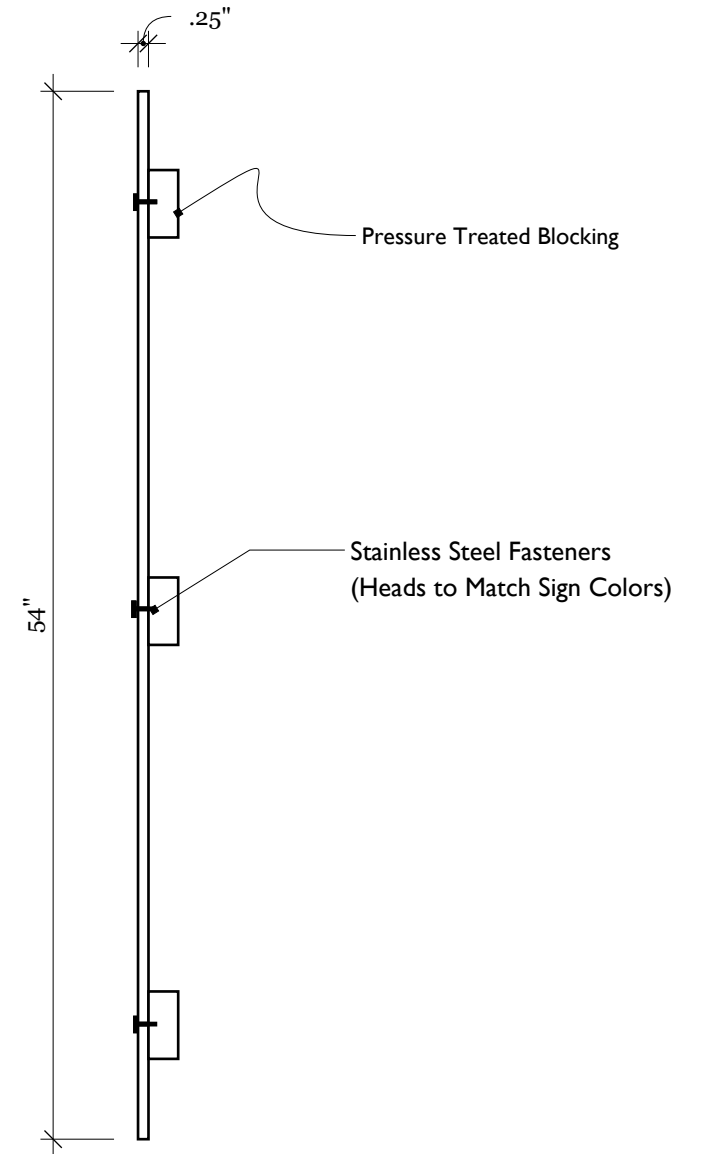


2. Proposed Signage



3. Front View

54"x54" Round, .25" White ACM Panel with Applied Digital Print 3M 40C Film with Gloss Overlamine



4. Side View and Mount
(NTS)



Raven Lake Studio
28 Church Street Suite 10
Warwick, NY 10990
(914) 310-1365
www.ravenlakestudio.com

Zen Garden

Exterior Signage

REVISIONS

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01
A



UNLAWFUL VEHICLES
MAY BE TOWED
DO NOT
SOUTH STREET TIRE
CUSTOMER PARKING ONLY
ENTER





DO NOT
ENTER

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

* fabric over Pergola



New Permanent Sign Application

Application Fee \$50.00

Paid Check # \$ 50.00

Project Information	Date: <u>02-16-2024</u>
Applicant Name: <u>STEFANO SALVINI</u>	
Name of Business: <u>100 HOSPITALITY GROUP LLC - 100 MAIN</u>	
Project Location: <u>100 MAIN ST. WARWICK NY</u> S/B/L # _____	
Mailing Address: <u>100 MAIN ST. WARWICK NY 10990</u>	
Phone Number: <u>845-9869611</u> Alt. Phone Number: <u>845-5451155</u>	
Email Address: <u>INFO@N100MAIN.COM</u>	
I, the applicant, am the property owner of the project location	
<input checked="" type="checkbox"/> Yes, <u>Stefo Salvini</u> owner's signature Date: <u>02-16-2024</u>	
<input type="checkbox"/> No *If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.	

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Signs §145-81 through §145-99, for information such as design criteria, illumination, prohibited signs, etc.

The Zoning Code is accessible on the Village's website www.villageofwarwick.org

- For signs to be located on buildings, linear frontage of the building is required _____ feet/inches
- Zoning district: _____
*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>
- Sign Design: a scaled drawing of the sign showing the following:
***For sign guidelines, please visit the Zoning Code listed above.**
 - Type of sign, shape, size, and materials.
 - Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
 - The visual message, text, copy or content of the sign.
 - The method of illumination, if any, including type of lamp, wattage, and the position of lighting or other extraneous devices. A photometric plan and manufacturers cut sheets showing lighting levels and potential glare from illumination may be required in accordance with § 145-91.C. and § 145-104.B.10 of the Zoning Law.
 - Landscaping, if any, including types of vegetation, location of plantings, and planting and maintenance schedule.

4. Sign Location: a plan, drawn to scale, shall be submitted showing the following:
 - a. If a freestanding sign, a full description of the placement of the proposed sign, specifically its location on the premises, its orientation, and its position in relation to adjacent buildings, structures, roads, driveways, property lines, other signs, lighting fixtures, walls, and fences.
 - b. If an awning, window, wall, or projecting sign, the placement of the proposed sign, which shall include: location on the awning, window, wall or building; the size of the awning, window, or linear footage of the building; projection from the building, if relevant; and the proposed position of the sign in relation to adjacent signs and lighting fixtures.

5. If the applicant is not the owner of the property on which the sign is to be located written permission from the property owner is required. Please refer to the Property Owner Acknowledgement Form.

6. Attach or email a typed description describing the project in detail to planning@villageofwarwick.org

Permanent new signs require the approval of the Planning Board. The Planning Board, within ten (10) days of its receipt of an application for a sign permit at a regularly scheduled Planning Board meeting, shall refer the application to the Architectural and Historic District Review Board (AHDRB) for comment. The AHDRB shall review the application and provide comment to the Planning Board within thirty (30) days of its receipt of the sign application. Failure of the AHDRB to provide comment to the Planning Board within thirty (30) days shall be considered as no comment on a sign application. The Planning Board shall consider the comments of the AHDRB and the application and shall approve, approve with modifications, or deny the application and notify the Code Enforcement Officer of its decision on this matter. If the sign application is approved, the Code Enforcement Officer shall issue a sign permit within fifteen (15) days of the Planning Board's decision. §145-81.B.2

A permit issued for an approved sign shall be valid for installation and/or erection of the sign for six (6) months from the date of the permit but may be renewed within thirty (30) days prior to the expiration, for good cause shown, for an additional six (6) months, upon payment of one-half (½) of the original fee. §145-81.B.4

Any person desiring to procure a permit for a new sign shall file with the Planning Board a written application on a form prescribed by the Village, including payment of the applicable fee as outlined in Chapter 63 "Fees" of the Village of Warwick Code. §145-81.C

(For projects located within the Historic District) The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district. Any building or fixture located within the district or subject to the provisions of this chapter, including light fixtures, outdoor signs, and other outdoor advertising fixtures. §7-3.B

The Planning Board meets the 2nd Tuesday of the month. The AHDRB meets on the 1st Tuesday of the month.

Please carefully review your application to ensure all required information is included with submission.

Any missing information will cause delays in the procedure.

Sign permits are valid for (6) months from the issue date.

Applicant Signature _____ **Date** _____

Internal Use Only

Application complete as per code Property Owner Acknowledgement Form, if applicable

Reviewed by Code Enforcement Officer, or one of similar authority

The project is zoned within the Historic District:

Yes **If yes, then the application must be submitted to the AHDRB for review at a regular scheduled AHDRB meeting. Application is to be approved, modified, or denied via motion. A Certificate of No Effect or of Appropriateness is then issued to the applicant along with a sign permit. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.*

Reviewed by AHDRB on _____ meeting date

Approved with modifications _____

Certificate of No Effect/Appropriateness issued

No **If no, the application can be approved by the Code Enforcement Officer if deemed appropriate. If doubt exists, the Code Enforcement Officer refers to the AHDRB creating a recommendation. All final decisions, excluding the Code Enforcement Officer, must be made via motions at regular scheduled meetings.*

Approved by Code Enforcement Officer, _____ on _____
name of licensing authority date

Sign Permit issued by the Code Enforcement Officer, _____ on _____
name of licensing authority date



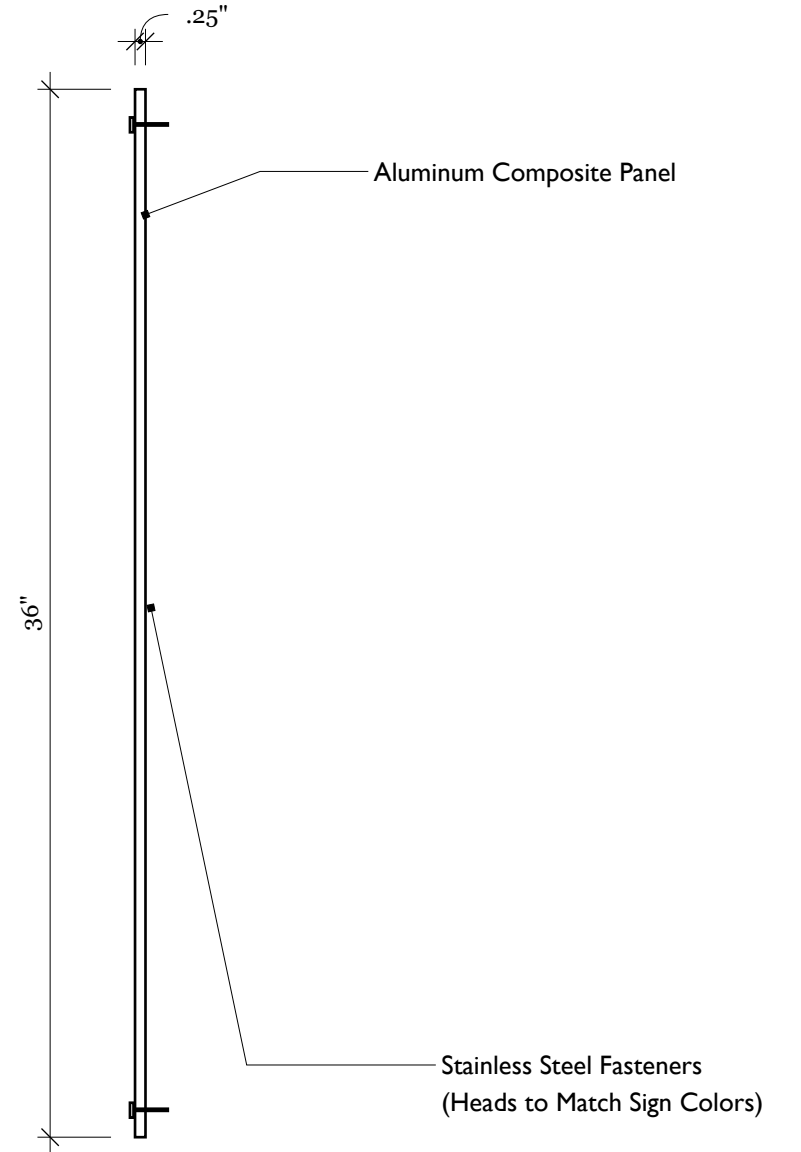
1. Existing Condition



2. Proposed Signage



3. Front View



4. Side View and Mount
(NTS)

SIDE BUILDING



Raven Lake Studio
28 Church Street Suite 10
Warwick, NY 10990
(914) 310-1365
www.ravenlakestudio.com

100 Main

Signage

REVISIONS	
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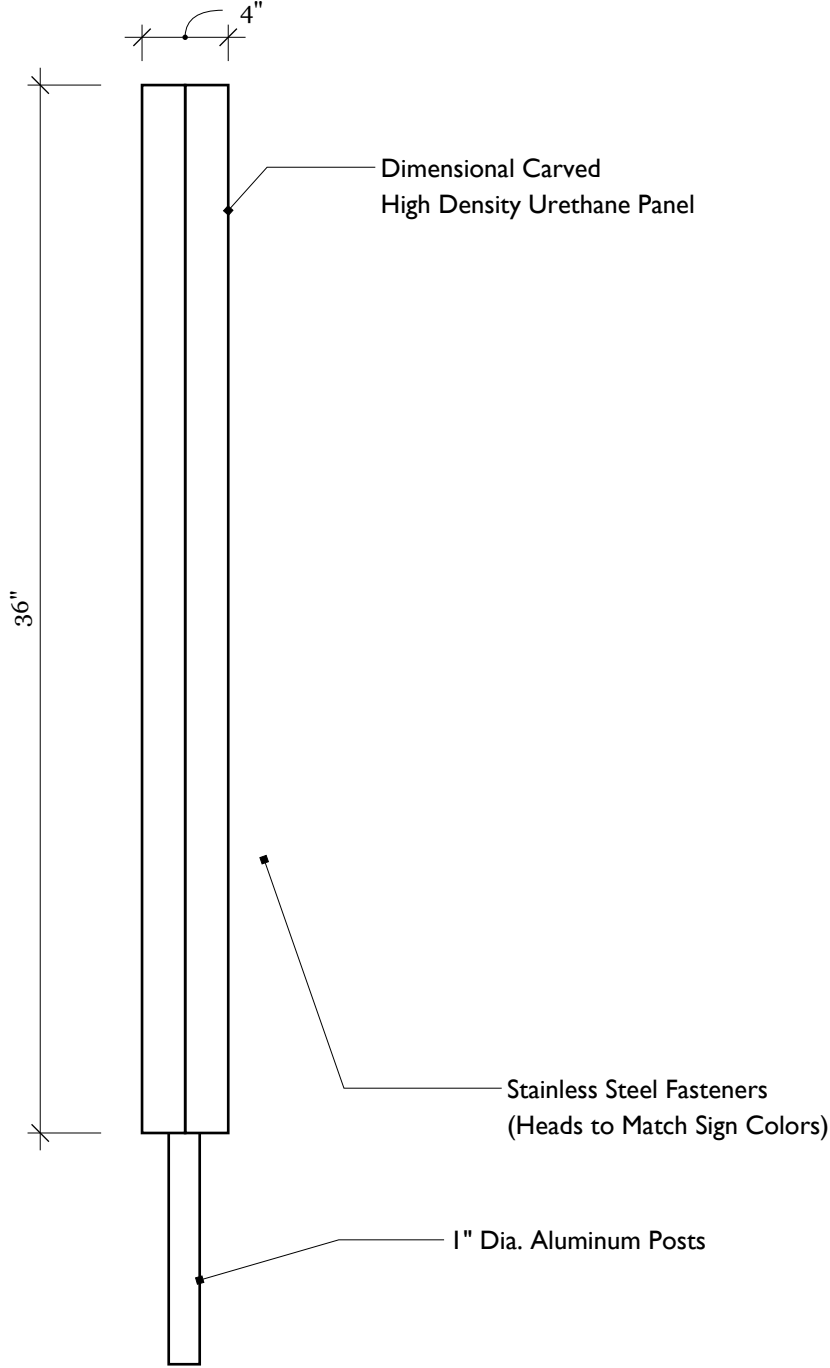
DRIVEWAY ENTRANCE



I. Front View



2. Proposed Signage



3. Side View and Mount
(NTS)



Raven Lake Studio
28 Church Street Suite 10
Warwick, NY 10990
(914) 310-1365
www.ravenlakestudio.com

100 Main

Signage

REVISIONS	
MM/DD/YY	REMARKS
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02
A

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Alteration/Relocation of a Permanent Sign Application

Application Fee \$50.00

Paid Check # 50.00

1770

Project Information	Date: _____
Applicant Name: <u>CRISTIE RANERZI</u>	
Name of Business: <u>TUSCAN CAFE</u>	
Project Location: <u>5 SOUTH ST</u>	Warwick, New York 10990
Mailing Address: <u>84 COUNTRY CLUB DR FLORENCE NY 10921</u>	
Phone Number: <u>845 709 7045</u>	Alt. Phone Number: _____
Email Address: <u>Savannah80@hotmail.com</u>	
I, the applicant, am the property owner of the project location	
<input type="checkbox"/> Yes, _____	Date: _____
owner's signature	
<input checked="" type="checkbox"/> No	<i>*If the applicant is not the property owner, then the applicant must present a notarized Property Owner Acknowledgement Form along with this application. (§ 145-81.C.6) See attached form.</i>

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Signs §145-81 through §145-99, for information such as design criteria, illumination, prohibited signs, etc.

The Zoning Code is accessible on the Village's website www.villageofwarwick.org

1. For signs to be located on buildings, linear frontage of the building is required _____ feet/inches

2. Zoning district: _____
*To find your district go to: <https://villageofwarwick.org/wp-content/uploads/2018/01/zoning-map-2017-v2-090317.pdf>

a. The project is zoned within the Historic District: Yes No

*Please use the following link to see the Historic District boundaries:

https://villageofwarwick.org/postings/compplan/fig4--historic_district.pdf

*For projects located within the Historic District, A Certificate of No Effect or of Appropriateness is required from the Architectural Historic District Review Board (AHDRB). The review process takes place at an AHDRB regularly scheduled meeting. The Alteration/Relocation of a permanent sign within the Historic District does not need to be presented before the Planning Board. §7-3B.

3. Sign Design: a scaled drawing of the sign showing the following:

*For sign guidelines, please visit the Zoning Code listed above.

- Type of sign, shape, size, and materials.
- Graphic design, including lettering, pictorial matter, and sign colors with color swatches.
- The visual message, text, copy or content of the sign.

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
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Certificate of No Exterior Effect Application

Architectural and Historic Review Board (AHDRB)

Application Fee \$50.00

Paid Check # 1773

Applicant Information	Date <u>4/10/2024</u>
Name: <u>Cristie Ranieri</u>	
Mailing Address: <u>84 COUNTY CLUB DR FLORIDA NY 10921</u>	
Phone Number: <u>845.709.7045</u> Alt. Phone Number _____	
Email Address: <u>savannah80@hotmail.com</u>	

Project Information
Business Name (if applicable) <u>TUSCAN CASE</u>
Project Address: <u>5 SOUTH ST WARWICK</u> S/B/L # _____
Property Owner: <u>GIBBENSTAR LLC - CHRIS STARITZ</u>
<small>* The certificate of no exterior effect or certificate of appropriateness required under §7-7 and §7-8 of this chapter as a condition precedent to any alteration relating to any improvement in property located within the (Historic) district.</small>

Be sure to carefully read through the application and complete all sections and provide all requested information. Any missing or incorrect information will result in delays with the application process.

Please read the Village of Warwick Zoning Code, Article VIII Warwick Village Historic District §145-24 through §145-24.1, for information such as criteria, procedure, exceptions, etc. The Zoning Code is available on the Village's website: www.villageofwarwick.org

Please read the Village of Warwick Code, Architectural and Historic District §5-1 through §5-6 and §7-1 through §7-14. The Village of Warwick Code is available on the Village's website: www.villageofwarwick.org

The following information must be included with the application:

1. A typed letter addressed to the Architectural and Historic Review Board describing the intent of the project, please be sure to include details such as exterior aesthetic renovations, additions, and changes.
2. Include (if applicable) renderings such as site plans, examples of paint/stain colors, roofing, siding, windows/trim, chimneys, fencing, retaining walls, lighting, landscaping, paving, walkways, porches/decks, steps and any other exterior designs elements and materials.
 - a. If the project includes renderings or sight plans, please include (4) four paper copies as well as an electronic copy in the form of a PDF.

Completed applications along with all required paperwork can be dropped off or mailed to Village Hall, Attn. Building/Planning Department, P.O. Box 369, 77 Main Street, Warwick, NY 10990 and/or emailed to: planning@villageofwarwick.org

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VILLAGE OF WARWICK

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Property Owner Acknowledgement Form (for use with sign applications)

Project Information
Applicant Name: _____
Name of Business: _____
Address of Proposed Sign: _____

Property Owners Information
Name: _____
Mailing Address: _____
Phone Number: _____ Alt. Phone Number _____
Email Address: _____

i. GIBBONSTAR, LLC, owner of 5 SOUTH ST,
(printed name of property owner) (address of property)

Warwick, NY 10990, grant permission to CRISTIE RANIERI to add a new sign or to
(printed name of applicant)

modify/relocate an existing sign located on my property.

Cristie Ranieri
Signature of Owner

4/11/2024
Date

Form must be notarized.

State of New York

Subscribed and sworn before me this

County of ORANGE

11th day of April, 2024

[Signature]
(signature of notary)

KATHLEEN A. ROTONDELLI
NOTARY PUBLIC STAMP of New York
No. 01R05071772
Qualified in Orange County
Comm Exp. January 21, 2027

This form must be completed, notarized, and presented with a New Sign Application or with an Alteration/Relocation Sign Application only if the sign applicant is not the property owner. (§ 145-81.C.6)
Missing paperwork will cause a delay in the review process.

- Since **THE** 2006 -
TUSCAN

**CAFÉ - EATERY
& FUNKY FINDS**



845.987.2050

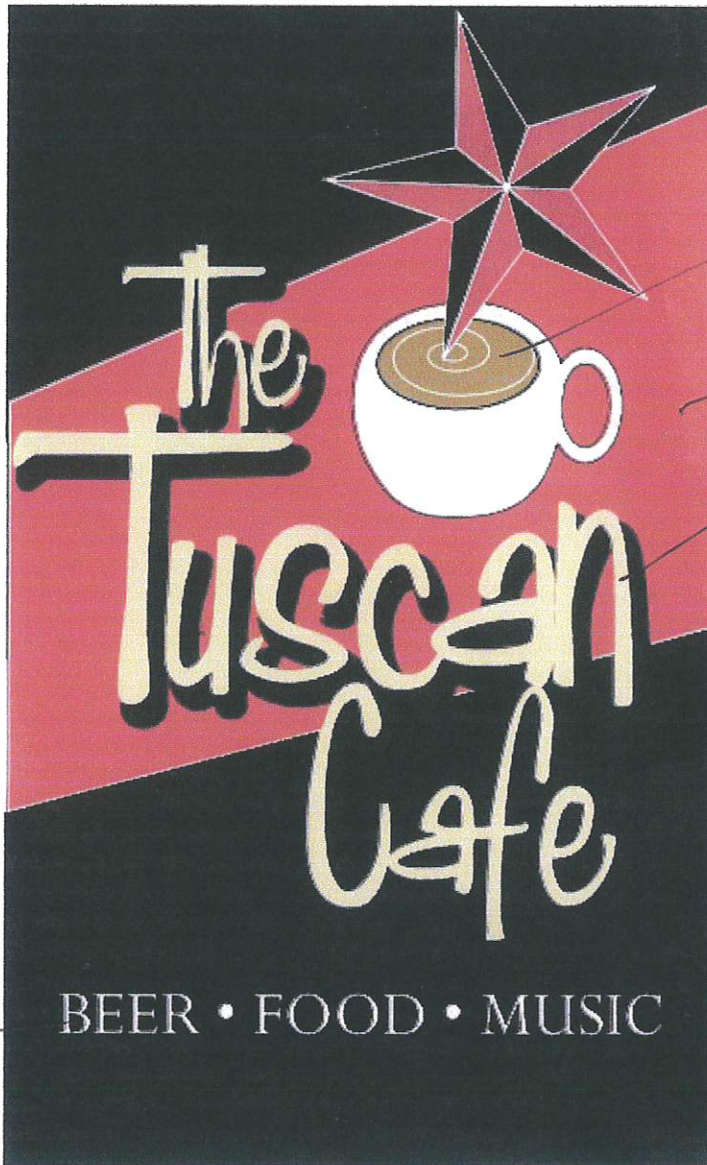
5 1/2 South Street - Warwick, NY

Subject: err last tuscan
From: Ron Hinsdale <info@ronhinsdale.com>
Date: Sat, 15 May 2010 17:49:58 -0400
To: Susan Bemel <susanbemel@frontiernet.net>

*is replacing
existing sign in
existing place*

TUSCANroundcupl1.jpg

Double sided



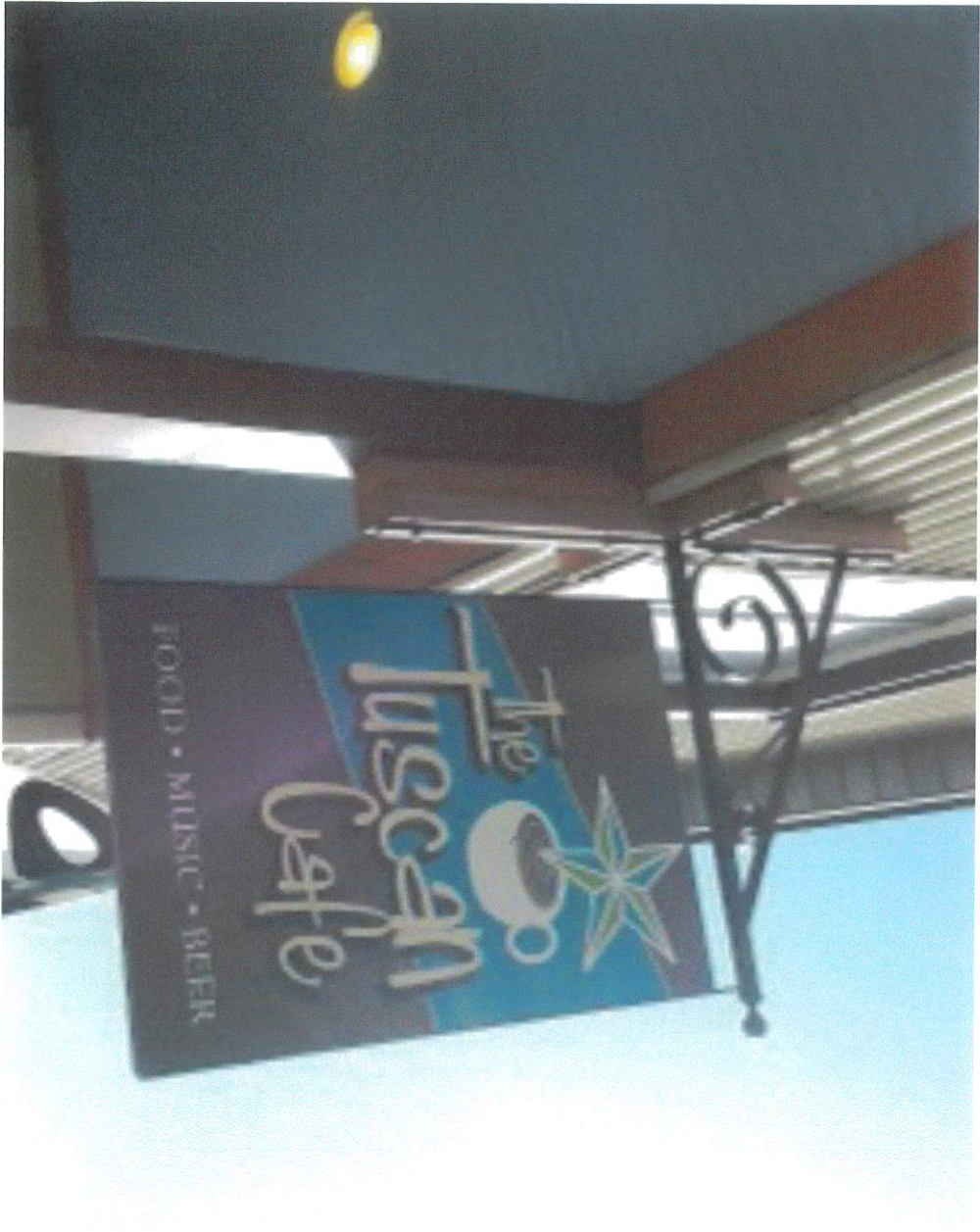
*39 1/2
x 24 1/2*

*27" x 40"
allowed
previously
approved*

bolder

bolder

TUSCANroundcupl1.jpg	Content-Type: image/jpeg Content-Encoding: base64
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Bree Frameworks



5





NO
PARKING
OR
STANDING

NO
LEFT
HAND
TURN

STOP

RIGHT
TURN
ONLY

