

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
MAY 5, 2025**

**10,674**

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, May 5, 2025, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Mayor, Michael J. Newhard. Trustees: Barry Cheney, Carly Foster, Thomas McKnight, and Mary Collura. Also, present was Deputy Village Clerk, Jennifer Mante. Others present, Gail Hoffer-Loibl.

The Mayor called the meeting to order and led in the Pledge of Allegiance.  
The Deputy Village Clerk held the roll call.

**Acceptance of Minutes**

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried for the Acceptance of Minutes: April 21, 2025

The vote on the foregoing **motion** was as follows:       **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye   Mayor Newhard Aye

**Authorization to Pay all Approved and Audited Claims**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried for the Authorization to Pay all Approved and Audited Claims in the amount of \$203,447.96.

The vote on the foregoing **motion** was as follows:       **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye   Mayor Newhard Aye

**Announcements**

1. Village of Warwick Tree Removal Guidelines.

Trustee McKnight read the public announcement.

Mayor Newhard emphasized the importance of trees to the Village, noting that Warwick holds the designation of a "Tree City." He explained that this status reflects the Village's commitment to maintaining a beautiful and environmentally sustainable community, where trees play a crucial role. Mayor Newhard highlighted that the beauty of the Village, particularly its tree canopy, is something residents and visitors alike greatly appreciate. He further noted that, during site plan reviews by the Planning Board, the inclusion of tree planting plans is always a key element. The Mayor stressed that the Village takes tree preservation seriously, both for its environmental impact and the aesthetic value it provides.

2. NY DOT Open Meeting Regarding the Permanent Removal of Exit 127.

Mayor Newhard shared concerns regarding the New York State Department of Transportation's proposal to permanently close Exit 127 off Route 17 as part of the I-86 expansion project. He noted that despite strong opposition from local municipalities, including the Town and Village of Chester, the Village of Warwick, and many residents and business owners, this exit is crucial for access to Sugar Loaf, Warwick, and other regional destinations that are vital to the local economy and tourism. Mayor Newhard encouraged residents to attend a Town Hall meeting on Tuesday, May 6, from 6:00 p.m. to 8:00 p.m. at the Chester Senior Center, where they can learn more and voice their concerns. He explained that this exit is the only one on Route 17 marked for Warwick and leads to King's Highway. Without it, traffic would be redirected to Exit 94 in Chester, leading to Route 94 and increasing congestion in Florida. Mayor Newhard expressed doubts about the wisdom of closing this exit, given the impact on local traffic patterns.

**Correspondence**

1. Email from Nicole Hixon expressing gratitude for the experience working through the Village Artist in Residence program.

Mayor Newhard spoke about the live sculpture, *Divine Feminine Feeding Nature*, created by local artist, Nicole Hixon, and displayed at Stanley Deming Park during the past two weeks. The sculpture, made from moss and featuring a tree stump as its base, portrays the figure of a woman with strawberry plants as her head. While not a permanent installation, the sculpture was part of a pilot program for the Village's Artists in Residence program. Mayor Newhard expressed enthusiasm for the success of the program and mentioned that the sculpture may be featured in another event later in the season. He praised the artist's work and highlighted the program's positive impact on the community.

**Discussion**

1. Village of Warwick Recreation Staff Salaries.

Mayor Newhard opened the discussion by referencing a letter from the Recreation Director regarding proposed changes to staff salaries.

Trustee Cheney expressed support for the request, noting that the recreation program is competing against other, higher-paid summer jobs with longer durations. He also acknowledged that some salaries for counselors had not been adjusted since 2021, making it timely for review.

Trustee McKnight raised concerns about the timing of the request, pointing out that it was late in the process and that comparisons should be made to other part-time Village employees, such as parking enforcement and brush pile attendants.

Trustee Cheney clarified that the Recreation salaries were lower than those of other part-time employees.

Trustee Foster noted that she would like a clearer breakdown of how the deficit would be addressed and whether additional sign-ups would offset the increased pay. She expressed general support for the increase, acknowledging that the timing was not ideal. However, she reiterated that the increased pay would help provide pay parity rather than assist with recruitment, as commitments from existing employees were already in place.

Trustee McKnight suggested that a more detailed spreadsheet, rather than a narrative letter, would be helpful for clarity, stressing that the request is unbudgeted.

Mayor Newhard agreed to have the Village Treasurer provide this data before the next meeting.

Trustee Collura expressed confidence in the staff, citing their hard work and positive feedback from campers.

The Mayor and Trustees expressed general support for the proposed salary adjustments but agreed that further data would be necessary to finalize the decision.

**Public Comment - Agenda Items Only**

**GUIDELINES FOR PUBLIC COMMENT**

The public may speak only during the meeting's Public Comment period and at any other time a

majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Gail Hoffer-Loibl asked for clarification regarding the current salaries versus the suggested salary adjustments proposed by the Recreation Director.

The Village Trustees informed Ms. Hoffer-Loibl that the information could be found online under the current meeting's agenda, specifically on pages 12 and 33.

#### **Engineer Intern - Justin Oehlmann**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to hire Justin Oehlmann to the position of Village of Warwick Engineering Intern at 32.5 hours per week for approximately twelve (12) weeks with a start date of May 19, 2025. The rate of pay to be in accordance with the FY24-25 and FY25-26 budget.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye      Trustee Foster Aye      Trustee Collura Aye

Trustee McKnight Aye      Mayor Newhard Aye

#### **Disposal of Residuals Bid Award - Spectraserv Inc.**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura and carried to accept the bid from Spectraserv Inc. for the removal and disposal of residuals (sludge, grit, screening, and small quantities of trash) from the Village of Warwick Wastewater Treatment Plant for the period of June 1, 2025, to May 31, 2029, as per the recommendation of Mike Herbert, Senior Area Manager of JCO and DPW Supervisor Mike Moser.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye      Trustee Foster Aye      Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Payment #7 – TAM Enterprises, Inc., Well #3 Treatment Plant Project**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to approve payment #7 in the amount of \$20,184.27 to TAM Enterprises, Inc. for the Well #3 Treatment Plant Project as per the recommendation of Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code F.8330.2350.

The vote on the foregoing **motion** was as follows:       **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Discussion**

Mayor Newhard asked Trustee Cheney if he had visited the project site recently. Trustee Cheney responded that it had been a couple of weeks since his last visit, explaining that the project had been waiting for the installation of the insertion valve, which was completed by the DPW and Water Department staff. Trustee Cheney commended the staff for taking the initiative to install the valve, resulting in considerable savings. He noted that the project would likely resume soon.

Regarding the easement, Trustee Cheney mentioned that communication is ongoing, and while there hasn't been significant back-and-forth yet, he expects progress soon. He added that the easements, including both the existing and proposed ones, were surveyed last week, which will allow the project to move forward.

**Refuse Bid Award – County Waste & Recycling Services**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to accept the refuse bid from County Waste & Recycling Services for the supply of a 30-cy container for refuse at the Central Garage in the amount of \$250 per pull with a tipping fee of \$130 per ton, per the recommendation of DPW Supervisor, Mike Moser. The contract period will be June 1, 2025, to May 31, 2026.

The vote on the foregoing **motion** was as follows:       **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

### **Refuse Bid Award – Interstate Waste Services**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to accept the refuse bid from Interstate Waste Services for the supply of a 2 cy container for the River Street Sewer Plant in the amount of \$40.00 per pickup, per the recommendation of DPW Supervisor, Mike Moser. The contract period will be June 1, 2025, to May 31, 2026.

The vote on the foregoing **motion** was as follows:                    **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

### **Discussion**

Trustee McKnight inquired about the bids, noting that they had been tabled at the previous meeting.

Trustee Cheney responded that he had followed up with the DPW and obtained their approval to select the lowest bidder in each case, rather than awarding the contract to a single supplier at a higher cost. He explained that it made more sense to choose lower bids for specific services, as these businesses are regularly used by the Village, even though their invoices may not always match up. Trustee Cheney emphasized that this approach would not burden the DPW and would be more cost-effective in the long run. He mentioned that some smaller items, like the metal disposal, could be stockpiled on-site, and were manageable within the current setup. Additionally, by removing the metal separately, the Village could avoid paying tonnage fees for landfill disposal, which would otherwise cost an extra \$130 per ton.

Trustee McKnight added that the approach would save more than just a few bucks and was a sensible way to split costs.

### **Refuse Bid Award – Sonny-Zito Sanitation Co. Inc.**

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight and carried to accept the refuse bid from Sonny-Zito Sanitation Co. Inc. for the supply of a 30 cy roll off container for

metal, as needed, at the Central Garage in the amount of \$165 per pull, per the recommendation of DPW Supervisor, Mike Moser. The contract period will be June 1, 2025, to May 31, 2026.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

### **The New York State Municipal Workers' Compensation Alliance**

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to authorize the mayor to sign The New York State Municipal Workers' Compensation Alliance (Comp Alliance) Member Participation Agreement for Worker's Compensation Coverage with an agreement period of June 1, 2025 – May 31, 2026.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

### **2025 Summer Recreation Staff and Salaries - AMENDED**

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to approve the 2025 Summer Recreation staff and salaries as per the enclosed list, per the recommendation of Village of Warwick Recreation Director, Ron Introini.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_    Trustee Foster \_\_\_\_    Trustee Collura \_\_\_\_

Trustee McKnight \_\_\_\_    Mayor Newhard \_\_\_\_

### **Discussion**

Trustee Foster clarified that the motion to approve Summer Recreation Staff and Salaries referred to the list of proposed salaries shown on page 33 of the agenda packet. She noted that the Recreation Director had submitted a separate letter requesting increased salary amounts beyond what was listed. Trustee Foster outlined two options: approve the

current list as-is and potentially amend it later, or wait to approve the final figures once a decision was made on the requested increases.

Trustee McKnight expressed that the Board should have input from the Village Treasurer on how the \$6,000 salary increase request would be addressed in the budget, noting the importance of understanding how the deficit would be managed before moving forward.

Trustee Foster responded that the \$6,000 difference applied to the revised version submitted by the Recreation Director, while the current motion reflected the original proposed salary amounts listed in the agenda packet.

Trustee McKnight asked Trustee Foster if she interpreted the listed salaries as the original figures used during the budget process.

Trustee Foster confirmed, pointing out that the salary figures on page 33 of the agenda packet differed from those in the Recreation Director's letter.

Trustee McKnight stated that it was not clear to him which set of numbers the motion was referring to.

Trustee Foster clarified that the motion referred to approving the 2025 Summer Recreation staff and salaries as outlined in the enclosed list, which contained the original figures. She added that the Recreation Director followed up afterward with a separate email or letter proposing revised numbers.

Trustee Cheney gave an example, noting that the first-year instructor position listed in the enclosed tables was set at \$11.50 per hour, while the Recreation Director's revised request proposed \$13.00. He clarified that by approving the motion as presented, the Board would be approving the \$11.50 rate for now, and any future changes could be addressed later without needing to withdraw the original motion.

Trustee McKnight thanked Trustee Cheney for the explanation but stated that the situation was still not clear to him. He added that he was comparing the email narrative to the spreadsheet.

Deputy Clerk Jennifer Mante noted that the email from the Recreation Director was received late Friday afternoon, after the agenda had already been finalized.

Trustee McKnight said that the explanation made things a bit clearer. He confirmed that the motion was to approve the same salary structure that had been in place since 2021, and added that if the Board later decided to approve higher salaries, a follow-up motion could be made at a future meeting.



Trustee Foster agreed and suggested revising the motion to specify that it referred to the list on page 33 of the agenda to provide clarity.

Trustee McKnight suggested that referencing the budget itself, rather than a specific page number, would provide better clarity over time, since page numbers may become irrelevant or lost in future reviews.

**2025 Summer Recreation Staff and Salaries as Amended**

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to approve the 2025 Summer Recreation staff and salaries as per the FY25/26 budget.

The vote on the foregoing **motion** was as follows:       **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye   Mayor Newhard Aye

**Facility Use – May Mental Health Month Awareness Event, Change of Rain Date**

A **MOTION** was made by Trustee Foster, seconded by Trustee Cheney and carried to amend the rain date for the Warwick Community Bandwagon Inc.'s May Mental Health Month Awareness Event, previously approved by the Village Board on April 21, 2025, from Sunday, May 11, 2025, to Sunday, May 17, 2025. Approval pending proof of updated insurance.

The vote on the foregoing **motion** was as follows:       **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye   Mayor Newhard Aye

**Facility Use – Railroad Green, It's our Constitution – Live!**

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to grant permission to Donald S. Kilcoyne to hold It's our Constitution – Live! at Railroad Green on Saturday, May 24, 2025, from 10:00 a.m. to 12:00 p.m. Setup to begin at 8:00 a.m. with cleanup to be completed by 1:00 p.m. Permission includes the use of electricity, a sound system, and the setup of tents. Completed facility use permit, security deposit, and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

### **Discussion**

Trustee McKnight noted that it was marked for a nonprofit organization, but no nonprofit was specified. He questioned whether it should instead be classified as a family request and suggested that the form should include an option for individual use, since the applicant appeared to be submitting it as an individual.

Trustee Foster agreed that the facility use form should be amended, noting that it currently does not offer options beyond “family” or “nonprofit.” She added that she might have also selected “nonprofit” in this case, as the event itself was nonprofit in nature.

Trustee Collura explained that the “nonprofit” designation likely applied because the event was open to the public. She contrasted this with a typical family rental, which would be private and not open to public participation.

Trustee McKnight raised a concern about the estimated attendance listed as “less than 200 people.” He noted that in past events, attendance had far exceeded estimates, which affected how the Police Department prepared and staffed for the event.

Mayor Newhard stated that the Police Department would be notified regardless of the estimated attendance.

Trustee Cheney pointed out that if an event draws significantly more people than expected—such as 600 attendees—the Police Department may not be adequately prepared.

Mayor Newhard responded that the Police Department would likely be prepared, as they monitor social media and local buzz leading up to events and are generally effective in anticipating larger crowds. He acknowledged the uncertainty in predicting attendance, noting that it was unclear how many people would attend an event like a public reading of the Constitution—though he hoped for a large turnout. He referenced a previous event, the “Hands Off” gathering, where 600 people attended unexpectedly. He explained that after that event, the Village reached out to the organizers and informed them that if such events were to continue, they would need to submit a facility use request and provide clearer attendance estimates.

Trustee Cheney emphasized that the primary concern is safety and protection. He noted that if the Police Department is aware of the anticipated size of a crowd, they can adjust their staffing appropriately to ensure proper coverage.

Mayor Newhard stated that, in the case of the “Hands Off” event, the Police Department had been prepared. He explained that they anticipated a large crowd due to the nature of the event.

#### **Facility Use – Veterans Memorial Park, Warwick Wascals Senior Softball**

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to grant permission to the Warwick Wascals Senior Softball team to use the Daniel Prial Field in Veterans Memorial Park from May 6, 2025, through October 26, 2025, with games on Sundays from 9:00 a.m. to 12:30 p.m. and on Wednesdays from 5:00 p.m. to 8:00 p.m. All events must be in coordination with the other activities taking place in the park. Completed park permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye      Trustee Foster Aye      Trustee Collura Aye

Trustee McKnight Aye      Mayor Newhard Aye

#### **2025 Summer Concert Series Schedule**

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster and carried to approve the revised 2025 Village of Warwick Summer Concert Series Schedule, per the attached calendar provided by the Village of Warwick Summer Concert Coordinators.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye      Trustee Foster Aye      Trustee Collura Aye

Trustee McKnight Aye      Mayor Newhard Aye

#### **Discussion**

Trustee McKnight asked what changes had been made compared to the previous schedule.

Mayor Newhard replied that a variety of changes had been made, including adjustments to weekends, music programming at Stanley Deming Park, and different types of bands being scheduled.

Trustee Collura added that one of the concerts was scheduled to coincide with the Juneteenth event, allowing it to piggyback on the larger celebration.

Trustee Foster noted that the initial schedule was submitted while planning was still underway, and noted that adjustments were also made to accommodate the date of the carnival.

Trustee Cheney expressed concerns about using the gazebo area in Stanley Deming Park for concerts, stating that it has not proven to be a strong draw for attendees. While he personally appreciated the location, he hoped attendance would improve and noted that limited parking may be a contributing factor.

Mayor Newhard responded that the success of the gazebo concerts may be site-specific and influenced by factors such as the type of music, the band performing, and the overall environment.

Trustee Cheney recalled attending a concert by the band Gunsmoke last year, noting that they were an excellent group from Connecticut with the potential to draw a much larger crowd than what actually attended their performance at Stanley Deming Park.

Trustee Collura concluded that they would simply have to wait and see how things unfold.

Trustee Foster noted that focusing on accessibility and inclusivity may not always result in larger crowds, but that isn't necessarily the goal. She explained that while some people prefer venues like Railroad Green, others who may not feel comfortable or able to attend events there might be more inclined to go to Stanley Deming Park, even if the turnout is smaller—emphasizing the importance of including a broader range of community members.

Mayor Newhard mentioned that once the Village receives the legislative grant to build a bridge providing access to the area near the stage, it could improve accessibility and enhance the use of that space.

Trustee Cheney noted that the stage area offers a different experience compared to the gazebo, highlighting the advantage of nearby parking at both the high school and Park Avenue School.

Trustee Foster questioned whether all the planned events were set to take place at Stanley Deming Park were slated to be held under the gazebo.

Trustee Collura added that Adam, one of the concert coordinators, was exploring the possibility of obtaining a portable stage, and noted that the final event setup would likely depend on whether the Village could secure or rent one.

Trustee Foster stated that the benefit of having a portable stage is its versatility, allowing it to be used in various locations as needed.

Mayor Newhard remarked that a portable stage would be a valuable asset, suggesting it could be shared between the Village and the Town.

#### **Forte – Additional Service, Recreation Registration**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Foster and carried to authorize the Mayor to add another ‘department’ to the existing contract with Forte, a credit, debit, and eCheck platform, for the purpose of online recreation registration payment transactions at no cost to the Village of Warwick. Forte has been the Village’s online payment platform for tax collection purposes since 2018.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye      Trustee Foster Aye      Trustee Collura Aye

Trustee McKnight Aye      Mayor Newhard Aye

#### **Discussion**

Trustee McKnight explained that the purpose of the new payment account was to keep it completely separate from the existing Forte account used for tax collection. He noted that this new account would be designated specifically for the Recreation Department and that, like any payment processor, fees would vary depending on whether a credit or debit card was used. He added that the new account is compatible with the recreation software being implemented.

**Resolution Amending Schedule of Fees to Change Building Fees**

WHEREAS, Village of Warwick Code §64-1 provides that a comprehensive schedule of fees, including Building Department fees, be approved by the Village Board; and

WHEREAS, in order to amend the Village's Schedule of Fees to change the Building Department fees it is necessary for the Village Board to adopt a resolution; and

NOW, THEREFORE, BE IT RESOLVED that the Village's Schedule of Fees is hereby amended as follows:

In the Schedule of Fees, under heading “Building Department” the following fees shall be added:

Category	Sub-Category	Type of Fee	Amount	Code Section
Building Department	Short Term Rental	Short-Term Rental Permit Application and Inspection Fee	\$500.00	115-5
Building Department	Short Term Rental	Short-Term Rental Permit Renewal Application and Inspection Fee	\$300.00	115-8

Trustee McKnight presented the foregoing resolution which was seconded by  
Trustee Foster,

The vote on the foregoing resolution was as follows:

APPROVED

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Aye

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Aye

**Facility Use – Sanfordville Elementary School, Amended Rain Dates**

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight and carried to grant permission to Sanfordville Elementary School to add Monday, May 12, 2025 and Tuesday, May 13, 2025 as additional rain dates to their request previously approved on March 17, 2025 to hold a kindergarten class picnic in Stanley-Deming Park on Tuesday, May 6, 2025, and Wednesday, May 7, 2025, between 12:00 p.m. to 2:00 p.m., with a rain date of Thursday, May 8, 2025. Request includes use of restrooms. Completed park permit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Warwick Engineer Intern Additional Hire**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster and carried to hire an additional Village of Warwick Engineer Intern for 32.5 hours per week for up to thirteen (13) weeks as part of the Lead Service Line Inventory Project.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Aye

**Discussion**

Trustee Cheney reported on a meeting held earlier that day with the Village's engineering

firm regarding the Lead Service Line Inventory (LSLI) project. He noted that the Village had received a strong response from residents who submitted photographs of their water meter areas, which proved helpful. However, some issues were identified with the system used by a specialty contractor. As a solution, the Village plans to utilize both engineering interns—one full-time and time from the second—to schedule appointments, visit homes, assess the pipe materials, take photographs, and evaluate any challenges involved in conducting further testing. This next phase of testing would include temporarily removing the water meter and using a device called a “swordfish” to identify the pipe material on both the public and private sides of the curb stop. Trustee Cheney explained that this approach would be cost-effective, as the interns’ work qualifies as force account labor and can be reimbursed through the grant. After a couple of weeks of training with DPW staff, the interns would begin fieldwork, and outreach would be made to residents to avoid surprises. The initial focus will be on neighborhoods likely to have copper service lines based on the construction period, with galvanized lines to be addressed later, as they are expected to need replacement regardless.

Trustee McKnight asked whether the interns would have a list of resident contacts to reach out to for scheduling appointments.

Trustee Cheney confirmed that the contact information would be obtained through the Water Billing Department.

Trustee Foster clarified that the outreach would target households that either did not submit photographs of their service line or were unable to locate or identify the appropriate area.

#### **Patriots Path Improvements Project - KaN Landscaping Design, Inc.**

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to accept the proposal from KaN Landscaping Design, Inc. for the Patriots Path Improvements Project in an amount not to exceed the grant amount that was provided.

The vote on the foregoing **motion** was as follows:      **APPROVED**

Trustee Cheney Aye    Trustee Foster Aye    Trustee Collura Aye

Trustee McKnight Aye    Mayor Newhard Aye

#### **Discussion**

Trustee Foster reported that five submittals were received and reviewed with support from the Village’s engineering firm. The list was narrowed down to two firms that



appeared capable of performing the work, with KaN standing out as the more creative option that might bring added value. An interview was then conducted with KaN.

Mayor Newhard noted that KaN is based in Kingston and does a significant amount of work throughout the Hudson Valley. He emphasized that they are a landscape architecture firm.

Trustee Foster confirmed that KaN had provided several strong examples of similar projects, reinforcing their qualifications for the work.

### **Public Comment – *Non-Agenda Items***

**No comments.**

### **Final Comments from the Board**

Trustee Foster announced that the Warwick Merchants Guild is hosting the “Experience Warwick Valley Passport” program. Residents can pick up a passport at any of 30 participating Village establishments and collect stickers by shopping or dining locally between April 15 and May 18. The number of stickers collected determines eligibility for various prizes: 1–10 stickers qualifies for a \$50 Warwick Bucks prize, 11–20 for one of two \$200 merchant gift certificates, and 21–30 for a Warwick Valley experience valued at over \$1,000. She described it as an exciting initiative by the Warwick Merchants Collective and thanked them for organizing it.

Mayor Newhard acknowledged that Trustee Collura introduced the passport program concept to Warwick, bringing it over from a similar initiative in Monroe. He noted that from his perspective as a merchant, people are actively participating and finding it enjoyable.

Trustee Foster shared that residents can expect to see several changes at Veterans Memorial Park over the summer. Improvements already underway include upgrades to the skate park and pump track, with pickleball courts to follow. She also announced the installation of kayak launches, which will eventually allow people to kayak from the Drowned Lands through the Village of Warwick, with three designated entry and exit points within the Village. She expressed excitement for the project and gratitude to the Town for the grant funding that made it possible.

Trustee Collura announced two upcoming events. The first is the Warwick Historical Society’s annual Party in the Park, scheduled for Saturday, June 21, from 5:30 to 8:00 p.m. This year’s theme is the “Black and White Garden Gala,” and tickets are available

by contacting the Warwick Historical Society. The second event is the third annual Mental Health Awareness Celebration, which will be held on Saturday, May 10 from 12:00 to 4:00 p.m. at Railroad Green. The event will include mental health and wellness resources, entertainment, speakers, and performers.

Trustee McKnight shared that a community-led cleanup took place on Sunday at Three Pines Park, the small nature park adjacent to the Community Center. He expressed appreciation to the Town DPW for providing a truckload of gravel and to the Village DPW for transporting and delivering it. The event was organized by Melissa Reali, owner of a local daycare and preschool program called “Playing Together, Being Together,” which serves children ages 6 to 18 months and frequently uses the park. She gathered families—many involved with the school district’s PIE program—and coordinated the cleanup effort. Local landscapers contributed wood chips and logs, and volunteers helped spread gravel and weed the area, creating a fun and inviting space. Trustee McKnight praised the effort as a great example of the community coming together to enhance a local park entirely on their own initiative.

Mayor Newhard agreed that Three Pines Park is a wonderful and thoughtfully designed space. He noted that parks like it require a certain level of ongoing maintenance to remain in good condition and expressed his appreciation for the community’s efforts to care for it.

Trustee McKnight added that Three Pines Park served as an inspiration for some of the ideas being considered for Memorial Park. He reiterated that it was a great example of the community coming together to enhance and care for a public space.

### **Adjournment**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Cheney, and carried to adjourn the regular meeting at approximately 8:30 p.m.

The vote on the foregoing **motion** was as follows:                   **APPROVED**

Trustee Cheney Aye     Trustee Foster Aye     Trustee Collura Aye

Trustee McKnight Aye   Mayor Newhard Aye