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VILLAGE OF WARWICK
INCORPORATED 1867

Village of Warwick
Village Board Meeting – May 18, 2020

Pursuant to Governor Cuomo’s Executive Order 202.1, Village of Warwick meetings will be conducted virtually through Zoom Videoconference until further notice.

To View the Meeting:

FACEBOOK LIVE - The public may view the meeting live by going to the Village of Warwick’s Facebook page: <https://www.facebook.com/VillageofWarwick>

VILLAGE’S WEBSITE – The public may view the meeting a day or so after its completion by going to the village’s website: www.villageofwarwick.org

To Comment - During Privilege of the Floor Only:

FACEBOOK LIVE – Comments may be made during the Village Board Meeting through Facebook Live within privilege of the floor by going to the Village of Warwick’s Facebook page: <https://www.facebook.com/VillageofWarwick>

TELEPHONE – Comments may be made during the Village Board Meeting by calling the Village Clerk’s Office within privilege of the floor at (845) 986-2031 ext. 102.

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
May 18, 2020**

8559

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, May 18, 2020 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY via Zoom Videoconference. Present was: Mayor, Michael J. Newhard, Trustees: Barry Cheney, William Lindberg, Eileen Patterson, and George McManus. Also, present were: Village Attorney, Stephen Gaba, DPW Supervisor, Mike Moser, and Village Clerk, Raina Abramson. Others present via Zoom Videoconference; Jay Myrow, Kirk Rother, and Village Engineer, Dave Getz. In consideration of the current COVID-19 health crises and pursuant to Governor Cuomo's Executive Order 202.1 the public was able view the meeting and comment during privilege of the floor at the above date and time via Facebook Live on the Village's FB page <https://www.facebook.com/VillageofWarwick>.

The Mayor called the meeting to order and led in the Pledge of Allegiance.
The Clerk held the roll call.

Acceptance of Minutes

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson, and carried to accept the minutes of April 20, 2020

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Acceptance of Reports

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson, and carried to accept the reports of March 2020: Justice Court and April 2020: Clerk's Office, Justice Court, and Building.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson, and carried to authorize to pay all approved and audited claims # 20001879 – 20001959 in the amount of \$206,501.24.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

1. Police Report - *Suspended to Streamline Meeting due to COVID-19*

Correspondence

1. Memo from the Town of Warwick Planning Board regarding the adoption of the Final Scoping Document for the Pulpit Rock Inn Planning Board Site Plan and Special Use Permit application.

Discussion

1. Sewer service for the Village View subdivision project.

Much discussion ensued between Jay Myrow, Kirk Rother, Village Engineer Dave Getz, Village Attorney Steve Gaba, Mayor Newhard and the Village Board regarding the potential scenarios for resolving and providing adequate sewer for the Village View project. Mr. Myrow was seeking guidance from the Village Board so that he may create a developer's agreement that will set forth the proposals in terms of cost and expense. Mr. Myrow identified rebuilding the Robin Brae Pump Station as being the most feasible and cost-effective solution. Village Engineer, Dave Getz, also felt the best option is to replace the Robin Brae Pump Station with a new pump station in the same vicinity but it would have a much larger wet well capacity and with that it would operate much more efficiently and will serve the village, improve the current condition, and have the capacity to serve the new project. The Village Board was also in favor of replacing the Robin Brae Pump Station as the best option.

Further discussion ensued regarding the Village View Traffic Study and the issue of speed bumps or speed humps.

2. Electric vehicle charging station project.

Trustee Cheney presented a summary of the Village of Warwick's estimated annual operating costs for a two-port charging station, which is what is currently located in the South Street parking lot. Based on the data collected by ChargePoint of the users of the station, Trustee Cheney determined, along with the Village's cost of electricity and Orange and Rockland's distribution charges, it cost a total of \$2,666 per year to run the station which includes the

ChargePoint Assurance Maintenance Program. A discussion ensued regarding the fee options for use of the charging station and came to a consensus of \$1.75 per hour.

3. Memorial tree in honor of Danielle Marie Lopez.

Mayor Newhard explained that the Lopez family would like to plant a tree in honor of their daughter, Danielle Marie Lopez, in Stanley-Deming Park near the handball and basketball court area. Mayor Newhard and the Village Board discussed the need to create a policy for the gifts of trees and benches with a format and cost that can be easily followed. The Village Board agreed to place a motion on the agenda accepting the dedication of a tree from the Lopez family with the details to be arranged with Mayor Newhard, DPW Supervisor Mike Moser and the Village's Shade Tree Commissioner.

4. Sewer usage fees for outside water spigots.

Mayor Newhard stated that Homestead Village has water spigots that are metered and only for outside use. DPW Supervisor, Mike Moser explained that Homestead Village has a number of meters that are just for watering purposes outside and the water is not reclaimed into the village's sewer system, therefore they are asking to have the sewer usage fees waived. Mayor Newhard explained that the request also includes a request to waive the fee for turning on and off the water pits. The DPW Supervisor felt that waiving the sewer usage fees on the outside spigot was acceptable because the village does not have to treat the water, however the village loses manpower for a day or a day and a half to pull meters out of pits to turn them on and off and felt this charge should remain. The Village Board agreed to waive the sewer fees for the outside water spigots however the turn on and off fee will remain. Village Attorney, Steve Gaba will prepare a specific written motion for approval at a future Village Board meeting.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Refuse Bid Award – County Waste

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to accept the refuse bid from County Waste in the amount of \$175/haul and \$110/ton per thirty-yard roll-

off box for refuse & no charge, no rebate per thirty-yard roll-off box for metal, and \$21.94 per pick up per 2 cy container, with a contract period of June 1, 2020 to May 31, 2021 as per the DPW Supervisor's recommendation. The bid opening was held April 15, 2020. Two bids were received per the attached documents.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

On-Call Plumbing/HVAC Services Bid Award – Westar Tech Service Corp.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to accept the bid from Westar Tech Service Corporation for On-Call Plumbing/HVAC Services for the period of June 1, 2020 to May 31, 2022 as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

On-Call Electrical Services Bid Award – Joseph Warren Electrical, LLC

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to accept the bid from Joseph Warren Electrical, LLC for On-Call Electrical Services for the period of June 1, 2020 to May 31, 2022 as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Chemical Bid Award – Coyne Chemical Company

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to accept the bid from Coyne Chemical Company for Blended Ortho Phosphate and Potassium Permanganate with a contract period of June 1, 2020 to May 31, 2021.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Chemical Bid Award – ESC Environmental Inc.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to accept the bid from ESC Environmental Inc. for Sodium Hypochlorite 12.5% and Sodium Bisulfite 38% with a contract period of June 1, 2020 to May 31, 2021.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Chemical Bid Award – Slack Chemical

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to accept the bid from Slack Chemical for PACL, Sodium Hydroxide Caustic Beads, Sodium Hydroxide Liquid Caustic 25%, Sodium Permanganate 20%, and Citric Acid 50% with a contract period of June 1, 2020 to May 31, 2021.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Request to Orange County - Agricultural District 2

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried directing the Mayor to request that County remove from Agricultural District 2 the following properties located wholly within the Village of Warwick based on those properties being either developed or proposed for development for residential purposes, government purposes or Village parkland:

Lands north of and including McFarland Drive including a portion of Burt Farms; Creekside Apartments and the Library.

Lands situated south of Route 17 at the east end of the Village including Homestead Village, most of Warwick Grove

Lands east of Brady Road including the Ridgefield Subdivision, Warwick Meadows, and Warwick Commons.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Discussion

Mayor Newhard explained that this happens every eight years as a readjustment of the agricultural maps and felt it was timely to get it done. Trustee Cheney expressed that many of them should have been done years ago, but they were not reviewed.

Purchase of 2021 114SD Freightliner Dump Truck

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to purchase a 2021 114SD Freightliner Dump Truck from Henderson Products in the amount of \$220,000 through the Onondaga County bid contract per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Discussion

Trustee McManus confirmed with Mike Moser that the truck will be automatic.

Budget Modification

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson, and carried to accept the budget modification as per the Village Treasurer's letter dated May 13, 2020.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Cancellation of the 2020 Village of Warwick Summer Recreation Program – COVID-19

A **MOTION** was made by Trustee Lindberg, seconded by Trustee McManus, and carried to cancel the 2020 Village of Warwick Summer Recreation program due to COVID-19.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Acceptance of FY 2020-21 Professional Agreements

A **MOTION** was to accept the FY 2020-21 Professional Service Agreements for the period of June 1, 2020 – May 31, 2021. Agreements are on file in the Clerk's Office for review.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Vacation Carry Over

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg, and carried to grant permission to Village Treasurer, Cathy Richards, to carry over 5.5 vacation days (38.25 hours).

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Reports - Suspended to Streamline Meeting due to COVID-19

Final Comments from the Floor – no comments were made.

Final Comments from the Board -

Mayor Newhard: Monday is Memorial Day and sadly we won't be able to honor the men and women we've lost in the traditional way, no parade, no ceremonies as we've normally had and although our veterans will be having a ceremony to honor the service men and women who lost their lives this year, it is a private ceremony and I urge the public to respect their privacy and allow them to do the ceremony, which is a beautiful funeral ceremony to honor the dead, but to let them do it within their ranks and I would appreciate that so it does not cause any stir or any stress for them as a group, I would appreciate that.

As I mentioned, there are new ways we will be honoring our veterans and Eileen, I want to give you the floor because you've been working on a project that is very exciting and I think we'd like to hear all about it.

Trustee Patterson: I am actually really proud of this project. I've been working on it with Village Justice, Jeanine Wadson and Kristina Hoti. We have reached out to all the different organizations to take part in the traditional parade and we're very lucky to have them come back with short videos or we've gone out and filmed them, respecting social distancing of course as we do that so we will be able to create a virtual Memorial Day parade which will be a video posted on the Village website and Facebook page and hopefully shared to all the organizations. It's been all done by email or text or telephone and a few in person conversations as we had to record, but it's just been another example of the amazing community that we live in where everybody was like, 'Oh my gosh, that's a great idea. Let's figure out how to make it happen.' Father Jack sent a video with his prayer from St. Stephen's Cemetery to me and we're compiling that. It is going to show the commitment of our various organizations and it's going to showcase some of the talent of the various community members. It's going to be great and it's going to be beautiful. I'm proud of the work that Jeanine, Kristina, and I have done for this. We are respecting the tradition and we hopefully are satisfying everyone's desire to take a moment and honor Memorial Day in the Village and Town of Warwick.

Mayor Newhard and Trustee Lindberg thanked Trustee Patterson for all the hard work.

Mayor Newhard: We're in the Mid-Hudson Region and so many other regions north of us are opening up and yet, we are not. We haven't reached the metrics that we need to in terms of our numbers. There is some positive feeling from the County that we may get to phase 1 by the end of this week – it would be great. But, one of the metrics is contract tracers and there is a countywide effort to hire people to do this contract tracing and so if you go to our website and Facebook page you can get the information on the different responsibilities where there is a team supervisor or community support specialist or a contact tracer to track clusters or to track the virus as we are coming out of our quarantine. It's very important and a very important part of how we're going to really tackle this so if you are interested, please either contact us and we will give you the information or go directly to our website or our Facebook post and you'll see it there.

Trustee Lindberg: The Executive Board of the Fire Department met last week, and we unfortunately had to cancel also the fireworks and the carnival for this year, it was going to be at the end of June. The firemen that I talked to can't remember the last time we didn't have a carnival in the Village of Warwick. It's been a great tradition, but we just couldn't take the chance.

Mayor Newhard expressed that he felt the Fire Department did the right thing and that they are difficult decisions and hopefully the best for everyone and for a better future.

Memorial Tree – Lopez Family

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg, and carried to grant permission to the Lopez Family to provide dedication of a tree in memory of their daughter Danielle near the basketball court and handball court in Stanley-Deming Park with review and approval of a plaque through the DPW Supervisor and the Mayor.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Discussion

Trustee Cheney confirmed with Mayor Newhard that the family would be purchasing the tree with the guidance of the Shade Tree Commissioner and the Village would maintain it.

Additional Comments

Mayor Newhard: I just want to mention Jim Quackenbush who has been part of our public works team for over 29 years, very dedicated to the Village and kind of a legend in his own way, known as Quack by all of us, I just want to wish him the best in his success in his retirement and wish him well and thank you.

Adjournment

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson, and carried to adjourn the regular meeting at approximately 9:50 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

Raina M. Abramson, Village Clerk