

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Village of Warwick Village Board Meeting – May 18, 2020

Pursuant to Governor Cuomo's Executive Order 202.1, Village of Warwick meetings will be conducted virtually through Zoom Videoconference until further notice.

To View the Meeting:

FACEBOOK LIVE - The public may view the meeting live by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

VILLAGE'S WEBSITE – The public may view the meeting a day or so after its completion by going to the village's website: www.villageofwarwick.org

To Comment - During Privilege of the Floor Only:

FACEBOOK LIVE – Comments may be made during the Village Board Meeting through Facebook Live within privilege of the floor by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

TELEPHONE – Comments may be made during the Village Board Meeting by calling the Village Clerk's Office within privilege of the floor at (845) 986-2031 ext. 102.

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
May 18, 2020
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: April 20, 2020

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____
Trustee McManus ____ Mayor Newhard ____

3. Acceptance of Reports, March 2020: Justice Court
4. Acceptance of Reports, April 2020: Clerk's Office, Justice Court, and Building.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____
Trustee McManus ____ Mayor Newhard ____

5. Authorization to Pay all Approved and Audited Claims #_____ – _____ in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____
Trustee McManus ____ Mayor Newhard ____

6. Police Report - *Suspended to Streamline Meeting due to COVID-19*

Correspondence

1. Memo from the Town of Warwick Planning Board regarding the adoption of the Final Scoping Document for the Pulpit Rock Inn Planning Board Site Plan and Special Use Permit application.

Discussion

1. Sewer service for the Village View subdivision project.
2. Electric vehicle charging station project.
3. Memorial tree in honor of Danielle Marie Lopez.
4. Sewer usage fees for outside water spigots.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney's Motions:

1. **MOTION** to accept the refuse bid from County Waste in the amount of \$175/haul and \$110/ton per thirty yard roll-off box for refuse & no charge, no rebate per thirty yard roll-off box for metal, and \$21.94 per pick up per 2 cy container, with a contract period of June 1, 2020 to May 31, 2021 as per the DPW Supervisor's recommendation. The bid opening was held April 15, 2020. Two bids were received per the attached documents.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

2. **MOTION** to accept the bid from Westar Tech Service Corporation for On-Call Plumbing/HVAC Services for the period of June 1, 2020 to May 31, 2022 as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

3. **MOTION** to accept the bid from Joseph Warren Electrical, LLC for On-Call Electrical Services for the period of June 1, 2020 to May 31, 2022 as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

4. **MOTION** to accept the bid from Coyne Chemical Company for Blended Ortho Phosphate and Potassium Permanganate with a contract period of June 1, 2020 to May 31, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

5. **MOTION** to accept the bid from ESC Environmental Inc. for Sodium Hypochlorite 12.5% and Sodium Bisulfite 38% with a contract period of June 1, 2020 to May 31, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

6. **MOTION** to accept the bid from Slack Chemical for PACL, Sodium Hydroxide Caustic Beads, Sodium Hydroxide Liquid Caustic 25%, Sodium Permanganate 20%, and Citric Acid 50% with a contract period of June 1, 2020 to May 31, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

7. **MOTION** directing the Mayor to request that County remove from Agricultural District 2 the following properties located wholly within the Village of Warwick based on those properties being either developed or proposed for development for residential purposes, government purposes or Village parkland:

Lands north of and including McFarland Drive including a portion of Burt Farms; Creekside Apartments and the Library.

Lands situated south of Route 17 at the east end of the Village including Homestead Village, most of Warwick Grove

Lands east of Brady Road including the Ridgefield Subdivision, Warwick Meadows, and Warwick Commons.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

8. **MOTION** to purchase a 2021 114SD Freightliner Dump Truck from Henderson Products in the amount of \$220,000 through the Onondaga County bid contract per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

Trustee Lindberg's Motions:

9. **MOTION** to accept the budget modification as per the Village Treasurer's letter dated May 13, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

10. **MOTION** to cancel the 2020 Village of Warwick Summer Recreation program due to COVID-19.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

Trustee Patterson's Motions:

11. **MOTION** to accept the FY 2020-21 Professional Service Agreements for the period of June 1, 2020 – May 31, 2021. Agreements are on file in the Clerk's Office for review.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

Trustee McManus' Motions:

12. **MOTION** to grant permission to Village Treasurer, Cathy Richards, to carry over 5.5 vacation days (38.25 hours).

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Patterson ____

Trustee McManus ____ Mayor Newhard ____

Reports: *Suspended to Streamline Meeting due to COVID-19*

Final Comments from the Floor

Final Comments from the Board

Executive Session, if applicable

Adjournment

TOWN OF WARWICK

132 KINGS HIGHWAY
WARWICK, NEW YORK 10990



BUILDING & PLANNING DEPT	(845) 986-1127
FAX NO.	(845) 987-9644
BUILDING DEPT	EXT. 258/260
PLANNING DEPT	EXT. 261
ENGINEER	EXT. 275

MEMO

To: All Involved & Interested Agencies
From: Connie Sardo, Planning Board Secretary
Dated: May 8, 2020
Re: Pulpit Rock Inn (SBL #43-1-48) Adopted Final Scoping Document

By Resolution of the Town of Warwick Planning Board at its Regular Meeting done by WebEx on May 6, 2020 has adopted the Final Scoping Document for the Pulpit Rock Inn Planning Board Site Plan and Special Use Permit application. Motion by, Dennis McConnell, Seconded by Roger Showalter, Motion carried; 4-Favor, 0-Opposed, 0-Abstentions, 1-Absent. (See attached document)

RECEIVED

MAY 12 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Electric Vehicle Charging Stations Project South St Parking Lot Upgrade & New Location Village of Warwick

Estimated Annual Operating Costs

ITEM	COST	NOTES
Cloud/Software Support Fee	\$560	\$280/port
Utility (Energy only) *	\$452	Based on ChargePoint reported usage
Utility Delivery**	\$914	
ChargePoint Assure Maintenance***	\$740	Per station
Total	\$2666	

*- 365-day period= 8.54 MWH= 8540 kWh times \$0.05295= \$452

**-\$0.107/KWH cost shared with parking lot lights and electrical outlets

***-Not currently subscribed

Revenue

Hours over recent 365-day period= 1882 hours of charging time.

According to NYS there are 92 Electric Vehicles in 10990

Propose fee based on connected time which creates a personal incentive to unplug and move vehicle once fully charged.

Transaction fee assessed by ChargePoint is 10%

Fee Options

At \$1.00/hour would create annual revenue= \$1882- \$188= \$1702 net

At \$1.25/hour would create annual revenue= \$2352- \$235= \$2117 net

At \$1.50/hour would create annual revenue= \$2823- \$282= \$2541 net

At \$1.75/hour would create annual revenue= \$3293- \$329= \$2964 net

At \$2.00/hour would create annual revenue= \$3764- \$376= \$3388 net

Electric Vehicle Charging Infrastructure Grant

- NYS will pay no more than 80% of an estimated reasonable baseline cost =
 - \$8,000 per port for Electrical Vehicle Supply Equipment (EVSE)
 - \$32,000 per pedestal for DC Fast Charge
- Level 2 networked EVSE required
- Up to 2 years of charging cost can be eligible

135-19.5 Electric Vehicle Charging Station; Electric Vehicles

- A. No person shall stop, stand, or park a vehicle other than an electric vehicle within any space marked or signed as reserved for "electric vehicle parking while charging only."
- B. It is unlawful to park or permit to be parked any electric vehicle in a space with an electric vehicle charging station that is marked as "electric vehicle parking while charging only" if such electric vehicle is not in the process of charging.
- C. Electric vehicles may be parked in any space designated for public parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
- D. The locations described below, are hereby designated as off-street electric vehicle parking spaces at which only the parking of electric vehicles actively engaged in charging shall be permitted.

South Street Parking Lot north end- Two spaces

- E. The locations described below are hereby designated as on-street electric vehicle parking spaces at which only the parking of electric vehicles actively engaged in charging shall be permitted.

[None]

- F. Usage Fees as established by the Village Board shall be charged to the user on an hourly rate based on the time connected to the charging station.
- G. Fines and Penalties shall be established by the Village Board for the following offenses:
 - a. Parking a vehicle other than an electric vehicle in a space designated for "electric vehicle parking while charging only."
 - b. Parking an electric vehicle in a space designated for "electric vehicle parking while charging only" when the electric vehicle is not in the process of charging.
 - c. Parking an electric vehicle in a space designated for "electric vehicle parking while charging only" greater than three continuous hours whether or not the electric vehicle is the process of charging.

Fee Schedule additions

Under Category- "Police Department Parking Fines" add the following:

Parking a vehicle other than an electric vehicle in a space designated for "electric vehicle parking while charging only." \$100

Parking an electric vehicle in a space designated for "electric vehicle parking while charging only" when the electric vehicle is not in the process of charging. \$50

Parking an electric vehicle in a space designated for "electric vehicle parking while charging only" greater than three continuous hours whether or not the electric vehicle is the process of charging. \$50

Create a new Category

Category: Electric Vehicle Charging

Type of Fee: Connection Fee

Amount: \$1.25/hour

Raina Abramson

From: LOPEZ <robin2460@optimum.net>
Sent: Tuesday, May 05, 2020 12:51 PM
To: Raina Abramson
Cc: robin2460@optonline.net
Subject: Memorial Tree for Danielle Marie Lopez
Attachments: cheerleader.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

To: Honorable Michael Newhard, Mayor of Warwick, New York and
Village Board of Trustees/Planning Board - Warwick, New York

Re: Memorial Tree for my Daughter – Danielle Marie Lopez 11-6-95 to 11-19-19

Hello - My name is Robin Snyder Lopez and my husband is Herman Lopez .- We reside in Warwick, and have lived her forever after the birth of my daughter. I myself lived here since i was 12 and grew up in the area and graduated in Florida NY in 1980's and then moved to Warwick when I married and had our Daughter Danielle Marie My husband Herman Lopez worked at Mid Orange Correctional Facility in Warwick before it closed and now works at Otisville Correctional Facility. We are now living in Liberty Green Senior Apartments -- Warwick NY. We could not stay in the house we were at in Warwick, and since moved to the Apartment Complex. I spoke to Rena yesterday and told her of my story.. She asked me to send an email to Mayor Newhard and to the Village Board of Trustees/Planning Board - to ask permission - and to tell my story of our Daughter- Danielle Marie Lopez, whose picture I attach when she attended WVHS as a Cheerleader - Rena was very kind to me.....

Our daughter was Danielle Marie Lopez and recently passed away in a sudden death- fatal car accident commuting to work on her 2nd day of her new job as Programs Director- on Skyline Drive in NJ on November 19th, 2019 only 5 months ago - She was only 24 years old and just starting her new life and was excited about this new job .. This is probably one of the hardest things a parent has to process, to lose a child, to even write this letter.. It should never be this way. My Best friend, like my sister, (i have no siblings) ... made a Go Fund page and we raised over 10,000 to pay for her burial which i am blessed for. Her funeral had over 200 people, that's how many lives she touched throughout the community. She is buried in the Polish Cemetery on Spanktown Road and services were provided by St. Stephens Martyr – Father Reynor Santiago and arrangements provided by Purta Funeral who i have know since i was young.

The reason we are writing to you is that we want to honor our daughter; Danielle Marie, and tell you who our daughter was in this community.....Danielle Marie was a graduate of Warwick Valley High School and graduated BOCES CTEC in the Teaching Program with Honors 2013 . She always wanted to be a teacher - as Mr. Ottochian was her mentor from Warwick Valley High School. Danielle was a pre-K Head teacher for 5 years and started as an Assistant Teacher in the Warwick and Middletown area and was very active in the community.

She was loved in the Community....Danielle was a Brownie and a Girl Scout in Warwick, as I was the Troop Leader. Danielle was also in Recreation Cheerleading for the Warwick Wildcats, at Memorial Park, in Divisions I, II, III IV. Danielle then went onto Cheerleading in High School from Jr. Varsity then Varsity and becoming a Recreation Cheerleading Coach for the Mighty Mites to Division IV, while attending school for our community. We also coached

together as well for Recreation Cheerleading. She loved Children and this gave her more ambition to become a teacher. She graduated from College at OCCC with an Associates Degree.

I received a phone call from a Competition Cheer Coach from the High School that there was going to be some kind of memorial for her, but it was too soon for me to go, I was grieving hard and could not attend at that point. There was also a Pokemon Go Memorial that was done for my daughter which went around the community and around the US from someone in my bereavement group at St. Stephens in Warwick. I was told it was next to the Helen Keller sign in Stanley Deming Park. There was a picture that was taken of the Helen Keller sign by the Handball Courts and I don't know to this day who started it but they put a Pokemon Ball around the sign and it stated "Memorial for DanielleMarielu In Memory of Danielle who left to soon". which was sent to my phone. It touched my heart so much because of all the love that everyone had for her... that they would take the time to do that. Stanley Deming was the park that she grew up and played in. She was our only child and a part of me is missing forever. She was our life and we were, and still are so proud of her.

The person that I spoke to at the Village Hall, Rena told me to explain who my daughter was when I write this email to you both so you would understand her.

Therefore, the reason we are writing to you is— we would appreciate if we can have permission - or to fill out an application and take the proper procedures. I was unsure if I had to call the Parks Department or not, or who to call, but Rena explained I needed to email the both of you to plant a Memorial Tree for our Daughter, Danielle Marie Lopez to the Village Hall. If at all possible – to plant a tree – Kwanzan Cherry Tree or some kind of Pink Flowering Tree, or any kind of tree that is allowed - with a plaque – at Stanley Deming. A tree for my daughter, Danielle Marie - by the Helen Keller Sign where she played when she was a child at the park. On the plaque reading - In Memory of Danielle Marie Lopez - "Danielle's Tree of Life - 11/6/95 – 11/19/19". That is how I would like to memorialize my daughter – She was a tree of life and so giving to others in this community.

We appreciate you taking the time to read this letter, and we thank you in advance for the memorization of our Daughter. I understand with the COVID it may be difficult at this time, hoping it is not, but please let me know the steps we need to take in order to proceed. Kindest regards,

Herman A. Lopez and Robin Snyder Lopez

RSL/rl

Raina Abramson

From: Michael Newhard
Sent: Monday, May 04, 2020 11:20 AM
To: Diane; Raina Abramson; ChristopherB
Subject: FW: Sewer Billing

Follow Up Flag: Follow up
Flag Status: Flagged

From: hvhoa <hvhoa@optonline.net>
Sent: Monday, May 4, 2020 10:51 AM
To: Michael Newhard <mayor@villageofwarwick.org>
Subject: Sewer Billing

Dear Mayor Newhard and Board of Trustees:

We spoke with Diane in the Village Water Department regarding sewer charges we have received on 49 bills that should be for water use only. These bills are for the exterior water spigots on each of our 49 buildings. The water usage from the spigots only goes into the ground surrounding the individual units and not into the sewer.

We contacted Chris from the Village Water Department to schedule one of our maintenance crew to start turning on the water for the 52 water pits in Homestead Village (49 buildings plus the 3 pool houses) for Friday, April 25th. This work typically takes a few days to complete depending on other work orders throughout the complex. Chris notified us that the Village of Warwick will now charge us \$50 per water pit to turn on the water in the spring, and then another \$50 per water pit to turn them off in the fall. As you are aware, one of our maintenance crew is the person getting into the pit and connecting the water meter (this is for the 25 water pits that do not have the new above-ground valves). The amount of time it takes for our employee to take the cover off of the water pit, climb into the water pit, connect the water meter, climb out of the water pit, and then replace the cover to the water pit, takes approximate 15 minutes (in spring) and another 30 minutes in the fall, as we use a compressor to blow out the pipes after the meters are removed so that the pipes don't freeze (this includes the new valves that have been brought above ground). A Village Water Department employee stands by to supervise and to test the monitors after they have been connected. On the valves that are now above ground, a Village Water Department employee helps our employee install those meters.

As you may be aware, we have been replacing the water valves in all of the water pits in the complex and bringing them above ground to make it more convenient for the Village Water Department to turn off/on water to individual units. Over the past 10+ years we have replaced the valves on 27 buildings which cost Homestead Village Association \$135,000. By the time all of the valves in the 52 water pits have been replaced and put above ground, the cost to Homestead Village Association will be approximately \$275,000+.

We are requesting that the Village Water Department please remove the sewer usage fees from the water bills for the 49 meters for the outside water spigots.

In addition, we are also requesting that the \$50 turn on/off fee is waived, so that we will be able to continue replacing the valves on the water pits and bringing them above ground at the pace that we have been doing. It is a financial hardship for Homestead Village Association to pay the Village of Warwick \$5,200 each year to

supervise the opening and closing of the water pits that is done by our maintenance department, while continuing to replace all of the valves and bringing them above ground.

Thank you for your consideration.

Homestead Village Board of Directors



This email has been checked for viruses by Avast antivirus software.
www.avast.com

MEMO

Date: April 27, 2020

To: Mayor Newhard & The Village Board

From: Mike Moser, DPW Supervisor

Re: Refuse Bid

Motion to accept the refuse bid from **County Waste** for the contract period of **June 1, 2020 to May 31, 2021**. Bid Opening was held April 15, 2020 two bids were received; please see attached.

Price Per 30 Yard Roll-Off Box for Refuse

\$175.00/Haul & \$110.00/Ton

Price per 30 Yard Roll-Off Box for Metal

No Charge, No Rebate

Price per 2 cy Container

\$21.94 per pickup

Village of Warwick Refuse Proposal Form

Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works.

30 cy Container Refuse \$175.00 per pull

Tipping Fee \$110.00 per ton

Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY.

30 cy Container Metal \$ 0 per pull

Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY.

2 cy Container \$21.94 per pickup

Chris Harrison
Signature

Chris Harrison
Print Name

County Waste Ulster, LLC
Company

518-877-2346
Telephone

ChrisHew@nyc.org
Email

1927 Route 9, Clifton Park, NY 12065
Address

4/9/2020
Date

Village of Warwick Refuse Proposal Form

Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works.

30 cy Container Refuse \$250.00 per pull

Tipping Fee \$106.00 per ton

Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY.

30 cy Container Metal \$250.00 per pull

Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY.

2 cy Container \$40.00 per pickup

Michael DiBella

Signature

Michael DiBella

Print Name

Interstate Waste Services

Company

845-572-3316

Telephone

mkellerhouse@iswaste.com

Email

89 Black Meadow Road Chester NY 10918

Address

4/14/2020

Date

MEMO

TO: MAYOR NEWHARD & THE VILLAGE BOARD

FROM: MIKE MOSER, DPW SUPERVISOR

SUBJECT: PLUMBING/HVAC ON-CALL SERVICES

DATE: MAY 13, 2020

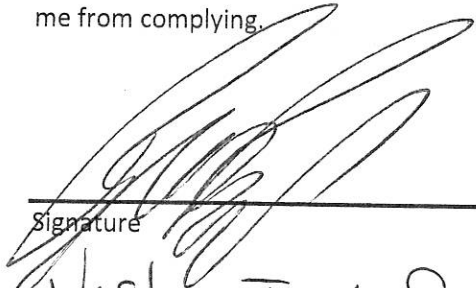
Motion to accept the Bid from **Westar Tech Service Corporation** for On-Call Plumbing/HVAC services for the Village of Warwick per the DPW Supervisor. Contract period will be June 1, 2020 to May 31, 2022. Bid Opening was Held April 22, 2020 at 12:00pm. **Westar Tech Service Corporation** was the only Bid received.

ON-CALL HVAC / PLUMBING SERVICE CONTRACT RFP

Proposal Form

Plumber Hourly Rate, Routine	<u>\$ 149.75</u>
Plumber Hourly Rate, Emergency	<u>\$ 199.75</u>
Service Call Charge	<u>\$ 350.00 * inc 2 men 1hr each</u>
Mileage or Vehicle Charge	<u>N/A</u>
Helper/Apprentice Hourly Rate, Routine	<u>\$ 149.75</u>
Helper/Apprentice Hourly Rate, Emergency	<u>\$ 199.75</u>
Laborer Hourly Rate, Routine	<u>\$ 149.75</u>
Laborer Hourly Rate, Emergency	<u>\$ 199.75</u>

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.

	<u>Roger W. Reagan Jr.</u>
Signature	Print Name
<u>Westar Tech Services</u>	<u>845-342-1118</u>
Company	Telephone
	<u>Katerina@westarhvac.com</u>
	Email
<u>P.O. Box 988, Middletown, NY 10940</u>	
Address	
	<u>4/15/2020</u>
	Date

MEMO

TO: MAYOR NEWHARD & THE VILLAGE BOARD

FROM: MIKE MOSER, DPW SUPERVISOR

SUBJECT: ON-CALL ELECTRICAL BID

DATE: MAY 13, 2020

Motion to accept the Bid from **Joseph Warren Electrical, LLC** for On-Call Electrical Services for the Village of Warwick as per DPW Supervisors Recommendation. Contract period will be June 1, 2020 to May 31, 2022. Bid Opening was held April 22, 2020 at 12:00pm. Two Bids were received: **Joseph Warren Electrical LLC and JM Electric & Son.**

ON-CALL ELECTRICAL SERVICE CONTRACT RFP

Proposal Form

Electrician Hourly Rate, Routine	<u>105.00</u>
Electrician Hourly Rate, Emergency	<u>105.00</u>
Service Call Charge	<u>149.00</u>
Mileage or Vehicle Charge	<u>N/A</u>
Helper/Apprentice Hourly Rate, Routine	<u>N/A</u>
Helper/Apprentice Hourly Rate, Emergency	<u>N/A</u>
Laborer Hourly Rate, Routine	<u>70</u>
Laborer Hourly Rate, Emergency	<u>70</u>

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.

<u>Joseph Warren</u>	<u>Joseph Warren</u>
Signature	Print Name

<u>Joseph Warren Electrical, LLC</u>	<u>845-651-1844</u>	<u>jwarrenelectrical@gmail.com</u>
Company	Telephone	Email


<u>14 W. Lake Rd, Warwick NY 10990</u>	<u>April 20, 2020</u>
Address	Date

ON-CALL ELECTRICAL SERVICE CONTRACT RFP

Proposal Form

Electrician Hourly Rate, Routine	<u>125.00</u>
Electrician Hourly Rate, Emergency	<u>125.00</u>
Service Call Charge	<u>125.00</u>
Mileage or Vehicle Charge	<u>N/A</u>
Helper/Apprentice Hourly Rate, Routine	<u>125.00</u>
Helper/Apprentice Hourly Rate, Emergency	<u>125.00</u>
Laborer Hourly Rate, Routine	<u>125.00</u>
Laborer Hourly Rate, Emergency	<u>125.00</u>

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.


Signature

John Maher
Print Name

JM Electric
Company

986 2565
Telephone

jmelectric@warren
Email

870 Palaski Hwy Goshen
Address

4/9/20
Date

VILLAGE OF WARWICK CHEMICAL BIDS & RECOMMENDATIONS

**PLEASE ACCEPT THIS SPREADSHEET AS MY FORMAL RECOMMENDATIONS FOR THE FISCAL YEAR:
20/21**

KEITH J. HERBERT (DATED & SUBMITTED 5/1/2020)

REJECTIONS ARE IN RED

NO BIDS (N/B) ARE IN GRAY

RECOMMENDATIONS ARE IN BLUE

FACILITY	CHEMICAL	COYNE	ECS	SLACK	WECHSLER
	PACL	N/B	N/B	3.85	N/B
RWTP	SODIUM HYPOCHLORITE 12.5% GALLON	N/B	1.30	2.05	2.15
RWTP / WWTP	SODIUM HYDROXIDE (CAUSTIC BEADS) POUNDS	.6037 / 60 BAG MIN ORDER	0.65	0.517	N/B
MWTP	SODIUM HYDROXIDE (LIQUID CAUSTIC 25%) GALLON	N/B	N/B	2.062 / \$45 PER DRUM DEPOSIT	N/B
WWTP	SODIUM BISULFITE 38% GALLON	N/B	1.95	2.189	N/B
RWTP	SODIUM PERMANGANATE 20% GALLON	N/B	N/B	8.8	N/B
MWTP	CITRIC ACID 50% GALLON	6.8802	5.95	5.943 / \$45 PER DRUM DEPOSIT	N/B
RWTP / MWTP	BLENDED ORTHO PHOSPHATE GALLON	6.8765	9.98	10.15	N/B
WWTP	POTASSIUM PERMANGANATE POUNDS	1.8953 / 1 PALLET MIN ORDER	2.35 (GAL)	N/B	N/B

MEMO

Date: May 13, 2020

To: Mayor Newhard & The Village Board

From: Mike Moser, DPW Supervisor

Re: Chemical Bid

Request a motion to accept the Bid from **Coyne Chemical Company** for the following Chemicals as per the DPW Supervisor's Recommendation.

**Blended Ortho Phosphate
Potassium Permanganate**

Bid Opening was held April 15, 2020. Contract will be from June 1, 2020 to May 31, 2021.

MEMO

Date: May 13, 2020

To: Mayor Newhard & The Village Board

From: Mike Moser, DPW Supervisor

Re: Chemical Bid

Request a motion to accept the Bid from **ESC Environmental Inc.** for the following Chemicals as per the DPW Supervisor's Recommendation.

Sodium Hypochlorite 12.5%

Sodium Bisulfite 38%

Bid Opening was held April 15, 2020. Contract will be from June 1, 2020 to May 31, 2021.

MEMO

Date: May 13, 2020

To: Mayor Newhard & The Village Board

From: Mike Moser, DPW Supervisor

Re: Chemical Bid

Request a motion to accept the Bid from **Slack Chemical** for the following Chemicals as per the DPW Supervisor's Recommendation.

PACL

Sodium Hydroxide (Caustic Beads)

Sodium Hydroxide (Liquid Caustic 25%)

Sodium Permanganate 20%

Citric Acid 50%

Bid Opening was held April 15, 2020. Contract will be from June 1, 2020 to May 31, 2021.

COUNTY EIGHT YEAR AGRICULTURAL DISTRICT REVIEW

Orange County conducts an annual process each year at which time property owners can apply to have property included in one of the County's Agricultural Districts. Every eight years the conducts a review at which time properties can be removed from the Agricultural District. That review is occurring the=is year.

In reviewing the Ag District maps (found on the County website in the Planning Department) the following properties which are currently in the Ag District are either proposed for development, developed or are Village parkland:

Lands north of and including McFarland Drive including a portion of Burt Farms; Creekside Apartments and the Library.

Lands situated south of Route 17 at the east end of the Village including Homestead Village, most of Warwick Grove

Lands east of Brady Road including Ridgefield Subdivision, Warwick Meadows and Warwick Commons

INTEROFFICE MEMORANDUM

TO: MAYOR & THE VILLAGE BOARD

FROM: MIKE MOSER, DPW SUPERVISOR

SUBJECT: 2021 114SD FREIGHTLINER

DATE: MAY 14, 2020

Request a motion to purchase 2021 114SD Freightliner Dump Truck from Henderson Products. Vehicle price per Onondaga County NYS Bid Contract. This is a Budgeted Expense FYE 5/31/20. Cost will be \$220,000 expected delivery in 8-10 Weeks.

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Budget Modification Request
For Approval at Board Meeting on May 18, 2020

For approval to transfer available appropriations for the following budget account lines:

GENERAL FUND

TRANSFER TO				TRANSFER FROM		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
A.1325.1000	Treasurer Personal Service	900.00	Per Actual/Additional hours	A.5142.1000	Snow Removal Personal Serv	900.00
A.1410.1000	Clerk Personal Service	1,100.00	Per Actual/Additional hours	A.5142.1000	Snow Removal Personal Serv	1,100.00
A.1640.1000	Central Garage Personal Serv	5,000.00	Per Actual (% distribution)	A.5142.1000	Snow Removal Personal Serv	5,000.00
A.5010.1000	Street Admin Personal Service	2,500.00	Per Actual (% distribution)	A.5142.1000	Snow Removal Personal Serv	2,500.00
A.8020.1000	Planning Personal Service	100.00	Per Actual/Additional hours	A.5142.1000	Snow Removal Personal Serv	100.00
A.8140.1000	Storm Sewer Personal Service	1,500.00	Per Actual (% distribution)	A.5142.1000	Snow Removal Personal Serv	1,500.00
A.1640.4200	Central Garage Cable/Internet	250.00	Per Actual	A.1640.2350	Central Garage Equipment	250.00
A.1640.4400	Central Garage Repairs	1,000.00	Per Actual	A.5110.4530	Streets Maintenance Supplies	1,000.00
A.3120.4570	Police Contract	6,854.30	2020 Increase	A.1440.4000	Engineer Contracted Services	6,854.30
A.7310.4650	Youth Rec Prog Dept Supplies	100.00	Per Actual	A.7310.1000	Youth Rec Prog Personal Serv	100.00
A.8160.4005	Refuse Sanitation Fees	1,000.00	Per Actual	A.8140.4400	Storm Sewer Drainage Proj.	1,000.00
TOTAL		20,304.30		TOTAL		20,304.30

WATER FUND

TRANSFER TO				TRANSFER FROM		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
F.1680.4900	Water IT/Network Prof. Srv.	2,000.00	Per Actual	F.9060.8000	Water Hosp/Medical Insurance	2,000.00
TOTAL		2,000.00		TOTAL		2,000.00

Respectfully submitted,

Cathy M. Richards
Village Treasurer

Report Date: 5/13/2020

**Village of Warwick
FY 2020-2021
Professional Services Contract/Agreements**

Appointment	Name/Organization	2019-20 Fees	2020-21 Fees
		<p>\$175 per hour for attorneys \$100 per hour for paralegals \$190 per hour attorneys / \$100 paralegals for litigation in NYS Courts \$200 per hour attorneys / \$100 per hour paralegals for litigation in Federal Courts Representation of the PB - monthly retainer of \$600 from the VOW plus a fee of \$185 per hour (which is an hourly fee billed as consultant's fee to PB applications payable solely out of applicants escrow) Representation of the ZBA - hourly fee of \$175 per hour for attorneys and \$100 per hour for paralegals Other costs billed per proposal (postage, copies, etc.)</p>	<p>No Change from Prior Year \$175 per hour for attorneys \$100 per hour for paralegals \$190 per hour attorneys / \$100 paralegals for litigation in NYS Courts \$200 per hour attorneys / \$100 per hour paralegals for litigation in Federal Courts Representation of the PB - monthly retainer of \$600 from the VOW plus a fee of \$185 per hour (which is an hourly fee billed as consultant's fee to PB applications payable solely out of applicants escrow) Representation of the ZBA - hourly fee of \$175 per hour for attorneys and \$100 per hour for paralegals Other costs billed per proposal (postage, copies, etc.)</p>
Attorney to the VB	Drake Loeb		<p>No Change from Prior Year \$250 per hour general matters \$300 per hour litigation matters</p>
Attorney to the PB	Robert Dickover		<p>No Change from Prior Year \$250 per hour general matters \$300 per hour litigation matters</p>
Attorney to the ZBA	Robert Fink	<p>2018-19: \$100 per hour 2019-20: \$150 per hour</p>	<p>No Change from Prior Year \$150 per hour</p>
Labor Relations	William Kang - Keane & Beane	\$225 per hour	<p>No Change from Prior Year \$225 per hour w/ any out of pocket expenses and reasonable disbursements</p>
Bond Counsel	Norton Rose Fulbright	<p>See Fee Schedule Received 3/27/19 2019-2020 reflects a 4% increase.</p>	<p>No Change from Prior Year See Fee Schedule Dated March 2, 2020 Increase in Fees Billed to Village: Principal Engineer/Senior Planner \$100 / hour Junior Engineer \$80 / hour Field Technician \$75 / hour Clerical/Secretarial \$50 / hour Printing costs will be charged extra at actual cost. <u>Billed to Applicants:</u> Principal Engineer/Senior Planner \$135 / hour Junior Engineer \$100 / hour Field Technician \$90 / hour Clerical/Secretarial \$50 / hour Printing costs will be charged extra at actual cost.</p>
Village Engineer	Lehman & Getz	<p>10/23/14 Engineering Services Agreement with no end date: Principal Engineer/senior planner: Billed to VOW \$90/hr - Billed to Applicants \$120/hr Junior Engineer: Billed to VOW \$70/hr - Billed to Applicants \$90/hr Field Tech: Billed to VOW \$65/hr - Billed to Applicants \$80/hr Clerical: Billed to VOW \$40/hr - Billed to Applicants \$50/hr</p>	

**Village of Warwick
FY 2020-2021
Professional Services Contract/Agreements**

Appointment	Name/Organization	2019-20 Fees	2020-21 Fees
Water System & Facilities Engineer	Barton & Loguidice	Master Agreement Not on File	Master Agreement Not on File
Engineer Responsible for Reservoir Resources & Dam Safety	Tectonic Engineering	See Fees per 2019 Hourly Rate Schedule dated 3/21/19 for projects as requested by the VOW (increase by \$2 - \$5 for most fees)	Increase in Fees See Fees per 2020 Hourly Rate Schedule dated 3/9/2020 for projects as requested by the VOW (increase fees by \$1 - \$18 from 2019)
Property Assessor	Richard Hubner	Annual Fee: \$11,462	No Change from Prior Year Annual Fee: \$11,462
Accountant	Michael Vernieri	\$12,000 per year payable at \$1,000 per month beginning June 2019 Additional services requested by the Village requiring written reports will be billed separately by project.	No Change from Prior Year \$12,000 per year payable at \$1,000 per month beginning June 2020 Additional services requested by the Village requiring written reports will be billed separately by project.
Grant Writer	Linda Smith	\$35 / hour	Increase in Fees \$40 / hour
Registrar	Eileen Astorino - Registrar of Vital Statistics Melissa Stevens - Deputy Registrar Carolyn Purta - Sub-Deputy Registrar	\$10.00 per certified copy of birth or death certificates	No Change from Prior Year \$10.00 per certified copy of birth or death certificates
Computer Consultant	Kevin Brand - Information Technologies	6/22/12 Proposal: Senior Tech Hourly Rate: \$105 Junior Tech Hourly Rate: \$90 Bench Tech Hourly Rate: \$70 Desktop Monthly Rate: \$180 Server Monthly Rate: \$130 Total Monthly Cost: \$310 **Unlimited Work: \$600 /month June 1, 2018: Hourly Rate IT Services M-F 8a.m. - 4p.m.: \$125 Holiday and Weekend Hourly Rate: \$145	Increase in Fees 3/5/2020 Proposal: Hourly Rate (M-F 8a.m. - 4p.m.): \$115.00 Holiday & Weekend Rate: \$145.00 Managed Services: \$350.00 monthly *See contract for list managed services Data Backup: \$150.00 monthly Hosted E-Mail (14@\$10 ea.): \$140 monthly POP/IMAP mailboxes (4@\$5 ea.): \$20 Monthly MS Office Business Licensing (1): \$12.95 Monthly

Village of Warwick
FY 2020-2021
Professional Services Contract/Agreements

Appointment	Name/Organization	2019-20 Fees	2020-21 Fees
Edmunds & Associates (Computer Software Vendor)	Edmunds & Associates	2019 MCSJ Software Support and License Agreement Jan. 1, 2019 - Dec. 31, 2019 - \$7,940 annual total	Increase in Fees 2020 MCSJ Software Support and License Agreement Jan. 1, 2020 - Dec. 31, 2020- \$8,635 annual total
BAS (Computer Software Vendor)	Bas - Tax Collection	10/22/10 - No Cost to Village	No Change from Prior Year 10/22/10 - No Cost to Village
Municipity (Computer Software Vendor)	Municipity - Building Inspector/Code Enforcement Software	2/20/18 Contract Price of \$10,480 for the first year for software, installation, training, maintenance, support, and hosting. Maintenance, Support, Hosting for Software - \$1,330 for next two year (expires Feb. 2021)	No Increase / *Note Expiration of Maintenance 2/20/18 Contract Price of \$10,480 for the first year for software, installation, training, maintenance, support, and hosting. Maintenance, Support, Hosting for Software - \$1,330 (expires Feb. 2021)
Web-Site Maintenance	Mark Damia - Walling Road Information Technologies	Scheduled Monthly Maintenance: \$125.00 / month Additional Web Programming: \$50.00 / hour	No Change from Prior Year Scheduled Monthly Maintenance: \$125.00 / month Additional Web Programming: \$50.00 / hour
Village Newspaper	Jennifer O'Connor Warwick Valley Dispatch	Request for re-appointment The cost for legal's is calculated via a formula we use. It's .58 a line times the column width	No Change from Prior Year Request for re-appointment The cost for legal's is calculated via a formula we use. It's .58 a line times the column width

Office of the Mayor
Board of Trustees
Village Clerk
Treasurer
Telephone: 845-986-2031
Fax: 845-986-6884



Village Justice
Telephone: 845-986-7044
Fax: 845-986-2870

Building, Planning, Zoning
and Historical District
Review Board
Telephone: 845-986-9888
Fax: 845-987-1215

OFFICE OF THE CORPORATION
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

Village of Warwick

77 MAIN STREET
P.O. BOX 369
ORANGE COUNTY

Warwick, NY 10990

RECEIVED

MAY 04 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

VACATION CARRY OVER

I Cathy Richards request to carry-over 38.25 ^{hours} vacation ^{days}.
(Name of employee) (Amount)

The reason time accrued or vacation was not used: budget prep, Covid 19

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Cathy Richards
(Signature of employee)

Michael J. P. [Signature]
(Signature of Department Head)

5/4/2020
(Date)

5.13.2020
(Date)

VILLAGE USE ONLY

☐ Approved by Village Board
☐ Denied by Village Board

(Time Accrued)

(Time Used)

(Anniversary Date)

Comments: _____

(Board Signature)

(Date)