

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
MAY 16, 2022  
AGENDA**

**LOCATION:  
VILLAGE HALL  
77 MAIN STREET, WARWICK, NY**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: March 21, 2022, April 4, 2022, & April 18, 2022.
3. Acceptance of Reports – April 2022: Clerk’s Office, Justice Department, Planning and Zoning, Building Department, Department of Public Works & March 2022 Building Department report.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

4. Authorization to Pay all Approved and Audited Claims in the amount of \$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

**Announcements**

1. Memorial Park Listening Session – May 22, 2022, at 10:00 a.m., Memorial Park Pavilion.
2. Village of Warwick FY 2022-23 Tax Collection.

## **Discussion**

1. Waiving facility use fees and security deposits for the following entities: schools, scouts, the fire department, police department, ambulance corp. and veterans' organizations.

## **Privilege of the Floor**

Please limit your comments to **three (3)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

## **Motions**

### **Trustee Cheney's Motions**

1. **MOTION** to approve payment #12 in the amount of \$2,113.75 to TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street Pump Station for work involved in the completion of final punch list items, per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2021-22 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

2. **MOTION** to approve payment #13 in the amount of \$17,475 to TAM Enterprises, Inc. for the final payment of the vertical spiral screen at the Orchard Street Pump, per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2021-22 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

3. **MOTION** to grant permission to Village of Warwick Employee, Dylan Gerstner, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

4. **MOTION** to hire Wakeley Banker to the position of Village of Warwick Engineer Intern at a pay rate of \$16 per hour at 32.5 hours per week for twelve weeks with a start date to be determined by DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

5. **MOTION** advertise for two DPW Seasonal Laborer's at a rate of \$16 per hour at 40 hours per week for a twelve week period per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

#### **Trustee Bachman's Motions**

6. **MOTION** to grant permission to The Historical Society of the Town of Warwick to use Memorial Park to hold a George Washington Day 5K and Fun Run on Saturday, July 23, 2022, with set up to begin at 7:00 a.m. and break down to be completed by 11:00 a.m. The event will begin at 8:30 a.m. departing from Memorial Park to Forester Avenue, High Street, South Street, Park Lane, Park Place, Burt Street, McFarland Drive, Hudson Street, Long House Road, Aske Street, Bridges Street to White Oak, then exits through Memorial Park back to the finish/starting line per their letter dated May 4, 2022. The event is in coordination with Warwick Little League, Warwick Wascals, and Warwick Football & Cheer. The Warwick Police Department have been notified and approved the route. Completed park permit, proof of proper insurance, application fee and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

7. **MOTION** to grant permission to Village of Warwick Clerk, Raina Abramson, to carry over 3.79 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

#### **Trustee Foster's Motions**

8. **MOTION** to grant permission to the Warwick Art League to use the Memorial Park pavilion on Wednesdays from 10:00 a.m. to 1:00 p.m. from May 18, 2022, through October 31, 2022 for their weekly painting and drawing sessions, including use of bathrooms and five picnic tables. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

9. **MOTION** to accept the proposal for landscape architectural services from Karen Arent for the preparation of a Landscape Master Plan for Veteran's Memorial Park at a cost not to exceed \$10,000 and authorize the mayor to sign the same.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

10. **MOTION** to approve the 2022 Summer Recreation staff and salaries as per the enclosed list, per the recommendation of Village of Warwick Recreation Director, Ron Introini.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_



11. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated May 12, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

12. **MOTION** to grant permission to Park Avenue Elementary School to hold a second-grade picnic in Stanley-Deming Park on June 6, 2022, with a rain date of June 7, 2022, from 12:00 p.m. to 2:30 p.m. Completed park permit and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

13. **MOTION** to grant permission to Christ Church/P.O.W.E.R (Power of Words Exposing Racism) to use Railroad Green to host a Juneteenth Celebration on Saturday, June 18, 2022, from 8:00 a.m. to 6:00 p.m., with the event beginning at 11:00 a.m. and ending at 4:00 p.m., including use of 15 vendor parking spaces in the Chase Bank parking lot. This event is in coordination with the Union A.M.E. Church Community Health Fair in the event Union A.M.E. must use their rain date of June 18, 2022. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

14. **MOTION** to close Railroad Avenue on Saturday, June 18, 2022 from 6:00 a.m. to 6:00 p.m. for the benefit of Christ Church/P.O.W.E.R (Power of Words Exposing Racism) and to place 16 'No Parking' bags on the meters on Railroad Avenue beginning at 6:00 a.m.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_

## **Reports**

**Trustee Cheney's Report:** Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Transportation & Mobility, Emergency Services. Alternate liaison to Economic Development.

**Trustee Bachman's Report:** Liaison to Office of the Clerk, Government Efficiency / Policy Development, Safety Committee, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Environmental. Alternate liaison to Parks & Recreation.

**Trustee Foster's Report:** Liaison to Office of the Treasurer, Parks & Recreation, Economic Development & Tourism, Public Health, Warwick Valley Schools, Youth / WYDO / Warwick Valley Community Center, Warwick Valley Prevention Coalition. Alternate liaison to Planning & Zoning / AHDRB / OC Planning, Engineering & Infrastructure Projects, Veterans, Emergency Services.

**Trustee McKnight's Report:** Liaison to Planning & Zoning / AHDRB / OC Planning, Citizens Awareness Panel/Jones Chemical, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Shade Tree Commission. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Transportation & Mobility, Environmental.

**Final Comments from the Floor**

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



(845) 986-2031  
FAX (845) 986-6884  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

## VILLAGE OF WARWICK

INCORPORATED 1867

**Village of Warwick Listening Session  
May 22, 2022, at 10:00 a.m.  
Veterans Memorial Park**

Please join Mayor Michael Newhard and Parks and Recreation Liaison, Trustee Carly Foster, on Sunday, May 22, 2022, at the Memorial Park Pavilion at 10:00 a.m. for a guided tour followed by a short discussion of the park's history and various uses over time.

This is a listening session open to the public as we begin to revisit the park's master plan and envision its future.

All are invited.

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



(845) 986-2031  
FAX (845) 986-6884  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

## VILLAGE OF WARWICK

INCORPORATED 1867

### LEGAL NOTICE PUBLICATION OF NOTICE OF COLLECTION OF TAXES REAL PROPERTY TAX LAW SEC. 1428

**NOTICE IS HEREBY GIVEN** that the fiscal year 2022-2023 Village of Warwick tax roll and warrant have been delivered to the Village of Warwick for the collection of taxes levied on such roll. **The Village of Warwick tax payment schedule is as follows:**

- **June 1 – July 1, no penalty.**
- July 2 – July 31, 5% penalty;
- August 1 – August 31, 6% penalty;
- September 1 – September 30, 7% penalty;
- October 1 – October 31, 8% penalty.
- After these dates, Village taxes are payable to the Orange County Commissioner of Finance in Goshen, NY from Nov. 1 through Nov. 15. Unpaid taxes after November 15 will be re-levied onto the January County/Town tax bill.

#### **Payment Methods:**

- Online at [www.villageofwarwick.org](http://www.villageofwarwick.org) (fees apply)
- By mail: Village of Warwick, Attn: Village Clerk, P.O. Box 369, Warwick, NY 10990
- Secure night drop: Located on the front of Village Hall, 77 Main Street, Warwick, NY.
- In person: Village Hall, 77 Main Street, Warwick, NY 10990 Monday through Friday, excluding holidays, between the hours of 8:30 a.m. and 4:00 p.m.

**RAINA ABRAMSON  
VILLAGE CLERK  
VILLAGE OF WARWICK  
NEW YORK**

**Dated: May 10, 2022**



Montgomery Office:

71 Clinton Street  
Montgomery, NY 12549  
phone: (845) 457-7727  
fax: (845) 457-1899

Warwick Office:

17 River Street  
Warwick, NY 10990  
phone: (845) 986-7737  
fax: (845) 986-0245

[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)

May 10, 2022

**VILLAGE OF WARWICK BOARD OF TRUSTEES  
77 MAIN STREET  
WARWICK, NY 10990**

**ATT: MAYOR MICHAEL NEWHARD**

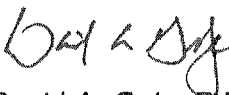
Re: Vertical Spiral Screen for the Orchard Street Pump Station  
Application for Payment #12  
W.O. #1800.61

Dear Mayor Newhard and Trustees:

We have reviewed Application for Payment #12, dated 5/3/22, from TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street pump station. We recommend approval of the requested payment of \$2,113.75. The work involved the completion of final punch list items. The balance amount to finish the project, consisting entirely of retainage, is \$17,475.00.

We have enclosed a signed copy of the payment application form.

Sincerely,  
Engineering & Surveying Properties, P.C.

  
David A. Getz, P.E.

# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO Owner: Village of Warwick

PROJECT: Orchard Street Pump Station - Vertical Screen

APPLICATION NO.: 12

FROM Contractor:

TAM Enterprises, Inc.  
114 Hartley Road  
Goshen, NY 10924

PERIOD ENDING:

4/30/22

CONTRACT FOR:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$375,000.00
2. Net change by Change Orders	-\$25,500.00
3. CONTRACT SUM TO-DATE	\$349,500.00
4. TOTAL COMPLETED & STORED TO DATE	\$349,500.00
5. RETAINAGE	
a. 5 % of Completed Work	\$17,475.00
b. 0 % of Stored Materials	\$0.00
TOTAL RETAINED LESS RETAINAGE	\$17,475.00
6. TOTAL EARNED LESS RETAINAGE	\$332,025.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$329,911.25
8. CURRENT PAYMENT DUE	\$2,113.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$17,475.00

CONTRACTOR:

By:

Date:

State of: New York County of: Orange  
Subscribed and sworn before me this 3 day of May, 2022  
Notary Public: Brian W. Cutler  
My Commission Expires: 8-1-18

NOTARY PUBLIC-STATE OF NEW YORK

No. 01CU6307111

Qualified in Orange County

6-30-22

## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$ 2,113.75

By:

Date:

5/10/22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DELETIONS
Total Changes Approved in Previous Months by Owner		\$25,500.00
TOTALS		-\$25,500.00
NET CHANGES by Change Order	-\$25,500.00	

# CONTINUATION SHEET

AIA DOCUMENT G703A

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing CONTRACTOR'S signed Certification is attached.

APPLICATION NO.:

12

In tabulations below, amounts are stated to the nearest dollar.  
Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NO.:  
PROJECT:

ITEM NO.	DESCRIPTION OF WORK B	SCHEDULED VALUE C	WORK COMPLETED		STORED MATERIALS F	TOTAL COMPLETED AND STORED TO DATE G(D+E+F)	%	BALANCE TO FINISH H(C-G)	RETAINAGE I
			Previous Applications D	This Application E					
A	Bonds and Insurance								
1		\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	100.0%	\$0.00	\$475.00
2	Mobilization	\$18,275.00	\$18,275.00	\$0.00	\$0.00	\$18,275.00	100.0%	\$0.00	\$913.75
3	Demolition and prep.	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00	100.0%	\$0.00	\$1,400.00
4	New Generator Pad	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$18,000.00	100.0%	\$0.00	\$900.00
5	Concrete Channel modifications	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.0%	\$0.00	\$600.00
6	Steel Beams, hatches and FRP grating -material	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.0%	\$0.00	\$650.00
7	Steel beam, Hatches and FRP grating - Labor	\$33,000.00	\$33,000.00	\$0.00	\$0.00	\$33,000.00	100.0%	\$0.00	\$1,650.00
8	Flood Door - Material	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
9	Flood door - Labor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.0%	\$0.00	\$175.00
10	Vertical screen - Material	\$77,000.00	\$77,000.00	\$0.00	\$0.00	\$77,000.00	100.0%	\$0.00	\$3,850.00
11	Vertical Screen - Labor	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	100.0%	\$0.00	\$900.00
12	New Generator - Material	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	100.0%	\$0.00	\$1,750.00
13	New Generator - Labor	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100.0%	\$0.00	\$425.00
14	Furnish and install Roofing	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$17,500.00	100.0%	\$0.00	\$875.00
15	Masonry Modifications	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0%	\$0.00	\$500.00
16	New door - Materials	\$11,500.00	\$11,500.00	\$0.00	\$0.00	\$11,500.00	100.0%	\$0.00	\$575.00
17	New door - Labor	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0%	\$0.00	\$500.00
18	Electrical Modifications	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
19	Furnish and install Chain Link Fence	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00	100.0%	\$0.00	\$375.00
20	Gas line modifications	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0%	\$0.00	\$125.00
21	Punch list - Close out	\$2,225.00	\$0.00	\$2,225.00	\$0.00	\$2,225.00	100.0%	\$0.00	\$111.25
C/O #1	Time extension of contract by 175 days. (\$0.00 increase/decrease)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
C/O #2	Deletion of Item #4 (\$18,000.00) & Deletion of Item #19 (\$7,500.00) Total= -\$25,500.00	-\$25,500.00	\$0.00	-\$25,500.00	\$0.00	-\$25,500.00	100.0%	\$0.00	-\$1,275.00
	SUBTOTAL OR TOTAL	\$349,500.00	\$347,275.00	\$2,225.00	\$0.00	\$349,500.00		\$0.00	\$17,475.00

VIII-01

**CHANGE ORDER**

Order No. 2

Date: 4/4/22

Agreement Date: 5/12/20

Name of Project: Vertical Spiral Screen for the Orchard Street Pump Station Project

Owner: Village of Warwick

Contractor: TAM Enterprises Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

JUSTIFICATION: Deletion of Item #4, New Generator Pad (\$18,000)  
Deletion of Item #19, Furnish and Install Chain Link Fence (\$7,500)

CHANGE TO CONTRACT PRICE:

Original Contract Price \$375,000.00

Current Contract Price adjusted by previous Change Order \$375,000.00

The Contract Price due to this Change Order will be decreased by \$25,500.00

The new Contract Price due to this Change Order will be \$349,500.00

CHANGE TO CONTRACT TIME:

The Contract Time will be (Increased) (decreased) by 0 calendar days.

The date for completion of all work will be N/A.

APPROVALS REQUIRED:

To be effective this Order must be approved by the Municipality.

Requested by: The Village of Warwick

Recommended by: [Signature]

PROJECT ENGINEER/MUNICIPALITY

4/4/22

DATE

Approved by: \_\_\_\_\_

OWNER

DATE

Accepted by: Chad Young

4.4.2022

CONTRACTOR

DATE



## CHANGE ORDER

Order No. 1  
Date: 3/2/21  
Agreement Date: 5/12/2020  
Name of Project: Vertical Spiral Screen for the Orchard Street Pump Station  
Owner: Village of Warwick  
Contractor: TAM Enterprises, Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

JUSTIFICATION: Delays due to the Village of Warwick's coordination with New York State regarding funding issues.

CHANGE TO CONTRACT PRICE: None.

Original Contract Price \$ 375,000.00

Current Contract Price adjusted by previous Change Order \$ N/A

The Contract Price due to this Change Order will be (increased)(decreased)  
by \$ zero

The new Contract Price due to this Change Order will be \$ 375,000.00

CHANGE TO CONTRACT TIME:

The Contract Time will be (increased) by 175 calendar days.

The date for completion of all work will be October 1, 2021 (date).

APPROVALS REQUIRED:

To be effective this Order must be approved by the Municipality.

Requested by: David Getz, Engineering & Surveying Properties, Village Engineers

Recommended by: David A. Getz Engineering & Surveying Properties  
PROJECT ENGINEER/MUNICIPALITY

Approved by: \_\_\_\_\_  
OWNER DATE

Accepted by: Chad Young 3.2.2021  
CONTRACTOR DATE



Montgomery Office:  
71 Clinton Street  
Montgomery, NY 12549  
phone: (845) 457-7727  
fax: (845) 457-1899

Warwick Office:  
17 River Street  
Warwick, NY 10990  
phone: (845) 986-7737  
fax: (845) 986-0245

[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)

May 10, 2022

**VILLAGE OF WARWICK BOARD OF TRUSTEES  
77 MAIN STREET  
WARWICK, NY 10990**

**ATT: MAYOR MICHAEL NEWHARD**

Re: Vertical Spiral Screen for the Orchard Street Pump Station  
Application for Payment #13 (Final Payment)  
W.O. #1800.61

Dear Mayor Newhard and Trustees:


We have reviewed Application for Payment #13, dated 5/5/22, from TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street pump station. We recommend approval of the requested final payment of \$17,475.00. This amount represents the five percent retainage that has been withheld for the contract amount of \$349,500.00.

We have enclosed two copies of the close-out documents TAM has submitted:

- one-year maintenance bond in the amount of \$349,500, effective 4/25/22
- Consent of Surety to Final Payment, dated 4/26/22
- Contractor's Affidavit of Payment of Debts and Claims, dated 4/26/22
- Contractor's Affidavit of Release of Liens, dated 4/26/22.

We have also enclosed a signed copy of the payment application form.

Sincerely,  
Engineering & Surveying Properties, P.C.

  
David A. Getz, P.E.

# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO Owner: Village of Warwick

PROJECT: Orchard Street Pump Station - Vertical Screen

APPLICATION NO.: 13- Final

FROM Contractor:

TAM Enterprises, Inc.  
114 Hartley Road  
Goshen, NY 10924

PERIOD ENDING: 4/30/22

CONTRACT FOR:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract.  
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$375,000.00
2. Net change by Change Orders	-\$25,500.00
3. CONTRACT SUM TO-DATE	\$349,500.00
4. TOTAL COMPLETED & STORED TO DATE	\$349,500.00
5. RETAINAGE	
a. 0 % of Completed Work	\$0.00
b. 0 % of Stored Materials	\$0.00
TOTAL RETAINAGE (Lines 5a and 5b)	\$0.00
6. TOTAL EARNED LESS RETAINAGE	\$349,500.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$332,025.00
8. CURRENT PAYMENT DUE	\$17,475.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, the information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:  Date: 5/5/22

State of: New York County of: Orange  
Subscribed and sworn before me this 5 day of May, 2022  
Notary Public: Brian W. Cutler  
My Commission Expires: 6-1-18

NOTARY PUBLIC-STATE OF NEW YORK  
No. 01CU6307111  
Qualified in Orange County

4-30-22

## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$ 17,475.00

By: 

Date: 5/10/22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DELETIONS
Total Changes Approved in Previous Months by Owner		\$25,500.00
TOTALS		-\$25,500.00
NET CHANGES by Change Order		-\$25,500.00

# CONTINUATION SHEET

AIA DOCUMENT G703A

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing CONTRACTOR'S signed Certification is attached.

APPLICATION NO.: 13-Final

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT NO.:

PROJECT:

ITEM NO.	DESCRIPTION OF WORK B	SCHEDULED VALUE C	WORK COMPLETED		STORED MATERIALS F	TOTAL COMPLETED AND STORED TO DATE G(D+E+F)	%	BALANCE TO FINISH H(C-G)	RETAINAGE I
			Previous Applications D	This Application E					
A	Bonds and Insurance	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	100.0%	\$0.00	\$475.00
1	Mobilization	\$18,275.00	\$18,275.00	\$0.00	\$0.00	\$18,275.00	100.0%	\$0.00	\$913.75
2	Demolition and prep.	\$28,000.00	\$28,000.00	\$0.00	\$0.00	\$28,000.00	100.0%	\$0.00	\$1,400.00
3	New Generator Pad	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	100.0%	\$0.00	\$900.00
4	Concrete Channel modifications	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.0%	\$0.00	\$500.00
5	Steel Beams, hatches and FRP grating - material	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.0%	\$0.00	\$550.00
6	Steel beam, Hatches and FRP grating - Labor	\$33,000.00	\$33,000.00	\$0.00	\$0.00	\$33,000.00	100.0%	\$0.00	\$1,550.00
7	Flood Door - Material	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
8	Flood door - Labor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.0%	\$0.00	\$175.00
9	Vertical screen - Material	\$77,000.00	\$77,000.00	\$0.00	\$0.00	\$77,000.00	100.0%	\$0.00	\$3,850.00
10	Vertical Screen - Labor	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	100.0%	\$0.00	\$900.00
11	New Generator - Material	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	100.0%	\$0.00	\$1,750.00
12	New Generator - Labor	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100.0%	\$0.00	\$425.00
13	Furnish and Install Roofing	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$17,500.00	100.0%	\$0.00	\$875.00
14	Masonry Modifications	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0%	\$0.00	\$500.00
15	New door - Materials	\$11,500.00	\$11,500.00	\$0.00	\$0.00	\$11,500.00	100.0%	\$0.00	\$575.00
16	New door - Labor	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	100.0%	\$0.00	\$500.00
17	Electrical Modifications	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
18	Furnish and Install Chain Link Fence	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$7,500.00	100.0%	\$0.00	\$375.00
19	Gas line modifications	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0%	\$0.00	\$125.00
20	Punch list - Close out.	\$2,225.00	\$2,225.00	\$0.00	\$0.00	\$2,225.00	100.0%	\$0.00	\$111.25
21	Time extension of contract by 175 days. (\$0.00 increase/decrease)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	\$0.00	\$0.00
C/O #1	Deletion of item #4 (\$18,000.00) & Deletion of item #19 (\$7,500.00) Total=	-\$25,500.00	-\$25,500.00	\$0.00	\$0.00	-\$25,500.00	100.0%	\$0.00	-\$1,275.00
C/O #2	SUBTOTAL OR TOTAL	\$349,500.00	\$349,500.00	\$0.00	\$0.00	\$349,500.00		\$0.00	\$17,475.00

Bond No. BND518000647  
Executed in Triplicate

**MAINTENANCE BOND**

Know all men by these presents that we, TAM Enterprises, Inc., 114 Hartley Road,  
Goshen, NY 10924

as principal, and QBE Insurance Corporation, One General Drive, Sun Prairie, WI 53596  
a corporation organized under the laws of the State of Pennsylvania and duly authorized  
to transact business in the State of New York as Surety, are held and firmly bound unto  
Village of Warwick, 132 Kings Highway, Warwick, NY 10990

as Obligees in the sum of Three Hundred Forty Nine Thousand Five Hundred Dollars & 00/100 - - -  
(\$349,500.00), for the payment whereof well and truly to be made, the Principal and Surety bind  
themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by  
these presents.

SIGNED, sealed, and dated this April 26th, 2022

WHEREAS the Principal has agreed For repairs or replacement which may be needed or  
necessary for a period of One (1) Year Effective April 25th, 2022 to April 25th, 2023

NOW, THEREFORE, the condition of the foregoing obligation is such that if the Principal shall  
indemnify the Obligees for all loss that the Obligees may sustain by reason of the Principal's failure to  
maintain Vertical Spiral Screen for the Orchard Street Pump Station  
than this obligation shall be void; otherwise it shall remain in force.

Any suit under this bond must be instituted before expiration of one year beyond the date on which said  
maintenance period expires.

TAM Enterprises, Inc.

By: [Signature] Principal

QBE Insurance Corporation

By: [Signature] Surety  
Gary A. Cardinale, Attorney-In-Fact

ACKNOWLEDGMENT OF PRINCIPAL

STATE OF New York )  
COUNTY OF Orange ) SS.:

On the 27 day of April in the year 2022, before me, the undersigned, personally appeared Anthony Lasaponara, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Ann M. Kata  
Notary Public

ANN M. KATA  
Notary Public, State of New York  
No. 01KA6239527  
Qualified in Orange County  
Commission Expires April 18, 2023

ACKNOWLEDGMENT OF SURETY

STATE OF New York )  
COUNTY OF Erie ) SS.:

On the 26th day of April in the year 2022, before me, the undersigned, personally appeared Garv A. Cardinale, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Colleen A. Kendziora  
Notary Public

COLLEEN A KENDZIORA  
NOTARY PUBLIC, STATE OF NEW YORK  
Registration No. 01KE4993847  
Qualified in Erie County  
Commission Expires March 23, 2026

QBE

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS, that QBE Insurance Corporation (the "Company"), a corporation duly organized and existing under the laws of the State of Pennsylvania, on behalf of itself and its affiliates, having its principal office at 55 Water Street, New York, NY 10041, has made, constituted and appointed, and does by these presents make, constitute and appoint Gary Cardinale of World Wide Agent Services, Inc. of Buffalo, NY its true and lawful Attorney-in-Fact, to sign its name as surety only as obligated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of financial guaranty insurance, to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of New York, without giving effect to the principles of conflict of laws. This Power of Attorney is granted pursuant to the following resolutions, which were duly and validly adopted at a meeting of the Board of Directors of the Company with effect from June 30, 2014.

RESOLVED, that the Chief Executive Officer, any President, any Executive Vice President, any Senior Vice President, any Vice President, the Corporate Secretary or any Assistant Corporate Secretary is authorized to appoint one or more Attorneys-in-Fact and agents to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking will be valid and binding upon the Company when (a) signed by any of the aforesaid authorized officers, or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and agents pursuant to the power prescribed in his/her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and

FURTHER RESOLVED, that the signature of any authorized officer and the seal of the Company may be drawn on or affixed by facsimile or electronically transmitted by email to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company, and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile or electronically reproduced signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this December 13, 2014

QBE Insurance Corporation

By: Brett Halsey  
Brett Halsey  
Senior Vice President

Attest:

By: Juan C. Perez  
Name: San Carlos

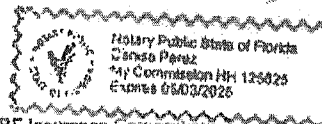
Attest:

By: Denise Perez  
Name: Denise Perez

STATE OF FLORIDA

COUNTY OF Dade

SS:



On this December 13, 2014, before me personally appeared Brett Halsey, of QBE Insurance Corporation,

BH and BH that he, as such, being authorized to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporation as a duly authorized officer.

Denise Perez, Notary Public

CERTIFICATE

I, Mark Pasko, the undersigned, Corporate Secretary of QBE Insurance Corporation do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney, that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth herein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date and terminates on the last day of the calendar year signed below.

Given under my hand and seal of the Company, this 26th day of April, 2022

5497

By: Mark Pasko  
Mark Pasko, Corporate Secretary

**QBE INSURANCE CORPORATION****Statement of Admitted Assets, Liabilities and Capital and Surplus**

As of December 31, 2020

(In thousands)

As of Dec 31, 2020

**ADMITTED ASSETS**

Cash and invested assets	\$ 1,696,226
Agents' balances and uncollected premiums, net of commission and balances over 90 days past due	358,434
Reinsurance recoverable on paid losses and loss adjustment expenses	200,919
Funds held by ceding companies	931
Net deferred tax asset	66,443
Investment income due and accrued	6,847
Receivables from parent, subsidiaries and affiliates	208,528
Other assets	\$ 303,095

**TOTAL ADMITTED ASSETS**2,841,424**LIABILITIES AND CAPITAL AND SURPLUS****Liabilities**

Reserves for losses and loss adjustment expenses	\$ 1,059,558
Unearned premiums	510,977
Reinsurance payable on paid loss and loss adjustment expenses	(2,669)
Ceded reinsurance premiums payable, net of commissions	336,289
Other expenses	1,051
Commissions payable	79,350
Funds held under reinsurance	103,822
Taxes, licenses and fees	3,358
Remittances and items not allocated	43,004
Payable to parent, subsidiaries and affiliates	26,144
Provision for reinsurance	3,943
Retroactive reinsurance	-
Amounts withheld or retained for account of others	7,499
Other liabilities	(30,803)

**Total Liabilities**\$ 2,141,523**Capital Surplus**

Common stock	\$ 4,388
Preferred stock	500
Gross paid in and contributed surplus	949,332
Special surplus funds	-
Unassigned funds (deficit)	(254,318)

**Total capital and surplus**\$ 699,901**TOTAL LIABILITIES AND CAPITAL AND SURPLUS**\$ 2,841,424

I, Charles Cygal, Vice President of QBE Insurance Corporation, hereby certify that the above is an accurate representation of the financial statement of QBE Insurance Corporation dated December 31, 2020, as filed with the various State Insurance Departments and is a true and correct statement of the condition of QBE Insurance Corporation as of that date.

**QBE INSURANCE CORPORATION**

By: Charles Cygal, Vice President

Subscribed and sworn to me this 27 day of April, 2021.By: [Signature]  
[INSERT], Notary Public

LINDA S. LIN  
Notary Public, State of New York  
Reg. No. 02LI6110234  
Qualified in Queens County  
Commission Expires June 7, 2024





# AIA® Document G707™ – 1994

## Consent Of Surety to Final Payment

Bond No.: BND518000647  
Executed in Triplicate

PROJECT: *(Name and address)*  
Vertical Spiral Screen Replacement

ARCHITECT'S PROJECT NUMBER:  
CONTRACT FOR: Construction

OWNER: ☒  
ARCHITECT: ☒  
CONTRACTOR: ☒  
SURETY: ☒  
OTHER: ☒

TO OWNER: *(Name and address)*  
Warwick, Village of  
77 Main Street PO Box 369  
Warwick, NY 10990

CONTRACT DATED: 4/15/2020

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*

QBE Insurance Corporation  
One General Drive  
Sun Prairie, WI 53596

on bond of  
*(Insert name and address of Contractor)*

TAM Enterprises, Inc.  
114 Hartley Road  
Goshen, NY 10924

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the  
Surety of any of its obligations to  
*(Insert name and address of Owner)*

Warwick, Village of  
77 Main Street PO Box 369  
Warwick, NY 10990

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: April 26, 2022  
*(Insert in writing the month followed by the numeric date and year.)*

Attest:  
(Seal):

Wendy Montante

QBE Insurance Corporation

*(Surety)*

*(Signature of authorized representative)*

Gary A. Cardinale, Attorney-in-Fact

*(Printed name and title)*

ACKNOWLEDGMENT OF SURETY

STATE OF New York )  
COUNTY OF Erie ) SS.:

On the 26th day of April in the year 2022 before me, the undersigned, personally appeared Gary A. Cardinale, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

COLLEEN A KENDZIORA  
NOTARY PUBLIC, STATE OF NEW YORK  
Registration No. 01KE4993847  
Qualified in Erie County  
Commission Expires March 23, 2026

Colleen A. Kendziora  
Notary Public



POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS, that QBE Insurance Corporation (the "Company"), a corporation duly organized and existing under the laws of the State of Pennsylvania, on behalf of itself and its affiliates, having its principal office at 55 Water Street, New York, NY 10041 has made constituted and appointed, and does by these presents make, constitute and appoint Gary Cardinale of World Wide Agent Services, Inc. of Buffalo, NY its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of financial guaranty insurance, to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of New York, without giving effect to the principles of conflict of laws. This Power of Attorney is granted pursuant to the following resolutions, which were duly and validly adopted at a meeting of the Board of Directors of the Company with effect from June 30, 2014:

RESOLVED, that the Chief Executive Officer, any President, any Executive Vice President, any Senior Vice President, any Vice President, the Corporate Secretary or any Assistant Corporate Secretary is authorized to appoint one or more Attorneys-in-Fact and agents to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof, to prescribe their respective duties and the respective limits of their authority, and to revoke any such appointment at any time.

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking will be valid and binding upon the Company when (a) signed by any of the aforesaid authorized officers; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and agents pursuant to the power prescribed in his/her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and

FURTHER RESOLVED, that the signature of any authorized officer and the seal of the Company may be drawn on or affixed by facsimile or electronically transmitted by email to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company, and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile or electronically reproduced signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this DECEMBER 13, 2021

QBE Insurance Corporation

By: Brett Halsey  
Brett Halsey  
Senior Vice President

Attest:

By: Joan Cherrell  
Name: Joan Cherrell

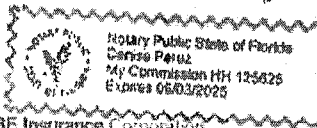
Attest:

By: Heather Pines  
Name: Heather Pines

STATE OF FLORIDA

COUNTY OF Duval

SS.:



On this December 13, 2021 before me personally appeared Brett Halsey, of QBE Insurance Corporation

BH and BH that he, as such, being authorized to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporation as a duly authorized officer.

Heather Pines, Notary Public

CERTIFICATE

I, Mark Pasko, the undersigned, Corporate Secretary of QBE Insurance Corporation do hereby certify that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth herein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date and terminates on the last day of the calendar year signed below.

Given under my hand and seal of the Company, this 26th day of April, 2022

(Seal)

By: [Signature]  
Mark Pasko, Corporate Secretary

**QBE INSURANCE CORPORATION**

## Statement of Admitted Assets, Liabilities and Capital and Surplus

As of December 31, 2020

(In thousands)

**ADMITTED ASSETS**

Cash and invested assets	\$ 1,696,226
Agents' balances and uncollected premiums, net of commission and balances over 90 days past due	358,434
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Unassigned funds (deficit)	(254,318)

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I, Charles Cygal, Vice President of QBE Insurance Corporation, hereby certify that the above is an accurate representation of the financial statement of QBE Insurance Corporation dated December 31, 2020, as filed with the various State Insurance Departments and is a true and correct statement of the condition of QBE Insurance Corporation as of that date.

**QBE INSURANCE CORPORATION**

By: Charles Cygal, Vice President

Subscribed and sworn to me this 27 day of April, 2021.By: [Signature]  
[INSERT], Notary Public

LINDA S. LIN  
Notary Public, State of New York  
Reg. No. 02LI6110234  
Qualified in Queens County  
Commission Expires June 7, 2022

**CONTRACTOR'S  
AFFIDAVIT OF  
PAYMENT OF  
DEBTS AND CLAIMS**

AIA Document G706

OWNER  
ARCHITECT  
CONTRACTOR  
SURETY  
OTHER

☐  
☐  
☐  
☐  
☐

TO (Owner)

Village of Warwick  
132 Kings Highway,  
Warwick, NY 10990

ARCHITECT'S PROJECT NO: C3-7332-11-00

CONTRACT FOR: Village of Warwick,  
Orchard Street Pump Station

PROJECT: Vertical Spiral Screen for the Orchard Street Pump Station  
(name, address) Orchard Street, Warwick, NY 10990

CONTRACT DATE: 11/06/2021

State of: New York

County of: Orange

The undersigned, pursuant to Article 9 of the General Conditions of the Contract for Construction, AIA Document A201, hereby certifies that, except as listed below, he has paid in full or has otherwise satisfied all obligations for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or his property might in any way be held responsible.

EXCEPTIONS: (If none, write "None". If required by the Owner, the Contractor shall furnish bond satisfactory to the Owner for each exception.)

None

**SUPPORTING DOCUMENTS ATTACHED HERETO:**

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA DOCUMENT G707, CONSENT OF SURETY, may be used for this purpose.  
Indicate attachment: (yes ) (no ).

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Sub-contractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA DOCUMENT G706A).

CONTRACTOR: TAM Enterprises

Address: 114 Hartley Road  
Goshen, NY 10924

BY:

Subscribed and sworn to before me this

26 day of April

2022  
19

Notary Public:

My Commission Expires:

ANN M. KATA  
Notary Public, State of New York  
No. 01KA6239527  
Qualified in Orange County  
Commission Expires April 18, 2023

**CONTRACTOR'S  
AFFIDAVIT OF  
RELEASE OF LIENS**

AIA DOCUMENT G706A

OWNER ☐  
ARCHITECT ☐  
CONTRACTOR ☒  
SURETY ☐  
OTHER ☐

TO (Owner)

Village of Warwick  
132 Kings Highway,  
Warwick, NY 10990

ARCHITECT'S PROJECT NO: C3-7332-11-00

CONTRACT FOR: Village of Warwick,  
Orchard Street Pump Station

PROJECT: Vertical Spiral Screen for the Orchard Street Pump Station  
(name, address) Orchard Street, Warwick, NY 10990

CONTRACT DATE: 11/06/2021

State of: New York

County of: Orange

The undersigned, pursuant to Article 9 of the General Conditions of the Contract for Construction, AIA Document A201, hereby certifies that to the best of his knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS: (If none, write "None". If required by the Owner, the Contractor shall furnish bond satisfactory to the Owner for each exception.)

None

**SUPPORTING DOCUMENTS ATTACHED HERETO:**

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: TAM Enterprises

Address: 114 Hartley Road  
Goshen, NY 10924

BY:

Subscribed and sworn to before me this

26 day of April

2022

Notary Public

My Commission Expires:

ANN M. KATA  
Notary Public, State of New York  
No. 01KA6239527  
Qualified in Orange County  
Commission Expires April 18, 2023

Office of the Mayor  
Board of Trustees  
Village Clerk  
Treasurer  
Telephone: 845-986-2031  
Fax: 845-986-6884

Public Works Supervisor  
Telephone: 845-986-2081  
Fax: 845-987-1215



OFFICE OF THE CORPORATION  
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

## Village of Warwick

77 MAIN STREET  
P.O. BOX 369  
ORANGE COUNTY

Warwick, NY 10990

Village Justice  
Telephone: 845-986-7044  
Fax: 845-986-2870

Building, Planning, Zoning  
and Historical District  
Review Board  
Telephone: 845-986-9888  
Fax: 845-987-1215

**RECEIVED**  
**MAY 10 2022**  
**VILLAGE OF WARWICK**  
**VILLAGE CLERKS OFFICE**

### VACATION CARRY OVER

I Dylan Gerstner request to carry-over 5 vacation days.  
(Name of employee) (Amount)

The reason time accrued or vacation was not used: Pandemic

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Dylan Gerstner  
(Signature of employee)

5/10/22  
(Date)

M. Moser  
(Signature of Department Head)

5/10/22  
(Date)

### VILLAGE USE ONLY

☐ Approved by Village Board  
☐ Denied by Village Board

\_\_\_\_\_  
(Time Accrued) (Time Used) (Anniversary Date)

Comments: \_\_\_\_\_

\_\_\_\_\_  
(Board Signature)

\_\_\_\_\_  
(Date)

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**INTEROFFICE MEMORANDUM**

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**TO:** MAYOR NEWHARD & THE VILLAGE BOARD

**FROM:** MIKE MOSER, DPW SUPERVISOR

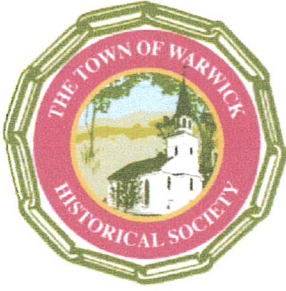
**SUBJECT:** SEASONAL LABORER

**DATE:** MAY 10, 2022

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Motion to advertise for Two Seasonal Laborer's at a rate of \$16.00 hr. Each laborer will be hired for a 12-week period at 40 hours per week. Start date to be determined by DPW Supervisor.





## The Historical Society of the Town of Warwick

2 Colonial Ave., PO Box 353, Warwick, NY 10990  
845-986-3236~admin@whsny.org~www.whsny.org

RECEIVED

MAY 06 2022

VILLAGE OF WARWICK  
CLERK

May 4, 2022

Mayor Michael Newhard and Village of Warwick Trustees  
Village of Warwick  
77 Main Street  
P.O. Box 369  
Warwick, NY 10990

RE: George Washington Day 5K

Dear Mayor Newhard and the Village Trustees,

The Warwick Historical Society is excited to present our second annual George Washington Day 5K and Fun Run, scheduled for Saturday, July 23 from set-up at 7:00 to finish at 11:00 a.m.

George Washington Day was once an anticipated annual community-wide celebration, commemorating the Founding Father's visit to Warwick in 1782. The WHS has been revitalizing this beloved tradition, beginning with the fun run in the morning and free public tours of the historical society's landmark properties in the afternoon.

With your consent, the WHS would like to host the GW Day 5K through the village, beginning and ending in Memorial Park. The proposed course departs the park, follows Forester Ave. to High St. over to South St. Next, the course follows South to Park Lane then Park Place, over Burt and down McFarland Drive into Warwick Grove. The run continues following Hudson St. around Long House Rd., Aske and Bridge to White Oak, then exits through Memorial Park back to the finish/ starting line. This is the same course as last year.

Our hopes are to use Memorial Park for the 5K, including the restroom facilities, parking lot and the grandstand area. I have reached out to and received consent from the Warwick Little League, the Warwick Wascals and the Warwick Football and Cheer, and all organizations agree to our use of Memorial Park and our event. We anticipate all tiers of runners will complete the course in just over 2 hours, meaning the streets will be clear by 10:30 a.m., and our event will be cleaned up and out by 11:00 a.m.

I have reached out to Warwick Grove to inform them about our proposed event. I have contacted the Town of Warwick Police Department and secured their approval of our route. I have spoken with Supervisor Sweeton to receive Town approval. There will not need to be street closings as we have mapped out a route that avoids major roads and intersections.

Thank you for your consideration; I would be happy to discuss the day's event in more detail, please contact me with any questions.

Sincerely,

Nora Gurvich  
Executive Director

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 5/9/2022

Title of Event: George Washington Day 5K

Purpose of Event: Fundraiser for Warwick Historical Society

#### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☒ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1<sup>st</sup> Street Lot ☐ Chase Lot (non-permit only)  
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

#### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: July 23, 2022 Rain Date(s) Requested: \_\_\_\_\_

Arrival Time: 7:00 AM Departure Time: 11:00 AM

Event Start Time: 8:30 AM Event End Time: 10:30 AM

#### SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Nora Shurich

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 42 Beverly Drive, Warwick

Residential Address of Responsible Party: \_\_\_\_\_

Email Address: director@WHSNY.org Cell Phone: 845-544-0108

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Historical Society of the Town of Warwick

Organization's Phone: 845-986-3236 Email Address: director@whsny.org

Name of Organization's Director(s)/Officer(s): Nota Burrich

Mailing Address of Organization: Po Box 353, Warwick, NY 10990

Physical Address of Organization: 2 Colonial Ave, Warwick, NY 10990

#### **SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 350

# of Adults: 320 # of Under 18 Yrs. Old: 30

Expected Number of Vehicles Intended at the Event: 175

Please explain the parking plan for the event: people will self park in the designated areas

#### **WILL YOUR EVENT INCLUDE:**

#### **CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> <u>We will be playing live + drum music</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> <u>near the bandstand</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Tent(s)</b> <u>E2-up Canopy</u> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up:</i> <u>7/23/22 @ 7 AM</u> <i>Date &amp; time tent will be removed:</i> <u>7/23/22 @ 11 AM</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> If yes, explain: _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> If yes, please list the admission fee: _____	Yes <input checked="" type="checkbox"/> No _____
<b>Alcohol</b> Host Liquor Liability Insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> If yes, explain the method of food distribution and disposal of trash: <u>bottled water and fresh fruit will be given to the participants - OC Health says we don't need a permit</u> <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.          *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes <input checked="" type="checkbox"/> No _____
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> Please explain: _____	Yes _____ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Village owned tables and chairs</b> Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes <input checked="" type="checkbox"/> No _____
<b>Use of Memorial Park Football/Over 35 Field Lights</b> Additional fee required for use of field lights.	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <input checked="" type="checkbox"/>

<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Other</b> Please explain: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

### SECTION 5: FEES/SECURITY DEPOSIT

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

☒ \$250 Application Fee

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

☒ \$500 Security Deposit (*Must be a Separate Payment*)

**TOTAL FEE:** \$ 250.00 (excluding security deposit)

### SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of The Warwick Historical Society (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by The Warwick Historical Society (Name Organization).

Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

Nora Gurrich  
 Printed Name of Applicant/Responsible Party

Nora Gurrich 5/9/22  
 Signature of Applicant/Responsible Party Date

**Clerk Use Only:** Security Deposit Check # 1471 Certificate of Insurance ☒ Host Liquor Liability NA  
 Fees Received ☒ # 1470 Park Map(s) ☒ Police Dept. Approval (if applicable) ☒  
 \*Certificates of Insurance Reviewed by NYMIR/Broker ☒

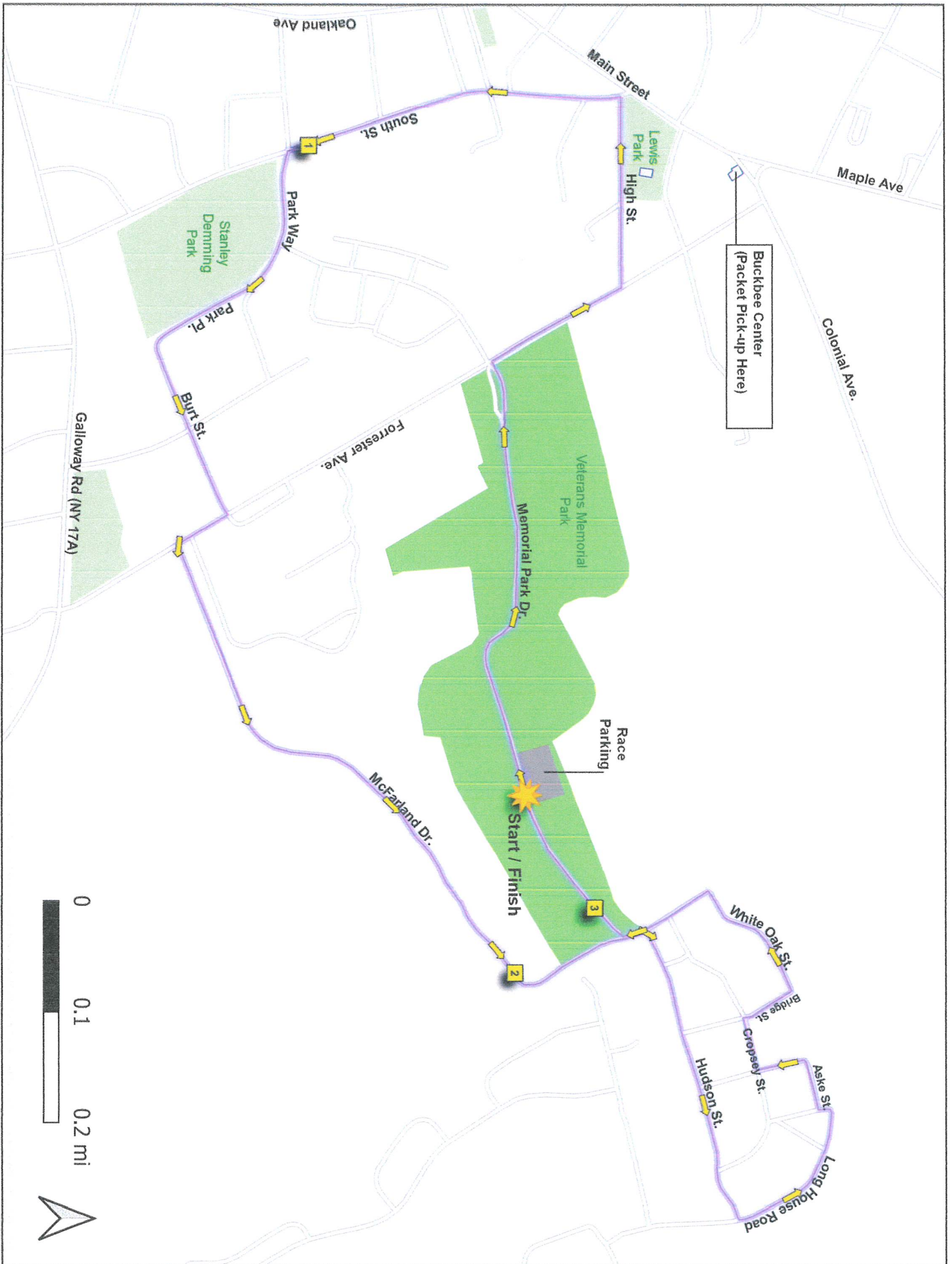
attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

Nora Gurvich  
Printed Name of Applicant/Responsible Party

Nora Gurvich  
Signature of Applicant/Responsible Party

5/9/2022  
Date









Office of the Mayor  
Board of Trustees  
Village Clerk  
Treasurer  
Telephone: 845-986-2031  
Fax: 845-986-6884

Public Works Supervisor  
Telephone: 845-986-2081  
Fax: 845-987-1215



OFFICE OF THE CORPORATION  
MEETINGS HELD 1ST & 3RD MONDAY OF EACH MONTH

## Village of Warwick

77 MAIN STREET  
P.O. BOX 369  
ORANGE COUNTY

Warwick, NY 10990

Village Justice  
Telephone: 845-986-7044  
Fax: 845-986-2870

Building, Planning, Zoning  
and Historical District  
Review Board  
Telephone: 845-986-9888  
Fax: 845-987-1215

### VACATION CARRY OVER

I Raina Abramson request to carry-over 3.79 vacation days. (26.50 hrs.)  
(Name of employee) (Amount)

The reason time accrued or vacation was not used: water/sewer department,  
election, etc.

under article X sec.2(B) of the Village of Warwick Department of Public Works Collective Bargaining Agreement and the Employee Handbook.

Raina Abramson  
(Signature of employee)

5/12/2022  
(Date)

Michael J. Walsh  
(Signature of Department Head)

5.12.22  
(Date)

### VILLAGE USE ONLY

☐ Approved by Village Board  
☐ Denied by Village Board

\_\_\_\_\_  
(Time Accrued)

\_\_\_\_\_  
(Time Used)

\_\_\_\_\_  
(Anniversary Date)

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Board Signature)

\_\_\_\_\_  
(Date)

RECEIVED  
MAY 11 2022  
VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Dear Members of the Warwick Village Board of Trustees:

The Warwick Art League is requesting to reserve Memorial Park Pavilion for all Wednesdays from 10 a.m.- 1 p.m. for the rest of May through October 31. The Pavilion is conveniently located, ideally furnished with picnic tables and sheltered from sun and rain with a gentle breeze that makes even the hottest days seem pleasant.

Our program, "Art in the Park", was very successful last year as a place where our members and people from the community could gather to paint, draw, etc with a supportive and stimulating group. Participants bring their own art supplies and work on projects of their own choosing. We will publicize the Warwick Art League's "Art in the Park" sessions in local newspapers, on social media and on our website, welcoming artists at every level to participate at no charge.

Thank you for your consideration in this matter.

Carol Levitsky  
Co-President, Warwick Art League

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### **Facility Use Request Form** **For Gatherings of Less Than 200 People**

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 5/11/2022

Title of Event: ART IN THE PARK

Purpose of Event: opportunity for artists of all levels to work on their art with a congenial & supportive group

#### **SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY**

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☒ Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1<sup>st</sup> Street Lot ☐ Chase Lot (non-permit only)  
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: \_\_\_\_\_

#### **SECTION 2: DATE AND TIME REQUESTED**

Date(s) Requested: All Wednesdays May 18 - October 31 Rain Date Requested: \_\_\_\_\_

Arrival Time: 10 AM Departure Time: 1 PM

Event Start Time: 10 AM Event End Time: 1 PM

#### **SECTION 3: APPLICANT INFORMATION**

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: CAROL LEVITSKY

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 75 Woods Rd, GREENWOOD LAKE, NY 10925

Email Address: levitskylake75@icloud.com Cell Phone: 973-975-8575

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): WARWICK ART League

Name of Organization's Director(s)/Officer(s): CAROL LEVITSKY, SARAH McHugh Co-President

Organization's Phone: 973-975-8575 Email Address: levitskylake75@icloud.com

Mailing Address of Organization: 75 Woods Rd, GREENWOOD LAKE, NY 10925

Physical Address of Organization: N/A or same as above

#### **SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 6-20

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: 16 # of People Under 18: 2

Expected Number of Vehicles Intended at the Event: 6-14

Please explain the parking plan for the event: Parking at the lot adjacent to the Pavilion

#### **WILL YOUR EVENT INCLUDE:**

#### **CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> <i>Location of Music/Loud Speakers/ Sounds System:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up:</i> <i>Date &amp; time tent will be removed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> <i>no chairs if picnic tables</i> <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> <u>5</u> <i>No. of Chairs</i> <u>tables</u>	Yes <input checked="" type="checkbox"/> No _____
<b>Use of Electricity</b>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <input checked="" type="checkbox"/>

<b>Use of Village of Warwick Restrooms</b> <i>if restrooms close</i> <i>Memorial Park and Stanley Deming Park only. to Pavilion</i>	<b>Yes</b> <input checked="" type="checkbox"/> <b>No</b> <input type="checkbox"/>
<b>Other</b> Please explain: _____	<b>Yes</b> <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/>

### **SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

☒ \$200 Security Deposit - (*Must be a Separate Payment*)

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ N/A (excluding security deposit)

### **SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WARWICK ART League (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by

WARWICK ART League (Name Organization).

CAROL LEVITSKY  
 Printed Name of Applicant/Responsible Party

Carol Levitsky  
 Signature of Applicant/Responsible Party

5/11/2021  
 Date

**Clerk Use Only:** Security Deposit Check # 331 Certificate of Insurance ☒ Host Liquor Liability NA  
 Fees Received NA Park Map(s) ☒ Police Dept. Approval (if applicable) NA



Permit Holder.. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

#### **INDEMNITY & HOLD HARMLESS**

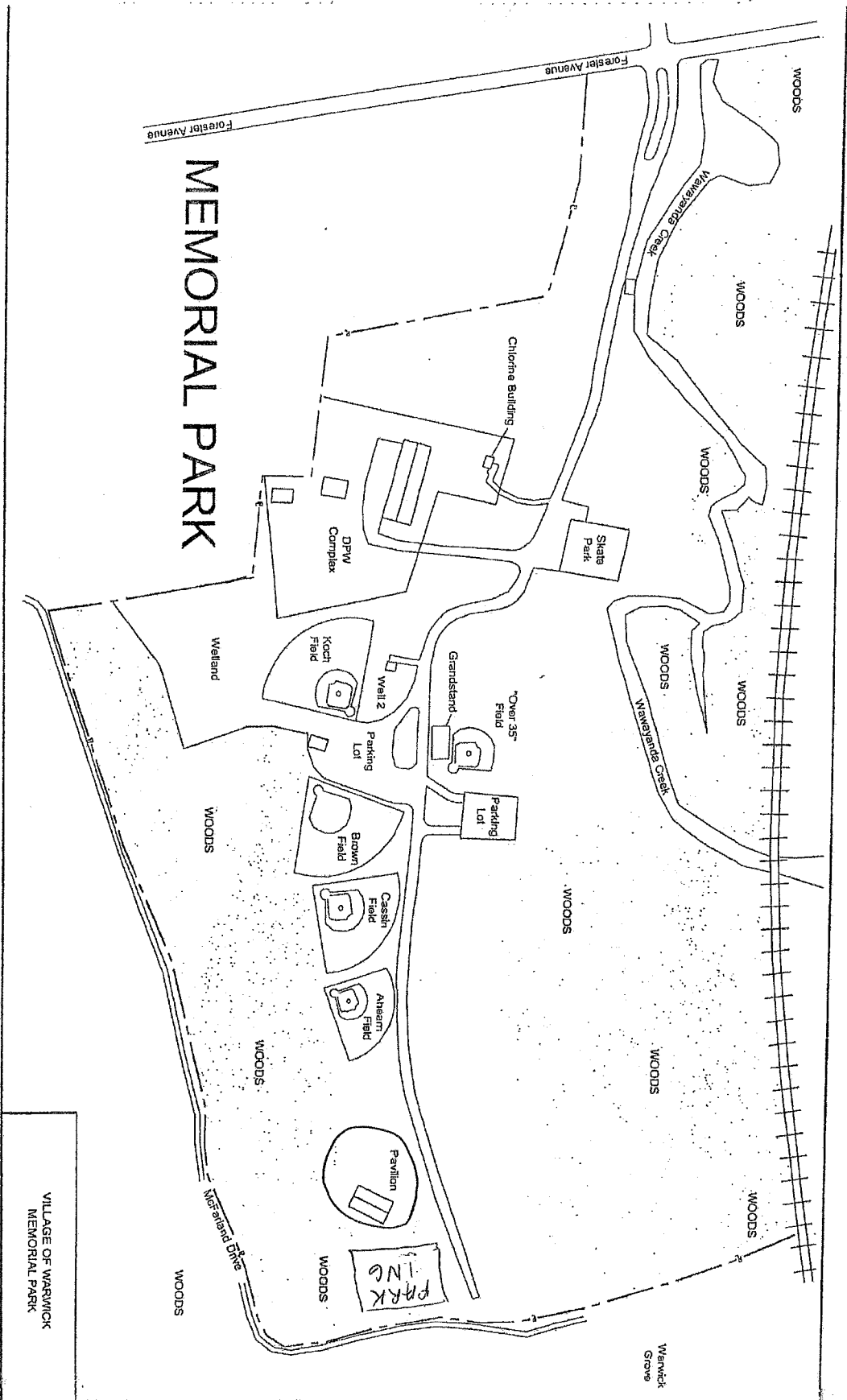
**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

CAROL LEVITSKY  
Printed Name of Applicant/Responsible Party

Carol Levitsky  
Signature of Applicant/Responsible Party

Date 5/11/2022



The parking lot adjacent to the Pavilion easily accommodates our group and other park goers





May 6, 2022

Mayor Michael Newhard and the Trustees for the Village of Warwick  
Village of Warwick Hall  
Post Office Box 3069  
Warwick, New York 10990

Re: Landscape Architectural Services for Veteran's Memorial Park

Dear Mayor Newhard and Village of Warwick Trustees:

This letter shall serve as a proposal, letter of interest, and project approach for preparing a Landscape Master Plan for Veteran's Memorial Park in the Village of Warwick. Karen Arent Landscape Architect proposes to provide the following services:

## **I. SCOPE OF SERVICES**

### **BASIC SERVICES**

The scope of the project is the entire 54 acre Veteran's Memorial Park. Karen Arent, Landscape Architect and/or a Junior Landscape Architect will visit the site at various times, photograph, and become familiar with the park. Special features will be noted and photographed such as rock outcrops, vegetation zones, specimen trees, views, etc. Users of the park will also be observed.

A base map for the park will be prepared from documents provided by the Village Engineer and formatted our graphic standards.

### **PRELIMINARY MEETINGS AND INFORMATION GATHERING**

Karen Arent will attend two meetings with the park committee before starting the project. The first meeting will be a brain storming session to figure out the best way to present various aspects of the park in efforts to create a beautiful, inclusive park.

Karen will meet again with the park committee to create a wish list from which she will design. The objective is for public comment to inform the development of the plan and for all groups to be considered.

12 Old Minisink Trail Goshen, NY 10924  
845-294-9958 Phone KarenArentDesign@frontier.com  
www.KarenArentDesigns.com



karenarentdesign



### PRELIMINARY CONCEPTUAL PARK MASTER PLAN

Potential locations for as many amenities as determined by the listening sessions and public input as possible will be shown, while preserving the unique aspects of the park that exist. Amenities such as a pump track, new location for the skate park, open space for the fireman's carnival, and new ones, will be carefully sited to mitigate noise and visually screened from residential neighbors. The informally designated reverential front section of the park will be preserved as much as possible. Karen will lay in proposed amenities such as the pump track where feasible. Conceptual grading will be shown to fit the amenity into the topography. Space for vegetative screening and path connections to parking and other areas of the park will be shown.

The Landscape Master Plan prepared in 2007 will be reviewed and ideas that seem economically feasible that are in concert with amenities requested by the public will be noted. Karen will review plans and existing site amenities to note amenities that need improvement, relocation, etc. She will also note potential new ideas for recreational opportunities and landscape features, if any. Park amenities and site features will be organized on the land in an environmentally sensitive and economically efficient manner. Spaces will be located so they flow from one to the next in harmony with the environment and nearby neighborhoods.

The Conceptual Design does not include reworking or relocating the existing recreational fields, roads, and parking areas. Issues with existing amenities will be considered and if possible, addressed.

The objective of the Preliminary Conceptual Park Master Plan will be to provide recreational opportunities while preserving and enhancing the existing beauty of the park and special places unique to different groups of Warwick citizens.

### MEETING WITH PARK COMMITTEE

The Preliminary Conceptual Landscape Master Plan will be presented to the park liaison, Michael Newhard and others for discussion. Changes and additional information requested will be noted. Additional park amenities to fit into the plan might be discussed along with potential changes to the plan.

### CONCEPTUAL PARK MASTER PLAN

Changes and additional amenities as discussed during the meeting will be made to the plan. Conceptual grading will be shown to make sure the amenities fit with the topography. Vegetation types will be shown that include screening, street trees, meadows, and garden spaces. Various items needed for further study will be noted on the plan such as signage, lighting, site furnishings, etc.

-Page 2 of 4-

12 Old Minisink Trail  
845-294-9958 Phone

Goshen, NY 10924

KarenArentDesign@frontier.com

www.KarenArentDesigns.com



karenarentdesign





The plan will be rendered for presentation to the public if appropriate.

One round of changes is included in the scope, provided changes are more of a refinement to the plan rather than a complete redo.

### ADDITIONAL SERVICES

Karen Arent, Landscape Architect, will perform and invoice for additional services as requested. Additional Services are not specifically mentioned in the Basic Services.

When requested, these services include, but are not limited to, the following:

- Changes in addition to two rounds of changes listed above
- Detailed Site and Landscape Plans including grading, lighting, planting, etc.
- Selection of site furnishings and lighting fixtures
- Additional renderings of the Park Master Plan
- Three dimensional illustrations of proposed amenities
- Meetings in addition to those outlined above
- Detailed drawings in addition to drawings listed above
- Surveying, engineering, or architectural services

## **III. TERMS OF AGREEMENT**

### BASIC SERVICES

Karen Arent, Landscape Architect, shall execute services as described in Basic Services on an hourly basis of \$95 per hour for Karen, a registered and licensed landscape architect, and \$65 per hour for a junior landscape architect and office assistant. Fees described in Basic Services will not exceed ten thousand dollars (\$10,000).

Invoices will be prepared monthly and will include dates, work items and hours worked on the items. If payment is not received within 30 days from receipt of invoice, the account will bear interest at the rate of 1.50% per month on the unpaid balance.

### ADDITIONAL SERVICES

Additional services shall be performed when requested and will be billed for on an hourly basis of \$95 per hour for the Landscape Architect, \$65 per hour for CAD operator, and \$65 per hour for a junior landscape architect and clerical staff/field assistants.

Invoices will be prepared monthly and payment is due within thirty days from receipt of invoice. If payment is not received within 30 days from receipt of invoice, the account will bear interest at the rate of 1.50% per month on the unpaid balance.

-Page 3 of 4-

12 Old Minisink Trail  
845-294-9958 Phone



Goshen, NY 10924  
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karenarentdesign



#### REIMBURSABLE EXPENSES

Karen Arent, Landscape Architect, will invoice for reimbursable expenses (as requested) incurred as a result of this project. Reimbursable expenses include but are not limited to reproduction, postage and handling of documents, authorized travel, etc. Reimbursable services will be billed without a markup.

#### **IV. OWNERSHIP OF DOCUMENTS**

Landscape Architect retains all rights, including the copyright in its documents. Landscape Architect reserves the right to include representations of the Project in its promotional and professional materials.

#### **V. EXPIRATION OF PROPOSAL**

If this proposal is not accepted within 60 days, the offer to perform the described services is withdrawn and shall be null and void.

#### **AGREEMENT**

If you concur with this agreement, please sign both copies and forward one to me for my records. I look forward to working with you to create a Conceptual Park Master Plan for Veteran's Memorial Park that is affordable to implement, provides amenities and spaces for the public to enjoy and a landscape that matures with wondrous beauty.

Kind regards,



Karen Arent, RLA, NY Certificate # 001237

Accepted: \_\_\_\_\_ Date: \_\_\_\_\_

-Page 4 of 4-



karenarentdesign

12 Old Minisink Trail  
845-294-9958 Phone



Goshen, NY 10924  
KarenArentDesign@frontier.com

www.KarenArentDesigns.com



2022 SUMMER RECREATION STAFF																
TOTAL NO. OF STAFF	LAST NAME	FIRST NAME	Summer 2022 FY 22-23 HOURLY RATE OF PAY		Summer 2022 FY 22-23 HOURLY RATE OF PAY		Summer 2022 FY 22-23 HOURLY RATE OF PAY		Summer 2022 FY 22-23 HOURLY RATE OF PAY		LIST ALL POSITION TITLES THAT APPLY Summer 2022 Salaries PROGRAM DIRECTOR - \$18.50 / hour ASSISTANT DIRECTOR - \$13.50 / hour HEALTH DIRECTOR - \$18.50 / hour INSTRUCTOR - \$11.50 / hour 2nd + YEAR INSTRUCTOR - 13.50 / hour					
			1st YEAR INSTRUCTOR	2nd YEAR INSTRUCTOR	ASSISTANT DIRECTOR	DIRECTOR	HEALTH DIRECTOR	PARK PROGRAM	FOOTBALL	SOCCER	CHEERLEADING	BASKETBALL	TENNIS	TRACK	LACROSSE	SWIMMING
1	Banker	Brody	\$11.50									Instructor				
2	Banker	Wakeley		\$13.50								Instructor				
3	Beattie	Lily	\$11.50											Instructor		
4	Beauregard	Mikayla		\$13.50												Instructor
5	Beauregard	Owen	\$11.50									Instructor				
6	Blanton	Mandy		\$13.50		\$18.50						Instructor			Director	
7	Blanton	Skyar		\$13.50						Instructor					Instructor	
8	Bodeker	Alex		\$13.50										Instructor		
9	Borner	Alexa	\$11.50								Instructor					
10	Brady	Kim		\$13.50		\$18.50				Instructor p/t	Director					
11	Brady	Samantha	\$11.50								Instructor				Instructor	
12	Buddenhagen	Matt		\$13.50		\$18.50				Instructor p/t					Director	
13	Burley	Camden		\$13.50						Instructor						
14	Carrillo	Nico	\$11.50												Instructor	
15	Cruz	Jordan	\$11.50							Instructor						



2022 SUMMER RECREATION STAFF																
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			1st YEAR INSTRUCTOR	2nd YEAR INSTRUCTOR	ASSISTANT DIRECTOR	DIRECTOR	HEALTH DIRECTOR									
16	Daly	Matt				\$18.50										Director
17	Davidov	Phillip	\$11.50					Instructor								
18	DeLucia	Corey		\$13.50		\$18.50		Instructor	Director							
19	DeLucia	Savanna		\$13.50				Instructor								
20	DeLucia	Tyler		\$13.50				Instructor								
21	Desrats	Kristen	\$11.50									Instructor				
22	Desrats	Lauren		\$13.50		\$18.50				Instructor		Director			Instructor	
23	DiGuilio	Ciarra		\$13.50			\$18.50	Health Director		Instructor						
24	Finnerty	Katherine	\$11.50											Instructor		
25	Garcia	Nicholas		\$13.50				Instructor								
26	Gassaway	William		\$13.50				Instructor								
27	Gobinski	Katherine	\$11.50													Instructor
28	Hall	Taylor		\$13.50		\$18.50		Instructor			Director					
29	Neil	Harrison	\$11.50									Instructor				

2022 SUMMER RECREATION STAFF																
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			1st YEAR INSTRUCTOR	2nd YEAR INSTRUCTOR	ASSISTANT DIRECTOR	DIRECTOR	HEALTH DIRECTOR	PARK PROGRAM	FOOTBALL	SOCCER	CHEERLEADING	BASKETBALL	TENNIS	TRACK	LACROSSE	SWIMMING
30	Hertner	Sarah	\$11.50										Instructor			
31	Jados	Kristen				\$18.50									Health Director	
32	Kemp	Patrick			\$13.50				Assistant Director							
33	Lamey	Kiera		\$13.50						Instructor						
34	Lindsay	Teresa				\$18.50						Health Director	Health Director			
35	Link	Zoe	\$11.50												Instructor	
36	Luciano	Douglas		\$13.50		\$18.50			Director	Instructor						
37	Maysonet	Angel		\$13.50					Instructor							
38	McSweeney	Sydney	\$11.50												Instructor	
39	Micallef	Shane	\$11.50									Instructor				
40	Mulvihill	Cait	\$11.50										Instructor			
41	Perez	Brendan	\$11.50						Instructor							
42	Pinnavate	Vincent		\$13.50									Instructor			

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			1st YEAR INSTRUCTOR	2nd YEAR INSTRUCTOR	ASSISTANT DIRECTOR	DIRECTOR	HEALTH DIRECTOR	PARK PROGRAM	FOOTBALL	SOCCER	CHEERLEADING	BASKETBALL	TENNIS	TRACK	LACROSSE
55	Wendall	Conrad	\$11.50										Instructor		
56	Wendt	Kelly	\$11.50						Instructor				Instructor	Instructor	
57	Wright	Maeve	\$11.50												Instructor
58	Yioupis	Jack		\$13.50											

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Budget Modification Request**

**For Board of Trustees Approval - Meeting on 5/16/22**

For approval to transfer available appropriations for the following Fiscal Year 2021-2022 budget account lines:

**GENERAL FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A1440.4000	Engineer - Contracted Services	26,968.75	1,320.00	To cover the cost of Comprehensive Plan	A1910.4950	Other	0.00	1,320.00
A5110.1000	Streets - Personal Service	144,893.06	5,000.00	Variance for Actual Payroll Distribution DPW	A7140.1000	Parks - Personal Service	(3,921.83)	5,000.00
A9060.8000	Hospital & Medical Insurance	32,235.64	360.00	Variance for Actual Payroll	A1355.1000	PT Assessor - Personal Services	(360.00)	360.00
A1640.2350	Central Garage - Machinery/Equip	20,000.00	1,500.00	To cover remaining invoices in 21/22	A1640.4650	Central Garage - Special Dept Supp	(702.04)	1,500.00
A1320.4005	Auditor - Special Audits	4,755.00	39.95		A1325.4550	Treasurer - Office Supplies	(39.95)	39.95
<b>TOTAL</b>			<b>8,219.95</b>		<b>TOTAL</b>			<b>8,219.95</b>

**WATER FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
F1440.4950	Water - Other Engineer Services	80,551.50	12,000.00	Variance for Actual Payroll MTA tax	F8340.1000	Trans/Dist - Personal Services	(9,107.94)	12,000.00
<b>TOTAL</b>			<b>12,000.00</b>		<b>TOTAL</b>			<b>12,000.00</b>

**SEWER FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
G1440.4950	Sewer Engineers - Other Prof Services	362,245.75	26,865.15	To cover the cost for Orchard St Pump Station-Vertical Screen	G8120.4950	Sewers - Major Projects	0.00	19,858.75
				To cover sewer plant water usage	G9901.9000	Sewer Charge for Water Usage	1,186.40	7,006.40
<b>TOTAL</b>			<b>26,865.15</b>		<b>TOTAL</b>			<b>26,865.15</b>

Respectfully submitted,

*S. Becker*  
Sadie Becker  
Village Treasurer

Backup Documentation: Negative Balance Listing report, M. Moser Request

Report Date: 5/12/22

T:\\_BUDGET\BUDGET MODS\FYE 5-31-2022 BUDGET MODIFICATIONS

Range of Accounts: First to Last  
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1325-4550	Treasurer - Office Supplies	2,500.00	0.00	2,515.22	24.73-	0.00	0.00	39.95-	101.61
A-1355-1000	PT Assessor - Personal Services	12,000.00	0.00	12,360.00	0.00	0.00	0.00	360.00-	103.00
A-1640-4650	Central Garage - Special Dept Supp	7,000.00	439.87	7,241.73	20.44-	0.00	0.00	702.04-	110.06
A-1910-4950	Other	27,100.00	0.00	30,660.00	2,240.00	0.00	0.00	1,320.00-	104.50
A-7140-1000	Parks - Personal Service	31,614.00	0.00	55,450.44	19,914.61	0.00	0.00	3,921.83-	107.61
Fund Total		80,214.00	439.87	108,227.39	22,109.44	0.00	0.00	6,343.82-	106.20
F-8340-1000	Trans/Dist - Personal Services	189,450.00	0.00	213,007.94	14,450.00	0.00	0.00	9,107.94-	104.47
Fund Total		189,450.00	0.00	213,007.94	14,450.00	0.00	0.00	9,107.94-	104.47
Year Total		269,664.00	439.87	321,235.33	36,559.44	0.00	0.00	15,451.76-	105.05

## Sadie Becker

---

**From:** CathyS  
**Sent:** Monday, May 9, 2022 11:22 AM  
**To:** Sadie Becker  
**Cc:** Mike Moser  
**Subject:** Budget Modification

Sadie,

I will need the following Budget Modification to pay outstanding Invoices and May purchases for Central Garage. **\$1500.00 from A1640.2350 Central Garage Machinery/Equip. To A1640.2350 Central Garage Spec. Dept. Supply** 4650

Thanks.

*Cathy Schweizer*  
DPW Clerk  
Village of Warwick  
[dpw@villageofwarwick.org](mailto:dpw@villageofwarwick.org)  
845-986-2031 Ext 6

To: The Village of Warwick

April 29, 2022

The Second Grade classes at Park Avenue Elementary are very excited to be planning our picnic at Stanley Deming again! We kindly ask, as it was in previous years, that the security deposit fee is waived since we are a local school. We have been enjoying this year end event for over 20 years and are very appreciative of all the Village does to make this event fun for students year after year.

Sincerely,

Charleen D'Angelillo  
[cdangelillo@wvcasd.org](mailto:cdangelillo@wvcasd.org)  
845-234-8102

RECEIVED  
MAY 05 2022  
VILLAGE OF WARWICK  
CLERK





## VILLAGE OF WARWICK

INCORPORATED 1867

### Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 5/5/2022

Title of Event: 2nd grade picnic

Purpose of Event: end of year picnic

#### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green ☒ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1<sup>st</sup> Street Lot ☐ Chase Lot (non-permit only)  
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: none

#### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: June 6 Rain Date Requested: June 7

Arrival Time: 12:00 Departure Time: 2:30

Event Start Time: 12:00 Event End Time: 2:30

#### SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Charleen D'Angelillo

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 62 The Rise Warwick, NY 10990

Email Address: charsum68@aol.com Cell Phone: 845-234-8102  
cdangelillo@wvcsd.org

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Park Avenue Elem. School

Name of Organization's Director(s)/Officer(s): Charleen D'Angelillo

Organization's Phone: 987-3170 Email Address: cdangelillo@wvcsd.org

Mailing Address of Organization: P.O. Box 595 Warwick, NY 10990

Physical Address of Organization: 10 Park Avenue, Warwick, NY 10990

#### **SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 125

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: 25 # of People Under 18: 100

Expected Number of Vehicles Intended at the Event: 20

Please explain the parking plan for the event: We will walk to park, only parents will park.

#### **WILL YOUR EVENT INCLUDE:**

#### **CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain: _____</i> <i>Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> <i>Date &amp; time tent will be set up: _____</i> <i>Date &amp; time tent will be removed: _____</i>	Yes _____ No <input checked="" type="checkbox"/>

<b>RVs, Campers, Food Trucks, etc.</b> <i>If yes, explain: _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Admission Fee to Be Charged</b> <i>If yes, please list the admission fee: _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Alcohol</b> <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Food will be served or sold</b> <i>If yes, explain the method of food distribution and disposal of trash: _____</i>  <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> <i>If yes, explain: _____</i> <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Portable Toilets</b> <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Other</b> <i>Please explain: _____</i>	Yes _____ No <input checked="" type="checkbox"/>

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> <i>List road(s): _____</i> <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable: _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Village-owned tables and chairs</b> <i>Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Electricity</b>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Football/Over 35 Field Lights</b> <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <input checked="" type="checkbox"/>



<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Other</b> Please explain: _____	Yes <input type="checkbox"/> No <input type="checkbox"/>

### **SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

- ☐ \$200 Security Deposit - (Must be a Separate Payment) including a request for waiver.  
☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

### **SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Park Ave 2nd grade (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Park Avenue Elem. School (Name Organization).

Charleen D'Angelis  
 Printed Name of Applicant/Responsible Party  
Charleen D'Angelis  
 Signature of Applicant/Responsible Party  
5/2/22  
 Date

**Clerk Use Only:** Security Deposit Check # \_\_\_\_\_ Certificate of Insurance ☒ Host Liquor Liability NA  
 Fees Received NA Park Map(s) ☒ Police Dept. Approval (if applicable) NA

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

### **INDEMNITY & HOLD HARMLESS**

**FACILITY USER** does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Charleen D'Angelillo

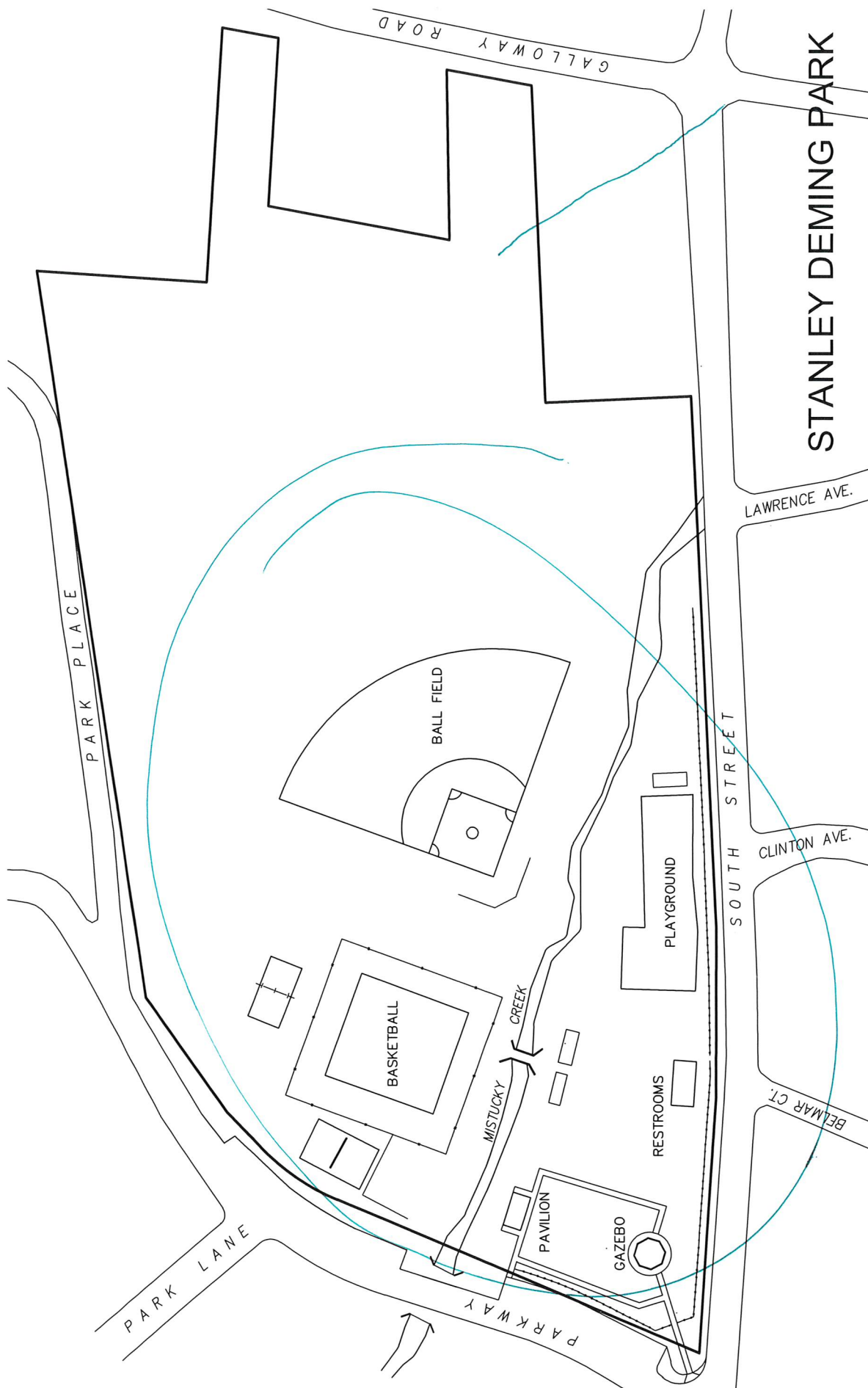
Printed Name of Applicant/Responsible Party

Charleen D'Angelillo

Signature of Applicant/Responsible Party

Date 5/2/22

# STANLEY DEMING PARK



# P.O.W.E.R. Collective

—  
Founder: Sabrina Jennings  
66 Blooms Corners Rd  
Warwick, NY 10990  
845.987.6702  
info@powercollective.org

APRIL 2022

## Village Board of Trustees

77 Main Street  
Post Office Box 369  
Warwick, NY, 10990

RECEIVED  
MAY 10 2022  
VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Hello Village Board of Trustees,

My name is Sabrina Jennings and I am the founder of the P.O.W.E.R. Collective. We wish to be granted a permit to assemble on the Railroad Green in Warwick in order to host our Juneteenth Celebration on June 18th, 2022. Our event is focused around commemorating the Juneteenth holiday as well as spotlighting BIPOC (black, indigenous, and people of color) cultures, celebrations, and individuals. Our goal is to uplift the BIPOC community while demonstrating the culture, triumphs, and creativity of the BIPOC community to others.

During the event, we will feature music, dancers, speakers, poets, and an art display wall that our audience can visit at their leisure. We will also be featuring two vendors. A face painter and a local henna artist, both who come with their own insurance. We will have a DJ with a setup and a sound engineer on site who will be positioned under the Railroad Green covered seating. We also will have 5 tents. 3 for P.O.W.E.R. (including the DJ), one for the face painter, and one for the Henna artist.

Our event will run from 11am to 4pm and we are requesting use of the green and closure of Railroad Avenue from 8am - 6pm (3 hours before the event and 2 hours after) in order to make sure all our tents and art displays are secured before the public arrives and then adequately clean and secure the space before leaving.

Thank you for your consideration and if you have any further questions, please feel free to reach out via phone or email.

Sincerely,



Sabrina D Jennings  
Founder, P.O.W.E.R. Collective



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 5/10/22

Title of Event: P.O.W.E.R. Juneteenth Celebration

Purpose of Event: Celebrate Juneteenth

#### SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☒ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

*\*Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☒ South Street Lot ☐ 1<sup>st</sup> Street Lot ☒ Chase Lot (non-permit only)  
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: Railroad Avenue

#### SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 06/18/2022 Rain Date Requested: \_\_\_\_\_

Arrival Time: 8:00am Departure Time: 6:00pm

Event Start Time: 11:00am Event End Time: 4:00pm

#### SECTION 3: APPLICANT INFORMATION

Check one: ☐ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

*\*For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Sabrina DeJennings

*\*Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: Sabrina dennings

Email Address: sdjennings@ymail.com Cell Phone: 845-987-6702

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): CHRIST Church / P.O.W.E.R.

Name of Organization's Director(s)/Officer(s): The Rev. Amber Carswell <sup>(1)</sup> office@christchurch.org

Organization's Phone: 845-986-3440 Email Address: <sup>(2)</sup> rector@christchurch.org

Mailing Address of Organization: 50 So Street, Warwick, ny 10990

Physical Address of Organization: same ↑

#### **SECTION 4: EVENT INFORMATION**

Maximum Number of People Intended at the Event: 175

*\* If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

# of Adults: 150 # of People Under 18: 25

Expected Number of Vehicles Intended at the Event: 15

Please explain the parking plan for the event: Requesting use of Chase and/or South St parking lot

#### **WILL YOUR EVENT INCLUDE:**

#### **CHECK YES OR NO**

<b>Greater than 200 people at any given time</b> <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>X</u>
<b>Music / Loudspeakers / Sound System</b> <i>If yes, explain:</i> <u>(1) Setup-Speakers, Sound System, microphones</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> <u>R.R Ave covered seating</u>	Yes <u>X</u> No _____
<b>Parade, walk, road race, etc.</b> <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>X</u>
<b>Tent(s)</b> <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: <u>06/18/22 - 8am</u> Date & time tent will be removed: <u>06/18/22 - 5:30pm</u>	Yes <u>X</u> No _____

<b>RVs, Campers, Food Trucks, etc.</b> If yes, explain: _____	Yes _____ No <u>X</u>
<b>Admission Fee to Be Charged</b> If yes, please list the admission fee: _____	Yes _____ No <u>X</u>
<b>Alcohol</b> Host Liquor Liability Insurance is required.	Yes _____ No <u>X</u>
<b>Food will be served or sold</b> If yes, explain the method of food distribution and disposal of trash: _____ _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <u>X</u>
<b>Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc.</b> If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <u>X</u>
<b>Portable Toilets</b> Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <u>X</u>
<b>Other</b> Please explain: <u>art wall installations (temporary)</u>	Yes <u>X</u> No _____

**SPECIAL REQUESTS:**
**CHECK YES OR NO**

<b>Road Closure</b> List road(s): <u>Railroad Ave</u> Closed between the hours of <u>8am</u> and <u>6pm</u> Number of 'No Parking' meter bags requested, if applicable: <u>16</u>	Yes <u>X</u> No _____
<b>Use of Village-owned tables and chairs</b> Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <u>X</u>
<b>Use of Electricity</b>	Yes <u>X</u> No _____
<b>Use of Memorial Park Football/Over 35 Field Lights</b> Additional fee required for use of field lights.	Yes _____ No <u>X</u>
<b>Use of Memorial Park Pavilion Lights</b>	Yes _____ No <u>X</u>



<b>Use of Village of Warwick Restrooms</b> <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>X</u>
<b>Other</b> Please explain: <u>Art walls/displays</u>	Yes <u>X</u> No _____

### **SECTION 5: FEES/SECURITY DEPOSIT**

*Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick*

☒ \$200 Security Deposit - (Must be a Separate Payment)

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

**TOTAL FEES:** \$ \_\_\_\_\_ (excluding security deposit)

### **SECTION 6: INDEMNITY & HOLD HARMLESS**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Christ Church (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by

Christ Church (Name Organization).

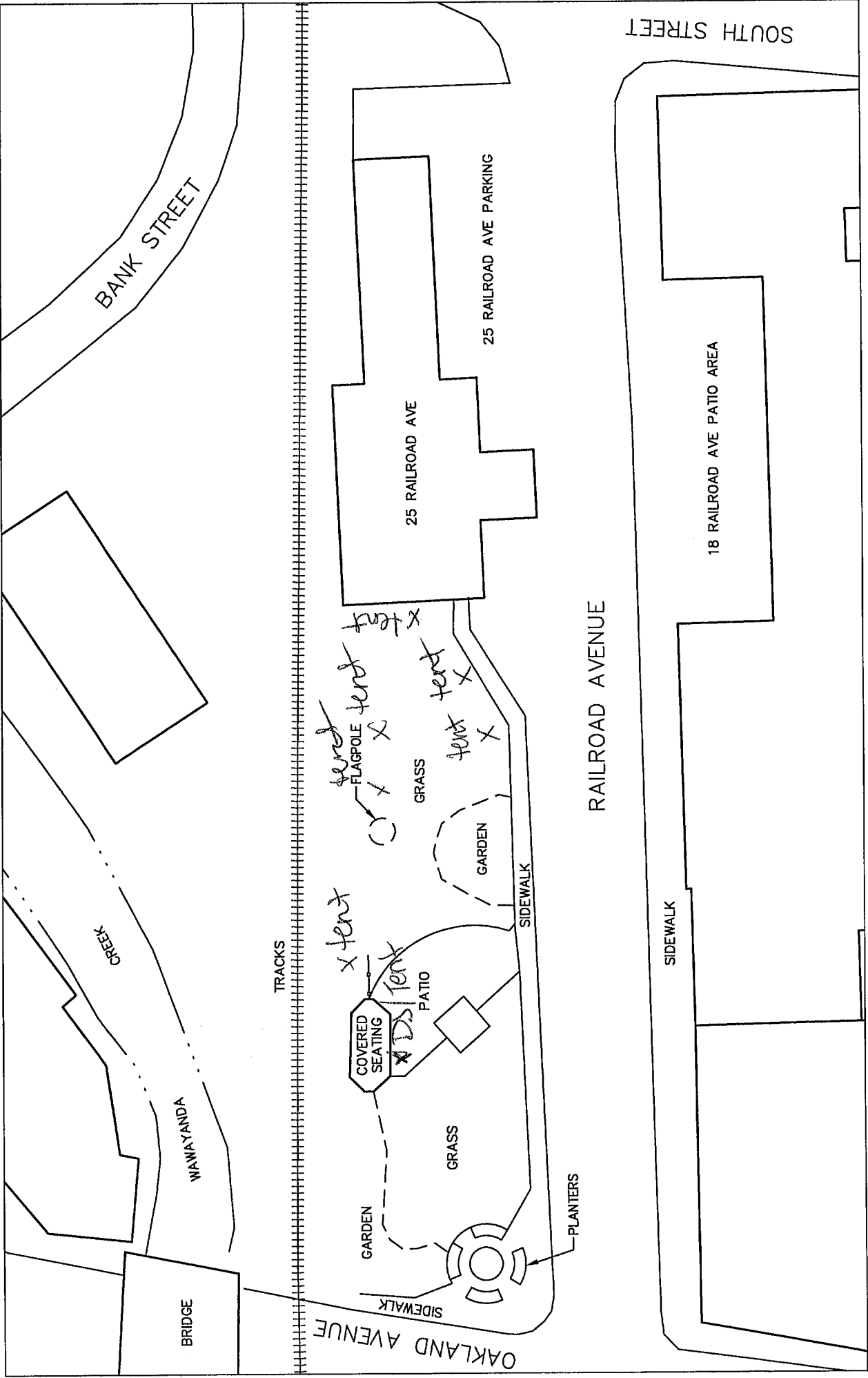
Sabrina D Jennings  
 Printed Name of Applicant/Responsible Party

S D Jennings  
 Signature of Applicant/Responsible Party

05/09/22  
 Date

**Clerk Use Only:** Security Deposit Check # ✓ Certificate of Insurance ✓ Host Liquor Liability NA  
 Fees Received ✓ Park Map(s) ✓ Police Dept. Approval (if applicable) NA





**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
MAY 16, 2022  
ADDENDUM NO. 1**

15. **MOTION** to accept the proposal for engineering services from Barton & Loguidice dated May 12, 2022, for Grant Administration Services for the Village Watershed Land Acquisition WQIP Grant and authorize the Mayor to sign the amendment to the Master Services Agreement with Barton & Loguidice for a not to exceed amount of \$5,500.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_



May 12, 2022

Hon. Michael J. Newhard, Mayor  
Village of Warwick  
77 Main Street  
Warwick, New York 10990

Re: Proposal for Engineering Services  
WQIP Round 16 Grant Administration Services - Assigned Contract No. C01163GG  
File: 702.4640

Dear Mayor Newhard:

Barton & Loguidice, D.P.C. (B&L) is pleased to provide this proposal to assist the Village with administration of the WQIP Round 16 grant award of \$288,150 for the Warwick land acquisition.

B&L will provide grant administration assistance to the Village in following the grants specific requirements. The project is required to comply with the WQIP program requirements, which include provisions for Minority & Women Business Enterprise (M/WBE) Programs. B&L will gather, complete and submit forms/reports and documentation required under this program.

Barton & Loguidice proposes to provide the services described in this proposal for a Time and Expense fee of \$5,500 in accordance with our current Master Services Agreement.

If you have any questions, please feel free to contact our office.

Sincerely,

BARTON & LOGUIDICE, D.P.C.

Donald H. Fletcher  
Senior Vice President

DHF/tlh

Authorization

Barton & Loguidice, D.P.C. is hereby authorized by the Village of Warwick to proceed with the services described herein in accordance with our Master Services Agreement.

---

Michael J. Newhard, Mayor  
Village of Warwick

---

Date



**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
MAY 16, 2022  
ADDENDUM NO. 2**

16. **MOTION** to accept funding in the amount of \$4,000 from the New York State Office of Children and Family Services Youth Development Program through the Orange County Youth Bureau for the 2022 ‘Village of Warwick Recreation Project for Youth’.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Foster \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McKnight \_\_\_\_ Mayor Newhard \_\_\_\_



**ORANGE COUNTY YOUTH BUREAU**  
*Over 40 Years Promoting Positive Youth Development!*



May 12, 2022

Mayor Michael Newhard  
Village of Warwick  
P.O. Box 369  
Warwick, NY 10990

Dear Mayor Newhard,

I am pleased to inform you that the Orange County Youth Bureau/Board has approved your application(s) for funding for **2022**.

<u>Program Name(s)</u>	<u>Funding Amount &amp; Type(s):</u>
Village of Warwick Recreation Project For Youth	\$ 4,000 County "Solutions"

A contract package with instructions will be forthcoming.

**Before you receive your contract package**, please be sure to follow up on the items below to assist us with processing your 2022 contract in a timely manner:

**#1. Revisions to your 2022 Application(s):** If the amount listed above is different from your RFP submission requested amount, you need to submit revised budget paperwork to reflect your final allocation amount(s) to Susan Ambrosino at [sambrosino@orangecountygov.com](mailto:sambrosino@orangecountygov.com). Any revisions on programmatic forms can be submitted to your Youth Program Technician Michael Bark at [mbark@orangecountygov.com](mailto:mbark@orangecountygov.com).

**Note:** ALL revisions are due by **FRIDAY, May 27th, 2022**.

**#2. Resolution:** In order to shorten contract turnaround time, please try to submit this by **May 27<sup>th</sup>, 2022**. If this is not possible due to your municipal meeting schedule, please let us know.

**#3. Required Insurance Forms:** For the 2022 contract year, the County will require 3 separate updated insurance forms. ALL forms must list the name of your municipality as it appears on your federal identification form. You are asked to submit these insurance forms, **BY MAY 27th, 2022**, even before you receive your contract, to help the process go quicker.

***Promoting Positive Youth Development since 1978!***

40 Matthews Street, Suite 301C, Goshen, NY 10924 Phone: 845.615.3620 Fax: 845.360.9232

Email: [YouthBur@OrangeCountyGov.com](mailto:YouthBur@OrangeCountyGov.com)

Facebook: [www.facebook.com/OrangeCountyYB](https://www.facebook.com/OrangeCountyYB)

Website: [www.OrangeCountyGov.com/YouthBureau](http://www.OrangeCountyGov.com/YouthBureau)



## **ORANGE COUNTY YOUTH BUREAU**

***Over 40 Years Promoting Positive Youth Development!***



**The 3 insurance forms you must submit to the Youth Bureau are as follows:**

**1. Certificate of Liability Insurance Form:**

- Under "Description of Operations," the County of Orange must be listed as Additional Insured.
- Under "Certificate Holder," the listing for all Youth Bureau contracts must appear as follows:  
The County of Orange  
c/o Orange County Youth Bureau  
40 Matthews St, Suite 301-C  
Goshen, N.Y. 10924

**2. Certificate of Workers' Compensation Form:** The County is requesting form C-105.2, U-26.3, CE-200, SI-12, or GSI-105.2. The "Certificate Holder" box must also include the same wording as requested above.

**3. Workers' Compensation Certificate of Disability Benefits Insurance:** The County is requesting form DB-120.1, CE-200, or DB-155. Under "Name and Address of the Entity Requesting Proof of Coverage," the County of Orange c/o Orange County Youth Bureau, (as above) must be shown.

Please notify your insurance agencies/brokers of this information. NO contracts will be processed by the County for year 2022 UNLESS all applicable revisions are submitted and the proper insurance is in place. The forms may be e-mailed to [lvandunk@orangecountygov.com](mailto:lvandunk@orangecountygov.com) or mailed to the attention of Linda VanDunk.

**Note:** If the insurance expires at any time during the year, the Youth Bureau must receive the updated insurance forms. If you have any questions, please contact Linda at 845-615-3620.

We have worked very hard in our office to streamline the contract process and to shorten the turnaround time to securing your contract. We appreciate your attention to submit everything in a timely manner.

As per the Youth Bureau's Policies and Procedures Manual, please use the following tagline(s) depending on what type of funding you have been allocated on all of your marketing materials related to this program(s). Contact us if you would like to include the Youth Bureau logo.

- a. YDP, Sports, or RHY funding: "Funded by the New York State Office of Children and Family Services through the Orange County Youth Bureau"
- b. Solutions funding: "Funded by Orange County Solutions funding through the Orange County Youth Bureau"
- c. YDP, Sports, RHY, and Solutions funding: "Funded by the New York State Office of Children and Family Services and Orange County Solutions funding through the Orange County Youth Bureau"

As always, please do not hesitate to contact the Youth Bureau for any assistance.

Sincerely,

Rachel R. Wilson  
Executive Director

***Promoting Positive Youth Development since 1978!***

40 Matthews Street, Suite 301C, Goshen, NY 10924

Phone: 845.615.3620

Fax: 845.360.9232

Email: [YouthBur@OrangeCountyGov.com](mailto:YouthBur@OrangeCountyGov.com)

Facebook: [www.facebook.com/OrangeCountyYB](https://www.facebook.com/OrangeCountyYB)

Website: [www.OrangeCountyGov.com/YouthBureau](http://www.OrangeCountyGov.com/YouthBureau)