

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
MARCH 21, 2022
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Reports – February 2022: Clerk’s Office, Justice Department, Building Department and DPW.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___
Trustee McManus ___ Mayor Newhard ___

3. Authorization to Pay all Approved and Audited Claims in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___
Trustee McManus ___ Mayor Newhard ___

Announcement

1. Village of Warwick Brush Pile.

Correspondence

1. Letter from Village of Warwick Planning Board member, Tom McKnight, announcing his resignation effective March 31, 2022
2. Letter from Village of Warwick Zoning Board of Appeals member, T. Scot Brown, announcing his resignation effective March 16, 2022.

Privilege of the Floor

Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney’s Motions

1. **MOTION** to approve payment #10 in the amount of \$8,995.31 to TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street Pump Station for work that includes installation of the screen, completing electrical work, and related work per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2021-22 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___

Trustee McManus ___ Mayor Newhard ___

2. **MOTION** to accept the bid from TAM Enterprises, Inc. in the amount of \$69,000 to complete the Robert Drive Valve Vault Project as per the recommendation of Village Engineer, David Getz.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___

Trustee McManus ___ Mayor Newhard ___

3. **MOTION** to hire James Quackenbush to the position of Seasonal Department of Public Works laborer at a salary of \$15.00 per hour at for up to 20 hours per week for 12 weeks with a start date of May 1, 2022, per the recommendation of DPW Supervisor, Michael Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___

Trustee McManus ___ Mayor Newhard ___

4. **RESOLUTION APPROVING SETTLEMENT OF A LAWSUIT**

WHEREAS, Village View Estates, LLC, (hereinafter "Village View") owns a parcel of approximately 20.3 acres located at the intersection of Locust Street and Woodside Drive in the Village of Warwick, which is identified on the tax map as Section 201, Block 1, Lots 1.1, 1.2, 1.3 and 2; and

WHEREAS, the Village Board granted a special use permit for density bonus lots to Village View and the Village Planning Board granted subdivision approval for creation of 33 lots improved by 42 dwelling units; and

WHEREAS, a lawsuit was brought by Raymond Maher, individually, Lugene Maher, individually, Raymond Maher and Lugene Maher as trustees of the Lugene Maher Irrevocable Trust and Raymond Maher and Lugene Maher as trustees of the Raymond Maher Irrevocable Trust (hereinafter collectively "Maher") in New York State Supreme Court, Orange County, (Index No.: EF006490-2021) seeking to annul the said land use approvals; and

WHEREAS, the parties to the said lawsuit have prepared a proposed Stipulation of Settlement under which the said lawsuit will be discontinued and the said subdivision will be modified to consist of only 28 lots improved by 28 dwelling units, a copy of which has been submitted to the Village Board; and

WHEREAS, under the proposed Stipulation of Settlement the Village View will remain legally obligated to replace the Robin Brae pump station and abide by its other obligations under the Developer's Agreement previously approved in regard to the subdivision;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby approves the proposed Stipulation of Settlement; and
2. That the Mayor is authorized to sign the Stipulation of Settlement and any and all documents necessary to carry out the terms thereof.

_____ presented the foregoing resolution which was seconded by _____,

The vote on the foregoing resolution was as follows

Barry Cheney, Trustee, voting _____

William Lindberg, Trustee, voting _____

George McManus, Trustee, voting _____

Corey Bachman, Trustee, voting _____

Michael Newhard, Mayor, voting _____

Trustee Lindberg's Motions

5. **MOTION** to grant permission to the Warwick Valley Gardeners to use Railroad Green on Friday, July 8, 2022, from 4:00 p.m. to 5:30 p.m. for pre-tour ticket sales for the Garden Tour event. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, security deposit, and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Bachman ____

Trustee McManus ____ Mayor Newhard ____

6. **MOTION** to grant permission to the Warwick Valley Gardeners to hold their Garden Tour ticket sale event on Railroad Green on Saturday, July 9, 2022, between the hours of 8:00 a.m. and 3:00 p.m., with a rain date of July 10, 2022. Event is in coordination with the Merchants Guild in anticipation of the Annual Sidewalk Sale Event. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, security deposit, and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Bachman ____

Trustee McManus ____ Mayor Newhard ____

7. **MOTION** to place 'no parking' meter covers on parking meter numbers 43 – 46 (northbound side of Main Street) and 103, 109-11 (southbound side of Main Street) from 6:00 a.m. to 3:00 p.m. on Saturday, July 9, 2022, with a rain date of Sunday, Sunday, July 10, 2022, for the benefit of the Warwick Valley Gardeners Garden Tour ticket sale as per their letter dated February 24, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Lindberg ____ Trustee Bachman ____

Trustee McManus ____ Mayor Newhard ____

8. **MOTION** to grant permission to the Warwick Wascals Senior Softball team to use Brown Field, or the Over 35 field, in Memorial Park from April 13, 2022 through October 23, 2022 with games on Sundays from 8:30 a.m. to 12:00 p.m. and on

Wednesdays from 5:00 p.m. to 7:30 p.m., in coordination with the Warwick Little League. All events must be in coordination with the other activities taking place in the park such as Warwick Youth Football and Highlander Rugby. Activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___
Trustee McManus ___ Mayor Newhard ___

9. **MOTION** to approve the budget modification and transfer request as per the Village Treasurer's letters dated March 17, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___
Trustee McManus ___ Mayor Newhard ___

Trustee Bachman's Motions

10. **MOTION** to grant permission to The Warwick Valley Chamber of Commerce to hold Operation Clean Sweep on Saturday, April 23, 2022, from 9:00 a.m. to 12:00 p.m., including permission to use the far end of the Chase Bank Parking Lot for a shredding event and other collection stations. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___
Trustee McManus ___ Mayor Newhard ___

Trustee McManus' Motions

11. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Thursday, April 21, 2022, from 4:00 p.m. through 7:00 p.m., with a rain date of Friday, April 22, 2022, for the benefit of the Park Avenue Elementary School Someone Special Warrior Event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___

Trustee McManus ___ Mayor Newhard ___

12. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Friday, June 3, 2022, from 5:00 p.m. through 8:30 p.m., with a rain date of, Thursday, June 9, 2022, for the benefit of the Park Avenue Elementary School Family Picnic.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___

Trustee McManus ___ Mayor Newhard ___

13. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Thursday, June 16, 2022, from 9:00 a.m. through 12:00 p.m. and from 5:00 p.m. through 8:30 p.m., with a rain date of, Friday, June 17, 2022, for the benefit of the Park Avenue Elementary School Fourth Grade Moving Up Ceremony and Celebration.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___

Trustee McManus ___ Mayor Newhard ___

14. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Tuesday, June 21, 2022, from 9:00 a.m. through 3:15 p.m., with a rain date of, Wednesday, June 22, 2022, for the benefit of the Park Avenue Elementary School Sports Day.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Bachman ___

Trustee McManus ___ Mayor Newhard ___

Reports

Trustee Cheney's Report: Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Water and Wastewater Operations, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning, Veterans, Comprehensive Master Plan.

Trustee Lindberg's Report: Liaison to Office of the Treasurer, Parks & Recreation, Community Health & Fitness, Government Efficiency, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, Policy Development, Employee Training – Workplace Violence/Sexual Harassment.

Trustee Bachman's Report: Liaison to Merchants, Chamber of Commerce, Tourism, Arts & Culture, Historical Society, Public Interface and Outreach, Senior Citizens, Issues of Public Health, St. Anthony's Community Hospital and Bon Secour, Orange County Department of Health.

Trustee McManus' Report: Liaison to Albert Wisner Library, Warwick Valley Schools, Town of Warwick Police Department, Ethics, Cablevision, Alteva (WVT), Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Youth Leadership Academy, Warwick Valley Prevention Coalition.

Final Comments from the Floor

Final Comments from the Board

Executive Session, if applicable

Adjournment

**VILLAGE OF WARWICK
BRUSH DISPOSAL
SCHEDULE**

The Village of Warwick will again have the Brush Disposal Program. A Valid Picture ID showing Village Residency will be required at the site.

Only Village of Warwick Residents will be allowed to dispose brush at the disposal site. The disposal area is located at the Village of Warwick Dept of Public Works site in Memorial Park. No commercial operators will be permitted. **Brush cannot exceed 6" in diameter. Bagged leaves will be accepted. (paper only). No grass clippings will be allowed.**

Hours of Operation:

April/May/June – Saturday & Sundays 12pm-4pm

July/August/September – First and Third Weekends 12pm – 4pm

October/November – Saturdays & Sundays 12pm – 4pm

Site Closed all Holidays and Applefest Sunday.

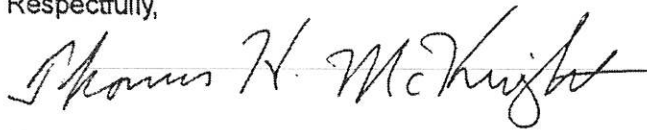
March 16, 2022

Mayor Newhard and Village Board of Trustees
77 Main Street
Warwick, NY 10990

Dear Mayor Newhard and Trustees:

Thank you for the opportunity to serve on the Village Planning board. In anticipation of accepting my newly elected role as Trustee, please accept my resignation as Village Planning Board member effective March 31st, 2022.

Respectfully,

A handwritten signature in black ink that reads "Thomas H. McKnight". The signature is written in a cursive style and is positioned above a horizontal line.

Tom McKnight

RECEIVED

MAR 16 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

March 16, 2022

Mayor Newhard and
Village Board of Trustees
77 Main Street
Warwick, NY 10990

Dear Mayor Newhard & Village Trustees:

It is with much regret that I resign as a member of the Village of Warwick Zoning Board of Appeals. It has been a privilege to work with such dedicated people and to serve my community.

Thank you for your time and consideration in this matter.

Sincerely,



T. Scot Brown
Village of Warwick
Zoning Board of Appeals

RECEIVED

MAR 16 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



Montgomery Office:
71 Clinton Street
Montgomery, NY 12549
phone: (845) 457-7727
fax: (845) 457-1899

Warwick Office:
17 River Street
Warwick, NY 10990
phone: (845) 986-7737
fax: (845) 986-0245

www.EngineeringPropertiesPC.com

March 7, 2022

**VILLAGE OF WARWICK BOARD OF TRUSTEES
77 MAIN STREET
WARWICK, NY 10990**

ATT: MAYOR MICHAEL NEWHARD

Re: Vertical Spiral Screen for the Orchard Street Pump Station
Application for Payment #10
W.O. #1800.61

Dear Mayor Newhard and Trustees:

We have reviewed Application for Payment #10, dated 3/4/22, from TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street pump station. We recommend approval of the requested payment of \$8,995.31. The work involved installation of the screen, completing electrical work, and related work.

The balance amount to finish the project, including retainage, will be \$81,046.25.

We have enclosed a signed copy of the payment application form.

Sincerely,
Engineering & Surveying Properties, P.C.


David A. Getz, P.E.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

TO Owner: Village of Warwick

PROJECT: Orchard Street Pump Station - Vertical Screen

APPLICATION NO: 10

FROM Contractor:
TAM Enterprises, Inc.
114 Hartley Road
Goshen, NY 10924

PERIOD ENDING: 2/28/22

CONTRACT FOR:


CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$375,000.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO-DATE	\$375,000.00
4. TOTAL COMPLETED & STORED TO DATE	\$309,425.00
5. RETAINAGE	
a. 5 % of Completed Work	\$15,471.25
b. 0 % of Stored Materials	\$0.00
TOTAL RETAINAGE (Lines 5a and 5b)	\$15,471.25
TOTAL EARNED LESS RETAINAGE	\$293,953.75
6. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$284,958.44
7. CURRENT PAYMENT DUE	\$8,995.31
8. BALANCE TO FINISH, INCLUDING RETAINAGE	\$81,046.25

The undersigned Contractor certifies that to the best of the Contractor's knowledge, the information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: 
 State of New York County of Orange
 Subscribed and sworn before me this 4 day of March, 2022
 Notary Public: B. W. Cutler
 My Commission Expires: 06-30-22

Date: 3/4/22
 No. 01CU6307111
 Qualified in Orange County 22
 My Commission Expires June 30, 2022

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$ 8,995.31

By: 
 Date: 3/7/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DELETIONS
Total Changes Approved in Previous Months by Owner		
TOTALS		
NET CHANGES by Change Order		

CONTINUATION SHEET

APPLICATION NO.: 10

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing CONTRACTOR'S signed Certification is attached.

PROJECT NO.:

In tabulations below, amounts are stated to the nearest dollar.

PROJECT: Use Column 1 on Contracts where variable retainage for line items may apply.

ITEM NO.	DESCRIPTION OF WORK B	SCHEDULED VALUE C	WORK COMPLETED		STORED MATERIALS F	TOTAL COMPLETED AND STORED TO DATE G(D+E+F)	%	BALANCE TO FINISH H(C-G)	RETAINAGE I
			Previous Applications D	This Application E					
1	Bonds and Insurance	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	100.0%	\$0.00	\$475.00
2	Mobilization	\$18,275.00	\$13,706.25	\$4,568.75	\$0.00	\$18,275.00	100.0%	\$0.00	\$913.75
3	Demolition and prep.	\$28,000.00	\$22,400.00	\$0.00	\$0.00	\$22,400.00	80.0%	\$5,600.00	\$1,120.00
4	New Generator Pad	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$18,000.00	\$0.00
5	Concrete Channel modifications	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.0%	\$0.00	\$600.00
6	Steel Beams, hatches and FRP grating -material	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.0%	\$0.00	\$650.00
7	Steel beam, Hatches and FRP grating - Labor	\$33,000.00	\$33,000.00	\$0.00	\$0.00	\$33,000.00	100.0%	\$0.00	\$1,650.00
8	Flood Door - Material	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
9	Flood door - Labor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.0%	\$0.00	\$175.00
10	Vertical screen - Material	\$77,000.00	\$77,000.00	\$0.00	\$0.00	\$77,000.00	100.0%	\$0.00	\$3,850.00
11	Vertical Screen - Labor	\$18,000.00	\$17,100.00	\$900.00	\$0.00	\$18,000.00	100.0%	\$0.00	\$900.00
12	New Generator - Material	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	100.0%	\$0.00	\$1,750.00
13	New Generator - Labor	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100.0%	\$0.00	\$425.00
14	Furnish and Install Roofing	\$17,500.00	\$15,750.00	\$0.00	\$0.00	\$15,750.00	90.0%	\$1,750.00	\$787.50
15	Masonry Modifications	\$10,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	10.0%	\$9,000.00	\$50.00
16	New door - Materials	\$11,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$11,500.00	\$0.00
17	New door - Labor	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$10,000.00	\$0.00
18	Electrical Modifications	\$20,000.00	\$16,000.00	\$4,000.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
19	Furnish and Install Chain Link Fence	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$7,500.00	\$0.00
20	Gas line modifications	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0%	\$0.00	\$125.00
21	Punch list - Close out	\$2,225.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$2,225.00	\$0.00
	SUBTOTAL OR TOTAL	\$375,000.00	\$299,956.25	\$9,468.75	\$0.00	\$309,425.00		\$65,575.00	\$15,471.25



Montgomery Office:
71 Clinton Street
Montgomery, NY 12549
phone: (845) 457-7727
fax: (845) 457-1899

Warwick Office:
17 River Street
Warwick, NY 10990
phone: (845) 986-7737
fax: (845) 986-0245

www.EngineeringPropertiesPC.com

March 17, 2022

**VILLAGE OF WARWICK BOARD OF TRUSTEES
77 MAIN STREET
WARWICK, NY 10990**

Att: Mayor Michael Newhard

Re: Robert Drive Valve Vault Project
W.O. #1800.99

Dear Mayor Newhard and Trustees:

On February 23, 2022, the Village of Warwick issued an advertisement for bids for the Robert Drive Valve Vault Project. Bids were opened at Village Hall today at noon. Although we had four contractors present at last week's bidders site visit with Chris Bennett, just one contractor submitted a bid:

TAM Enterprises, Inc.: \$69,000

We have reviewed the bid documents submitted by TAM Enterprises, Inc. and found them to be complete. TAM has completed many projects for both the Village and the Town of Warwick, and their work has been performed in a timely and professional manner. We feel that their bid amount is reasonable. We therefore recommend that TAM Enterprises, Inc. be hired to complete the Robert Drive Valve Vault Project.

Sincerely,
Engineering & Surveying Properties, P.C., Village Engineers

David A. Getz, P.E.

MEMO

Date: March 16, 2022

To: Mayor Newhard & The Village Board

From: Michael Moser, DPW Supervisor

Re: Seasonal Hire

Motion to hire James Quackenbush to the position of Seasonal Department of Public Works laborer at a salary of \$15.00 per hour at for up to 20 hours per week for 12 weeks with a start date of May 1, 2022, per the recommendation of DPW Supervisor, Michael Moser.



Warwick Valley Gardeners

RECEIVED

MAR 07 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

February 24, 2022

Mayor Michael Newhard
Warwick Village Hall
77 Main Street
Warwick NY 10990

Mayor Newhard & Village Trustees:

Warwick Valley Gardeners would be happy to hold our 28th Annual Countryside Garden Tour on Saturday, July 9, 2022 (rain date Sunday, July 10). Ticket sale funds from this event maintain nine community gardens, school scholarship, library book donations, and many more.

We are requesting permission to hold our ticket sales at Railroad Green during these two dates and hours listed on our application. We would also like to use Railroad Green for our Pretour on Friday, July 8, 2022 (hours listed on application). We will be sprucing up RR Green with more plants than usual this year to honor its' 20th Anniversary.

I have spoken with Corinne Iurato and we have coordinated our parking and vendor stall locations. She will not be putting any vendors on the sidewalks of RR Green and she does not wish to use the parking meters on Main Street that we are requesting. These are meter numbers 43, 44, 45 and 46 (northbound side) as well as meter numbers 103, 109, 110 and 111 (southbound side), for a total of 8. These will be used for folks purchasing tickets the day of the event. I would like to pick up the meter bags on Thursday, July 7th and will be placing them on the meters very late at night on Friday, July 8th. They will be removed when our tickets sales ends at 3PM on Saturday, July 9th. In case of a rain cancellation on July 9th, the meter bags will be removed as quickly as possible that day and put back on very late at night on Saturday, July 9th and removed again by 3pm on Sunday, July 10th.

Our certificate of insurance is attached. Prior to 6/17/22 (expiration of current certificate), I will request a new one and forward it to the Village.

Deposit check for \$200 enclosed.

As always, thank you again for your consideration and continued support of our organization and our events!!

If you have any questions or concerns, please do not hesitate to contact me anytime at 973-343-1605 or 973-853-6849. My email is woody410@yahoo.com.

Sincerely,

A handwritten signature in cursive script that reads "BSherwood". The letters are dark and fluidly connected.

Bonnie Sherwood
Garden Tour Chair

CC: Raina Abramson

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK INCORPORATED 1867

Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 2-25-22

Title of Event: Warwick Valley Gardeners Countryside Garden Tour

Purpose of Event: Fundraiser for nonprofit

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 7/8/22* + 7/9/22 Rain Date Requested: 7/10/22

7/9
7/10 Arrival Time: 8 AM Departure Time: 3 PM * 7/8/22 - 4³⁰ PM → 5³⁰ PM

7/9+
7/10 Event Start Time: 9 AM Event End Time: 2 PM

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Pat Reinhardt

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: PO Box 969, Warwick NY 10990

Email Address: prpoetry@optonline.net Cell Phone: 914-980-7528

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Warwick Valley Gardeners

Name of Organization's Director(s)/Officer(s): Laurie Unick/Presthru 3/22 Kristine Kent
President thru 3/23

Organization's Phone: 973-343-1605 Email Address: woody410@yahoo.com

Mailing Address of Organization: PO Box 562, Warwick NY 10990

Physical Address of Organization: N/A

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 100 at one time

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: _____ # of People Under 18: _____

Expected Number of Vehicles Intended at the Event: ± 50

Please explain the parking plan for the event: Metered pkg, commuter pkg (RR Green)
Streets & driveways (Gardens)

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

<p>Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i></p>	<p>Yes _____ No <u>X</u></p>
<p>Music / Loudspeakers / Sound System <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____</p>	<p>Yes _____ No <u>X</u></p>
<p>Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i></p>	<p>Yes _____ No <u>X</u></p>
<p>Tent(s) <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: <u>7/9/22 8AM</u> Date & time tent will be removed: <u>7/9/22 2PM</u> (sometimes for rain date of 7/10)</p>	<p>Yes <u>X</u> No _____</p>

RVs, Campers, Food Trucks, etc. If yes, explain: _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged If yes, please list the admission fee: <u>\$25</u>	Yes <input checked="" type="checkbox"/> No _____
Alcohol Host Liquor Liability Insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: _____ _____ *A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.	Yes _____ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <input checked="" type="checkbox"/>
Other Please explain: _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: <u>8</u>	Yes <input checked="" type="checkbox"/> No _____
Use of Village-owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights Additional fee required for use of field lights.	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>X</u>
Other Please explain: _____	Yes _____ No <u>X</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

\$200 Security Deposit - (Must be a Separate Payment)

Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ 200 (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Valley Gardeners (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Gardeners (Name Organization).

Pat Reinhardt

Printed Name of Applicant/Responsible Party

Patricia Reinhardt
Signature of Applicant/Responsible Party

2-25-22
Date

Clerk Use Only: Security Deposit Check # 0766 Certificate of Insurance Host Liquor Liability NA
 Fees Received NA Park Map(s) NA Police Dept. Approval (if applicable) NA

March 16, 2022

Village of Warwick
Board of Trustees
77 Main Street
Warwick, N.Y. 10990

Dear Village Board:

This is to request the granting of a permit for the Warwick Wascals Senior Softball team to hold games on Brown Field or the field across from Brown Field from April 13th, 2022 through October 23, 2022. Games will be held on Sunday's from 8:30 a.m. to 12 p.m. and on Wednesday's from 5 p.m. to 7:30 p.m.

As in previous seasons, the Warwick Wascals will make the necessary adjustments if we have a timing conflict with the Little League.

Respectfully submitted,



Charlie Marron

RECEIVED
MAR 16 2022
VILLAGE OF WARWICK
CLERK

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 3/14/22

Title of Event: _____

Purpose of Event: Softball permit

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

Railroad Green Stanley-Deming Park Lewis Woodlands

Veterans Memorial Park Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

South Street Lot 1st Street Lot Chase Lot (non-permit only)
 Spring Street Lot Wheeler & Spring St. Lot Upper CVS Lot Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 4/13/22-10/23/22 Rain Date Requested: _____

Arrival Time: _____ Departure Time: _____

Event Start Time: _____ Event End Time: see cover letter

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Charlie Marron

**Person of responsibility representing the organization must be a Town of Warwick resident.*

RECEIVED
MAR 16 2022
VILLAGE OF WARWICK
CLERK

Mailing Address of Responsible Party: 4 Mistucky Circle, Warwick

Email Address: chasmarron@gmail.com Cell Phone: 917 843 2147

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): Warwick Wasps

Name of Organization's Director(s)/Officer(s): _____

Organization's Phone: _____ Email Address: _____

Mailing Address of Organization: same as above

Physical Address of Organization: _____

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 40

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: _____ # of People Under 18: _____

Expected Number of Vehicles Intended at the Event: 25

Please explain the parking plan for the event: _____

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <input checked="" type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain: _____</i> <i>Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes _____ No <input checked="" type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <input checked="" type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up: _____</i> <i>Date & time tent will be removed: _____</i>	Yes _____ No <input checked="" type="checkbox"/>

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes _____ No _____
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No _____
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No _____
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes ___ No <u>✓</u>
Other <i>Please explain: _____</i>	Yes ___ No <u>✓</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

- \$200 Security Deposit - *(Must be a Separate Payment)*
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Wasps (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Wasps (Name Organization).

Charles Marron

Printed Name of Applicant/Responsible Party

Charles Marron

Signature of Applicant/Responsible Party

3/16/22
Date

Clerk Use Only: Security Deposit Check # 1422 Certificate of Insurance ✓ Host Liquor Liability N/A
 Fees Received N/A Park Map(s) ✓ Police Dept. Approval (if applicable) N/A

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Charles Marrow

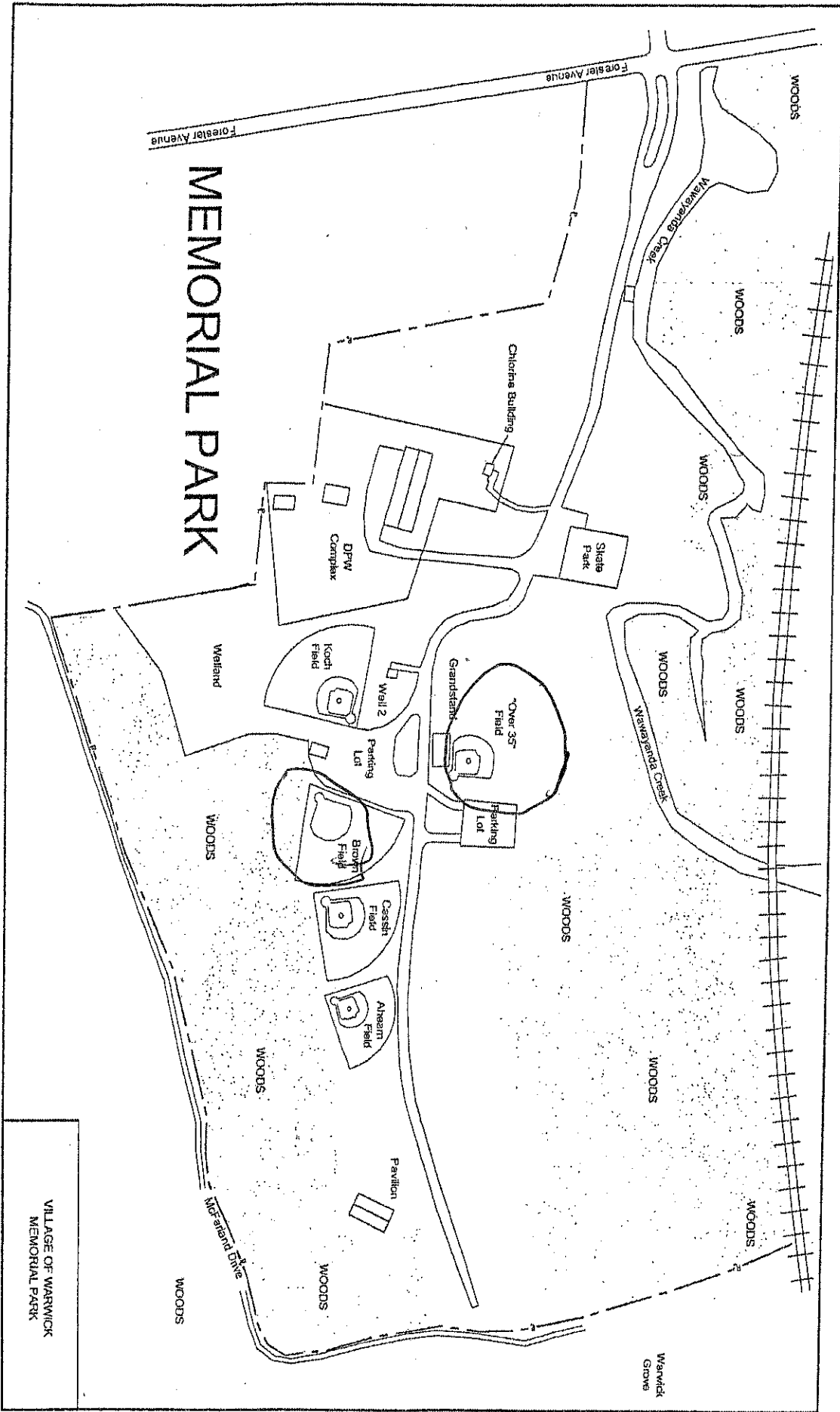
Printed Name of Applicant/Responsible Party

Charles Marrow

Signature of Applicant/Responsible Party

Date

3/16/22



MEMORIAL PARK

* Brown Field very infrequent.
 Maybe 1-2 per softball season.

VILLAGE OF WARWICK
 MEMORIAL PARK

77 Main Street
 Post Office Box 369
 Warwick, NY 10990
 www.villageofwarwick.org



(845) 986-2031
 FAX (845) 986-6884
 mayor@villageofwarwick.org
 clerk@villageofwarwick.org

VILLAGE OF WARWICK
 INCORPORATED 1867

Budget Modification Request

For Board of Trustees Approval - Meeting on 3/21/22

For approval to transfer available appropriations for the following Fiscal Year 2021-2022 budget account lines:

GENERAL FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A1990.4950	Contingent	50,000.00	700.00	To cover the increased cost in check stock	A1325.4550	Treasurer - Office Supplies	(584.39)	700.00
A5110.1000	Streets - Personal Service	219,138.81	6,591.49	Variance for Actual Payroll Distribution DPW	A5010.1200	DPW - WORKERS COMP SALARY	(845.48)	1,591.49
					A7140.1000	Parks - Personal Service	(2,395.39)	5,000.00
TOTAL			7,291.49		TOTAL			7,291.49

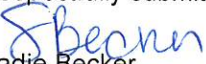
WATER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
F8310.4550	Water Admin - Office Suppl/Maint	1,742.79	189.99	New monitors for Water Billing Clerk	F8310.2350	Water Admin - Equipment	0.00	189.99
TOTAL			189.99		TOTAL			189.99

SEWER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
G8110.4550	Sewer Admin - Office Supplies	1,422.76	189.99	New monitors for Water Billing Clerk	G8110.2350	Sewer Admin - Equipment	0.00	189.99
G8120.4110	Sewer Lines - Repairs/Maintenance	49,166.59	8,995.31	To cover the cost for Orchard St Pump Station-Vertical Screen	G8120.4950	Sewers - Major Projects	0.00	8,995.31
TOTAL			9,185.30		TOTAL			9,185.30

Respectfully submitted,

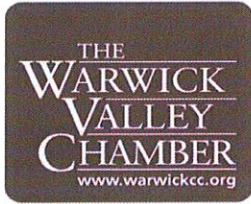

 Sadie Becker
 Village Treasurer

Backup Documentation: Negative Balance Listing report

Report Date: 3/17/22

Range of Accounts: First to Last
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description		Expended	Transfers	Reimbursed	Canceled	Balance	%Used
	Budgeted	Encumbered						
A-1325-4550	Treasurer - Office Supplies		2,326.72	757.67-	0.00	0.00	584.39-	133.54
	2,500.00	0.00						
A-5010-1200	DPW - WORKERS COMP SALARY		7,023.87	6,178.39	0.00	0.00	845.48-	113.68
	0.00	0.00						
A-5110-4060	Streets - Gas & Oil		33,205.81	0.00	0.00	0.00	96.00-	100.27
	35,000.00	1,890.19						
A-7140-1000	Parks - Personal Service		47,924.00	13,914.61	0.00	0.00	2,395.39-	105.26
	31,614.00	0.00						
Fund Total	69,114.00	1,890.19	90,480.40	19,335.33	0.00	0.00	3,921.26-	104.43
Year Total	69,114.00	1,890.19	90,480.40	19,335.33	0.00	0.00	3,921.26-	104.43



WARWICK VALLEY CHAMBER OF COMMERCE INC.

POST OFFICE BOX 202 • WARWICK, NEW YORK 10990

PHONE: 845-986-2720 • FAX 845-986-6982

WEB ADDRESS: <http://www.warwickcc.org> • E-mail: info@warwickcc.org

March 11, 2022

The Honorable Michael Newhard
Mayor of the Village of Warwick
Village Board of Trustees
77 Main Street
Warwick, New York 10990

Dear Mayor Newhard and Board of Trustees:

The Warwick Valley Chamber of Commerce would like to formally request permission to hold Operation Clean-Sweep on Saturday April 23rd from 9am to 12pm, rain or shine.

This popular event, celebrating Earth Day which is Friday, April 22nd, brings the entire Town of Warwick together to clean up our streets and parks, and recycle hazardous items. During the week of April 16th-24th, we are asking Town residents to clean up main roads, neighborhood parks and streets using plastic bags and gloves and safety vests donated by ShopRite of Warwick, St. Anthony Community Hospital, and the Law Office of Elizabeth Cassidy. On the morning of Saturday, April 23rd, the Warwick Lions Club has scheduled a shredding truck to be located at the rear of the Chase Bank Parking Lot. In addition, there will be tables for collection of eyeglasses, hearing aids, sneakers and rubber sports cleats. Additionally, the Warwick Valley Prevention Coalition and Warwick Police Department will collect unused prescriptions and the National Coalition Against Domestic Violence will collect used cell phones. Off-site programs include Motor Oil Collection at Leo Kaytes Ford and Computer Recycling at The Computer Guy.

We are requesting the following:

- Use of the Chase Bank Lot for the shredding truck and other collection stations. The truck will be at the rear of the lot leaving parking available visitors and those with permits. We have included the Certificate of Insurance.

We thank you in advance for all your cooperation over the years with the many activities that the Chamber has hosted in the village and we look forward to making Operation Clean Sweep another exceptional event.

Thank you for your attention to this matter.

Very truly yours,

Michael Johndrow, Executive Director
Warwick Valley Chamber of Commerce

RECEIVED

MAR 14 2022

VILLAGE OF WARWICK
CLERK

RECEIVED

MAR 14 2022

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



VILLAGE OF WARWICK
CLERK (845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Facility Use Request Form
For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 3/9/2022

Title of Event: OPERATION CLEAN SHEEP

Purpose of Event: TO PROVIDE RECYCLING/SHREDDING OPPORTUNITIES FOR VILLAGERS

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

- Railroad Green
 - Stanley-Deming Park
 - Lewis Woodlands
 - Veterans Memorial Park
 - Veterans Memorial Park Pavilion
- *Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

- South Street Lot
- 1st Street Lot
- Chase Lot (non-permit only)
- Spring Street Lot
- Wheeler & Spring St. Lot
- Upper CVS Lot
- Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 4/23/22 Rain Date Requested: NA

Arrival Time: 8A Departure Time: 1P

Event Start Time: 9A Event End Time: 12P

SECTION 3: APPLICANT INFORMATION

Check one: Non-Profit Organization Commercial/Business Organization Family
**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: MICHAEL JOHNDROW
**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 25 SOUTH ST. WARWICK

Email Address: INFO@WARWICKCC.ORG Cell Phone: 845 807 6850

Proof of Town of Warwick Residency of Responsible Party: Driver's License Utility Bill

Name of Organization (if Applicable): WARWICK VALLEY CHAMBER

Name of Organization's Director(s)/Officer(s): MICHAEL JOHNSON

Organization's Phone: 845 986 2720 Email Address: INFO@WARWICKCC.ORG

Mailing Address of Organization: 25 SOUTH ST. WARWICK, RI 02890

Physical Address of Organization: " " " "

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 199

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: 175 # of People Under 18: 24

Expected Number of Vehicles Intended at the Event: 199 DRIVE-THRU ONLY

Please explain the parking plan for the event: _____

WILL YOUR EVENT INCLUDE: CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <input checked="" type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <input checked="" type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

RVs, Campers, Food Trucks, etc. If yes, explain: <u>SHREDDING TRUCK</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Admission Fee to Be Charged If yes, please list the admission fee: <u>NOT ADMISSION TO EVENT BUT \$7/BOX TO BE SHREDDED</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Alcohol Host Liquor Liability Insurance is required.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Other <u>STATIONS TO ACCEPT EYEGLASSES</u> Please explain: <u>PRESCRIPTIONS, FOOTWEAR</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

SPECIAL REQUESTS:

CHECK YES OR NO

Road Closure List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Village-owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Electricity	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights Additional fee required for use of field lights.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>X</u>
Other <i>Please explain:</i> _____	Yes _____ No <u>X</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

- \$200 Security Deposit - *(Must be a Separate Payment)*
- Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ 200 (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WARWICK VALLEY CHAMBER (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WARWICK VALLEY CHAMBER (Name Organization).

MICHAEL JOHN DROWN
 Printed Name of Applicant/Responsible Party

Michael A. Drown
 Signature of Applicant/Responsible Party

3/9/22
 Date

Clerk Use Only: Security Deposit Check # 5981 Certificate of Insurance Host Liquor Liability NA
 Fees Received NA Park Map(s) Police Dept. Approval (if applicable) NA

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

MICHAEL JOHNSON
Printed Name of Applicant/Responsible Party

Michael A. Johnson
Signature of Applicant/Responsible Party

Date 3/9/22

Raina Abramson

From: Park Ave PTA <parkavepta@gmail.com>
Sent: Thursday, March 3, 2022 12:30 PM
To: Raina Abramson
Cc: Vasilios Biniaris; Jeanne Vanhassel; dbrienza@wvcsd.org
Subject: Park Avenue Street Closure Request

Dear Raina,

The Park Avenue Elementary PTA will be holding a few outdoor events this spring. They will take place on the lawn in front of and across the street from the building. For the safety of our students and families, we are writing to request that the road directly in front of the school, **Park Avenue**, be closed during these events. If you have any questions, please feel free to reach me directly at 917-559-3607. Thank you so much for your help.

Someone Special Warrior Event

Thursday 4/21; Rain Date - 4/22
4:00 pm - 7:00 pm

Family Picnic

Friday, 6/3; Rain Date- 6/9
5:00 pm - 8:30 pm

Fourth Grade Moving Up Ceremony and Celebration

Thursday, 6/16; Rain Date - 6/17
9:00 am - 12:00 pm
5:00 pm - 8:30 pm

Sports Day -

Tuesday, 6/21; Rain Date - 6/22
9:00 am - 3:15 pm

Jessica
917-559-3607

Park Avenue Elementary PTA Board

Josephine Di Salvo, Co-President
Theresa Maybeck, Co-President
Christine McKnight, Vice President
Joanna Tower, Corresponding Secretary
Alicia Gonzalez, Recording Secretary
Brianne Morgan, Treasurer
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