

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
March 2, 2020
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: January 18, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

3. Authorization to Pay all Approved and Audited Claims #_____ – _____ in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Announcement

1. The Village of Warwick is accepting applications until March 27, 2020 for camp staff and instructors for the Summer Recreation Program. Applications are available on the Village's website www.villageofwarwick.org.

Correspondence

1. Letter from the New York State DEC regarding the 2019 Salt Shed Consolidated Funding Application for the Water Quality Improvement Project (WQIP) Program.

Discussion

1. Earth Fest 2020 – Promotional Costs

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney’s Motions:

- 1. **MOTION** to approve the final payment in the amount of \$9,356.50 to J Squared Construction Corporation for the Sludge Conveyor System Replacement Project per the recommendation of Village Engineer, David Getz and DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Trustee Lindberg’s Motions:

- 2. **MOTION** to grant permission to Wickham Works, Inc. to use the east and west side of Stanley Deming Park from 1:00 p.m. on Friday April 24, 2020 through 1:00 p.m. on Monday, April 27, 2020 for the Earth Fest and Too Good to Toss events as per their letter dated February 1, 2020. Permission to park cars at the Park Avenue Elementary School, completed park permit, security deposit, and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

- 3. **MOTION** for the Village of Warwick to contribute \$1,815.55 which is one half of the total cost to rent, deliver, set up and pick up three tents, banquet tables and chairs from Warwick Party Rental for the benefit of the Too Good to Toss event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

Trustee Patterson’s Motions:

4. **MOTION** to close the following roads for the benefit of Applefest 2020 on Sunday, October 4, 2020: South Street to Clinton Avenue; Railroad Avenue; Second Street; Third Street; High Street; Bank Street; Park Avenue; Park Lane (from Forester Avenue to Park Way); First Street; Parkway; Park Place; Burt Street (from Park Avenue to Park Place). Town of Warwick Police Department approval has been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

5. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to hold the Warwick Community Showcase on Saturday, May 2, 2020 with a rain date of Sunday, May 3, 2020 on both sides of Main Street from Riehle Opticians through Railroad Avenue, including the use of Railroad Green. The event will take place from 10:00 a.m. to 4:00 p.m., with setup to begin at 8:00 a.m. and breakdown to be completed by 5:00 p.m. Completed park permit, proof of proper insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

6. **MOTION** to close Railroad Avenue on Saturday, May 2, 2020, with a rain date of Sunday, May 3, 2020 from 8:00 a.m. to 5:00 p.m. for the benefit of the Warwick Valley Chamber of Commerce’s Warwick Community Showcase.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___

Trustee McManus ___ Mayor Newhard ___

7. **MOTION** to place ‘no parking’ meter covers on all parking meters along both sides of Main Street from Riehle Opticians, including Railroad Avenue, beginning at 10:00 p.m. on Friday, May 1, 2020, with a rain date of Saturday, May 2, 2020, for the benefit of the Warwick Valley Chamber of Commerce’s Warwick Community Showcase as per their letter dated February 26, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___
Trustee McManus ___ Mayor Newhard ___

Trustee McManus' Motions:

8. **MOTION** to grant permission to the Nicholas P. Lesando, Jr., Warwick Township Post #214 of the American Legion to hold a Memorial Day Parade on Monday, May 25, 2020 and to use Veterans Memorial Park Firemen's Monument area from 11:00 a.m. to approximately 12:00 p.m. The parade will step off at approximately 11:00 a.m., with lineup beginning on Main Street in front of Village Hall as per their letter received on January 22, 2020. The parade route will be as follows: Main Street, Oakland Avenue to the Warwick Cemetery, Galloway Road to the St. Stephen's Cemetery, Forester Avenue, to Veterans Memorial Park Firemen's Monument. Town of Warwick Police Department approval, completed park permit, proof of proper insurance have been received, security deposit has been waived.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___
Trustee McManus ___ Mayor Newhard ___

9. **MOTION** to grant permission to Park Avenue Elementary School to use Stanley Deming Park for a second grade picnic on Wednesday, June 17, 2020, with a rain date of Friday, June 19, 2020, from 10:00 a.m. to 2:30 p.m. Completed park permit, and proof of proper insurance have been received. Security deposit has been waived.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___
Trustee McManus ___ Mayor Newhard ___

10. **MOTION** to grant permission to Park Avenue Elementary School to use Stanley Deming Park for a first grade picnic on Thursday, June 11, 2020, with a rain date of Tuesday, June 16, 2020, from 10:00 a.m. to 2:30 p.m. Completed park permit, and proof of proper insurance have been received. Security deposit has been waived.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ___ Trustee Lindberg ___ Trustee Patterson ___
Trustee McManus ___ Mayor Newhard ___

Final Comments from the Board
Executive Session (if applicable)
Adjournment

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

**Village of Warwick
Summer Recreation Program**

The Village of Warwick is now hiring camp staff & instructors for the 2020 Summer Recreation Program. Applications are due by March 27, 2020 and are available online at www.villageofwarwick.org

Applying for a Village of Warwick Summer Recreation Position

1. Print out the four page application form
 2. Fill it out completely
Make sure you put your ss# and sign the back page
 3. On the back page in the remarks box-put which program you are applying for (park program, football, cheerleading, track, tennis, swimming, basketball, lacrosse or soccer)
 4. List 3 references and phone numbers in the remarks box on the back page.
 5. **DO NOT MAIL** the form to the Goshen address. Mail or drop it off to Village Hall 77 Main St. Warwick, NY 10990
** put attention: Ron Introini (Recreation Director)
- Deadline: March 27th, 2020.

If you have nay question email the Recreation Director at:
recreation@villageofwarwick.org

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Bureau of Water Assessment and Management
625 Broadway, Albany, New York 12233-3502
P: (518) 402-8179 | F: (518) 402-9029
www.dec.ny.gov

FEB 14 2020

Honorable Michael Newhard
Mayor
Village of Warwick
77 Main Street
Warwick, NY 10990

Re: Water Quality Improvement Project Number 93758
2019 Salt Shed

Dear Mayor Newhard:

Thank you for submitting your application through the 2019 Consolidated Funding Application (CFA) for the Water Quality Improvement Project (WQIP) Program.

The New York State Department of Environmental Conservation (DEC) has completed our review of applications for the WQIP program. Unfortunately, your proposal was not selected for funding because the project failed to meet the minimum scoring criteria for the project type selected. This does not pertain to potential funding awards from other agencies or programs and does not preclude you from applying for future CFA funding rounds.

We appreciate your effort toward improving water quality in New York State and look forward to working with you in the future to preserve our natural resources. If you are interested in discussing why your project was not funded this round, please contact WQIP Program staff no later than March 4, 2020 at user.water@dec.ny.gov or (518) 402-8179.

We encourage you to look for future rounds of WQIP and apply for projects in your community.

Sincerely,



Leila Mitchell
Environmental Program Specialist II
Bureau of Water Assessment &
Management

RECEIVED

FEB 21 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



Department of
Environmental
Conservation

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



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(845) 986-2031
FAX (845) 986-6884

FEB 12 2020
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

FACILITY USE REQUEST

Today's Date: Feb 12, 2020 Date(s) Requested: APRIL 24-26 Time of Event: SAT 25: 10-4pm
Set Up Time: FRI 24: 1-7pm Break Down Time: SUN 26: 5-7pm SUN 26: 10-5pm
SUN 26: 9-11am [TGTT: 10-4pm
PUPPET CARNIVAL: NOON-5pm
Village Park/Facility Requested: STANLEY DENING PARK, BASKETBALL COURT,
*Please use attached map to indicate areas to be used. PAVILION, GAZEBO, RESTROOMS

Name of Event (Purpose of Use): EARTH FEST 2020

Name of Organization or Individual: WICKHAM WORKS INC.

Check one: Non-Profit 501(c)3 For Profit Private Event

Proof of Residency: Designated Contact: MELISSA SHAW-SMITH

Mailing Address: 3 FORESTOR AVE, UNIT 8, WARWICK Email: mshawsmith@wickhamworks.org

Telephone Day: 917 922 0943 Evening: SAME Cell:

Total Participants Expected: Adults: 800 Children: 200

Village of Warwick Participants (Number): 800 Non-Resident Participants (Number): 200

How will event be advertised? Local papers, social media

Is material or equipment required from the Village of Warwick? Yes No

If needed, state type and for what purpose: PARKING CONES + SAFETY VESTS, TABLES + CHAIRS (26 ONLY)
GARBAGE CANS

Is admission fee charged? Yes No

If so, what will proceeds be used for? _____

Will food be served? Yes No

If yes, please give details: POSSIBLY A FEW LOCAL FOOD VENDORS.

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WICKHAM WORKS INC. (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WICKHAM WORKS INC. (Name Organization).

[Signature] JAIME MUNKATCHY
Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 18 Church St. Telephone: 347 432 4906

Clerk Use Only: Security deposit check # 238 Certificate of Insurance
Police approval (if applicable) n/a *Items on file in the Clerk's office



WICKHAM WORKS
EXCHANGE. SHARE. MAKE.

To: Village Board of Trustees

February 1, 2020

Wickham Works Inc. would like to ask permission to host the 3rd Earth Fest Warwick at Stanley Deming Park on Saturday, April 25th, 10AM-4PM, and Sunday, April 26th, 10AM-5PM, 2020. With additional set-up hours on Friday, April 24th.

The two-day event will include Too Good to Toss, the fourth annual free community swap, and Wickham Works' fifth Earth Fest up-cycled art day, celebrating sustainability in the community.

As in previous years, Warwick town residents will be invited to drop off gently used Too Good To Toss items from a list, approved by the DPW, of acceptable goods to the basketball court on Friday, April 24th, 5PM-7PM (TGTT volunteers only), Saturday, April 25th, 10AM-4PM. The public is invited to shop for free on Sunday, April 26, 10AM-4PM.

On Sunday, April 26th, 12-5PM Wickham Works will bring their family-friendly, interactive, up-cycled arts day to Stanley Deming. Hosted by local artists and makers, the theme is a Puppet Carnival with puppet making workshops from repurposed material, and a Junk Music & Sound Experimentation Workshop. It will feature an exhibition of puppets, puppet shows, and arcade games made by the students in the Change Makers Club at the Middle School, the Green Cub Clubs at Park Avenue and Sanfordville Elementary Schools, the PIE program at SES, the Open Door Makers Lab and the Youth Advisory Bureau at the Warwick Community Center, the Teen Advisory Board at the Albert Wisner Public Library, and other area groups. There will be performances by local artists and bands, and a special Bozo Brothers puppet show from Modern Times Theatre. A small number of local food vendors will be onsite.

Volunteer parking attendants will direct traffic to off-site parking at Park Avenue School, supervise drop-off and pick-up of Too Good to Toss items at the basketball court, and load-in and cleanup for the Earth Fest Puppet Carnival.

We would like to request the following from the Village:

- use of basketball court and lawn areas from restrooms to area around gazebo and pavilion from 1PM (depending upon Warwick Party Rental's schedule to deliver/set up tents) on Fri. 4/24 through the morning of Mon. 4/27.
- blocking-off parking spaces near entrance of basketball court for drop off and pick up.
- - posting no parking signs and/or yellow tape to discourage people from parking on the grass.
- DPW pick up of leftovers after Salvation Army (or other charity to be determined) pick up on Monday morning.
- the Village contribution of one half of the total cost to rent, deliver, set up, pick up three 30'x60' tents, banquet tables and chairs for Too Good To Toss, from Warwick Party Rental. The other half of these costs to be paid by the Town. Total cost last year \$3,631.10. Village contribution \$1,815.55.
- - 15+ orange parking cones.
- 10 reflective vests for parking volunteers.
- 4 garbage cans for basketball court; 4 garbage cans for gazebo and pavilion.
- access to water fountains and bathrooms from Friday afternoon through Monday morning.

Additionally, we would like to request that the Village partner with Wickham Works in funding some or all of the promotion costs for Earth Fest and performance fees for the Puppet Carnival, not to exceed \$1,500. This would include posters, lawn signs, a banner, ads in local papers, and artist honorariums for local performers.

As Earth Fest and its attendant youth educational workshops has continued to grow and serve an increasing numbers of young people of all ages in Warwick, it behooves us to create and promote a worthy showcase for their work. Up until now, Wickham Works has produced this event using volunteers, fundraisers, and with a small amount from sponsorships and grants. Our dream is to grow Earth Fest into a cultural event that will draw attendance from around the region and showcase not only our local artists but also the Village of Warwick, inviting visitors to discover and patron its businesses as well as its cultural offerings.

Yours sincerely,

Earth Fest Warwick Coordinators,

Elizabeth Knight (Too Good to Toss)



Melissa Shaw-Smith & Hannelore Chambers
(WickhamWorks).



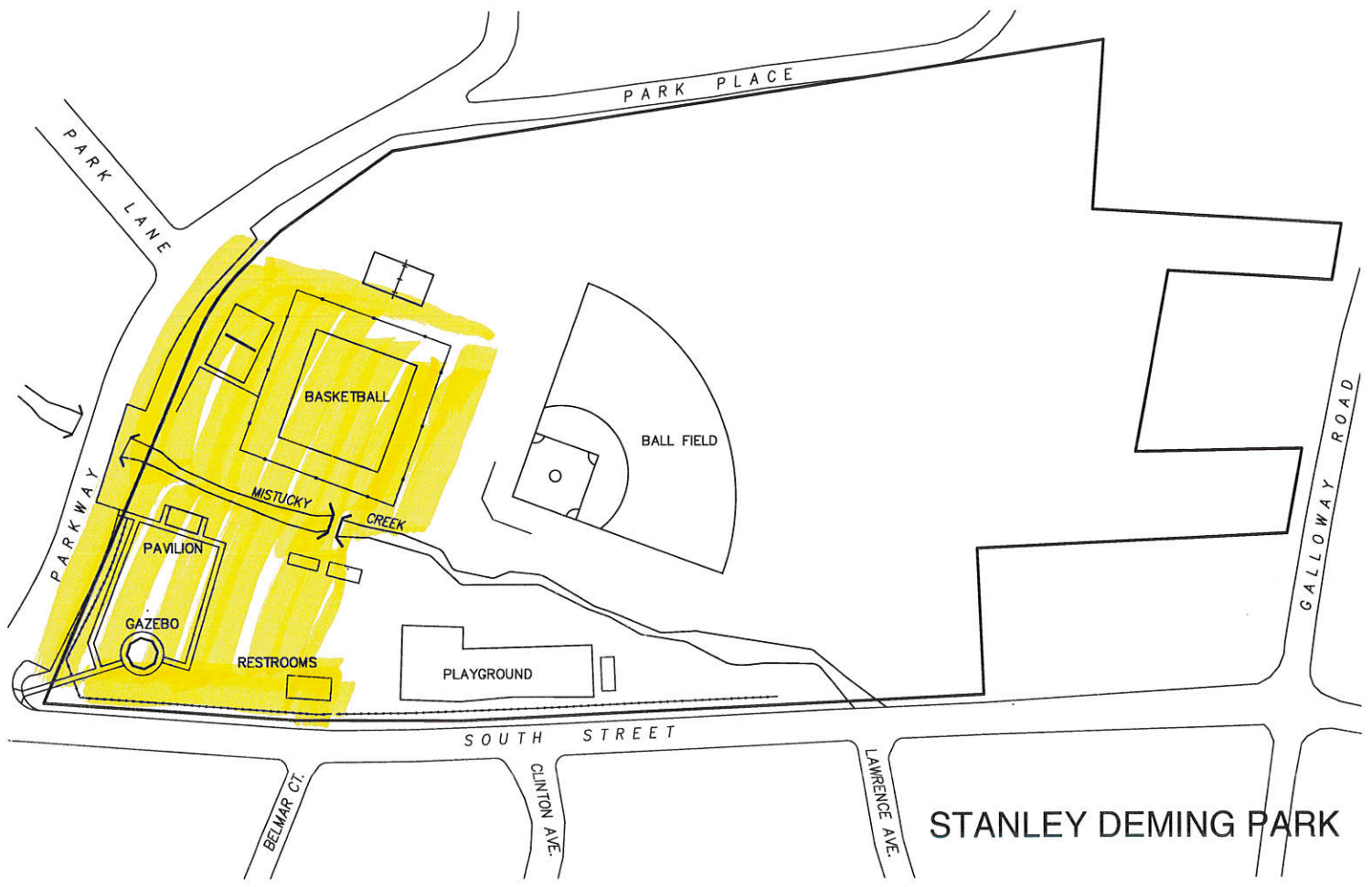
21. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc.
22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

M-Sw-Smith
Signature

Feb. 10, 2020
Date



STANLEY DEMING PARK



February 14, 2020

Village of Warwick Board of Trustees
77 Main Street
Warwick, NY 10990

Att: Mayor Michael Newhard

Re: Sludge Conveyor System Replacement
Wastewater Treatment Plant
L&G #1800.84

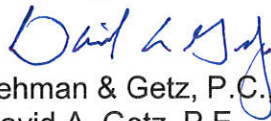
Dear Mayor Newhard and Trustees:

J Squared Construction Corporation, the contractor for the sludge conveyor system project, has submitted an application for final payment in the amount of \$9,356.50. We recommend that the application, which was signed by the contractor on January 16, 2020, be approved for payment.

The contractor has also provided a completed Affidavit for Release of Retainage and/or Final Pay Application, and a one-year maintenance bond, Bond No. NYC47860-M from the Merchants Bonding Company.

The date of substantial completion for the project has been established as December 10, 2019. In January 2020, the newly completed conveyor system was damaged during the removal of a sludge container. That incident is unrelated to J Squared Construction Corporation's successful completion of their contract work.

Sincerely,



Lehman & Getz, P.C., Village Engineers
David A. Getz, P.E.

cc: John Saia, Jr.

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FEB 14 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



WARWICK VALLEY CHAMBER OF COMMERCE INC.
25 SOUTH STREET • WARWICK, NY 10990
PHONE: 845-986-2720 • FAX: 845-986-6982
WEB ADDRESS: www.warwickcc.org • E-mail: info@warwickcc.org

February 20, 2020

The Honorable Michael Newhard
Mayor of the Village of Warwick
Village Board of Trustees
77 Main Street
Warwick, New York 10990

Dear Mayor Newhard and Board of Trustees;

The Warwick Valley Chamber of Commerce would like to formally request permission to hold the Warwick Community Showcase on Saturday May 2nd from 10am to 4pm, with a rain date of the 3rd. I have requested that Sanford Insurance Company send you the required Certificate of Insurance.

This popular event was moved to the Village location and it was met with great success. The Village location provides easier access to participate for village merchants, an increase in pedestrian foot traffic for local retail shops and restaurants, as well as opportunity to showcase the village to visitors and businesses alike.

We are requesting the following:

- The closure of parking spaces along both sides of Main Street from Riehle Opticians through Railroad Avenue.
- The closure of Railroad Avenue to through traffic to accommodate activities and vendors. We will need to close the road at 8:00am to accommodate the setting up of vendor tents.
- Vendor breakdown begins at 4:00pm and will be completed by 5:00pm.
- The use of Railroad Green to accommodate musicians and activities.
- Permission to hang a banner on First Street Lot for the period of April 20 – May 2, 2020.

We thank you in advance for all your cooperation over the years with the many activities that the Chamber has hosted in the village and we look forward to making the 13th Annual Community Showcase another exceptional event.

Thank you for your attention to this matter.

Very truly yours,

Michael Johndrow, Executive Director
Warwick Valley Chamber of Commerce

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FEB 26 2020

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**



WARWICK VALLEY CHAMBER OF COMMERCE INC.

25 SOUTH STREET • WARWICK, NY 10990

PHONE: 845-986-2720 • FAX: 845-986-6982

WEB ADDRESS: www.warwickcc.org • E-mail: info@warwickcc.org

February 26, 2020

Village DPW
Village Hall
77 Main Street
Warwick, NY

To whom it may concern,

The Warwick Chamber of Commerce is holding their annual Community Showcase on May 2, 2020 (with a rain date of May 3rd) between the hours of 10:00am to 4:00pm.

The Chamber would like to request the placement of meter covers, stanchions and barricades for the following use:

- 1) The use of 45 parking spaces in total on Saturday May 2nd (Raindate May 3rd):
 - 5 metered parking spaces between Eddie's Roadhouse and the former Chase Bank
 - 7 metered parking spaces between G's and Millspaugh Furniture
 - 9 metered parking spaces in front of Capelli Hair Salon to WRG Insurance including loading zone between Millspaugh and Capelli

- 2) All parking spots, metered and non-metered on Railroad Ave. We will like to have Railroad Ave be closed to all car traffic with the use of barricades.

We are requesting the ability to place the meter covers around 10:00pm the night prior to the event. Due to the early set-up time for the Showcase during the weekend, our concern is that placing the covers at 6:00am will not give the owners of possible parked cars enough notice, as they may not return to their vehicle prior to the start of the parking restrictions.

Thank you for your time and consideration in this matter.

Sincerely,

Michael A. Johnson

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FEB 26 2020
VILLAGE OF WARWICK
VILLAGE CLERK'S OFFICE

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE REQUEST

Today's Date: 2/19/2020 Date(s) Requested: May 2, 2020 Time of Event: 10:00am - 4:00pm
Set Up Time: 8:00am Break Down Time: 4:00pm

Village Park/Facility Requested: Railroad Ave. & Railroad Green

*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): Community Showcase

Name of Organization or Individual: Warwick Valley Chamber of Commerce

Check one: Non-Profit 501(c)3 For Profit Private Event

Proof of Residency: ✓ Designated Contact: Michael Johndrow

Mailing Address: 7 Bridges Street Email: info@warwickcc.org

Telephone Day: 845-986-2720 Evening: _____ Cell: _____

Total Participants Expected: Adults: 2000 Children: 100

Village of Warwick Participants (Number): 1000 Non-Resident Participants (Number): 1000

How will event be advertised? Facebook Ads, Press Releases, Posters

Is material or equipment required from the Village of Warwick? Yes No

If needed, state type and for what purpose: Stantions to block of parking spots on Main Street & sawhorses to close off Railroad Ave

Is admission fee charged? Yes No

If so, what will proceeds be used for? _____

Will food be served? Yes No

If yes, please give details: Food vendors will be at the event

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Valley Chamber of Commerce (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Chamber of Commerce (Name Organization).

Michael B. Johndrow
Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 25 South Street, Warwick, NY (O), 7 Bridges Street, Warwick (H) Telephone: 845-986-2720 (O)

Clerk Use Only: Security deposit check # 20170 Certificate of Insurance ✓
Police approval (if applicable) N/A *Items on file in the Clerk's office

RECEIVED

02/07/2020
FEB 21 2020

VILLAGE OF WARWICK
CLERK

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Michael R. Fisher
Signature

2-19-2020
Date

NICHOLAS P. LESANDO JR.
WARWICK TOWNSHIP
POST 214-P.O. BOX 481
WARWICK, N.Y. 10990

Mr. Michael Newhard, Mayor
Village of Warwick
& Village Board Members
77 Main Street
Warwick, NY 10990

SUBJECT: PERMISSION TO HAVE A PARADE ON MAY 25, 2020
IN HONOR OF DEPARTED VETERANS

Dear Mayor Newhard and Village Board Members,

The Nicholas P. Lesando, Jr., Warwick Township Post of the American Legion requests permission to hold a parade in the Village of Warwick on May 25, 2020, starting at 11:00 A.M. and terminating at approximately 12:00 P.M.

The parade route will be as follows: start at 11:00 A.M. from the Village Hall on Main Street, down Main Street to Oakland Avenue, up Oakland Avenue to Warwick Cemetery, where ceremonies will be held. It will then continue to St. Stephen's Cemetery along Galloway Road where ceremonies will be held for our veterans buried there. After the ceremonies, the parade will regroup and go down Forester Avenue to the Firemens Monument for their ceremonies. The parade will end there.

Thank you.

Sincerely,



Jerry Schacher
Post Commander

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JAN 22 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE REQUEST

Today's Date: 2/20/20 Date(s) Requested: 5/25/20 Time of Event: 11:00 AM
Set Up Time: NA Break Down Time: NA

Village Park/Facility Requested: VETERAN'S PARK (FRONT AREA BY MEMORIALS)

*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): MEMORIAL DAY PARADE

Name of Organization or Individual: AMERICAN LEGION
NICHOLAS P. LESANDOS JR. POST # 214

Check one: Non-Profit 501(c)3 For Profit Private Event

Proof of Residency: DRIVER LICENSE Designated Contact: _____

Mailing Address: PO. Box 491 Warwick NY 10990 Email: _____

Telephone Day: 845 986-1790 Evening: _____ Cell: _____

Total Participants Expected: Adults: 300 ? Children: 150 ?

Village of Warwick Participants (Number): ? Non-Resident Participants (Number): ?

How will event be advertised? NEWS PAPERS

Is material or equipment required from the Village of Warwick? Yes No

If needed, state type and for what purpose: _____

Is admission fee charged? Yes No

If so, what will proceeds be used for? _____

Will food be served? Yes No

If yes, please give details: 600 DOGS & SOON FOR PARTICIPANTS AT LEGION/HALL (NOT ON VILLAGE PROPERTY)

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of AMERICAN LEGION POST # 214 (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by NICHOLAS P. LESANDOS JR. POST # 214 (Name Organization).

[Signature]

Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 226 Homestead Village Dr. Warwick NY 10990 Telephone: 845 988 1791

Clerk Use Only: Security deposit check # NA Certificate of Insurance
Police approval (if applicable) Rec. 2/21/20 *Items on file in the Clerk's office

RECEIVED


FEB 21 2020

VILLAGE OF WARWICK
VILLAGE CLERK'S OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements



Signature

2/20/2020

Date

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE REQUEST

Today's Date: 2/26/20 Date(s) Requested: 6/17/20+6/19/20 ^{Reindate} Time of Event: 10am - 2:30pm
Set Up Time: _____ Break Down Time: _____

Village Park/Facility Requested: Stanley Deming
*Please use attached map to indicate areas to be used.
Name of Event (Purpose of Use): Class Picnic + Play - 2nd Grade
Name of Organization or Individual: Park Avenue Elem.

Check one: Non-Profit 501(c)3 For Profit Private Event
Proof of Residency: _____ Designated Contact: Jennie Theologis

Mailing Address: 10 Park Ave. Warwick Email: jtheologis@wucsd.org

Telephone Day: 987-3170 Evening: _____ Cell: (845) 494-6504

Total Participants Expected: Adults: 20 Children: 100

Village of Warwick Participants (Number): _____ Non-Resident Participants (Number): _____
How will event be advertised? _____

Is material or equipment required from the Village of Warwick? Yes No
If needed, state type and for what purpose: _____

Is admission fee charged? Yes No
If so, what will proceeds be used for? _____
Will food be served? Yes No
If yes, please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Park Ave Elem (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Park Ave Elem. (Name Organization).

Jennie Theologis
Signature of Organization's Representative (Must be a Village of Warwick Resident)
Address: 30 North St. Warwick Telephone: _____

Clerk Use Only: Security deposit check # N/A Certificate of Insurance
Police approval (if applicable) N/A *Items on file in the Clerk's office

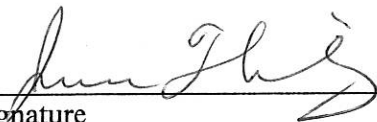
FEB 26 2020

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements



Signature

2/26/20

Date

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VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE REQUEST

Today's Date: 2/26/20 Date(s) Requested: 6/11/20 + 6/16/20 ^{raindate} Time of Event: 10am - 2:30pm
Set Up Time: _____ Break Down Time: _____

Village Park/Facility Requested: Stanley Deming
*Please use attached map to indicate areas to be used.
Name of Event (Purpose of Use): Class Picnic + Play - 1st Grade
Name of Organization or Individual: Park Avenue Elem.

Check one: Non-Profit 501(c)3 For Profit Private Event
Proof of Residency: _____ Designated Contact: Jennie Theologis

Mailing Address: 10 Park Ave. Warwick Email: jtheologis@wvcsd.org

Telephone Day: 987-3170 Evening: _____ Cell: (845) 494-6504

Total Participants Expected: Adults: 20 Children: 100

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If so, what will proceeds be used for? _____

Will food be served? Yes No

If yes, please give details: _____

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Park Ave. Elem (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Park Ave. Elem (Name Organization).

Jennie Theologis

Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 30 North St. Warwick Telephone: _____

RECEIVED

Clerk Use Only: Security deposit check # N/A Certificate of Insurance
Police approval (if applicable) N/A *Items on file in the Clerk's office

FEB 26 2020

VILLAGE OF WARWICK
VILLAGE CLERK'S OFFICE

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I have read the Facilities Use Requirements


Signature

2/26/20
Date