

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



**VILLAGE OF WARWICK**  
INCORPORATED 1867

(845) 986-2031  
FAX (845) 986-6884  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

## **Village of Warwick Village Board Meeting – March 1, 2021**

Pursuant to Governor Cuomo's Executive Order 202.1, Village of Warwick meetings will be conducted virtually through Zoom Videoconference until further notice.

### **To View the Meeting:**

**FACEBOOK LIVE** - The public may view the meeting live by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

**VILLAGE'S WEBSITE** – The public may view the meeting a day or so after its completion by going to the village's website: [www.villageofwarwick.org](http://www.villageofwarwick.org)

### **To Comment - During Privilege of the Floor Only:**

**VIA EMAIL OR MAIL** - Comments may be sent to the Village Board prior to the Village Board Meeting via email to: [clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org) or via mail: Village of Warwick, Attn: Village Clerk, P.O. Box 369, Warwick, NY 10990. Please indicate in your correspondence that you wish to have your comments read during privilege of the floor.

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
March 1, 2021  
AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. **Continuation of Public Hearing on a proposed Local Law No. 2 of the Year 2021 entitled: “A local law to amend Village Code Chapter 145 entitled “Zoning” by revising the Village’s Zoning Districts Map to change the zoning designation of certain real property from “Light Industrial” (“LI”) to “Central Business” (“CB”).”**
3. Acceptance of Minutes: February 16, 2021.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

4. Authorization to Pay all Approved and Audited Claims # \_\_\_\_\_ –  
\_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Discussion**

1. Village of Warwick Summer Recreation Program.
2. Spread the Warmth.
3. Village View Annexation.
4. Budget Work Session Dates.
5. Wastewater Treatment Plant Funding.

## **Privilege of the Floor**

**VIA EMAIL OR MAIL** - Comments may be sent to the Village Board prior to the Village Board Meeting via email to: clerk@villageofwarwick.org or via mail: Village of Warwick, Attn: Village Clerk, P.O. Box 369, Warwick, NY 10990. Please indicate in your correspondence that you wish to have your comments read during privilege of the floor. Please limit your comments to **three (3) minutes**.

## **Motions**

### **Trustee Cheney's Motions:**

1. **MOTION** to enter into an agreement with Fairweather Consulting to provide services for the Village of Warwick Comprehensive Plan Update and authorize the Mayor to sign the same.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

2. **MOTION** to refer the Special Use Permit application of Village View Estates LLC, to the Architectural and Historic District Review Board pursuant to Village Code 145-161(A) for review and recommendations.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

3. **MOTION** to advertise for the position of Village of Warwick Engineer Intern at a pay rate of \$15 per hour at 32.5 hours per week for twelve (12) weeks.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

4. **MOTION** to go out to bid for Generator Maintenance Service for all Village owned generators. Bids will be for FY June 1, 2021 through May 31, 2024. Bid opening to be

held April 21, 2021 at 12:30 p.m., as per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

5. **MOTION** to go out to bid for the removal and disposal of residuals (sludge, grit, screening, and small quantities of trash) from the Village of Warwick Wastewater Treatment Plant. Bids will be for FY June 1, 2021 through May 31, 2025. Bid opening to be held April 21, 2021 at 12:00 p.m., as per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

6. **MOTION** to go out to bid for chemical delivery for the Village of Warwick Water and Sewer Plant, to include delivery to the Water Plant, Well #2, Well #3, and the Micro Filtration Plant. Bids will be for FY June 1, 2021 through May 31, 2022. Bid opening to be held April 7, 2021 at 12 p.m., as per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

7. **MOTION** to go out to bid for refuse pickup and delivery of a 30-yard refuse container on an as per need basis. Bids will be for FY June 1, 2021 through May 31, 2022. Bid opening to be held April 7, 2021 at 12 p.m., as per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_



**Trustee Lindberg's Motions:**

8. **MOTION** to rescind the motion made on February 1, 2021 to grant permission to Warwick Quilt Guild to use the pavilion in Memorial Park on July 31, 2021 from 7:00 a.m. to 6:00 p.m. as per the letter dated January 15, 2021, pending Governor Cuomo's Executive Orders, NYS Regional Phased Reopening Plan, and NYS Department of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

9. **MOTION** to grant permission to Warwick Quilt Guild to use the pavilion in Memorial Park on Saturday, September 18, 2021 from 7:00 a.m. to 6:00 p.m. as per the letter dated January 15, 2021, pending Governor Cuomo's Executive Orders, NYS Regional Phased Reopening Plan, and the Orange County and NYS Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

10. **MOTION** to grant permission to the Warwick Little League to use Veterans Memorial Park and Stanley Deming ballfields for the 2021 Little League season which will extend from March 2, 2021 through November 15, 2021 and to use the Veterans Memorial Park pavilion and the surrounding area to hold Picture Day on Saturday, April 17, 2021 from 7:00 a.m. to 6:00 p.m. as per their letter dated February 22, 2021 pending Governor Cuomo's Executive Orders, NYS Regional Phased Reopening Plan, and the Orange County and NYS Departments of Health. Completed park permit, proof of proper insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

11. **MOTION** to grant permission to Warwick Adult Kickball League to use the Over 35 Field in Memorial Park on Saturday, March 13, 2021 from 11:00 a.m. to 3:00 p.m., in coordination with the Warwick Little League schedule, for a Kickball Ice Bowl Event as per their letter dated February 24, 2021 pending Governor Cuomo's Executive Orders, NYS Regional Phased Reopening Plan, and the Orange County and NYS Departments of Health. Completed park permit, security deposit and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

12. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated February 25, 2021.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Trustee Bachman's Motions:**

13. **MOTION** to appoint Claudia Dowling as an Election Inspector for the upcoming Village Election on Tuesday, March 16, 2021 at a rate of \$13.00 per hour.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Final Comments from the Board**

**Executive Session (if applicable)**

**Adjournment**

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**VILLAGE OF WARWICK**  
INCORPORATED 1867

**NOTICE OF CONTINUED PUBLIC HEARING**

**PLEASE TAKE NOTICE** that the Village Board of the Village of Warwick will hold a public hearing on the 1<sup>st</sup> day of March 2021, at 7:30 o'clock p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 2 of the Year 2021 entitled: "A local law to amend Village Code Chapter 145 entitled "Zoning" by revising the Village's Zoning Districts Map to change the zoning designation of certain real property from "Light Industrial" ("LI") to "Central Business" ("CB")."

The purpose of this Local Law is to amend the Village's Zoning Code in order to grant the petition of the owner of certain real property located at 15 Elm Street, Warwick, New York which seeks to change the zoning designation of the said property from "Light Industrial" ("LI") to "Central Business" ("CB").

A copy of the proposed local law is on file in the office of the Village Clerk and available for inspection by interested persons during Village Clerk's business hours and may also be viewed on the Village's website [www.villageofwarwick.org](http://www.villageofwarwick.org)

Pursuant to Governor Cuomo's Executive Order 202.1, the public hearing will be conducted in the following manner: Members of the Village Board will attend the meeting via Zoom videoconference. The public hearing may be viewed live on the Village's Facebook page at <https://www.facebook.com/VillageofWarwick>. Interested parties may submit comments to be received by 4:00 p.m. on February 16, 2021 via mail; Attn: Village Clerk, 77 Main Street, Warwick, NY, 10990 or via email; [clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org).

**BY ORDER OF THE BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
RAINA ABRAMSON, VILLAGE CLERK**

**Dated: February 23, 2021**

**VILLAGE OF WARWICK**  
**LOCAL LAW NO. 2 OF THE YEAR 2021**

A local law to amend Village Code Chapter 145 entitled "Zoning" by revising the Village's Zoning Districts Map to change the zoning designation of certain real property from "Light Industrial" ("LI") to "Central Business" ("CB").

**Section 1. Purpose:**

The purpose of this Local Law is to amend the Village's Zoning Code in order to grant the petition of the owner of certain real property located at 15 Elm Street, Warwick, New York which seeks to change the zoning designation of the said property from "Light Industrial" ("LI") to "Central Business" ("CB").

**Section 2. Amendment of Code:**

Village Code Section 145-21, "Zoning Districts Map," is hereby amended to revise the said Zoning Districts Map by changing the zoning designation of the real property located at 15 Elm Street, Warwick, New York and designated on the Tax Map as Section 210, Block 7, Lot 3 from "Light Industrial" ("LI") to "Central Business" ("CB").

**Section 3. Severability:**

If any part or provision of this local law or the application thereof to any person or circumstance be adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the part or provision or application directly involved in the controversy in which such judgment shall have been rendered and shall not affect or impair the validity of the remainder of this local law or the application thereof to other persons or circumstances, and the Village Board of the Village of Warwick hereby declares that it would have passed this local law or the remainder thereof had such invalid application or invalid provision been apparent.

**Section 4. Effective Date:**

This Local Law shall become effective upon filing with the Secretary of State of the State of New York subsequent to having been duly adopted by the Village Board.

**From:** Kerri Foley <[kerrifoley@hotmail.com](mailto:kerrifoley@hotmail.com)>  
**Sent:** Tuesday, January 26, 2021 3:45 PM  
**To:** Michael Newhard <[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)>  
**Subject:** Spread the Warmth idea

Hello Mayor Newhard,

I hope you are doing well!

I had an idea, and I wanted to run it by you.

Recently I saw another village had a "Giving Tree". On it, hung in Ziploc bags, were hats, mittens/gloves, and scarves. Each bag was labeled on the outside so a "recipient" would know what was inside, without having to open.

I was wondering if this was something we could do in our Village?

I know right now not only is it hard to be able to "give", there are so many who are in need who never were before, and this gives way to a concept of giving while remaining socially distant.

I'm not sure if there is a tree in the village that would truly work, but even the fence along the parking side by Stanley Deming could work, with the bags held by clothespins.

I would be happy to organize/run and engage for this project, and create a sign to hang so folks would know it's a give if you can/take if you need scenario, if you think this is something that would be ok to do.

I'm happy to chat more about it with you, if you would like.

Kerri Fenton Foley

# VILLAGE OF WARWICK

## WASTE WATER TREATMENT PLANT FUNDING FOR THE YEAR ENDING MAY 31, 2021

### Vertical Screening – Orchard Street

#### Lehman & Getz Engineering

Payments to date	\$ 26,177.50	
Estimated payments to May 31, 2021	<u>3,822.50</u>	<u>\$ 30,000.00</u>

#### TAM Enterprises

Payments to date	45,600.00	
Estimated payments to May 31, 2021	<u>354,400.00</u>	<u>400,000.00</u>

Total		<u>\$ 430,000.00</u>
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# VILLAGE OF WARWICK

## WASTE WATER TREATMENT PLANT FUNDING FOR THE YEAR ENDING MAY 31, 2021

### Ultra Violet

#### Barton & Loguidice Engineering

Payments thru December 31, 2020	\$ 78,053.66	
Estimated payments to May 31, 2021	<u>103,946.34</u>	<u>\$ 182,000.00</u>

#### PK Songer Plumbing

Payments to date	209,000.00	
Estimated payments to May 31, 2021	<u>191,000.00</u>	<u>400,000.00</u>

#### O'Connell Electric, Inc.

Estimated payments to May 31, 2021		<u>98,000.00</u>
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Total		<u>\$ 680,000.00</u>
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# VILLAGE OF WARWICK

## WASTE WATER TREATMENT PLANT FUNDING FOR THE YEAR ENDING MAY 31, 2021

### Waste Water Treatment Plant

#### Barton & Loguidice – Upgrade

Payments thru December 31, 2020	\$ 83,215.00	
Estimated payments to May 31, 2021	<u>45,785.00</u>	<u>\$ 129,000.00</u>

#### Barton & Loguidice – New Plant Design

Payments thru December 31, 2020	265,143.00	
Estimated payments to May 31, 2021	<u>495,857.00</u>	<u>761,000.00</u>

Total		<u><u>\$ 890,000.00</u></u>
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## VILLAGE OF WARWICK

### WASTE WATER TREATMENT PLANT FUNDING FOR THE YEAR ENDING MAY 31, 2021

#### SUMMARY

\$ 430,000.00	Vertical Screening – Orchard Street
680,000.00	Ultra Violet
<u>890,000.00</u>	Waste Water Treatment Plant
<u>\$ 2,000,000.00</u>	Total

THIS AGREEMENT entered into as of this \_\_\_\_ day of March of 2021 by and between the

Village of Warwick, NY  
77 Main Street PO Box 369  
Warwick, NY 10990  
(hereinafter called the "Client")

and

Fairweather Consulting  
7 Innis Avenue, Suite 3  
New Paltz, NY 12561.

WITNESSETH THAT:

WHEREAS, the Client is interested in updating its Comprehensive Plan, and

WHEREAS, Fairweather Consulting has certain professional experience that qualifies it to assist the Client in this regard with the assistance of Alta Design,

NOW, THEREFORE, the parties hereto mutually agree as follows:

**A. Scope of Services**

For a fee of \$45,199, Fairweather Consulting will complete the following scope of work to be performed involving the following tasks:

*Task 1. Project Initiation & Committee Role & Workplan*– The project will begin with an initial meeting to confirm roles, responsibilities and the scope and schedule of work. The project will be overseen by a comprehensive plan committee (CPC). Our team will work under the direction of this group.

Among the responsibilities of the CPC members will be regular review of work completed by the Fairweather Consulting team, recruitment of key community organizations and/or other community members to assist with or attend the public meeting(s) associated with the creation of the plan.

During this Task, the final plan process will be finalized, identifying the approach(es) used for public outreach, the schedule of regular committee meetings and the visioning session with the Village Board of Trustees and Planning, Zoning Appeals, Historic and Architectural Review Boards.

*Task 2. Review of 2004 Comprehensive Plan and other Existing Documents & Data* – Fairweather Consulting will review the following sources to understand important issues and priorities facing the Village:

- Relevant demographic, economic, environmental & geographic data
- 2004 Village of Warwick Comprehensive Plan
- 2003 Village of Warwick Central Place Strategy
- 2018 Visioning Document: TOGETHER: Building Tomorrow Today
- Economic and demographic trends affecting the Village commercial areas from such data sources as the Census Bureau, ESRI and EMSI

Based upon these sources and others provided to us by the Village, we will identify strengths and weaknesses in the current plan and compile a summary of our findings to be used to prepare participants for Task 3, a visioning session by the boards.

*Task 3. Conduct Visioning Session(s) with Village Board of Trustees and Planning, Zoning Appeals, Historic and Architectural Review Boards* – If a comprehensive plan is to matter to a community, it must be embraced by the legislative and policy boards that are responsible for overseeing development in the Village. Consequently, we will begin the planning process with a visioning session(s) for these boards. The process will enable us to identify areas of consensus concerning how residents ought to live together in this community, including issues such as:

- Which are the unique and irreplaceable aspects of the Village experience that need protection?
- Which aspects of the physical environment need strengthening?
- Are there social or economic dynamics in the Village that require attention?
- Which regulations or policies work well?
- Which need to be revisited?
- What are the overarching themes or approaches that should guide planning in the Village?

These sessions will be structured based upon guidance from the CPC and the other involved village boards.

*Task 4. Community Engagement to Receive Public Input* – The Fairweather Consulting team will develop the community engagement piece of the comprehensive plan update in close consultation with the CPC. The techniques used will emerge from the types of issues identified as appropriate for community input and can range from visual preference surveys, group mapping exercises, facilitated discussions at “town meeting” style gatherings and/or community celebrations, and others as appropriate. In general, the process will involve the following steps:

4-1. Developing Agenda & Materials: Based upon discussions with the CPC and others they identify, our team will prepare the agenda and associated materials for community outreach sessions. This may include neighborhood maps, boards illustrating potential community amenities, key connective corridors or other assets and issues to be explored with the community. We will review the agenda and materials with the CPC to ensure they capture critical issues/ideas that need to be considered in updating the Comprehensive Plan for the Village.

4.-2. Creation of an Outreach Strategy: Our team will work with the CPC to develop an outreach strategy for securing maximum participation at the public engagement meetings. We believe it is essential that this involve mobilizing community organizations such as Community 2000 along with the networks that CPC members may have with key individuals and organizations in the Village. Creating the outreach strategy will require at least one meeting at which key individuals and organizations are identified and appropriate CPC contact persons identified for each of these. In addition, approaches for general outreach will be defined, including advertisements and notices in local media (e.g., social media, newspapers, radio, public access television, etc.), mailings, e-mailings, etc. Fairweather Consulting will provide supporting documentation, flyers and “talking points” that to support these efforts.

4-3. Scheduling of Meetings/Events: Fairweather Consulting will work with the CPC to create a schedule of up to four community outreach meetings. To the greatest extent possible, the schedule should be coordinated with local organizations and government agencies to avoid conflicts with existing major community meetings while taking advantage of other activities which may serve as opportunities to promote the community outreach meetings.

4-4. Conduct of Up to 4 Community Outreach Sessions: We will conduct up to 4 community outreach sessions in neighborhoods identified as important focus points for the issues to be addressed in updating the Comprehensive Plan. Our team will be responsible for conducting these meetings according to the agenda developed in Task 4-1. It is expected that, as available, CPC members will participate in the meetings to provide logistical support and assistance for “break-out” sessions or similar activities that may be incorporated into the agenda.

4-5. Preparation of Report on Results of Community Outreach: Following the community outreach meetings, our team will prepare a final report summarizing the results of these meetings. The report will describe the process used to organize and publicize the meetings, list the time, dates and venues for each meeting. In addition, the report will describe the activities and exercises at the meetings and summarize their results. The report will also identify important findings from the outreach meetings. These will include:

- Issues important to community stakeholders to preserve and strengthen quality of life
- Types of planning and/or catalytic initiatives that are supported by the community
- Types of planning and/or catalytic initiatives that are not supported by the community
- Critical Success Factors for winning widespread support for initiatives on behalf of preserving and/or strengthening quality of life in the Village

*Task 5. Identify Viable Redevelopment Areas including Infill & Adaptive Reuse* – We will identify vacant or underused properties in the Village that have the potential to host new or expanded economic activity resulting from this plan. The analysis will identify and describe the parcels in terms of location, size, current and/or past uses and any known site constraints. In addition, the analysis will suggest the type or types of uses for which the sites are potentially suited.

*Task 6. Provision of Housing Element* –Our team will use estimates available through the US Census Bureau’s American Community Survey and ESRI to examine the composition of the current housing stock by age, tenancy (e.g., owned versus rented), number of bedrooms, value, estimated condition, etc. The analysis will also compile information on building activity in the Village in terms of building permits and certificates of occupancy issued. In addition, we will use the Orange County Affordable Housing Allocation Plan data to define the affordable housing targets for the Village. This will provide a “gap” analysis to determine any discrepancies between the current and projected housing supply and the types of housing required to meet the County’s Affordable Housing Allocations.

The housing element will recommend strategies to develop multi-family affordable housing using such tools as incentive zoning, capital programs available through the Rural and Urban Community Investment Fund (CIF), Homes for Working Families (HWF), Housing Development Fund Corporation (HDFC), Rural Rental Assistance Program, along with tax credits available through the Low-Income Housing Credit Program (LIHC), RUPCO/RDAC and locally operated programs such as Real Property Tax Law § 421-m, etc.

*Task 7. Analysis of Existing and Future Parking Demand* – Alta Design will evaluate at a high level the existing and potential future parking demand. This future demand will consider the housing and development analysis completed in earlier tasks. We will advise the Village on potential areas for additional parking, on and off street and recommend potential programs that can be implemented with developers, such as “fee in lieu” of providing on-site parking. We will estimate how much parking exists and is needed for neighborhoods or areas within the Village.

*Task 8. Analysis of Pedestrian & Bicycle Circulation* – Alta Design will complete a “live, work, play” analysis that will generate a heat map of bicycle and pedestrian generators, such as parks, schools, and commercial centers. This analysis, paired with a review of the existing pedestrian and bicycle facilities on Warwick’s roadways and streets will be used to inform priority corridors for bicycle and pedestrian improvements. We will provide a comprehensive set of recommendations that include improvements to the built infrastructure, such as sidewalks, bicycle lanes, and shared use paths, but we will also provide recommendations for programming, amenities, and policy changes that encourage walking and bicycling and support the construction of this infrastructure.

*Task 9. Identification and analysis of existing parks and recreation infrastructure* – As a piece of the “live, work, play” analysis we will determine any existing safe routes between park and recreation facilities as well as look at opportunities for future pedestrian or bicycle facility improvements. Our goal is to offer safe connections between major park and recreation facilities, schools and neighborhoods, to keep it all interconnected. Creating inviting and safe outdoor spaces that allow people to make active transportation part of their daily routine is our mission.

Through our analysis we will also likely discover neighborhoods and areas of your community that are “under-served” by parks and outdoor recreation opportunities. As part of our recommendations we will also present this information that could lead to recommendations for future parks or recreational location considerations.

*Task 10. Identification of needed Quality of Life Enhancements* –Based upon our technical assessments of the various aspects of the Village (e.g., transportation and circulation, streetscapes, community vitality, etc.) combined with community and stakeholder input, our team will create a prioritized list of quality of life enhancements for the Village.

This may involve creation or strengthening of community gathering space, opportunities for intergenerational connections or improvements in physical connections within the Village or between the Village and its surroundings. For example, we will work with stakeholders to identify existing streetscapes that can be used as precedents for developing a set of design opportunities to enhance the “travelscapes” of Warwick. We will look for opportunities to create a welcoming public realm that is accessible, inviting, durable and offers an inviting outdoor space.

*Task 11. Revised Comprehensive Plan for Review & Adoption* – Based upon the results of tasks 1 through 10, Fairweather Consulting will create a full draft comprehensive plan. The draft will be reviewed by the comprehensive plan committee and, following any revisions requested by the committee, be put forward for approval by the Village. Depending upon the requirements of the situation, our team will also deliver up to four (4) public presentations as part of the planning process: one or two Community facilitated community forum presenting preliminary findings for public feedback and comments, and a series of two (2) presentations of the comprehensive plan to the Village Board for Draft and Final approval. The Plan will include a graphically oriented implementation section, providing clear guidance for sequencing and resourcing implementation.

## **B. Project Schedule**

Fairweather Consulting will complete the above scope of work for and together with the Client within eight months of the execution of this contract.

**C. Consultant's Responsibility**

Fairweather Consulting agrees to carry out all services in a satisfactory and professional manner. Fairweather Consulting also agrees to meet with the Client, or other officials or committees as may be required by the Client, including attendance at any CPC meeting as requested by the CPC. Further, it shall be the sole responsibility of Fairweather Consulting to secure full and satisfactory performance hereunder by Alta Design.

**D. Client's Responsibility**

The Client agrees to cooperate with Fairweather Consulting and make available on a timely basis all technical information, maps, data, and related materials that may have a direct or indirect bearing on work to be performed by the Consultant and pay all proper professional costs when billed.

**E. Compensation**

Fairweather Consulting will provide all services specified herein for a fee of \$45,199. Fairweather Consulting will submit vouchered invoices to the Client monthly for work completed.

**F. Records and Accounts**

Fairweather Consulting shall keep accurate records and accounts for work under this contract for which charges or remittance are authorized under this Agreement. All final products shall also be subject to the approval of the Client.

**G. Agreement Modification**

The Client and Fairweather Consulting may mutually agree from time to time in changes in their Agreement. Said changes must be in writing and signed by both parties.

**H. Agreement Termination**

This Agreement may be terminated by either party upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

This Agreement may be terminated by either party without cause upon not less than thirty days' written notice.

**I. Entire Agreement.**

This Agreement contains the entire agreement of the Parties and supersedes any and all prior, agreements among them concerning the subject matter of this Agreement. There are no representations, agreements, arrangements or understandings, oral or written, among the Parties, relating to the subject matter of this Agreement that are not fully expressed herein.

**J. Governing Law and Venue**

The provisions of this Agreement shall be governed by New York State law. Any lawsuits arising from the performance or interpretation of this Agreement shall be venued in New York State Supreme Court, Orange County.

Village of Warwick, NY

Date \_\_\_\_\_

By: \_\_\_\_\_

TITLE: \_\_\_\_\_

Representing the  
Village of Warwick, NY

\_\_\_\_\_  
Peter Fairweather, Owner  
Fairweather Consulting

Date \_\_\_\_\_

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INTEROFFICE MEMORANDUM

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**TO:** MAYOR NEWHARD & THE VILLAGE BOARD

**FROM:** MICHAEL MOSER, DPW SUPERVISOR

**SUBJECT:** DPW ENGINEER INTERN

**DATE:** FEBRUARY 22, 2021

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Request a motion to advertise for the position of **DPW Engineer Intern**. This is a 12-week position 32.5 hours per week at a pay rate of \$15.00/hr. Start date to be determined.



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INTEROFFICE MEMORANDUM

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TO: MAYOR NEWHARD & THE VILLAGE BOARD

FROM: MICHAEL MOSER, DPW SUPERVISOR

SUBJECT: GENERATOR MAINTENANCE

DATE: FEBRUARY 22, 2021

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Motion to go out to Bid for the Generator Maintenance Service on all Village owned Generators. There are currently 9 Generators at various Village owned locations. This Bid will be a 3-year period beginning June 1, 2021 ending May 31, 2024. Bid Opening to be held April 21, 12:30pm at the Village Hall, as per DPW Supervisor Recommendation.

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INTEROFFICE MEMORANDUM

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**TO:** MAYOR NEWHARD & THE VILLAGE BOARD

**FROM:** MICHAEL MOSER, DPW SUPERVISOR

**SUBJECT:** REMOVAL & DISPOSAL OF RESIDUALS WWTP

**DATE:** FEBRUARY 22, 2021

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Motion to go out to Bid for the Removal and Disposal of Residuals (sludge, grit, screening and small quantities of trash) from the Warwick Wastewater Treatment Plant. This Bid will be a 4-year period beginning June 1, 2021 ending May 31, 2025. Bid Opening to be held April 21, 12:00pm at the Village Hall, as per DPW Supervisor Recommendation.

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INTEROFFICE MEMORANDUM

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TO: MAYOR NEWHARD & THE VILLAGE BOARD

FROM: MICHAEL MOSER, DPW SUPERVISOR

SUBJECT: CHEMICAL /REFUSE BID

DATE: FEBRUARY 22, 2021

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Request a motion to go out to bid for the following:

**Chemicals for the Water and Sewer Plant to include delivery to Water Plant, Well #2, Well #3, and the Micro Filtration Plant.**

**Refuse – Pickup and delivery of 30-yard refuse container on an as per need basis to Central Garage, 24 Memorial Park Drive.**

Bids will be for the Fiscal Year June 1, 2021 through May 31, 2022. Bid opening to be held April 7, 2021 at 12p.m. at Village Hall, as per DPW Supervisor Recommendation.

February 23, 2021

Village of Warwick  
Deputy Village Clerk/Village Board  
77 Main Street/PO Box 369  
Warwick, NY 10990

To the Village Board,

The Warwick Valley Quilt Guild has been meeting since 1984. The purpose of this organization is to create, stimulate and maintain an interest in all matters pertaining to the making, collecting and preserving of Quilts.

To that end, we are requesting permission to reserve the Pavillion in Memorial Park, during the late summer for one day September 18, 7AM-6PM, to present an Airing of Quilts and the ending of Covid restrictions ( hopefully).

We plan to exhibit many Quilts, free of charge, and offer quilt related items for sale including the 2021 Apple Quilt. This quilt was designed by a local artist, Louise Hutchison, and the individual blocks were made by Guild members.

Enclosed are: Facility Use Instructions, deposit check and Certificate of Insurance.

Thank you for your attention.

Stay safe,

Mary Kirchoff  
[M.kirchoff@icloud.com](mailto:M.kirchoff@icloud.com)  
Warwick Valley Quilt Guild

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

# VILLAGE OF WARWICK

INCORPORATED 1867

## FACILITY USE REQUEST

Today's Date: 2/23/2021 Date(s) Requested: 9/18/2021 Time of Event: 9-5  
Set Up Time: 7 AM Break Down Time: 6 PM

Village Park/Facility Requested: Pavillion Memorial Park

\*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): WARWICK VALLEY QUILT GUILD - Airing of the Quilt

Name of Organization or Individual: WARWICK VALLEY QUILT GUILD

Check one: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: \_\_\_\_\_

Mailing Address: PO Box 23 WARWICK NY Email: M. KIRCHOFF@icloud.com  
845 590 10990

Telephone Day: 3598 Evening: \_\_\_\_\_ Cell: 973 903 3360

Total Participants Expected: Adults: 50-100 Children: \_\_\_\_\_

Village of Warwick Participants (Number): 50-100 Non-Resident Participants (Number): 50

How will event be advertised? Newspaper, flyer

Is material or equipment required from the Village of Warwick? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for? \_\_\_\_\_

Will food be served? ☐ Yes ☒ No

If yes, please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Valley Quilt Guild (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Quilt Guild (Name Organization).

Nancy J. Brandt

Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 2 Liberty Ct. Apt. 96 Telephone: 325-0948

Clerk Use Only: Security deposit check # 1683  
Police approval (if applicable) N/A

Certificate of Insurance ☒  
\*Items on file in the Clerk's office

RECEIVED

JAN 15 2021

VILLAGE OF WARWICK  
CLERK

**WARWICK LITTLE LEAGUE**  
**PO Box 153**  
**Warwick, NY 10990**

February 22, 2021

Honorable Michael Newhard  
Mayor  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

Re: 2021 Little League Season

Dear Mayor Newhard and Trustees:

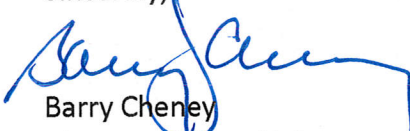
The Warwick Little League requests the Village's permission for use of the Memorial Park and Stanley Deming ballfields for the 2021 Little League season, which will extend from March 2 to November 15. Little League will be responsible for daily preparation of the fields and is willing to be responsible for scheduling use of the fields with other users including travel baseball and softball teams. Completed application and insurance certificate have been submitted.

Last year the League successfully conducted an abbreviated season following an Operating Plan that complied with COVID-19 protocols. The League intends to follow the same Plan this season until such time as requirements might be adjusted based on CDC, State and County guidance.

Due to COVID the League will not hold the parade and Opening Day ceremonies. The League is requesting permission to hold Picture Day on Saturday, April 17 and requests use of the Memorial Park Pavilion and the surrounding area between 7 AM and 6PM that day.

On behalf of the players and their families thank you for your continued support. If you would like to discuss any aspect of this request, please contact me.

Sincerely,



Barry Cheney  
Director, Village Liaison

Cc: Mike Moser, Supervisor, Village DPW

**RECEIVED**  
FEB 24 2021  
VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### FACILITY USE REQUEST

MARCH 2 to

Today's Date: 2-22-2021 Date(s) Requested: NOV 15, 2021 Time of Event: \_\_\_\_\_  
Set Up Time: \_\_\_\_\_ Break Down Time: \_\_\_\_\_

Village Park/Facility Requested: MEMORIAL PARK AND STANLEY DEMINK PARK

\*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): BASEBALL / SOFTBALL YOUTH LEAGUES

Name of Organization or Individual: WARWICK LITTLE LEAGUE

Check one: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: BARRY CHENEY

Mailing Address: PO BOX 153, WARWICK, NY 10990 Email: barrycheney@gmail.com

Telephone Day: 845-986-7306 Evening: 845-986-7306 Cell: 201-317-6484

Total Participants Expected: Adults: 100 Children: 100  
(AT ANY TIME)

Village of Warwick Participants (Number): \_\_\_\_\_ Non-Resident Participants (Number): \_\_\_\_\_

How will event be advertised? REGISTRATION ONLY

Is material or equipment required from the Village of Warwick? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for? \_\_\_\_\_

Will food be served? ☒ Yes ☐ No

If yes, please give details: FROM CONCESSION STAND

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WARWICK LITTLE LEAGUE (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WARWICK LITTLE LEAGUE (Name Organization).

Barry Cheney

Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 5 PARKWAY, WARWICK, NY Telephone: 201-317-6484

Clerk Use Only: Security deposit check # 2998 Certificate of Insurance ☒  
Police approval (if applicable) N/A \*Items on file in the Clerk's office

09.02.2020



22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

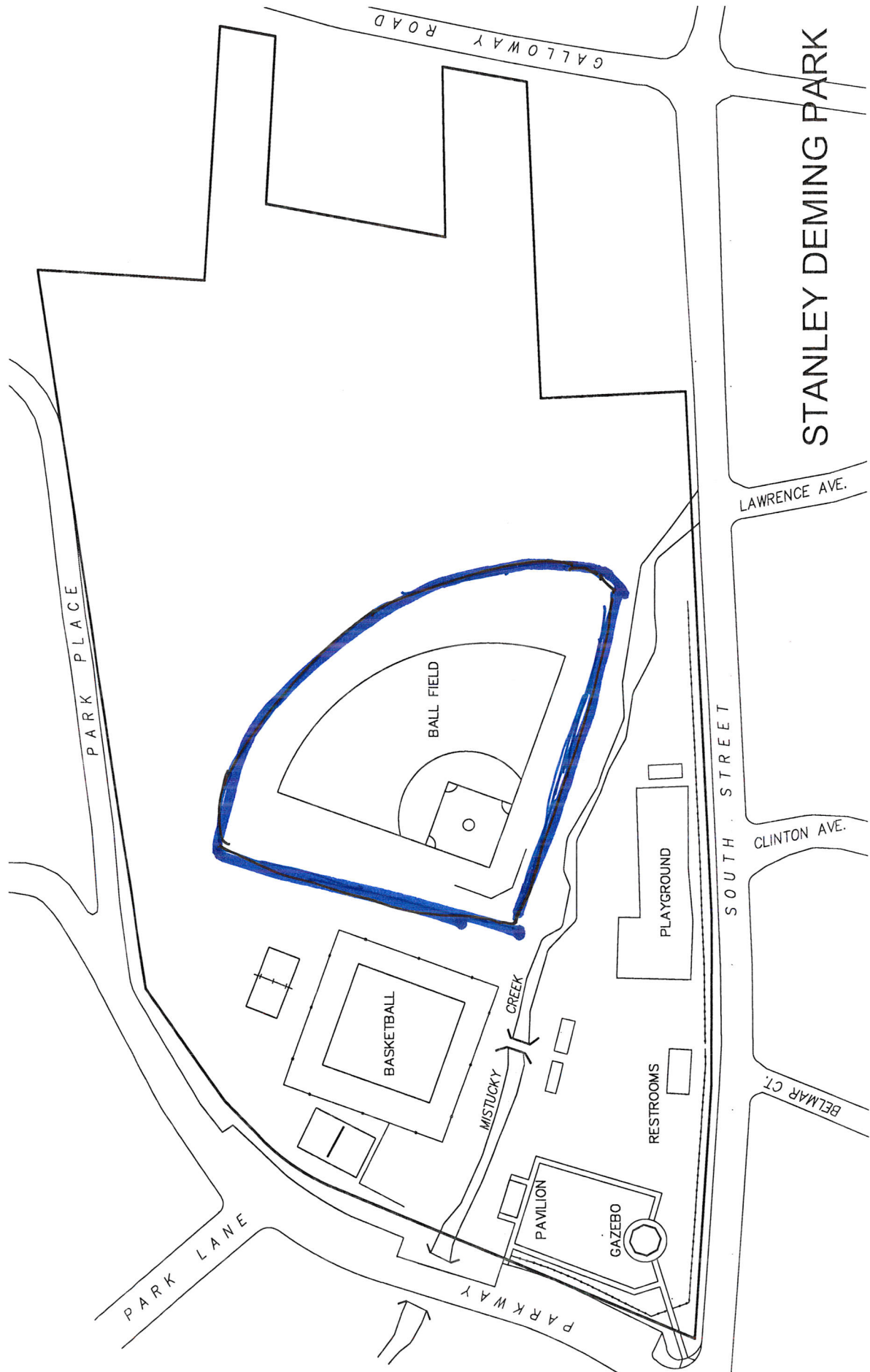
**FACILITY USER** does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

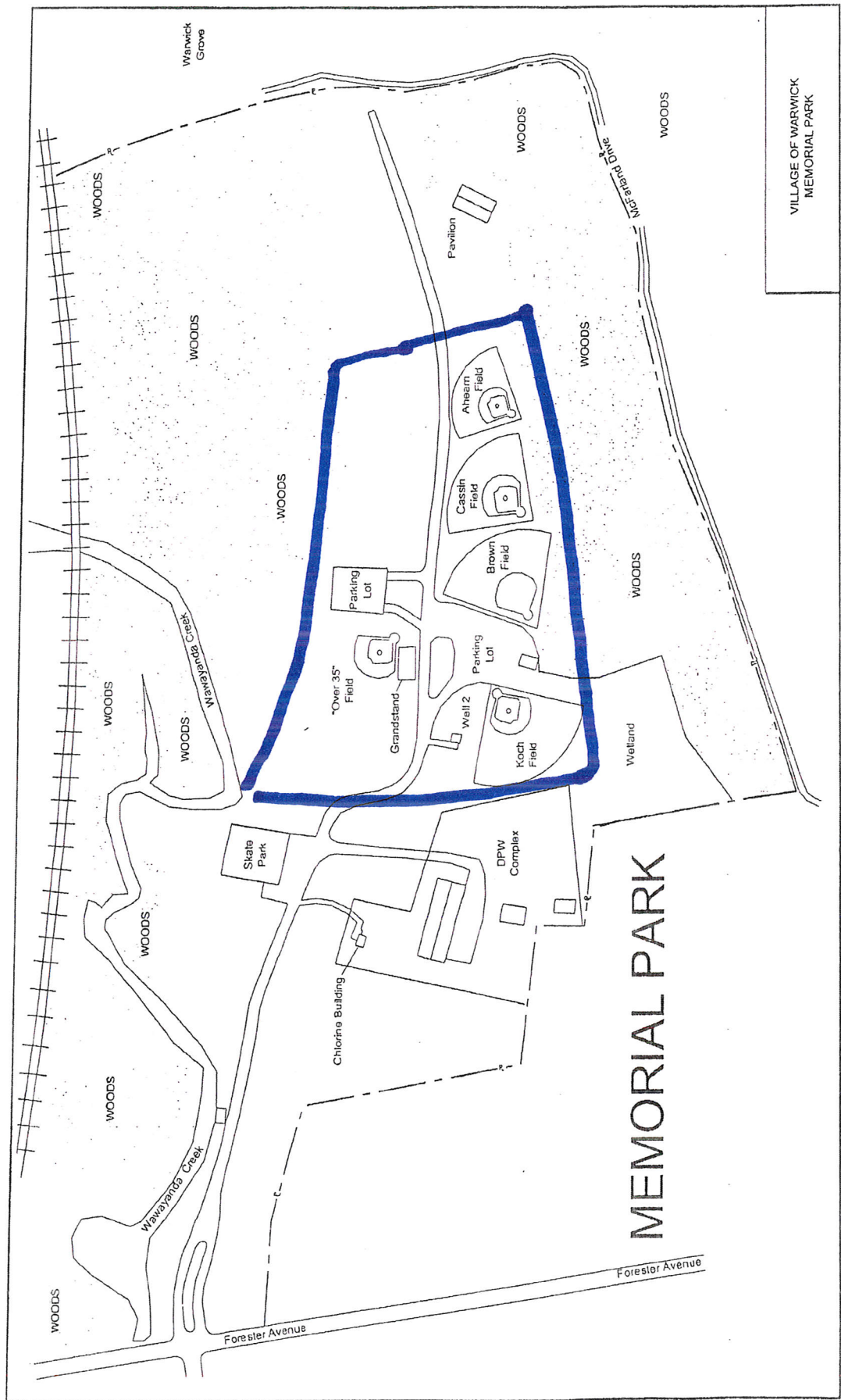
I have read the Facilities Use Requirements

  
Signature

2-22-2021  
Date







VILLAGE OF WARWICK  
MEMORIAL PARK

# MEMORIAL PARK

Forestier Avenue

Forestier Avenue

Wawoyanda Creek

Wawoyanda Creek

McIntosh Drive

Warwick Grove

## Raina Abramson

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**From:** warwick kickball <warwickkick@gmail.com>  
**Sent:** Wednesday, February 24, 2021 12:56 PM  
**To:** Raina Abramson  
**Subject:** Re: Kickball Icebowl March 13th

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Feb 24, 2021  
Warwick Village Board

The Warwick Adult League would like to hold an event March 13th from 11-3 at Memorial Park on the over 35 baseball field.

This would be a free event, However we are asking that individuals donate either can goods or a \$10. Donation for the backpack foundation .

Similar to what we did last year, we will divide the players into two teams for a fun coed game of Kickball.

Lastly, due to Covid we have asked all players to wear their mask.

In the event that the fields are to muddy or there is no snow we will cancel.

Sincerely,

Carl

Warwick adult league kickball.



## VILLAGE OF WARWICK

INCORPORATED 1867

### FACILITY USE REQUEST

Today's Date: 2/17/21 Date(s) Requested: 3/13 Time of Event: 12-2  
Set Up Time: 11 Break Down Time: 2

Village Park/Facility Requested: \_\_\_\_\_

\*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): ICE BOWL - KICKBALL

Name of Organization or Individual: WARWICK ADULT LEAGUE KICKBALL

Check one: ☐ Non-Profit ☒ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: \_\_\_\_\_

Mailing Address: 17 Division ST Email: 05401 WARWICK KICK @ GMAIL

Telephone Day: ✓ Evening: \_\_\_\_\_ Cell: 845-5645-0209

Total Participants Expected: Adults: 20 Children: \_\_\_\_\_

Village of Warwick Participants (Number): 18 Non-Resident Participants (Number): 2

How will event be advertised? FACEBOOK

Is material or equipment required from the Village of Warwick? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for? \_\_\_\_\_

Will food be served? ☐ Yes ☒ No

If yes, please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WARWICK ADULT LEAGUE KICKBALL (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WARWICK ADULT LEAGUE KICKBALL (Name Organization).

Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 17 Division ST Telephone: 845-5645-0209

Clerk Use Only: Security deposit check # 173 Certificate of Insurance ✓  
Police approval (if applicable) N/A \*Items on file in the Clerk's office

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

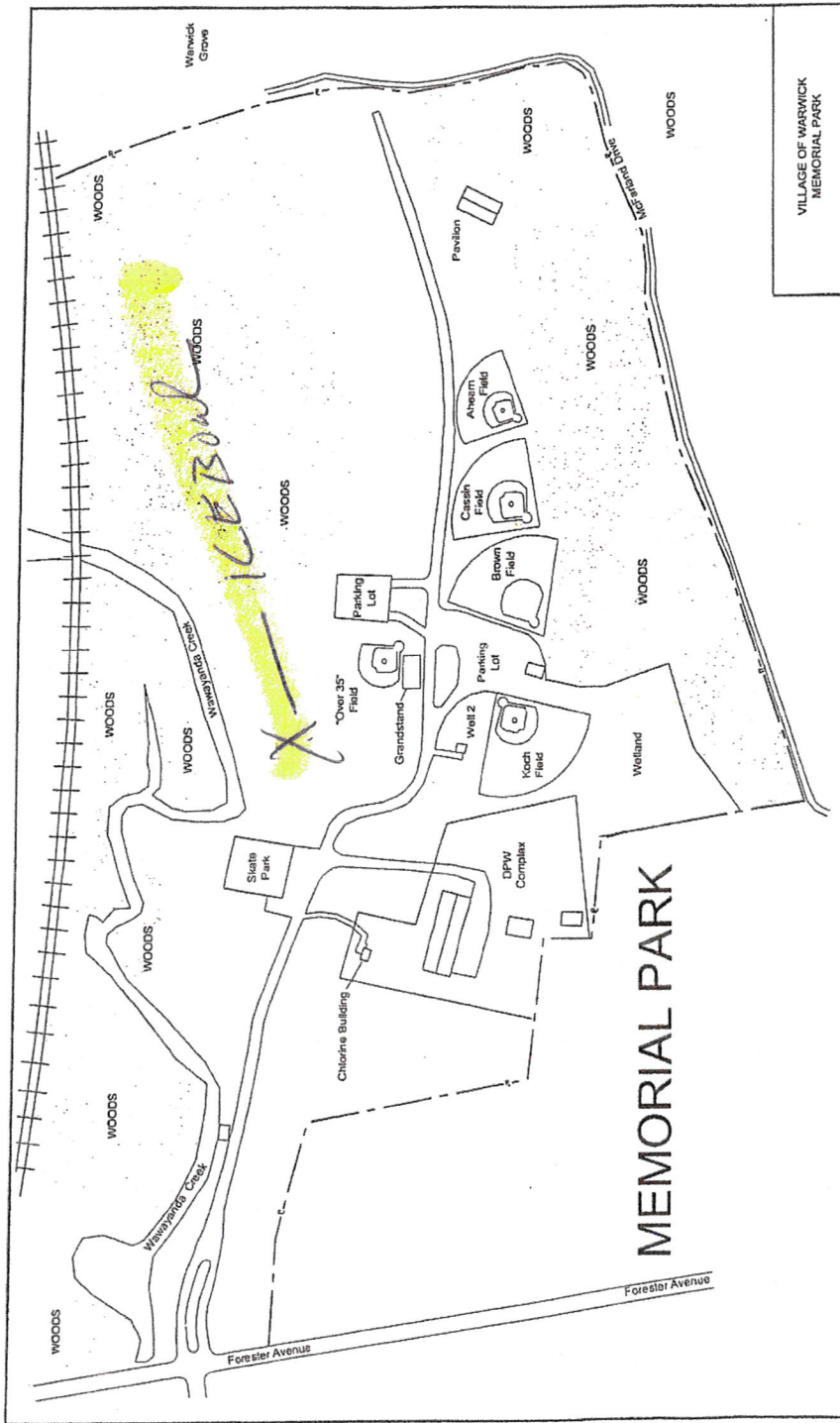
**FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.**

**I have read the Facilities Use Requirements**

Signature

Date

01.22.2021



01.22.2021



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Budget Modification Request**

**For Board of Trustees Approval - Meeting on 3/1/21**

For approval to transfer available appropriations for the following Fiscal Year 2020-2021 budget account lines:

**GENERAL FUND**

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A1410.4550	Village Clerk- Office Supplies	1,132.47	210.00	To print bound copies of the fixed asset reports no longer provided by Industrial Appraisals	A1910.4985	Village Fixed Assets	1,075.00	210.00
TOTAL			210.00		TOTAL			210.00

Respectfully submitted,

*Sadie Becker*

Sadie Becker  
Village Treasurer

Backup Documentation: Request from Raina Abramson

Report Date: 2/25/21