

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



(845) 986-2031  
FAX (845) 986-6884  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

## VILLAGE OF WARWICK

INCORPORATED 1867

### **Village of Warwick Village Board Meeting – July 6, 2020**

Pursuant to Governor Cuomo's Executive Order 202.1, Village of Warwick meetings will be conducted virtually through Zoom Videoconference until further notice.

#### **To View the Meeting:**

**FACEBOOK LIVE** - The public may view the meeting live by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

**VILLAGE'S WEBSITE** – The public may view the meeting a day or so after its completion by going to the village's website: [www.villageofwarwick.org](http://www.villageofwarwick.org)

#### **To Comment - During Privilege of the Floor Only:**

**FACEBOOK LIVE** – Comments may be made during the Village Board Meeting through Facebook Live within privilege of the floor by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

**TELEPHONE** – Comments may be made during the Village Board Meeting by calling the Village Clerk's Office within privilege of the floor at (845) 986-2031 ext. 102.

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
July 6, 2020  
AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Authorization to Pay all Approved and Audited Claims # \_\_\_\_\_ –  
\_\_\_\_\_ in the amount of \$ \_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Presentation**

1. Warwick Skatepark Initiative

**Correspondence**

1. Letter from the Warwick Lions Club regarding the donation of a bench through their plastic recycling program.
2. Letter from Summer Concert Coordinator, Bill Iurato, regarding a tentative summer concert series.

**Privilege of the Floor**

(Please limit your comments to five (5) minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

**Motions**

**Trustee Cheney's Motions:**

1. **MOTION** to approve payment #2 in the amount of \$37,205.80 to Earth-Tec Associates, Inc. for the Barbara Drive Valve Vault Project which includes payment of administrative services, mobilization, vault installation, and Change Order #1, the insertion valve, per the recommendation of the Village Engineer, David Getz.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Trustee Lindberg's Motions:**

3. **MOTION** to approve facility use permits upon the condition that proper insurance is received at least 7 days prior to the event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

4. **MOTION** to accept the budget modification as per the Village Treasurer's letter dated July 2, 2020 for the fiscal year end May 31, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

5. **MOTION** to grant permission to the OC Bombers to use Memorial Park for softball practices from July 7, 2020 through November 20, 2020, in coordination with the Warwick Little League and Warwick Kickball schedule and pending Governor Cuomo's Executive Orders, NYS Regional Phased Reopening Plan, and NYS Department of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

# WARWICK SKATEPARK INITIATIVE





# PROPOSED LOCATION



# LOCATION BENEFITS



- Adjacent to Village-owned & Little League parking lots
- Water / sewer access
- Close to concession stand
- Better shade / seating area
- Near proposed picnic area
- More centrally located

## WARWICK SKATEPARK INITIATIVE (WSI) UPDATE



*Schematic skatepark drawings prepared by Pillar Design Studios, LLC*

- International landscape architectural firm specializing in action sports design
- Anticipated cost - \$300,000

*Community Foundation of Orange and Sullivan (CFOS) serves as WSI's fiscal sponsor*

### *Fundraising Initiatives*

- Active social media (Website, Facebook, Instagram) allows for online donations, merchandise sales (tee shirts, magnets, stickers) and brick paver campaigner sponsorships @ [www.warwickskatepark.com](http://www.warwickskatepark.com)
- Promotion at future Warwick organizational meetings (Lions Club, Rotary)
- Ongoing presence at Warwick Community events (promotional/informational material, merchandise/paver sales)
- Specialized fund raising events
- Pursue grant opportunities
- Display additional banner at new site



Warwick Lions Club  
PO Box 208  
Warwick, New York 10990

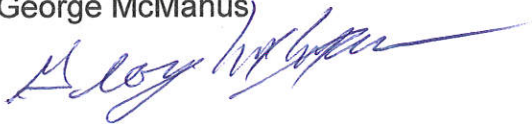
Village of Warwick  
77 Main Street  
Warwick, New York, 10990  
June 25, 2020

Mayor Newhard and Village Trustees

The Warwick Lions Club has received another bench through our plastic recycling program. We would like to donate that bench to the Village of Warwick. We would prefer it be placed in Stanley – Deming Park near the Lions Water fountain.

Respectfully

George McManus



**RECEIVED**

**JUN 25 2020**

**VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE**



**Raina Abramson**

---

**Subject:** FW: Concert Series !!

---

**From:** Bill Iurato <bluesboy7777@gmail.com>  
**Sent:** Thursday, July 02, 2020 1:54 PM  
**To:** Raina Abramson <clerk@villageofwarwick.org>  
**Subject:** Concert Series !!

To the Village Board,

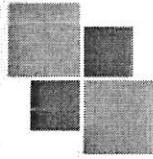
I am putting together a tentative concert series to start on Saturday, August 1st - Sept. 19th. Appx. 10/11 shows.

The concert series depends on rulings from NYS about large gatherings.

I assume we should know by then if the series will go on as planned or cancelled.

Thank you

Bill Iurato



LEHMAN & GETZ  
CONSULTING ENGINEERS

July 1, 2020

Village of Warwick Board of Trustees  
77 Main Street  
Warwick, NY 10990

Att: Mayor Michael Newhard

Re: Barbara Drive Valve Vault Project  
L&G #1800.89

Dear Mayor Newhard and Trustees:

We have reviewed the Application for Payment #2, dated 6/30/20, by Earth-Tec Associates, Inc., which includes payment of administrative services, mobilization, vault installation, and Change Order #1, the insertion valve. We recommend approval of the requested payment of \$37,205.80.

The balance amount to finish the project, including retainage, is \$11,135.00.

We have enclosed a signed copy of the payment application form.

Sincerely,

Lehman & Getz, P.C., Village Engineers  
David A. Getz, P.E.

# PAYMENT APPLICATION

Page 1

<b>TO:</b> VILLAGE OF WARWICK 77 MAIN STREET WARWICK, NY 10990 Attn: Raina Abramson <b>FROM:</b> Earth-Tec Associates, Inc. PO Box 941 Vernon, NJ 07462 <b>FOR:</b> Village Of Warwick	<b>PROJECT NAME AND LOCATION:</b> VILLAGE OF WARWICK-Barbara Dr. Barbara Dr. Pressure Reducing Valve/Vault Re VILLAGE OF WARWICK PO BOX 369 WARWICK, NY 10990 <b>ARCHITECT:</b> LEHMAN & GETZ,P.C LEHMAN & GETZ, P.C 17 RIVER STREET WARWICK, NY 10990	<b>APPLICATION #</b> 2 <b>PERIOD THRU:</b> 07/01/2020 <b>PROJECT #s:</b> <b>DATE OF CONTRACT:</b> 02/06/2020	<b>Distribution to:</b> <input checked="" type="checkbox"/> OWNER <input checked="" type="checkbox"/> ARCHITECT <input checked="" type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
---	--	---	---

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
 Continuation Page is attached.


1. CONTRACT AMOUNT	\$76,760.00
2. SUM OF ALL CHANGE ORDERS	\$6,164.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$82,924.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$71,789.00
5. RETAINAGE:	
a. 5.00% of Completed Work (Columns D + E on Continuation Page)	\$3,589.45
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$3,589.45
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$68,199.55
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$30,993.75
8. PAYMENT DUE	\$37,205.80
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$14,724.45

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$6,164.00	\$0.00
<b>TOTALS</b>	<b>\$6,164.00</b>	<b>\$0.00</b>
<b>NET CHANGES</b>	<b>\$6,164.00</b>	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: Earth-Tec Associates, Inc.

By:

  
 Greg E. Rolando, Vice President

Date:

6/30/20

State of: New Jersey

County of: Sussex

Subscribed and sworn to before

me this 30th day of June 2020

Notary Public: Gretchen Huttick

My Commission Expires: 02/04/2025

## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....

37,205.80

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

~~Karen H. Emmerich~~ David A. Getz

By:



Date:

7/1/20

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION

Quantum Software Solutions, Inc. Document



# CONTINUATION PAGE

Page 2 of 2

PROJECT: VILLAGE OF WARWICK-Barbara Dr.  
Barbara Dr. Pressure Reducing Valve/Vault  
Replacement

APPLICATION #: 2  
DATE OF APPLICATION: 07/01/2020  
PERIOD THRU: 07/01/2020  
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP. (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
1	Administrative	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00	\$2,000.00	100%	\$0.00	
2	Bonds	\$3,125.00	\$3,125.00	\$0.00	\$0.00	\$3,125.00	100%	\$0.00	
3	Vault/Valve Pit/Electric	\$28,500.00	\$28,500.00	\$0.00	\$0.00	\$28,500.00	100%	\$0.00	
4	Mobilization	\$2,000.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100%	\$0.00	
5	Valve Pit/Valve Install	\$34,135.00	\$0.00	\$30,000.00	\$0.00	\$30,000.00	88%	\$4,135.00	
6	Sidewalk/Curb	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,000.00	
7	De-Mobilization/Clean-up	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,000.00	
8	C/O Add'l Insertion Valve	\$6,164.00	\$0.00	\$6,164.00	\$0.00	\$6,164.00	100%	\$0.00	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

We appreciate your continued business as a customer ("Agency") of CSG Forte Payments, Inc. ("Forte"). The purpose of this letter is to address recent regulatory trends in the payments business and to ensure that our continued provision of payments services is clearly defined. As described in the merchant services agreement between you and Forte (the "Agreement"), during the process of providing Automated Clearing House (ACH), credit and debit card processing services, Forte may remit settlement funds to you from various customer payment types (*e.g.*, various card networks, debit networks, Originating Depository Financial Institutions (ODFIs), etc.).

As part of this settlement process, Forte may, as your agent, receive and temporarily hold settlement funds. Certain states have come to require this "Agent of the Payee" relationship to be formally represented in the customer contract (in this instance, the Agreement). Both Forte and Agency have an obligation under the Agreement to comply with all applicable laws in the provision and receipt of services.

Therefore, through this letter and your return acknowledgement, we wish to clarify the following with regard to the settlement funds and the Agreement:

1. Forte is acting as Agency's authorized agent for the limited purpose of receiving settlement funds from constituents/consumer on Agency's behalf and Agency expressly appoints Forte to act as its agent to receive settlement funds on Agency's behalf.
2. Receipt of settlement funds by Forte shall be considered receipt of settlement funds by Agency, extinguishing the constituent's/consumer's payment obligation to Agency (in the amount paid by the constituent/consumer) as if the constituent/consumer had paid Agency directly. Such is the case even if the settlement funds are not received by Agency from Forte.
3. Forte, and not the individual constituent/consumer, is solely liable to Agency for settlement funds if Forte fails to remit settlement funds to Agency.

These statements do not change the nature of the relationship between the parties, nor any of the processes, procedures, or means by which Forte performs the payment services under the Agreement. Rather, this letter is to allow us to comply with the requirement that these items be specifically set forth in writing between the parties. **Further, these statements only apply if, and to the extent, that Forte actually holds and remits settlement funds to you under the Agreement.**

Therefore, please have an authorized signor acknowledge the receipt and acceptance of the terms of this letter in the signature blank below. Please return an executed version of this letter no later than July 1, 2020 to avoid any potential suspension of service.<sup>1</sup>

You may email the acknowledgement to [governmentsupport@forte.net](mailto:governmentsupport@forte.net) or mail it to:

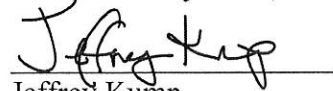
**CSG Forte Payments**  
**c/o Legal**  
**500 W Bethany Dr. #200**  
**Allen, TX 75013**

---

<sup>1</sup> It is Forte's position that since this letter is clarifying the existing services and not making any modification or amendment to the terms of the Agreement, a formal amendment pursuant to the terms of the Agreement is not applicable or required.

For questions or concerns regarding this notices you may contact your assigned Relationship Manager directly (if applicable) or you can contact our Support Team at [governmentsupport@forte.net](mailto:governmentsupport@forte.net).

Sincerely,  
CSG Forte Payments, Inc.



Jeffrey Kump  
VP of Operations

**Acknowledged & Agreed by:**

\_\_\_\_\_  
**Agency Name**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

**Budget Modifications to Transfer Available Appropriations**  
**Final for Fiscal Year End 5/31/2020**  
**For Board Approval on 7/6/2020**

**GENERAL FUND**

TRANSFER TO				TRANSFER FROM		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
A.1110.1000	Justice Personal Service	619.03	PT Hours Over/Covid19	A.1210.1000	Mayor Personal Service	619.03
A.1110.4200	Justice Phone/Internet/Cable	141.73	Budget vs Actual	A.1620.4350	Village Hall Utilities	141.73
A.1410.4570	Clerk Maintenance Contracts	432.76	Website Updates/Covid19	A.1410.4250	Clerk Advertising	304.24
				A.1410.4550	Clerk Office Supplies	128.52
A.1640.1000	Central Garage Personal Serv	1,216.13	DPW Budget Distribution	A.5110.1000	Streets Personal Service	1,216.13
A.1910.4985	Village Fixed Assets	10.00	Budget vs Actual	A.1910.4980	Village Liability Insurance	10.00
A.1930.4610	Judgment & Claims	23,678.38	Repay FEMA DR1899	A.1990.4950	Contingent	23,678.38
A.3620.4200	Code Enf. Phone/Internet/Cable	103.03	Budget vs Actual	A.3620.4650	Code Enf. Spec. Dept. Supplies	103.03
A.4020.4000	Registrar Fees	610.00	Budget vs Actual	A.4010.4900	Background Checks	610.00
A.5110.2350	Streets Equipment	8,456.83	Budget vs Actual	A.5110.4050	Streets Auto Maintenance	8,456.83
A.7310.4650	Youth Rec Prog Dept Supplies	1.52	Budget vs Actual	A.7310.1000	Youth Rec Prog. Personal Serv.	1.52
A.8020.1000	Planning Personal Service	0.68	Budget vs Actual	A.8020.4550	Planning Office Supplies	0.68
A.8020.4200	Planning Phone/Internet/Cable	128.02	Budget vs Actual	A.8020.4550	Planning Office Supplies	128.02
A.8020.4250	Planning Advertising	127.00	Budget vs Actual	A.8020.4550	Planning Office Supplies	127.00
A.9050.8000	Unemployment Insurance	1,000.00	18-19 & 19-20 Allocation	A.9060.8000	Hospital/Medical Insurance	1,000.00
<b>TOTAL</b>		<b>36,525.11</b>		<b>TOTAL</b>		<b>36,525.11</b>


**WATER FUND**

TRANSFER TO				TRANSFER FROM		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
F.8320.4200	Pump Station Phone/Int/Cable	142.65	Cable service installed	F.8320.4350	Pump Station Utilities	142.65
F.8330.4920	Purification Testing	78.77	Per actual	F.8330.4970	Purification Chemicals	78.77
<b>TOTAL</b>		<b>221.42</b>		<b>TOTAL</b>		<b>221.42</b>

**SEWER FUND**

TRANSFER TO				TRANSFER FROM		
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT
G.8120.4675	Sludge Disposal	5,056.22	TAM & County Waste Fees	G.8120.4400	Plant Repairs/Maintenance	5,056.22
<b>TOTAL</b>		<b>5,056.22</b>		<b>TOTAL</b>		<b>5,056.22</b>

Respectfully submitted,

  
Cathy M. Richards  
Village Treasurer



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### FACILITY USE REQUEST

Today's Date: 6/25/20 Date(s) Requested: 7/6/20 - 11/24/20 Time of Event: weekends 8am-4pm  
Set Up Time: 5pm M-F? Break Down Time: 7pm or 4pm \* We would work around  
Weekends 8AM-4pm: Warwick Veterans Memorial Park & whoever else uses field.  
Village Park/Facility Requested: Brown Field (softball) or any field \* Little League would take  
\*Please use attached map to indicate areas to be used. Space not being used priority\*  
Name of Event (Purpose of Use): Softball practices

Name of Organization or Individual: OC Bombers

Check one: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: yes Designated Contact: Elena Fogg

Mailing Address: 100 Forester Ave. Warwick, NY Email: magoo919@optonline.net

Telephone Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Cell: (845) 325-4338

Total Participants Expected: Adults: 15 Children: 14

Village of Warwick Participants (Number): 8 (+parents) Non-Resident Participants (Number): 6 (+parents)

How will event be advertised? Practice

Is material or equipment required from the Village of Warwick? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for? \_\_\_\_\_

Will food be served? ☐ Yes ☒ No

If yes, please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of OC Bombers (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by OC Bombers (Name Organization).

Elena Fogg  
Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 100 Forester Ave. Warwick Telephone: (845) 325-4338

Clerk Use Only: Security deposit check # 3665 Certificate of Insurance ☒  
Police approval (if applicable) N/A \*Items on file in the Clerk's office

RECEIVED

JUN 29 2020

02.07.2020

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

**FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.**

**I have read the Facilities Use Requirements**

  
\_\_\_\_\_  
Signature

6/25/20  
\_\_\_\_\_  
Date



Warwick Lions Club  
PO Box 208  
Warwick, New York 10990

Village of Warwick  
77 Main Street  
Warwick, New York, 10990  
June 25, 2020

Mayor Newhard and Village Trustees

The Warwick Lions Club is seeking permission to use the lower end of the Chase Parking, on August 15, 2020 during the hours of 8:30AM till Noon for our annual Shredding event.

This event has been well received and used by many of our residents and businesses.

Thank You

George McManus



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### FACILITY USE REQUEST

Today's Date: 6/25/2020 Date(s) Requested: 8/15/2020 Time of Event: 8:00 - Noon  
Set Up Time: 8:30 Break Down Time: 12 PM

Village Park/Facility Requested: Chase Parking lot

\*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): Annual community shed fest

Name of Organization or Individual: Warwick Lions Club

Check one: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: ☒ Designated Contact: George McManus

Mailing Address: 34 Weathermont Way Email: McManus@warwick.ny.us

Telephone Day: \_\_\_\_\_ Evening: \_\_\_\_\_ Cell: 926 0705

Total Participants Expected: \_\_\_\_\_ Adults: \_\_\_\_\_ Children: \_\_\_\_\_

Village of Warwick Participants (Number): \_\_\_\_\_ Non-Resident Participants (Number): \_\_\_\_\_

How will event be advertised? Social media, Flyer

Is material or equipment required from the Village of Warwick? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for? \_\_\_\_\_

Will food be served? ☐ Yes ☒ No

If yes, please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Lions (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Lions Club (Name Organization).

[Signature]  
Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 34 Weathermont Way Telephone: 926 0705

Clerk Use Only: Security deposit check # 3057

Certificate of Insurance ☒

Police approval (if applicable) N/A

\*Items on file in the Clerk's office

RECEIVED

JUN 25 2020

02.07.2020

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

**FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.**

**I have read the Facilities Use Requirements**

Signature

Date



6. **MOTION** to authorize the Mayor to sign the Forte Clarification Notice as it relates to the Forte Merchant Agreement which was entered into on November 19, 2018 for the collection of credit, debit, and eCheck tax payments.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Trustee McManus' Motions:**

7. **MOTION** to grant permission to the Warwick Lions Club to use the Chase Parking Lot to hold an annual community shred fest event on Saturday, August 15, 2020 from 8:30 a.m. to 12:00 p.m. pending Governor Cuomo's Executive Orders, NYS Regional Phased Reopening Plan, and NYS Department of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Final Comments from the Board**

**Executive Session (if applicable)**

**Adjournment**