

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
[www.villageofwarwick.org](http://www.villageofwarwick.org)



(845) 986-2031  
FAX (845) 986-6884  
[mayor@villageofwarwick.org](mailto:mayor@villageofwarwick.org)  
[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)

## VILLAGE OF WARWICK

INCORPORATED 1867

### **Village of Warwick Village Board Meeting – February 22, 2022**

Pursuant to New York State Chapter 1 of the Laws of 2022 public bodies may conduct meetings and public hearings either remotely pursuant to the requirements of Chapter 1 or in-person following CDC and New York State Department of Health guidance; therefore, the Village of Warwick Village Board meetings will be conducted virtually through Zoom Videoconference until further notice.

#### **To View the Meeting:**

**YOUTUBE LIVE** - The public may view the meeting live on the Village of Warwick, NY YouTube channel: <https://www.youtube.com/channel/UCK7D7KGbZF6nYfbcWGH6-VA>

**VILLAGE'S WEBSITE** – The public may view the meeting a day or so after its completion by going to the village's website: [www.villageofwarwick.org](http://www.villageofwarwick.org)

#### **To Comment - During Privilege of the Floor Only:**

**VIA EMAIL OR MAIL** - Comments may be sent to the Village Board prior to the Village Board Meeting via email to: [clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org) or via mail: Village of Warwick, Attn: Village Clerk, P.O. Box 369, Warwick, NY 10990. Please indicate in your correspondence that you wish to have your comments read during privilege of the floor. Please limit your comments to **three (3) minutes**.

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
FEBRUARY 22, 2022  
AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Reports – January 2022: Clerk’s Office, Justice Department, and Building Department.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

3. Authorization to Pay all Approved and Audited Claims in the amount of  
\$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Presentation**

1. Warwick Valley Rotary Club ‘Celebrating Our Heroes’ banner project.

**Privilege of the Floor**

**VIA EMAIL OR MAIL** - Comments may be sent to the Village Board prior to the Village Board Meeting via email to: clerk@villageofwarwick.org or via mail: Village of Warwick, Attn: Village Clerk, P.O. Box 369, Warwick, NY 10990. Please indicate in your correspondence that you wish to have your comments read during privilege of the floor. Please limit your comments to **three (3) minutes**.

**Motions**

**Trustee Cheney’s Motions**

1. **MOTION** to approve payment #9 in the amount of \$49,162.50 to TAM Enterprises, Inc.

for the vertical spiral screen at the Orchard Street Pump Station for work that includes modifications made to the concrete influent channels, installation of the screen, and related work per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2021-22 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_  
Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

2. **RESOLUTION APPROVING CERTAIN INSTALLMENT PAYMENT AGREEMENTS FOR MUNICIPAL WATER & SEWER SERVICES**

WHEREAS, the deferred payment program for municipal central water and sewer service charges authorized by the State of New York as part of the COVID-19 relief initiatives has expired; and

WHEREAS, following expiration of the said program, the Village of Warwick has received requests from several property owners to enter into installment agreements for payment of delinquent municipal central water and sewer service charges outside of the COVID-19 relief deferred payment program; and

WHEREAS, the Village has prepared forms for Installment Payment Agreements which may be utilized for such purposes, copies of which are annexed hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby approves the Installment Payment Agreement forms for use by the Village in regard to the requests for such agreements received to date; and

2. That the Village Board hereby authorizes the Mayor to execute Installment Payment Agreements on delinquent municipal central water and sewer service for any requests for the same received on or prior to the date of this resolution.

3. That no installment payment plan be approved for more than one year.

\_\_\_\_\_ presented the foregoing resolution which was seconded  
by \_\_\_\_\_,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting \_\_\_\_\_

William Lindberg, Trustee, voting \_\_\_\_\_

George McManus, Trustee, voting \_\_\_\_\_

Corey Bachman, Trustee, voting \_\_\_\_\_

Michael Newhard, Mayor, voting \_\_\_\_\_

### **Trustee Lindberg's Motions**

3. **MOTION** to grant permission to the Warwick Little League to use Veterans Memorial Park and Stanley Deming ballfields for the 2022 Little League season which will extend from March 1, 2022, through November 15, 2022, and to use the Veterans Memorial Park pavilion and the surrounding area to hold Picture Day on Saturday, April 23, 2022, from 8:00 a.m. to 6:00 p.m. as per their letter dated February 16, 2022. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, proof of proper insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

4. **MOTION** to grant permission to the Warwick Little League to hold their Opening Day Parade on Saturday, April 23, 2022. The parade will step off promptly at 10 a.m. with lineup beginning at 9:30 a.m. on High Street. The parade route will be Main Street, Railroad Avenue, South Street, Parkway, Park Lane, and then crossing Forester Avenue into Memorial Park. Town of Warwick Police Department approval completed park permit, proof of proper insurance and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

5. **MOTION** to close High Street on Saturday, April 23, 2022, starting at 9:00 a.m. for the benefit of the Little League parade. Barriers to be provided by the Department of Public Works. The parking spaces on the east side of Main Street between High and Church Streets to be designated as "No Parking" so they can be used for drop-off of participants.

The vote on the foregoing **motion** was as follows:



Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

6. **MOTION** to grant permission to the Warwick Division 3 Ancient Order of Hibernians McGuinness-McDonald Division, to hold a St. Patrick's Day Parade on Thursday, March 17, 2022, with lineup at 3:00 p.m. and step off at 3:30 p.m. The parade will lineup in the St. Anthony Community Hospital parking lot, proceed east bound on Grand Street, south down Main Street/Oakland Avenue, turn east, and end mid-block on Railroad Green. All activities must be in accordance with NYS and Orange County Departments of Health. Town of Warwick Police Department approval, St. Anthony Community Hospital approval, and completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

7. **MOTION** to grant permission to the Warwick Division 3 Ancient Order of Hibernians McGuinness-McDonald Division, to use Railroad Green on Thursday, March 17, 2022, for a St. Patrick's Day celebration between the hours of 3:00 p.m. and 5:00 p.m. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

8. **MOTION** to close Railroad Avenue for the benefit of the Warwick Division 3 Ancient Order of Hibernians McGuinness-McDonald Division, St. Patrick's Day celebration on Thursday, March 17, 2022, between the hours of 1:00 p.m. and 5:00 p.m.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

9. **MOTION** to grant permission to the Warwick Valley Rotary Club to hang a maximum of (88) eighty-eight 'Celebrating Our Heroes' utility pole banners along Oakland Avenue,

Main Street, and Maple Avenue within the Village of Warwick to honor local heroes / Veterans from May 23, 2022, through July 11, 2022, and authorize the Mayor to sign the Orange and Rockland Utilities, Inc. Temporary Attachment Permit Agreement. Village of Warwick DPW to install the hardware and banners. Orange and Rockland Utilities permission, example image of the banners, and proper insurance has been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

### **Trustee Bachman's Motions**

10. **MOTION** to grant permission to the Warwick Valley Chamber of Commerce to hold the Warwick Community Showcase on Saturday, May 7, 2022, with a rain date of Sunday, May 8, 2022, on both sides of Main Street from Riehle Opticians through Railroad Avenue, including the use of Railroad Green. The event will take place from 10:00 a.m. to 4:00 p.m., with setup to begin at 8:00 a.m. and breakdown to be completed by 5:00 p.m. All activities must be in accordance with NYS and Orange County Departments of Health. Completed park permit, proof of proper insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

11. **MOTION** to close Railroad Avenue on Saturday, May 7, 2022, with a rain date of Sunday, May 8, 2022, from 8:00 a.m. to 5:00 p.m. for the benefit of the Warwick Valley Chamber of Commerce's Warwick Community Showcase.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

12. **MOTION** to place 'no parking' meter covers on all parking meters along both sides of Main Street from Riehle Opticians to Railroad Avenue and on both sides of Railroad Avenue beginning at 6:00 a.m. on Saturday, May 7, 2022, with a rain date of Sunday, May 8, 2022, for the benefit of the Warwick Valley Chamber of Commerce's Warwick Community Showcase as per their letter dated January 28, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

### **Trustee McManus' Motions**

13. **MOTION** to grant permission to Election Inspectors, Victoria Hague, Margaret Bezares-Lopata, Virginia Kimbrick, and Donald Grenier and Alternate Election Inspectors, Thomas King and Geoffrey Howard to participate in NYCOM's 1.5-hour virtual Election Training entitled 'To the Polls! Guidance for Village Election Day and Election Inspectors' in preparation for the March 15, 2022 Village Election at a registration cost of \$25 per inspector. Election Inspectors and Alternate Election Inspectors to be paid at a rate of \$13.00 per hour to participate in the training.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Bachman \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

### **Reports**

**Trustee Cheney's Report:** Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Water and Wastewater Operations, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning, Veterans, Comprehensive Master Plan.

**Trustee Lindberg's Report:** Liaison to Office of the Treasurer, Parks & Recreation, Community Health & Fitness, Government Efficiency, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, Policy Development, Employee Training – Workplace Violence/Sexual Harassment.

**Trustee Bachman's Report:** Liaison to Merchants, Chamber of Commerce, Tourism, Arts & Culture, Historical Society, Public Interface and Outreach, Senior Citizens, Issues of Public Health, St. Anthony's Community Hospital and Bon Secour, Orange County Department of Health.

**Trustee McManus' Report:** Liaison to Albert Wisner Library, Warwick Valley Schools, Town of Warwick Police Department, Ethics, Cablevision, Alteva (WVT), Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Youth Leadership Academy, Warwick Valley Prevention Coalition.

**Final Comments from the Floor**

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

February 10, 2022

Michael Newhard, Mayor  
Board of Trustees  
Village Hall  
77 Main Street  
Warwick NY 10990

**Re: Banner Project - Celebrating Our Heroes**

Dear Mayor Newhard and Board of Trustees,

I am writing on behalf of the Warwick Valley Rotary Club to formally request permission to display "**Celebrating Our Heroes**" banners on approximately 90 utility poles that are located on Oakland Avenue, Main Street and Maple Avenue. Our purpose of hanging the banners is to honor our local heroes / Veterans and raise funds for Warwick Valley Rotary which in return supports several local organizations and projects.

We request the assistance from the Village DPW to install the hardware and the banners. The Rotary will supply everything and if available, we would like to request a shared cost or supplement for the hardware / brackets for the banners. These brackets are permanent and can be used for any other banner project moving forward. I have included the breakdown cost for the brackets from the company we are using for the banners as well as additional information on the banners. The future idea for this project will be to expand the project onto Forester Avenue (Purple Heart Way), Villages of Florida and Greenwood Lake for an "**all in one**" Warwick community project.

Our thought is to have the banners displayed for 3-4 weeks around Memorial Day 2022. We would be flexible with the display date range as we are waiting to hear from Orange and Rockland for the final permission / permit to hang banners. This would be an annual project and we would like to request it to be on or around the Memorial Day celebration.

Please grant us the permission to move forward with this project so that we can continue to support our local charities. Should you have any other questions, feel free to contact me anytime at **(845)-988-7685** or you can email me at [Joyce.Perron@gmail.com](mailto:Joyce.Perron@gmail.com).

Sincerely,

Joyce Perron  
Warwick Valley Rotary Club  
Community Service Director

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### Village of Warwick - Banner Request Form

Today's Date 2/7/22

Date's Requested 5/23/22

Location Requested: West Street \_\_\_\_\_ First Street \_\_\_\_\_ Village Parks \_\_\_\_\_ Utility Poles X

Name of Organization: Warwick Valley Rotary Club

Mailing Address: P.O. Box 121 WARWICK NY 10990

Telephone: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell) 845-988-7685

Email: Warwickvalleyrotary@gmail.com

6/20/22  
As Many  
week as  
possible  
X 4 WKS  
88 poles total  
Oakland, Main,  
Maple  
all of 94 in  
V. Warwick

#### Banner Dimensions and Specifications:

- Banners over **West Street** must be 20 feet wide and 3 feet high. Banners must also be designed for wind loads AND must include 'D' rings.
- Banners by the **First Street Parking Lot** must be 6 feet wide and 3 feet high.
- Banners at **Village Parks** are allowed only if your event is happening at the park. They must be no larger than 16 feet wide and 3 feet high.
- Banners on **Utility Poles** must be 2 feet wide by 5 feet high.

Diagram and/or picture of banner showing content must accompany this permit.

Request must be submitted with required Certificate of Liability Insurance which includes:

- \$1,000,000 per occurrence / \$2,000,000 aggregate
- Certificate Holder: Village of Warwick, 77 Main Street, Warwick, NY 10990
- Description must state: "This certificate is issued in connection with the hanging of the 'Name of Banner' on 'Location Hanging Banner' from 'Dates Requested'. This certificate is issued subject to all policy terms, conditions, limitations, exclusions and language."

Banner Request Forms must be signed by a Village resident.

Banners may be hung for a **maximum** of two weeks only. **\*Banners that do not meet the above specifications will not be hung; no exceptions.**

**\*Banner Request Form, Certificate of Insurance, and Picture of Banner must be submitted in one complete packet to the Village of Warwick in order to be presented to the Mayor for approval at least 2 weeks prior to the date's requested.**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she, on behalf of the organization does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed banner hanging.

Signature of Village Resident

Address

Telephone

P.O. Box 121  
WARWICK NY  
10990

845-988-7685

## Raina Abramson

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**From:** Specialized Mitigation Solutions <joyce.perron@gmail.com>  
**Sent:** Thursday, February 17, 2022 9:14 AM  
**To:** Raina Abramson  
**Subject:** Re: Pole Banner Project  
**Attachments:** Untitled spreadsheet - Sheet1 (2).pdf; Pole Banner BracketsPriceList.pdf; Certificate-dated.pdf; Single\_Banner\_Bracket\_Info (1) (1) (2) (1).pdf

Good Morning Raina,

No problem at all. So happy to answer any questions. Please see below all your questions answered in **blue**.

- **How many poles did Orange and Rockland approve for the project? Please forward to me the original application submitted to O&R including the excel spreadsheet and hardware specs as noted in O&R's approval email.**

Orange and Rockland approved 88 poles which are located from the front of the Warwick Country Club (Route 94), going down Oakland Avenue, up Main street, past St. Anthony's Hospital on Maple Avenue and ending at the Village line of Warwick on Route 94 / 17A right before the Landmark Restaurant. Orange and Rockland now has a file on the project and has informed me we can "**add**" additional poles. Approval process would be the same however much easier as we now have an open file. I have attached below the original application submitted to O&R, excel spreadsheet of pole numbers approved and the hardware specs.

- **What is the total cost of the brackets and what is the actual amount you are asking for the Village of Warwick to contribute?**

The total cost for the brackets would be \$45.00 for each set after an order of 50+. Quantity discounts apply. There is a flat shipping rate of \$119.00 for 50+ ordered as well. Please refer to the "**Pole Banner Price List**" that is attached below. The 24' single pole banner brackets are what we would need. We are asking the Village of Warwick to contribute 1/2 the cost of the brackets which would be **\$22.50 plus half the shipping cost**. If there are less than 50+ ordered, the cost will be slightly different. Please refer to quantity discounts listed on the "**Pole Banner Price List**" attached. We don't anticipate having less than 50 banners ordered for this popular project. Easiest way would be an equal shared cost as we complete the 88 pole project. Warwick Valley Rotary will pay upfront and then provide the Village an invoice and receipt for the order moving forward until the project is complete. The brackets are permanent and can be used throughout the year for any banner projects by the Village. We would just ask that we have a scheduled annual time frame to do the Veterans banners around the Memorial and/or Veteran's day celebration months. **Total cost for this 88 pole project would be \$22.50 x 88 poles (or however many banners are ordered) plus 1/2 shipping cost.**

- **Please forward a certificate of insurance, naming the Village of Warwick as an additional insured.**

Please see attached Certificate of Insurance. I have requested Leo Kates (President of the WV Rotary) to provide me the additional insurance information (blanket coverage) that would cover the Village of Warwick. I should have that to you by today.

In addition, I know we spoke about a "penciled in" scheduled hang time for the banners. I noticed that "Other" towns that do this same project do it for a longer period of time than just 4 weeks. I would like to request a time frame as long as possible. Perhaps a week earlier than the current tentative date and until as long as possible which I believe there are Apple Fest banners to be put up. We are flexible.

Thank you very much for all your help Raina and **PLEASE** don't hesitate to reach out for any additional questions. I'm happy to help in any way.

Joyce Perron  
**Community Service Director**  
Warwick Valley Rotary Club  
(845)-988-7685

On Wed, Feb 16, 2022 at 4:12 PM Raina Abramson <[clerk@villageofwarwick.org](mailto:clerk@villageofwarwick.org)> wrote:

Hi Joyce,

First off, my apologies for the multiple emails. Below please find all my questions regarding the banner project:

- How many poles did Orange and Rockland approve for the project? Please forward to me the original application submitted to O&R including the excel spreadsheet and hardware specs as noted in O&R's approval email.
- What is total cost of the brackets and what is the actual amount you are asking for the Village of Warwick to contribute?
- Please forward a certificate of insurance, naming the Village of Warwick as an additional insured.

Please provide me with the above info by 12 p.m. tomorrow for me to get the request on the February 22, 2022, VB agenda. If there's not enough time to do so, we can always put the request on the March 7<sup>th</sup> agenda.

Thank you,

Raina

*Raina Abramson*

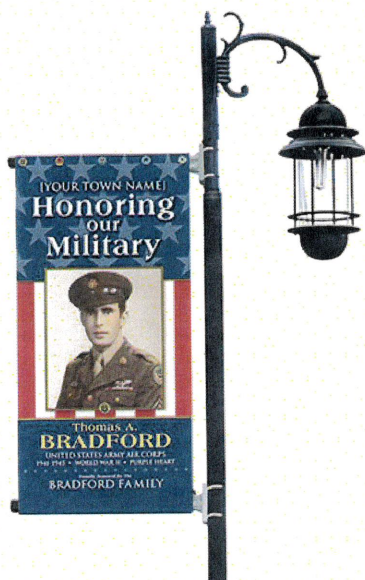
*Village Clerk*

*77 Main Street/P.O. Box 369*

*Warwick, NY 10990*

*Phone: (845) 986-2031 x102*





## Things to Know . . .

Our Program Pricing is all-inclusive which means that all of our "Above & Beyond" extras are included in the per banner pricing. These are items that go a long way in ensuring the best program results.

The only added cost is the UPS ground shipping and any bracket hardware if you need them.

Program quantity requires a minimum of 30 banners to be ordered.\* Almost every program so far has easily surpassed this number as we provide the materials to help them promote.

Non-Peak Times are those dates within each year that are not associated with patriotic holidays - Memorial Day, Fourth of July, Veterans Day. Banner orders that are produced during non-peak times receive \$10 off per banner. This saves you lots of dollars by saving us lots of over-time.



## About Our Programs

When it comes to banners that honor our military, we may not be the "cheapest" but we are the absolute best as well as the best value in the nation - Bar None.

We are a full-service company that prints only military honoring banners and items that can compete and beat all others for service and value for your dollar.

Plus you'll have the confidence of knowing that our company will put our "heart" into every banner. Why? Because we only hire veterans and those individuals closely connected to our military - that understand the importance of what we do and why we do it.

Already have a program? We offer the best wholesale print pricing for quality double-sided banners for those communities with established programs providing camera-ready artwork.

So when pricing around, make sure to compare "apples to apples" - what you are getting for their "cheaper" price, then contact us. With our Cost-Match Guarantee, you have absolutely nothing to lose and savings, quality and unmatched service to gain. You have my word on it.

MICHAEL MARTIN  
U.S. Army Veteran  
Owner & President



866.670.5552

[info@militarytributebanners.org](mailto:info@militarytributebanners.org)

\*A small \$69 charge may be assessed for orders not reaching 30 qty.

# GIVING HONOR TO WHOM HONOR IS DUE.

MTBPPS-012622 v2



## "Above & Beyond" Extras Included

Full-color, two-sided custom banners printed on thick 18oz. reinforced vinyl to include pole pockets, grommets and stitching

Cost-Match Guarantee - If anyone can provide all of the extras that we offer with our program and still offer lower pricing, we will match it plus give an additional 5% off.<sup>1</sup> - We simply won't be outdone.

Dedicated online ordering Program Page - Receive sponsorship order information / photos, and sponsorship payments<sup>5</sup>

Online job tracking - keeping you up-to-date on the status of all program orders

One full-size sample of your program banner to show potential sponsors

Up to 5000 - 4" x 6" double-sided custom mini promotional fliers & 25 - 11x17 posters to distribute

Digital files of logos & artwork for use on websites and social media

Camera-Ready banner program artwork setup for newspapers & magazine promotion (upon request)

6-Month Guarantee - Banners damaged in standard weather conditions\* or containing error(s) that detract from the honor, are redone for free. Just pay the shipping cost.<sup>4</sup>

NET 10 Billing - Invoiced after each box shipment

Discounts on additional full-color print items for military non-profits and programs

Note: Pricing applies to NET10 payments terms. Hefty, non-negotiable late charges are applied to invoice(s) if payment is not received within 10 calendar days unless prior authorization is given. Call for specifics.

Pole brackets are not included in the pricing as many programs already have them. Visit our website if you are interested in purchasing pole brackets to hang your banners.

## Outdoor Banners

### PROGRAM PRICING as of January 1st, 2022

Pricing subject to change without prior notification

#### Most Common Sizes

18" x 36" - \$69 ea.  
Premium Vinyl - add \$10

20" x 40" - \$79 ea.  
Premium Vinyl - add \$10

24" x 48" - \$99 ea.  
Premium Vinyl - add \$10

30" x 60" - \$139 ea.  
Premium Vinyl - add \$15

Call for Other & Custom Sizes

#### ~ ADDITIONAL SAVINGS ~

\$10 off banners during non-peak dates

Quantity Discounts Available

15% School Discounts

No Cost for Gold Star Banners<sup>2</sup>  
& New Enlistment Banners<sup>3</sup>

6-Month Guarantee<sup>4</sup>

NON-PEAK DATES FOR 2022  
January 1st through March 1st and  
July 15th through August 15th

Minimum of 30 banners or more required  
to be ordered within display period.

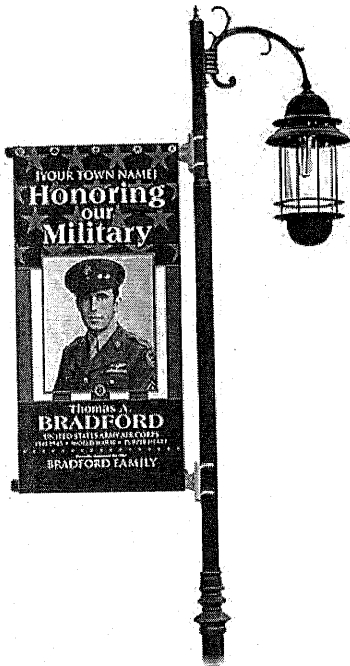
Add \$10 each banner to display  
the same honoree on both sides.

\* Pricing based on honoree front and common back. Net 10 terms. Add 10% for longer payment terms. (1) Formal quote required. Contact us for specific requirements. (2) Gold Star Banners - Banners for those who died in the current wars (1990-present) or who died from the inner battles of those wars. (3) New Enlistment - Banners for those enlisting same year as display period. (4) For banners 48" in length or less at list price. 3-Month guarantee for larger banners. Begins from initial display start date. Call for details. (5) PayPal account required. All online payments received are deposited directly to your PayPal account. \* Call us for details.



# MILITARY TRIBUTE BANNERS

## Single Banner Bracket System



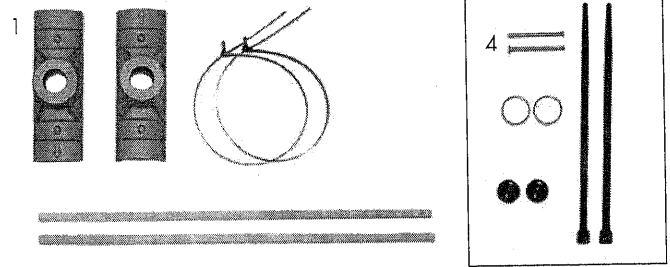
### Product Specifications

Width sizes vary - Standard 18", 24", & 30" - Height is adjustable.

### Product Parts

- 1 - Castings
- 2 - Fiberglass Arms
- 3 - 40" Stainless Steel Bands (x4)
- 4 - Pins
- 5 - Rings
- 6 - End Caps
- 7 - Nylon Ties (not included)

\*Screw/nut driver will be needed



## Installation (NOTE: Proper installation is required to ensure stability.)

### Step 1

Take out all parts.

### Step 2

Attach top Casting (1) to pole.

Secure the top Casting (1) to the Pole with two Stainless Steel bands (3). Tighten the bands until they hold the bracket securely and lock it into place with a screwdriver or nut driver. Clip off any excess band length.

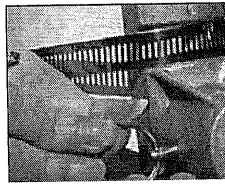
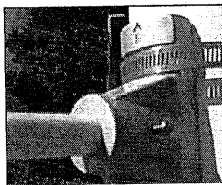


### Step 3

Insert the end of a Fiberglass Arm (2) with the hole in it into the top Casting (1) *Image A*. Line up the holes on the arm to the holes on the sides of the Casting.

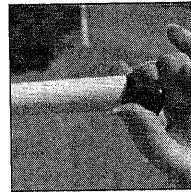
Secure by inserting a Pin (4) through the holes in the Casting and the Arm as shown in *Image B*.

Attach a Ring (5) through the hole at the end of the Pin (4) *Image C*.



### Step 5

Place Rubber Cap (6) over the end of the Fiberglass Arm (2).



### Step 6

Measure the length of your banner to determine where to place the Lower Casting.

Repeat Step 2 - 4 to attach the Lower Casting (1) and Fiber Glass Arm (2)

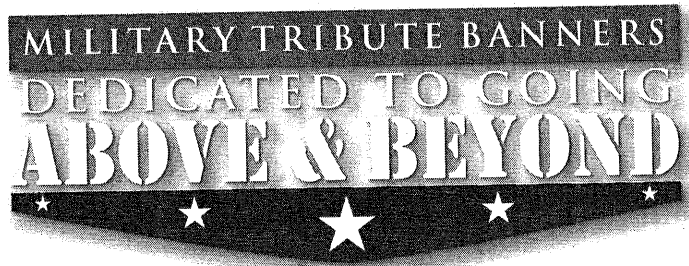


### Step 8

Slide your banner onto the Fiberglass Arms (2).

Secure the banner on the top and bottom by threading a Nylon Tie (7) through the Ring (5) and the grommet on your banner.





## Pole Banner Bracket Sets





No brackets on your lightposts?

No problem.

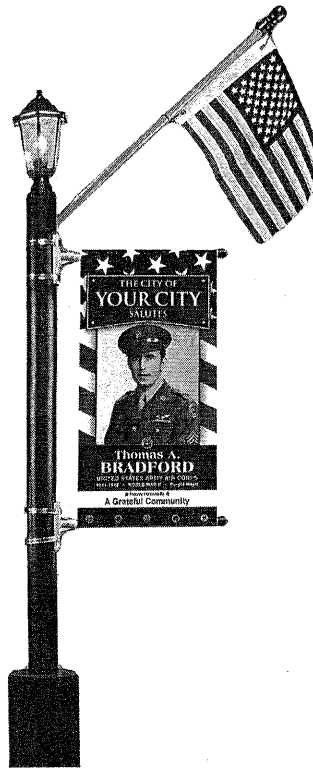
Our pole banner bracket systems are the perfect solution to help you install your banners on many lightposts or utility poles. Durable, versatile and adjustable, these bracket sets come in 18", 24" and 30" widths with a one year guarantee and can last for several years. Have limited amount of poles? Select our double-banner brackets to get twice as many banners up in the same amount of space.

[Download Bracket Spec Sheet]



## Single Banner Bracket System





As Low As:

**\$35.00 ea.**

Perfect for Displaying One Banner per Pole

Fits Most Decorative Light Posts

Available in 18", 24", & 30" widths

Utilized by Many Communities Nationwide

Long Lasting

Durable in Most Weather Conditions

[Request A Quote](#)

**18"**

QTY 1- 9 ... \$45 ea.

QTY 10- 49 ... \$38 ea.

QTY 50 + ... \$35 ea.

(Shipping not included)

**24"**

QTY 1- 9 . . . \$55 ea.

QTY 10- 49 . . . \$48 ea.

**QTY 50 + . . . \$45 ea.**

**(Shipping not included)**

**30"**

QTY 1- 9 . . . \$70 ea.

QTY 10- 49 . . . \$60 ea.

QTY 50 + . . . \$55 ea.

(Shipping not included)

**CURRENT FLAT RATE SHIPPING AS OF JANUARY 2022:**

1-9 Brackets . . . \$29

10-49 Brackets . . . \$69

**50+ Brackets . . . \$119**

(Pricing and flat rate shipping apply to quantities ordered at same time.)



Double Banner Bracket System



As Low As:

**\$69.00 ea.**

Display Two Banners per Pole

Fits Decorative Light Posts & Many Utility Poles

Available in 18", 24", & 30"\* widths

Available in Two Bracket Configurations

Adjustable Height

Holds Up Well in Most Weather Conditions

Flat rate Shipping

Durable in Most Weather Conditions

[Request A Quote](#)

**18"**



QTY 1- 9 ... \$79 ea.

QTY 10- 49 ... \$75 ea.

QTY 50 + ... \$69 ea.

(Shipping not included)

24"

QTY 1- 9 ... \$85 ea.

QTY 10- 49 ... \$79 ea.

QTY 50 + ... \$72 ea.

(Shipping not included)

30"

Call for  
Availability  
and  
Rates

**CURRENT FLAT RATE SHIPPING AS OF JANUARY 2022:**

1-9 Brackets ... \$29

10-49 Brackets ... \$69

50+ Brackets ... \$119

(Pricing and flat rate shipping apply to quantities ordered at same time.)

MILITARY TRIBUTE BANNERS



Honoring our military heroes throughout communities nationwide.

 **Doc Feb 14, 2022, 09\_57.pdf**  
2413K

Mon, Feb 14, 2022 at 2:09 PM

**Neglia, Thomas A.** <NegliaT@oru.com>  
To: Specialized Mitigation Solutions <joyce.perron@gmail.com>  
Cc: "Ryan, John (O&R)" <ryanjoh@oru.com>, "Neglia, Thomas A." <NegliaT@oru.com>

Hello Joyce,

Orange and Rockland Utilities grants permission for the Village of Warwick to attach the banners. I will look out for the temporary agreement.

Finally please advise when the banners will be taken down. Thank you.

Respectfully,

Thomas A. Neglia

Specialist – Joint Use Facilities | Orange & Rockland Utilities, Inc. | 766 West Nyack Road, West Nyack NY 10994 | C - (347)  
501-1088 | [Negliat@oru.com](mailto:Negliat@oru.com)

**From:** Specialized Mitigation Solutions <joyce.perron@gmail.com>  
**Sent:** Monday, February 14, 2022 1:58 PM  
**To:** Neglia, Thomas A. <NegliaT@oru.com>  
**Cc:** Ryan, John (O&R) <ryanjoh@oru.com>  
**Subject:** Re: <External Sender> Warwick NY - Banner Request (Warwick Valley Rotary Club Banners)

**CAUTION! EXTERNAL SENDER**

[Quoted text hidden]

[Quoted text hidden]

RECEIVED

FEB 16 2022

VILLAGE OF WARWICK  
CLERK





Joyce Perron &lt;joyce.perron@gmail.com&gt;

**RE: <External Sender> Warwick NY - Banner Request (Warwick Valley Rotary Club Banners)**

5 messages

Wed, Feb 2, 2022 at 7:20 AM

**Neglia, Thomas A.** <NegliaT@oru.com>  
To: Specialized Mitigation Solutions <joyce.perron@gmail.com>  
Cc: "Neglia, Thomas A." <NegliaT@oru.com>

Good morning Joyce,

Please complete and provide the following (see below). We will review and provide a response. Thank you.

1. Complete and sign the Temporary Agreement attached.
2. Liability insurance document.
3. List the pole coordinates on an excel spread sheets (sample pole coordinate attached i.e. 12345/67890).
4. Please provide all equipment including hardware spec.

Respectfully,

Thomas A. Neglia

Specialist – Joint Use Facilities| Orange & Rockland Utilities, Inc. |766 West Nyack Road, West Nyack NY 10994 | C - (347)  
501-1088 |Negliat@oru.com

**From:** Specialized Mitigation Solutions <joyce.perron@gmail.com>  
**Sent:** Tuesday, February 1, 2022 3:42 PM  
**To:** neglia@oru.com; Neglia, Thomas A. <NegliaT@oru.com>  
**Subject:** <External Sender> Warwick NY - Banner Request

Some people who received this message don't often get email from [joyce.perron@gmail.com](mailto:joyce.perron@gmail.com). [Learn why this is important](#)

**CAUTION! EXTERNAL SENDER**

**STOP WHEN UNSURE. Never click on links or open attachments if sender is unknown, and never provide user ID or password. Suspicious? Use the Phish Reporter (for mobile phones, forward message to Email Check)**

Good afternoon Tom,

I received your contact information from Cathy Schweizer, the DPW Clerk for the Village of Warwick. I am the Community Service Director for the Warwick Valley Rotary Club and the club would like to do a project for our local Veterans and honor them during the Memorial Day celebration each year. The project is the Veteran Banners that are hung up / displayed on the poles going through town. Many towns actually currently do this nice project. The Village of Warwick DPW will provide the manpower to put the brackets and banners up on the poles. What is the process or next steps to get this project approved from Orange & Rockland? Cathy was able to provide me with all the telephone pole numbers going through the village that I can provide you. Thank you in advance for your directions to move this project forward. We would like to start getting sponsors for this so that we can line the village with these great banners to show our Veterans our appreciation.

**ORANGE AND ROCKLAND UTILITIES, INC.**

**TEMPORARY ATTACHMENT  
PERMIT AGREEMENT**

Subject to your signed acceptance of the terms and conditions, Orange and Rockland Utilities, Inc. ("O&R") will review your request for temporary attachments to be installed on or about \_\_\_\_\_ for a \_\_\_\_\_ period at the location(s) below:

Organization:

Street:

Town:

(COMPLETE LIST OF POLES#'S TO FOLLOW SEPARATELY)

Pole #: \_\_\_\_\_

Pole #: \_\_\_\_\_

(Applicant must identify all pole numbers for which attachments are proposed. If more than two poles are involved, please provide the appropriate pole numbers on reverse side of this form.)

Terms and Conditions

1. To protect the safety of the public, temporary attachments must be installed by qualified contractors or Village employees. State laws and federal OSHA regulations prohibit non-utility personnel from working or moving materials or equipment within ten (10) feet of high voltage power lines. It is O&R's understanding that \_\_\_\_\_ will be installing all equipment for \_\_\_\_\_.
2. Since most poles are jointly used, the applicant must obtain written approval for the installation from the appropriate telephone and or cable television companies and deliver a copy of this approval to Ken Sullivan Joint Use Facilities Manager for the \_\_\_\_\_ prior to the installation.
3. The applicant must obtain all required state and municipal government permits or written authorization and deliver copies to O&R, prior to installation. If the applicant unknowingly or intentionally misrepresents that no such permits are required, the applicant acknowledges responsibility and liability.

4. The applicant agrees to indemnify, hold harmless and defend O&R from any and all liability, losses, damages, costs and expenses (including attorney's fees), claims, actions, demands, suits, judgments and settlements of any nature whatsoever arising out of or incidental to the installation and presence of applicant equipment on utility poles.

5. The applicant shall carry during the term the pole attachment is in place, general liability insurance with minimum limits of \$1,000,000 per occurrence for bodily injury and property damage. O&R or its subsidiary, as appropriate, shall be named as an additional insured. A certificate of insurance verifying the existence of the coverage described above must be delivered to the Joint Use Facilities Department and be approved by the Risk Management Department prior to the installation of the pole attachment.

6. All pole attachments will be removed by the Company if the attachment creates a safety hazard or impediment for the workers of O&R or other joint users/owners of such facilities. Removal will be done at the discretion of each work crew as each job assignment dictates. Removed attachments will be delivered to the nearest O&R Public Affairs office to be picked up by the owner.

Please return this agreement letter, a copy of the required permits, and a copy of the certificate of insurance at least 30 days before the intended installation date to:

Ken Sullivan  
Manager – Joint Use Facilities  
Orange and Rockland Utilities  
390 W. Route 59  
Spring Valley, NY 10977

The Town of \_\_\_\_\_ agree(s) to the terms and conditions of this letter.

Date:

Print Name:

Title:

Signature: \_\_\_\_\_

Phone:



Pole #	49288 / 45810
Pole #	49292 / 45815
Pole #	49294 / 45827
Pole #	49300 / 45826
Pole #	49306 / 45835
Pole #	49314 / 45849
Pole #	49309 / 45853
Pole #	49319 / 45858
Pole #	49315 / 45863
Pole #	49320 / 45872
Pole #	49330 / 45875
Pole #	49329 / 45885
Pole #	49332 / 45893
Pole #	49329 / 45903
Pole #	49334 / 45901
Pole #	49338 / 45912
Pole #	49342 / 45928
Pole #	49345 / 45943
Pole #	49349 / 45955
Pole #	49352 / 45970
Pole #	49356 / 45984
Pole #	49359 / 45996
Pole #	49362 / 46013
Pole #	49361 / 46028
Pole #	49364 / 46041
Pole #	49371 / 46050
Pole #	49368 / 46055
Pole #	49374 / 46063
Pole #	49371 / 46071
Pole #	49379 / 46084
Pole #	49375 / 46089
Pole #	49381 / 46098
Pole #	49379 / 46106
Pole #	49384 / 46109
Pole #	49387 / 46121

[illegible]





Montgomery Office:  
71 Clinton Street  
Montgomery, NY 12549  
phone: (845) 457-7727  
fax: (845) 457-1899

Warwick Office:  
17 River Street  
Warwick, NY 10990  
phone: (845) 986-7737  
fax: (845) 986-0245

[www.EngineeringPropertiesPC.com](http://www.EngineeringPropertiesPC.com)

February 3, 2022

**VILLAGE OF WARWICK BOARD OF TRUSTEES  
77 MAIN STREET  
WARWICK, NY 10990**

**ATT: MAYOR MICHAEL NEWHARD**

Re: Vertical Spiral Screen for the Orchard Street Pump Station  
Application for Payment #9  
W.O. #1800.61

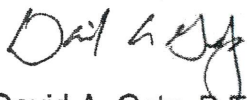
Dear Mayor Newhard and Trustees:

We have reviewed Application for Payment #9, dated 2/3/22, from TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street pump station. We recommend approval of the requested payment of \$49,162.50. The work includes modifications made to the concrete influent channels, installation of the screen, and related work.

The balance amount to finish the project, including retainage, will be \$90,041.56.

We have enclosed a signed copy of the payment application form.

Sincerely,  
Engineering & Surveying Properties, P.C.

  
David A. Getz, P.E.

# APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO Owner: Village of Warwick

PROJECT: Orchard Street Pump Station - Vertical Screen

APPLICATION NO.: 9

FROM Contractor:

TAM Enterprises, Inc.  
114 Hartley Road  
Goshen, NY 10924

PERIOD ENDING:

1/31/22

CONTRACT FOR:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$375,000.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO-DATE	\$375,000.00
4. TOTAL COMPLETED & STORED TO DATE	\$299,956.25
5. RETAINAGE	
a. 5 % of Completed Work	\$14,997.81
b. 0 % of Stored Materials	\$0.00
TOTAL RETAINAGE (Lines 5a and 5b)	\$14,997.81
6. TOTAL EARNED LESS RETAINAGE	\$284,958.44
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$235,795.94
8. CURRENT PAYMENT DUE	\$49,162.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$90,041.56

The undersigned Contractor certifies that to the best of the Contractor's knowledge, the information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date: 9/3/22

State of: New York County of: Orange  
Subscribed and sworn before me this 3 day of February 2022  
Notary Public: Brian W. Cullen  
My Commission Expires: February 2022  
NOTARY PUBLIC-STATE OF NEW YORK  
No. 01CU6307111

11-30-22

Qualified in Orange County

My Commission Expires June 30, 2022

## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$ 49,162.50

By:

Ded Cullen

Date:

2/3/22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DELETIONS
Total Changes Approved In Previous Months by Owner		
TOTALS		
NET CHANGES by Change Order		

# CONTINUATION SHEET

AIA DOCUMENT G703A

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing  
CONTRACTOR'S signed Certification is attached.

APPLICATION NO.:

9

In tabulations below, amounts are stated to the nearest dollar.

PROJECT NO.:

Use Column I on Contracts where variable retainage for line items may apply.

PROJECT:

ITEM NO.	DESCRIPTION OF WORK B	SCHEDULED VALUE C	WORK COMPLETED		STORED MATERIALS F	TOTAL COMPLETED AND STORED TO DATE G(D+E+F)	%	BALANCE TO FINISH H(C-G)	RETAINAGE I
			Previous Applications D	This Application E					
1	Bonds and Insurance	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	100.0%	\$0.00	\$475.00
2	Mobilization	\$18,275.00	\$13,706.25	\$0.00	\$0.00	\$13,706.25	75.0%	\$4,568.75	\$685.31
3	Demolition and prep..	\$28,000.00	\$14,000.00	\$8,400.00	\$0.00	\$22,400.00	80.0%	\$5,600.00	\$1,120.00
4	New Generator Pad	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$18,000.00	\$0.00
5	Concrete Channel modifications	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$12,000.00	100.0%	\$0.00	\$600.00
6	Steel Beams, hatches and FRP grating material	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.0%	\$0.00	\$650.00
7	Steel beam, Hatches and FRP grating - Labor	\$33,000.00	\$24,750.00	\$8,250.00	\$0.00	\$33,000.00	100.0%	\$0.00	\$1,650.00
8	Flood Door - Material	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
9	Flood door - Labor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.0%	\$0.00	\$175.00
10	Vertical screen - Material	\$77,000.00	\$77,000.00	\$0.00	\$0.00	\$77,000.00	100.0%	\$0.00	\$3,850.00
11	Vertical Screen - Labor	\$18,000.00	\$0.00	\$17,100.00	\$0.00	\$17,100.00	95.0%	\$900.00	\$855.00
12	New Generator - Material	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	100.0%	\$0.00	\$1,750.00
13	New Generator - Labor	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100.0%	\$0.00	\$425.00
14	Furnish and install Roofing	\$17,500.00	\$15,750.00	\$0.00	\$0.00	\$15,750.00	90.0%	\$1,750.00	\$787.50
15	Masonry Modifications	\$10,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	10.0%	\$9,000.00	\$50.00
16	New door - Materials	\$11,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$11,500.00	\$0.00
17	New door - Labor	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$10,000.00	\$0.00
18	Electrical Modifications	\$20,000.00	\$10,000.00	\$6,000.00	\$0.00	\$16,000.00	80.0%	\$4,000.00	\$800.00
19	Furnish and install Chain Link Fence	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$7,500.00	\$0.00
20	Gas line modifications	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0%	\$0.00	\$125.00
21	Punch list - Close out	\$2,225.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$2,225.00	\$0.00
	<b>SUBTOTAL OR TOTAL</b>	<b>\$375,000.00</b>	<b>\$248,206.25</b>	<b>\$51,750.00</b>	<b>\$0.00</b>	<b>\$299,956.25</b>		<b>\$75,043.75</b>	<b>\$14,997.81</b>

**WARWICK LITTLE LEAGUE**  
**PO Box 153**  
**Warwick, NY 10990**

February 16, 2022

Honorable Michael Newhard  
Mayor  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

Re: 2022 Little League Season

Dear Mayor Newhard and Trustees:

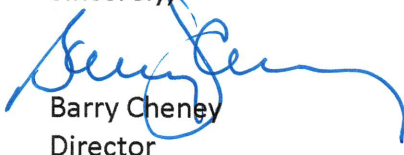
The Warwick Little League requests the Village's permission for use of the Memorial Park and Stanley Deming ballfields for the 2022 Little League season, which will extend from March 1 to November 15. Little League will be responsible for daily preparation of the fields and is willing to be responsible for scheduling use of the fields with other users including travel baseball and softball teams. Completed application including insurance certificate accompany this letter.

Last year the League successfully conducted a full year, both Spring and Fall seasons following an Operating Plan that complied with COVID-19 protocols. At this time protocols for the 2022 season have yet to be determined. The League intends to follow guidance provided by the CDC, State and County and comply with directives from Little League International and District 19.

In addition, the League is requesting permission to hold its Opening Day Parade and Ceremonies and Picture Day on Saturday, April 23. The parade will step-off promptly at 10:00 AM with lineup beginning at 9:30 AM. This year we are asking that High Street be closed to traffic starting at 9 AM to serve as the parade assembly area with barriers provided by the DPW. Also we request that the parking spaces on the east side of Main Street between High and Church Streets be designated as "No Parking" to allow for drop-off of participants. The parade would follow the normal route of Main Street, Railroad Avenue, South Street, Parkway, Park Lane, and then crossing Forester Avenue into Memorial Park. As always you and the Trustees are invited to march or ride in the parade and join us for the opening ceremonies. For Picture Day activities we request use of the Memorial Park Pavilion and the surrounding area between 8 AM and 6PM on April 23.

On behalf of the players and their families thank you for your continued support. If you would like to discuss any aspect of this request, please contact me.

Sincerely,



Barry Cheney  
Director



77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### FACILITY USE REQUEST

Today's Date: 2-11-22 Date(s) Requested: MARCH 1 - NOV. 15, 2022 Time of Event: DAILY 8AM-11 PM  
Set Up Time: — Break Down Time: —

Village Park/Facility Requested: MEMORIAL PARK (BALLFIELDS) ; STANLEY DEMING (BALLFIELDS)

\*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): BASEBALL AND SOFTBALL GAMES AND PRACTICES

Name of Organization or Individual: WARWICK LITTLE LEAGUE

Check one: ☐ Non-Profit ☒ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: — Designated Contact: RICH DICOSTANZO

Mailing Address: P.O. Box 153, WARWICK, NY 10990 Email: rjdicostanzo@gmail.com

Telephone Day: — Evening: — Cell: 718-496-5925

Total Participants Expected: Adults: 150 Children: 150

Village of Warwick Participants (Number): 120 Non-Resident Participants (Number): 180

How will event be advertised? NO

Is material or equipment required from the Village of Warwick? ☒ Yes ☐ No

If needed, state type and for what purpose: MOWING BALL FIELDS, REPAIRING FENCING, PROVIDING AND PLACING INFIELD CLAY

Is admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for? —

Will food be served? ☒ Yes ☐ No

If yes, please give details: CONCESSION STAND SELLS FOOD, PREPARED AND PACKAGED

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WARWICK LITTLE LEAGUE (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WARWICK LITTLE LEAGUE (Name Organization).

Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 19 BARBARA DR, WARWICK, NY 10990 Telephone: 718-496-5925


Clerk Use Only: Security deposit check # 3169  
Police approval (if applicable) ✓

Certificate of Insurance ✓  
\*Items on file in the Clerk's office

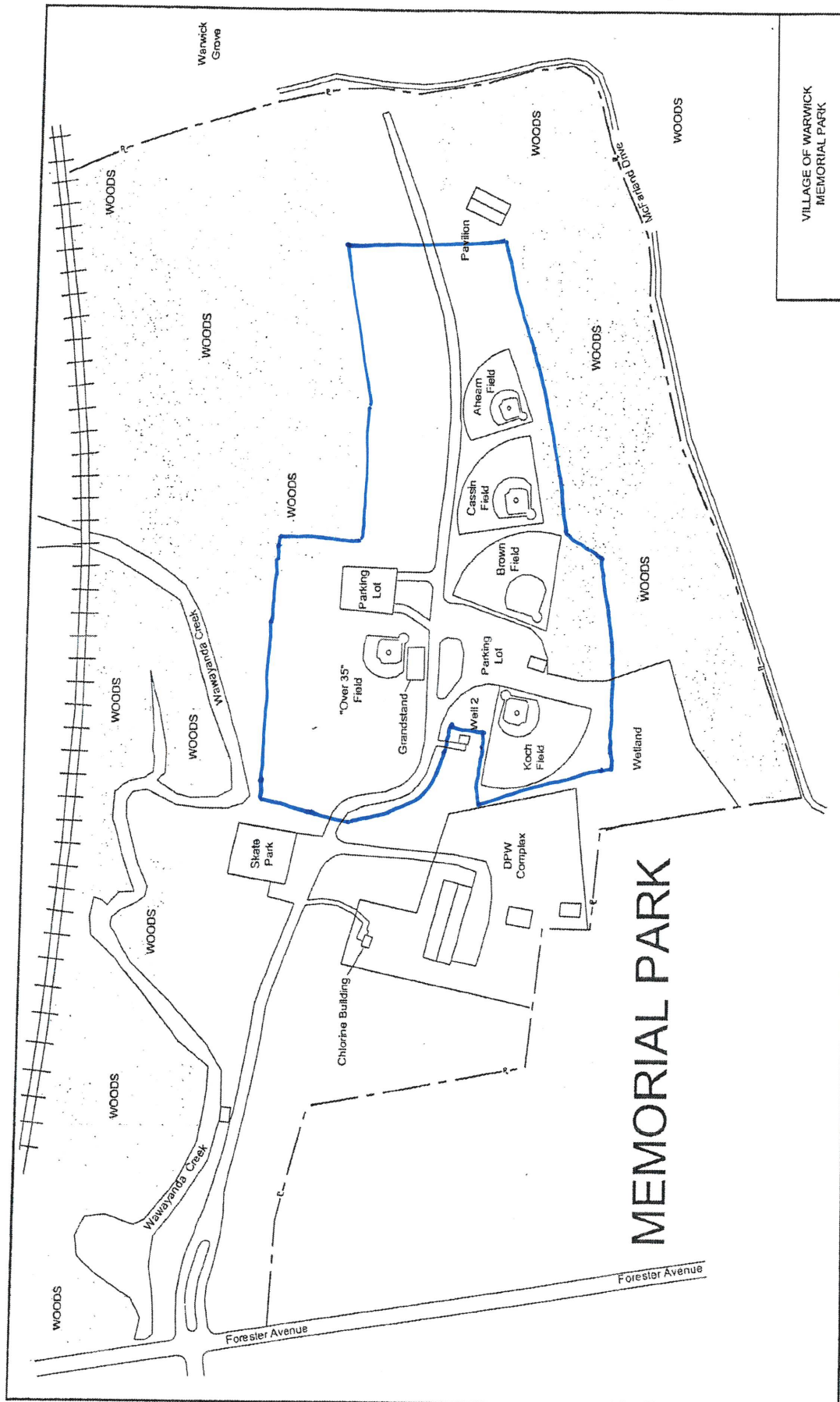
22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

**FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.**

**I have read the Facilities Use Requirements**

  
\_\_\_\_\_  
Signature

2/12/22  
\_\_\_\_\_  
Date



VILLAGE OF WARWICK  
MEMORIAL PARK

# MEMORIAL PARK



# STANLEY DEMING PARK



ANCIENT ORDER of HIBERNIANS  
Orange County Division 3  
Warwick

RECEIVED  
FEB 09 2022  
VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE



MCQUINNESS-McDONALD  
DIVISION

February 2, 2022

Worthy Members of the Warwick Village Board of Trustees,

I am writing this letter, as required, on behalf of the Warwick St. Patrick's Parade Committee to respectfully request your consideration and deliberative permission to grant a permit for a St. Patrick's Day Parade in the Village of Warwick on March 17, 2022 between the hours of 3:00 pm and 5:00 pm.

I am the Chair of the Warwick St. Patrick's Day Parade Committee, as well as the President of Warwick Division 3 of the Ancient Order of Hibernians.

It is our earnest desire to sponsor an orderly, well-managed, and dignified celebration of our shared heritage that is inclusive of and respectful to all.

If granted a permit, the parade would commence from the parking lot of St. Anthony Community Hospital, proceed south down Main Street/Oakland Avenue to Railroad Avenue, turn east and end the parade mid-block on Railroad Green where a very short program would conclude the day's commemorative events.

I have discussed the potential for such an event with ranking members of the Warwick Police Department. I am confident that this event, with the permission of the Village Board and the professional oversight of the WPD would result in an event that would be beneficial to the Village and our businesses and celebrate a pride and civic-mindedness that would be a tonic as we emerge from the challenges we have collectively faced over the last two years.

The program would include a short musical selection and some brief comments from the parade organization and invited civic and community leaders.

The Parade Committee would ensure that the march would be well ordered and marshalled, that there would be no stoppages along the line of march for anything other than facilitation of pedestrian or vehicular traffic at the direction of the WPD, and that all appropriate insurance coverage is provided by the organization.

Please contact me with any questions, and I would be glad of the opportunity to address any and all concerns.

I thank you all for your consideration of this request, and look forward to your response.

Thank you,

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brian E. McCabe". The signature is fluid and cursive, with the first name "Brian" being the most prominent.

Brian E. McCabe

Chairperson  
Warwick St. Patrick's Parade Committee

President  
Warwick Division 3 Ancient Order of Hibernians  
McGuinness-McDonald Division

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### FACILITY USE REQUEST

Today's Date: 2/2/2022 Date(s) Requested: 3/17/22 Time of Event: 3:00 pm-5:00 pm  
Set Up Time: N/A Break Down Time: N/A

Village Park/Facility Requested: Main Street Parade Route-Railroad Green

\*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): Warwick St. Patrick's Parade

Name of Organization or Individual: Brian McCabe- Warwick St. Patrick's Parade Committee

Check one: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: Brian McCabe

Mailing Address: 55 Maple Ave Warwick NY 10990 Email: brianemccabe@gmail.com

Telephone Day: (845) 590-3844 Evening: Same Cell: Same

Total Participants Expected: Adults: 100-200 Children: 30-50

Village of Warwick Participants (Number): 100+ Non-Resident Participants (Number): < 100

How will event be advertised? Local community based newspaper, AOH social media

Is material or equipment required from the Village of Warwick? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for? N/A

Will food be served? ☐ Yes ☒ No

If yes, please give details: N/A

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick St. P. Parade Cmtee (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick St. Patrick's Parade Committee (Name Organization).



Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 55 Maple Ave Warwick, NY, 10990 Telephone: (845) 590-3844

Clerk Use Only: Security deposit check # 100  
Police approval (if applicable) ☒

Certificate of Insurance ☒  
\*Items on file in the Clerk's office

**Raina Abramson**

---

**From:** John Rader <jrader@townofwarwickpd.org>  
**Sent:** Friday, February 4, 2022 12:06 PM  
**To:** Raina Abramson  
**Subject:** St Patrick's Day Parade

Raina

I have been in touch with the organizers of the proposed St. Patrick's Day Parade. Please accept this email as the Police Department's approval of the route. We will provide assistance with traffic detours and crowd control.

If you need anything else please call.

Lieutenant John Rader

Town of Warwick Police Department

132 Kings Highway

Warwick, New York 10990

(845) 986-5000- office

(845) 986-5985- fax

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

**FACILITY USER** does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

**I have read the Facilities Use Requirements**

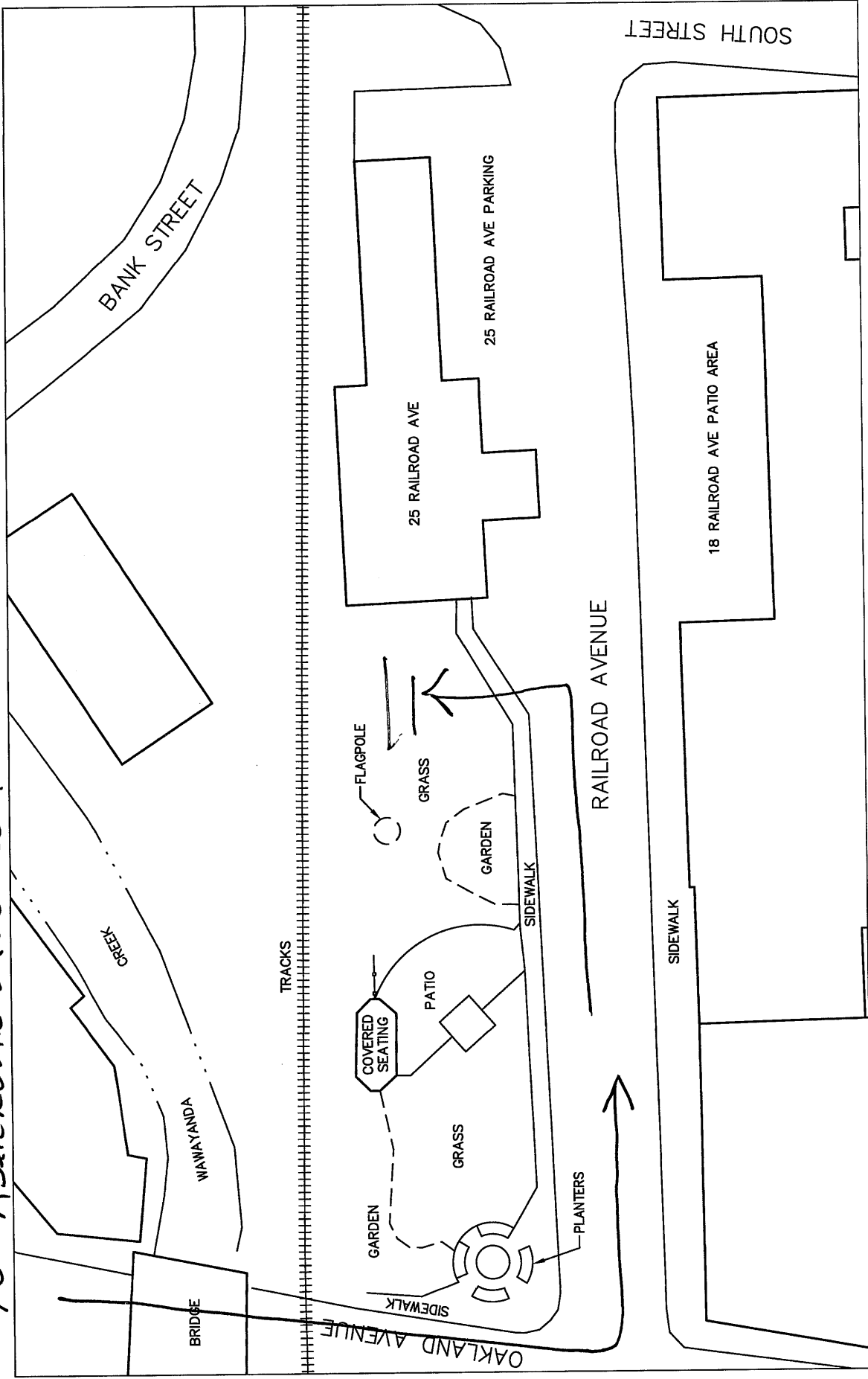


Signature

2/2/2022

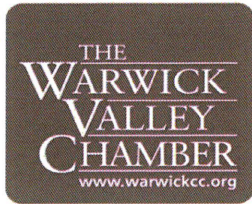
Date

PARADE ROUTE S/B ON MAIN ST - OAKLAND AVENUE  
TO RAILROAD AVE & COMPETITION - SHORT PROGRAM ON R.R. GROUND



RAILROAD GREEN





WARWICK VALLEY CHAMBER OF COMMERCE INC.

POST OFFICE BOX 202 • WARWICK, NEW YORK 10990

PHONE: 845-986-2720 • FAX 845-986-6982

WEB ADDRESS: <http://www.warwickcc.org> • E-mail: [info@warwickcc.org](mailto:info@warwickcc.org)

January 28, 2022

The Honorable Michael Newhard  
Mayor of the Village of Warwick  
Village Board of Trustees  
77 Main Street  
Warwick, New York 10990

RECEIVED

FEB 15 2022

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Dear Mayor Newhard and Board of Trustees:

The Warwick Valley Chamber of Commerce would like to formally request permission to hold the Warwick Community Showcase on Saturday May 7<sup>th</sup> from 10am to 4pm, with a rain date of the 8<sup>th</sup>.

This popular event was moved to the Village location and it was met with great success. The Village location provides easier access to participate for village merchants, an increase in pedestrian foot traffic for local retail shops and restaurants, as well as opportunity to showcase the village to visitors and businesses alike.

We are requesting the following:

- The closure of parking spaces along both sides of Main Street from Riehle Opticians through Railroad Avenue.
- The closure of Railroad Avenue to through traffic to accommodate activities and vendors. We will need to close the road at 8:00am to accommodate the setting up of vendor tents.
- The use of Railroad Green to accommodate musicians and activities.
- Permission to hang a banner on First Street Lot for the period of April 25 – May 7, 2022.

We have included the required Certificate of Insurance and a photo of the banner from 2019, which will be updated with the current information, to be hung on First St.

We thank you in advance for all your cooperation over the years with the many activities that the Chamber has hosted in the village and we look forward to making the 13<sup>th</sup> Annual Community Showcase another exceptional event.

Thank you for your attention to this matter.

Very truly yours,

Michael Johndrow, Executive Director  
Warwick Valley Chamber of Commerce

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org

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FEB 07 2022  
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VILLAGE CLERKS OFFICE



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mayor@villageofwarwick.org  
clerk@villageofwarwick.org

## VILLAGE OF WARWICK

INCORPORATED 1867

### FACILITY USE REQUEST

Today's Date: 1/28/2022 Date(s) Requested: 5/7/2022 Time of Event: 10:00 am - 4:00 pm  
Set Up Time: 8:00 am Break Down Time: 4:00 pm

Village Park/Facility Requested: Railroad Green and parking spaces on Main St. per accompanying letter

\*Please use attached map to indicate areas to be used.

Name of Event (Purpose of Use): Community Showcase

Name of Organization or Individual: Warwick Valley Chamber of Commerce

Check one: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: ☒ Designated Contact: Michael A Johndrow

Mailing Address: 7 Bridges St, Warwick, NY 10990

Email: info@warwickcc.org

Telephone Day: 845-986-2720

Evening: 845-807-6850

Cell: 845-807-6850

Total Participants Expected:

Adults: 2000

Children: 500

Village of Warwick Participants (Number): 1500 Non-Resident Participants (Number): 1000

How will event be advertised? Social Media, Flyers, Signage, Banners, Newspaper

Is material or equipment required from the Village of Warwick? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Is admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for? \_\_\_\_\_

Will food be served? ☐ Yes ☒ No

If yes, please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Valley Chamber (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Chamber (Name Organization).

Michael A Johndrow  
Signature of Organization's Representative (Must be a Village of Warwick Resident)

Address: 25 South Street, Warwick, NY 10990

Telephone: 845-986-2720

Clerk Use Only: Security deposit check # 5962  
Police approval (if applicable) NA

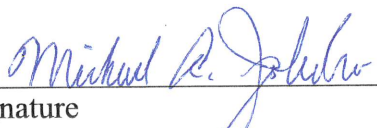
Certificate of Insurance ☒  
\*Items on file in the Clerk's office

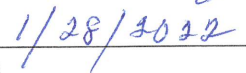


22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

**FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.**

**I have read the Facilities Use Requirements**

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date

## Raina Abramson

**From:** NYCOM <lisa@nycom.ccsend.com> on behalf of NYCOM <wade@nycom.org>  
**Sent:** Friday, February 11, 2022 10:08 AM  
**To:** Raina Abramson  
**Subject:** To the Polls! Guidance for Village Election Day and Election Inspectors

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



### **To the Polls!** **Guidance for Village Election Day and Election Inspectors** **Wednesday, March 2nd** **10:30 a.m. - 12:00 noon**

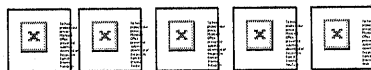
This interactive virtual presentation will provide an overview of village election day procedures. The roles and responsibilities of election inspectors will be covered, with special attention paid to the differences between village elections and elections conducted by county boards of elections. The webinar will also address poll watchers, managing voters not on the registration list, COVID considerations, and canvassing the vote, including absentee ballots.

**Presenter: Rebecca Ruscito, NYCOM Counsel**

**This webinar is open to NYCOM members ONLY and the cost of participating is \$25 per registration. A recording will be provided to registrants following completion of the webinar.**

**REGISTER HERE**

**New York State Conference of Mayors [www.nycom.org](http://www.nycom.org)**  
**FOLLOW US ON SOCIAL MEDIA!**



NYCOM | 119 Washington Ave, Albany, NY 12210

[Unsubscribe clerk@villageofwarwick.org](mailto:unsubscribe_clerk@villageofwarwick.org)