

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
FEBRUARY 20, 2024
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
TIME: 7:30 P.M.**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: February 5, 2024.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

3. Acceptance of Reports – January 2024: Clerk’s Office, Justice Department, Planning Department, Building Department, Department of Public Works, and December 2023 Planning Department.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

4. Authorization to Pay all Approved and Audited Claims in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

5. Police Report.

Correspondence

1. Letter of resignation from Shade Tree Commission Member, Frank Desiderio.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Motions

Trustee Cheney's Motions

1. **MOTION** to grant permission to Village of Warwick Employee, Christopher Bennett, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

2. **MOTION** to accept the bid from TAM Enterprises, Inc. in the amount of \$242,850.00 for the Pole Barn DPW project as per the recommendation of Village Engineer, David Getz. Funds in the amount of \$140,000 are appropriated in budget code A1640.2350 and \$102,850 is appropriated in Infrastructure Reserves in the FY2023-24 budget for this project.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

3. **MOTION** to auction the following surplus of the Department of Public Works equipment owned by the Village of Warwick on GovDeals.com: 2004 Ford F250, 2003 International, 2008 Ford F250, (2) two 2004 Ford F350s, 2005 Ford F350, and 1989 Case

480 as per the recommendation of DPW Supervisor, Mike Moser.

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

4. **MOTION** to accept the proposal from Day Heating and Air Conditioning for the retrofit installation of a generator at the Water Treatment Plant, 20 Water Way, in the amount of \$17,500 per the recommendation of DPW Supervisor, Mike Moser. Funds are appropriated in budget code F.8330.2350.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

5. **MOTION** to sell the steel girders from the over 35 baseball field bleachers in Memorial Park to Spechts Auto Recycling in the amount of \$0.06/lb. with no charge for the removal or dumpster per the recommendation of DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

6. **MOTION** to accept the proposal from Woglum Construction to replace the roof of the small storage building behind the DPW garage with an estimated project total of \$20,250 per the recommendation of Water Distribution Supervisor, Christopher Bennett. Funds are appropriated in budget code F.8340.4450.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

7. **MOTION** to accept the technical assistance being offered by New York State through the NYS Department of Environmental Conservation and NYS Department of Health to aid in the development and implementation of a Drinking Water Source Protection Program (DWSP2) and to acknowledge, accept, and commit to the 'Roles and Responsibilities of Participating Municipalities, the State, and the Technical Assistance Providers', and authorize the Mayor to sign the same.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

8. **MOTION** to advertise and receive bids for refuse pickup and delivery of a 30-yard refuse container on an as per needed basis. Bids will be for FY June 1, 2024, through May 31, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

9. **MOTION** to advertise and receive bids for chemical delivery for the Village of Warwick Water and Sewer Plant, to include delivery to the Water Plant, Well #2, Well #3, and the Micro Filtration Plant. Bids will be for FY June 1, 2024, through May 31, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

10. **MOTION** to advertise and receive bids for On-Call Electrical Contractors. Bids will be for the period of June 1, 2024 – May 31, 2026.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

11. **MOTION** to advertise and receive bids for an On-Call HVAC/Plumbing Contractor. Bids will be for the period of June 1, 2024 – May 31, 2026.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

12. **MOTION** to advertise and receive bids for Electrical Power Supply for the Village of Warwick for the period of June 1, 2024, through May 31, 2026.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

13. **MOTION** to advertise and receive bids for Natural Gas Supply for the Village of Warwick for the period of June 1, 2024, through May 31, 2026.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

14. **MOTION** to advertise and receive bids for Generator Maintenance Service for all Village owned generators. Bids will be for the period of June 1, 2024 through May 31, 2027.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Foster's Motions

15. **MOTION** to acknowledge receipt of the Standardized Notice Form from the New York State Liquor Authority for an on-premises liquor license for Yesterdays Inc. located at 16 Elm Street, Warwick, NY 10990 and authorize the Village Clerk to submit a letter notifying the New York State Liquor Authority that there are no objections to this notification and application, including the approval to waive the thirty (30) day notice requirement of the filing of a New York State Liquor License Application.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

16. **MOTION** to grant permission to the Warwick Art League to use the Veteran's Memorial Park pavilion on Wednesdays from 10:30 a.m. to 1:00 p.m. from May 1, 2024, through September 25, 2024, to hold their Art in the Park painting and drawing sessions. The request includes the use of bathrooms as well as eight Village-owned picnic tables. Completed park permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

17. **MOTION** to grant permission to the Warwick Division 3 Ancient Order of Hibernians McGuinness-McDonald Division, to hold a St. Patrick's Day Parade on Sunday, March 17, 2024, with lineup at 10:30 a.m. and step off at 11:00 a.m. The parade will lineup in the St. Anthony Community Hospital parking lot, proceed east bound on Grand Street, south down Main Street/Oakland Avenue, right on Orchard Street, right on Elm Street, with the parade ending at 16 Elm Street. Town of Warwick Police Department approval, completed park permit, and security deposit have been received. Approval is pending proper insurance and approval from St. Anthony Community Hospital and Yesterday's 16 Elm Street.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

18. **MOTION** to grant permission to the Town of Warwick Police Department to use Veterans Memorial Park for National Night Out 2024 on Tuesday, August 6, 2024, from 2:00 p.m. to 11:00 p.m. Request includes use of the Veterans Memorial Park Pavilion, including pavilion lights, use of electricity, restrooms, sound system, and the presence of food trucks. Completed park and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Collura's Motions

19. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated February 6, 2024.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Reports

Trustee Cheney's Report: Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Emergency Services, Citizens Awareness Panel/Jones Chemical. Alternate liaison to Economic Development, Planning & Zoning / AHDRB / OC Planning, Transportation & Mobility.

Trustee Foster's Report: Liaison to Office of the Clerk, Parks & Recreation, Economic Development & Tourism, Warwick Valley Schools, Government Efficiency / Policy Development, Transportation & Mobility. Alternate liaison to Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Engineering and Infrastructure Projects.

Trustee Collura's Report: Liaison to Office of the Treasurer, Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Public Health, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics. Alternate liaison to Parks & Recreation, Environmental, Veterans.

Trustee McKnight's Report: Liaison to Planning & Zoning / AHDRB / OC Planning, Environmental, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Shade Tree Commission, Safety Committee. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Emergency Services, Government Efficiency / Policy Development.

Mayor Newhard's Report

Public Comment – *Non-Agenda Items*

Final Comments from the Board

Executive Session, if applicable

Adjournment

Raina Abramson

From: Michael Newhard
Sent: Wednesday, February 14, 2024 8:31 AM
To: Raina Abramson
Subject: FW: Desiderio - letter of resignation

From: Frank Desiderio <frank.desiderio@gmail.com>
Sent: Sunday, February 11, 2024 9:21 PM
To: Michael Newhard <mayor@villageofwarwick.org>
Cc: Lynn Cheney <lcheney@villageofwarwick.org>
Subject: Desiderio - letter of resignation

February 9, 2024

Mayor Michael Newhard
Village of Warwick
77 Main Street
PO Box 369
Warwick, NY 10990

Dear Mayor Newhard,

Please accept this letter as notification that I am leaving my position with the Warwick Village Shade Tree Commission effective immediately, due to professional time constraints. Thank you for the opportunity to serve the community.

Sincerely,

Frank Desiderio
frank.desiderio@gmail.com
917.648.4012



Montgomery Office:

71 Clinton Street
Montgomery, NY 12549

Goshen Office:

262 Greenwich Ave, Suite B
Goshen, NY 10924

phone: (845) 457-7727

fax: (845) 457-1899

www.EngineeringPropertiesPC.com

February 1, 2024

**VILLAGE OF WARWICK BOARD OF TRUSTEES
77 MAIN STREET
WARWICK, NY 10990**

ATT: MAYOR MICHAEL NEWHARD

**RE: POLE BARN FOR DPW
24 MEMORIAL PARK DRIVE
W.O. #1804.12**

Dear Mayor Newhard and Trustees:

On December 26, 2023 the Village of Warwick issued an advertisement for bids for the Pole Barn for DPW project. Six contractors requested copies of the bid documents.

Bids were opened at Village Hall on January 26, 2024. Three contractors submitted bids, as summarized below:

TAM Enterprises, Inc.:	\$242,850.00
Woglom Construction, LLC	\$327,650.00
Morgan Site Contractors:	\$471,254.62

The lowest bidder for the project is TAM Enterprises, Inc. of Goshen, NY, with a bid amount of \$242,850.00.

We have reviewed the bid documents submitted by TAM Enterprises, Inc. and found them to be complete. TAM has indicated that the pole barn materials will be supplied by NC Carports and Garages LLC of Elkin, North Carolina. Our research indicates that the firm is a reputable and experienced supplier of metal buildings.

TAM Enterprises, Inc. has completed a number of projects for the Village in recent years, with excellent results. We therefore recommend that they be hired to complete the Pole Barn for DPW project.

Sincerely,
Engineering & Surveying Properties, PC, Village Engineers

David A. Getz, P.E.

Site Design and Development • Land Surveying • Environmental Planning and Permitting
Construction Support • Project Management • Client Advocating and Representation • Municipal Engineering

Memo

Date: February 14, 2024
To: Mayor Newhard & The Village Board
From: Mike Moser, DPW Supervisor
Re: Gove Deals/Surplus Equipment Disposal

Motion to access our account at GovDeals.com to auction the following Surplus Equipment:

2004 Ford F250 Vin# 1FTWW21L74ED59637
2003 International Vin# 1HTGEAHR83H565016
2008 Ford F250 Vin# 1FTNF21568EE53676
2004 Ford F350 Vin# 1FDWF37L24ED83521
2004 Ford F350 Vin# 1FDWF37L04ED44684
2005 Ford F350 Vin# 1FTWF31545EC06579
1989 Case 480 Vin# 5JG0002797

Equipment will be placed on the Auction site once approval is received.

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

MEMO

TO: MAYOR NEWHARD AND VILLAGE BOARD

FROM: MIKE MOSER DPW SUPERVISOR

DATE: 2/15/24

RE: QUOTE ACCEPTANCE

ATTACHED QUOTES FOR THE RETRO-FIT INSTALL OF GENERATOR AT WATER TREATMENT PLANT AT 20 WATER WAY. GENERATOR WAS PREVIOUSLY BEING USED AT ~~RIDGEFIELD~~ PUMPSTATION AND MOVED TO FILTER PLANT WHEN RIDGEFIELD WAS REPLACED.

ORCHARD ST.
VILLAGE ELECTRICIAN HAS RUN CONDUITS FOR INTERIOR WIRING.

VILLAGE SAVING FUNDS BY RE-USE OF EQUIPMENT.

BUDGET CODE F-8330-2350 FOR PURIFICATION EQUIPMENT WILL BE USED FOR THIS EXPENSE.

RECOMMEND VILLAGE HIRE DAY HEATING AND AIR CONDITIONING BASED ON THEIR QUOTE.

**VILLAGE OF WARWICK PROCUREMENT POLICY - EXHIBIT A
PURCHASING QUOTATION SUMMARY FORM**

- | | | |
|--|---|---|
| Purchase Contracts (Single Item Purchase)
\$2,000 - \$19,999
Above \$20,000 | (3) Written/Email/Fax Quotes
Mandatory Competitive Bidding | Public Works Contracts (Services/Construction)
\$2,000 - \$34,999
Above \$35,000 |
|--|---|---|
- Aggregate purchases totaling over \$20,000 -- must follow mandatory competitive bidding process.
- This form must be attached to voucher and invoice for Board approval.

DESCRIPTION OF PURCHASE

GENERATOR INSTALL AT WATER TREATMENT PLANT.

BUDGETED PURCHASE
☐ YES ☐ NO

BUDGET CODE

F-8330-2350

CURRENT LINE BALANCE

\$ 1,440,708.99

Signature: _____

Date: _____

BUDGETED AMOUNT

\$ _____

IF NO EXPLAIN

#	DATE OF QUOTE	VENDOR/SUPPLIER	TOTAL COST
1	<i>11/9/23</i>	<i>TAM</i>	<i>\$ 28,400</i>
2	<i>11/14/23</i>	<i>WESTAR</i>	<i>\$ 22,720</i>
3	<i>2/1/24</i>	<i>DAY HEATING / A/C CONDITION</i>	<i>\$ 17,500</i>

VENDOR SELECTED

DAY HEATING

IF NOT LOWEST BID EXPLAIN WHY

IF ONLY (1) QUOTE EXPLAIN OR IF A SOLE SOURCE

EXCEPTIONS TO COMPETITIVE BIDDING

OTHER GOVERNMENTS STATE - COUNTY MUNICIPAL BID CONTRACTS	NAME OF AGENCY	
	VENDOR/SUPPLIER	CONTRACT#
	TOTAL COST \$	BID PERIOD EXPIRES
	ADDITIONAL INFORMATION	

****EMERGENCY PURCHASE** - Must meet one of the following situations**

- 1) Result from accident or unanticipated incident
- 2) Impact public buildings, property, or the life, health & safety of municipal residents
- 3) Requires immediate action that cannot wait for competitive bidding

REASON FOR EMERGENCY PURCHASE - ATTACH ADDITIONAL DOCUMENTATION

DEPARTMENT APPROVAL

Name/Title: _____

Michael Moser DPW SUPERVISOR

Date: _____

2/15/24

Signature: _____

[Signature]

114 Hartley Road
Goshen NY 10924



P: (845) 294-8882
F: (845) 294-8883

Quote

Customer Village of Warwick
77 Main Street
Warwick NY 10990

Date Estimate #
11/09/2023 6051

PO #:

Description	Unit	Quantity	Rate	Amount
- Water Plant				
TAM Enterprises Inc. is pleased to quote the following:				
- Anchor generator to floor.				
- Supply & installation of (1) new 48"x60" intake louver on drive way side wall & patch all wall block.				
- Supply & installation of (1) new 24"x24" exhaust fan on back wall including thermostat & electrical work.				
- Installation of new gas line to generator room & tie into generator.				
- Supply & installation of (1) new ceiling mounted gas heater.				
- Hang muffler from ceiling & install all necessary exhaust pipe from generator to outside the building.				
For the sum of:		1.00	28400.000	28,400.00

Notes

Customer Signature _____

Accepted By : _____

Subtotal	\$28,400.00
Sales Tax:	0.00
Quote Total	\$28,400.00

24 Hour Emergency Service - Certified Backflow Prevention Technician - Hydro Vacuum Excavation - Pump Station Installation & Maintenance
High Pressure Water Jetting - Video Inspection of Underground Lines - Installation of Water & Sewer Lines - Clearing of Catch Basins
Man Hole Rehabs - Sewer & Water Plant Rehabs - Confined Space Entry - Pipe Lining Services - Soil Remediation Services
Pipe Location Services - Wet Taps - Inset-A-Valves - Industrial Tank Pumping - Excavation Services - Emergency Sewer By-Pass Pumping

www.tamenterprises.com

Westar Tech Services Corp.
P.O. Box 988
Middletown, NY 10940
845-342-1118

Estimate

DATE	NUMBER
11/14/2023	3867

VILLAGE OF WARWICK
 77 MAIN STREET
 PO BOX 369
 WARWICK, NY 10990

QTY	DESCRIPTION	COST	TOTAL
	WATER PLANT GENERATOR RE-CONNECT		
	As per plan dated 02/03/2023 by Blake Engineering, we offer the following:		
	Gas Piping	6,475.00	6,475.00
	Radiator Intake Shroud and Louver	6,350.00	6,350.00
	Room Intake Louvers (2)	4,985.00	4,985.00
	Muffler and Exhaust System	5,750.00	5,750.00
	Room Exhaust Fan with Temp Control (1200CFM)	3,960.00	3,960.00
	NOTE		0.00
	If the Village crew were to assist in cutting of block walls, installation of louvers and repair of block walls, a reduction of \$4,800.00 can be taken from this estimate total.		

Subtotal \$27,520.00

Sales Tax (0.00) \$0.00

TOTAL \$27,520.00

Westar Tech Services Corp.
P.O. Box 988
Middletown, NY 10940
845-342-1118

Estimate

DATE	NUMBER
11/3/2023	3865

VILLAGE OF WARWICK
77 MAIN STREET
PO BOX 369
WARWICK, NY 10990

QTY	DESCRIPTION	COST	TOTAL
	WATER PLANT GENERATOR RE-CONNECT		
	As per plan dated 02/03/2023 by Blake Engineering, we offer the following:		
	Gas Piping	6,475.00	6,475.00
	Radiator Intake Shroud and Louver ~	6,350.00	6,350.00
	Room Intake Louvers (2) ~	4,985.00	4,985.00
	Muffler and Exhaust System	5,750.00	5,750.00
	Room Exhaust Fan with Temp Control (1200CFM)	3,960.00	3,960.00

Subtotal \$27,520.00

Sales Tax (0.00) \$0.00

TOTAL \$27,520.00



2 White Horse Rd
Middletown, NY 10940
James Day Master HVAC NJ #19HC00209600
Phone # 8454671321
Fax # 845-926-1867
jdayhvac@gmail.com

Proposal

Date	Proposal #
2/1/2024	4542

Name / Address
Village of Warwick DPW PO box 369 Warwick, Ny

Project

Description	Qty	Rate	Total
Water Plan Generator Re-connect: Following work to be completed: Run gas line from existing riser to generator and New gas heater Install 24x24 exhaust fan into block Install 48x60 Intake louver into block Hang new Hot dog unit heater in room with thermostat and connect gas Price based on prevailing wage: Estimate does not include permit or permit fees or inspections Estimate does not include line voltage electrical Does not include fire stopping/sealing Does not include roof cutting or penetrations Does not include concrete saw cutting/ drilling or patching Does not include patching to block walls Anything not listed in estimate is not included		17,500.00	17,500.00

Estimate Does Not Include Permits or Permit Fees.

Prices subject to price increases Due to Market Fluctuation of Job Materials:

Quote Valid for 15 Days
If Accepted a 50% Deposit is Required. A Payment of 25% is Due When installation is 25% complete. The next 20% is Due When the job is 75% complete. Final Payment 5% is Due Upon Day of Completion. A Service Charge of 8% Per Month will be Added for Overdue Balances. Home Owner is Responsible for all Attorney and Collection Fees Incurred on all Unpaid Balances.

Acceptance of Proposal- The above prices and specifications are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Please sign and return one copy of proposal to above address.

Signature:

Date:

Subtotal	\$17,500.00
Sales Tax (8.125%)	\$0.00
Total	\$17,500.00

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

MEMO

TO: MAYOR NEWHARD AND VILLAGE BOARD

FROM: MIKE MOSER DPW SUPERVISOR

DATE: 2/15/24

RE: QUOTE ACCEPTANCE

ATTACHED QUOTES ARE FOR THE SELLING OF THE STEEL GURDERS AT THE OVER 35 BLEACHERS THAT ARE SCHEDULED TO BE TAKEN DOWN.

PRICES OF STEEL AND OTHER METALS CHANGES WEEKLY SO NOT ALL CONTACTED WANTED TO PARTICIPATE.

THE VILLAGE IS NOT SPENDING ANY MONEY SO THERE IS NO BUDGET CODE.

RECOMMEND THE VILLAGE SELL THE REMOVED STEEL TO SPECHT'S RECYCLING

**VILLAGE OF WARWICK PROCUREMENT POLICY - EXHIBIT A
PURCHASING QUOTATION SUMMARY FORM**

<u>Purchase Contracts (Single Item Purchase)</u>		<u>Public Works Contracts (Services/Construction)</u>
\$2,000 - \$19,999	(3) Written/Email/Fax Quotes	\$2,000 - \$34,999
Above \$20,000	Mandatory Competitive Bidding	Above \$35,000

▶ Aggregate purchases totaling over \$20,000 -- must follow mandatory competitive bidding process.

▶ This form must be attached to voucher and invoice for Board approval.

DESCRIPTION OF PURCHASE

STEEL DISPOSAL FOR OVER 35 BLEACHERS

BUDGETED PURCHASE <input type="checkbox"/> YES <input type="checkbox"/> NO	BUDGET CODE	CURRENT LINE BALANCE \$
		Signature: _____ Date: _____

BUDGETED AMOUNT \$	IF NO EXPLAIN

#	DATE OF QUOTE	VENDOR/SUPPLIER	TOTAL COST
1	2/9/24	MORGAN SITE CONTRACTORS	\$ NO \$ ON STEEL \$165/HR HAUL
2	1/22/24	SIMS METAL	\$2.40/TON \$175 PER DUMPSTER
3	1/22/24	SPECHTS AUTO RECYCLING	\$.06 / lb.

VENDOR SELECTED

SPECHTS

IF NOT LOWEST BID EXPLAIN WHY

IF ONLY (1) QUOTE EXPLAIN OR IF A SOLE SOURCE

EXCEPTIONS TO COMPETITIVE BIDDING

OTHER GOVERNMENTS STATE - COUNTY MUNICIPAL BID CONTRACTS	NAME OF AGENCY	
	VENDOR/SUPPLIER	CONTRACT#
	TOTAL COST \$	BID PERIOD EXPIRES
	ADDITIONAL INFORMATION	

****EMERGENCY PURCHASE** - Must meet one of the following situations**

- 1) Result from accident or unanticipated incident
- 2) Impact public buildings, property, or the life, health & safety of municipal residents
- 3) Requires immediate action that cannot wait for competitive bidding

REASON FOR EMERGENCY PURCHASE - ATTACH ADDITIONAL DOCUMENTATION

DEPARTMENT APPROVAL

Name/Title: *Michael Musae DPW SUPERVISOR* Date: *2/15/24*
Signature: *[Signature]*

Mike Moser

From: Chris Morgan <cmorgan@morgansitecontractors.com>
Sent: Friday, February 9, 2024 1:06 PM
To: Mike Moser
Subject: Re: Bleacher Steel Quote

Good Afternoon Mike,

When you told me anytime next week, I really took advantage of that! I'm sure you're looking for a bulk quote to remove all of the steel. I'm not comfortable doing that, as we don't know the size of all of the pieces yet and/or how they will mesh with each other for transport. We charge \$165 per hour for our truck and lowboy or flat deck trailers. If that works great, if not we certainly understand your bidding restrictions. We will work with whomever you choose to remove the steel. Please keep me posted on your progress. I'm hoping the weather gets colder to perform this job as we're currently fully engaged on other projects that aren't hindered by any frost in the ground.

Thank You

Chris Morgan
Morgan Site Contractors
(914) 850 2705

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: Mike Moser <dpwsupervisor@villageofwarwick.org>
Sent: Friday, February 2, 2024 5:25:59 PM
To: cmorgan@morgansitecontractors.com <cmorgan@morgansitecontractors.com>
Cc: jdecker@morgansitecontractors.com <jdecker@morgansitecontractors.com>
Subject: Re: Bleacher Steel Quote

Hey Chris
Yes that would be great if you could give us a quote anytime next week would be good
Thanks for getting back to me and for all your efforts to get this eyesore out
Have a great weekend
Thank you.

On Feb 2, 2024, at 5:10 PM, cmorgan@morgansitecontractors.com wrote:

Good Afternoon Mike,

I apologize for the delayed response, but I'm sure as DPW Director you're basically always working! We can prepare a quote for you on Monday if you're still interested in receiving quotes. Just let me know it shouldn't take very long to get it out to you.

Mike Moser

From: CathyS
Sent: Monday, January 22, 2024 10:32 AM
To: Mike Moser
Subject: Steel Recycling

Mike,

Results of Steel Bleacher Recycling Pricing:

Sims Metal	Spechts Auto Recycling
Middletown, NY	Warwick, NY
845-703-4055	845-986-1052
\$2.40 gross Ton \$175.00 Dumpster	.06 lb. No Charge for Removal/Dumpster

Cathy Schweizer
DPW Clerk
Village of Warwick
dpw@villageofwarwick.org
845-986-2031 Ext 6

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

DATE: February 14th, 2024

TO: Mayor Newhard and Board of Trustees

From: Christopher Bennett
Distribution System Supervisor

RE: APPROVAL FOR ROOF REPLACEMENT

For your approval, I am requesting the Replacement of the Roof of the Small Storage Building behind the DPW Garage. This is a properly Budgeted item to be taken from the General Repairs and Maintenance Line F-8340-4450. I have recommended WOGLUM Construction as they submitted the lowest Bid.

Thank you for your time.

VILLAGE OF WARWICK PROCUREMENT POLICY - EXHIBIT A

PURCHASING QUOTATION SUMMARY FORM

- | | | |
|--|--|--|
| <p>► Purchase Contracts (Single Item Purchase)</p> <p>\$2,000 - \$19,999 (3) Written/Email/Fax Quotes</p> <p>Above \$20,000 Mandatory Competitive Bidding</p> | <p>Public Works Contracts (Services/Construction)</p> <p>\$2,000 - \$34,999</p> <p>Above \$35,000</p> | |
|--|--|--|
- Aggregate purchases totaling over \$20,000 -- must follow mandatory competitive bidding process.
- This form **must** be attached to voucher and invoice for Board approval.

DESCRIPTION OF PURCHASE

Roof Replacement for Small Storage BLDG.

BUDGETED PURCHASE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	BUDGET CODE F-8340-4460	CURRENT LINE BALANCE \$19,781.15 Signature <i>Christopher Bennett</i> Date: 14Feb24
BUDGETED AMOUNT \$ <u>15,000.00</u>	IF NO EXPLAIN	

#	DATE OF QUOTE	VENDOR/SUPPLIER	TOTAL COST
1	27-Jan-24	WOGLUM Construction	\$20,250.00
2	14-Feb-24	ORANGE COUNTY ROOFING	\$21,350.00
3	6-Feb-24	TAM	\$49,471.00

Vendor selected WOGLUM

EXCEPTIONS TO COMPETITIVE BIDDING

OTHER GOVERNMENTS STATE - COUNTY MUNICIPAL BID CONTRACTS	NAME OF AGENCY		
	VENDOR/SUPPLIER	CONTRACT#	
	TOTAL COST \$	BID PERIOD EXPIRES	
	ADDITIONAL INFORMATION		

****EMERGENCY PURCHASE** - Must meet one of the following situations**

- 1) Result from accident or unanticipated incident
- 2) Impact public buildings, property, or the life, health & safety of municipal residents
- 3) Requires immediate action that cannot wait for competitive bidding

REASON FOR EMERGENCY PURCHASE - ATTACH ADDITIONAL DOCUMENTATION

DEPARTMENT APPROVAL

Name/Title: _____ Christopher Bennett Water Maint Supervisor Date 14FEB24

Signature: *Christopher Bennett*

WOGLOM

CONSTRUCTION LLC

829 County Rt. 1, Suite 4, Pine Island, NY 10969

Phone (845) 987-7577

Village of Warwick Water Department
77 Main Street
Warwick, NY 10990

1/27/2024

Estimate for complete roof and door replacement on chemical building

Scope of work:

1. Complete removal of existing roofing, including all existing roof decking material and fascia/rake trims.
2. Disposal and all carting fees associated with proper waste removal.
3. Installation of 3/4" pressure treated plywood on entire concrete roof structure of Chemical building, fastened to deck with adhesive and tapcon screws. All exposed concrete rakes and fascias to have pressure treated 2x8 applied around entire perimeter.
4. Installation of 2 ply GAF Liberty roof system following all manufactures specifications, including priming of all plywood areas and drip edges.
5. Wrap all exposed pressure treated rake/fascia framing in white aluminum trim coil.
6. Complete removal and replacement of existing 3'6" x 7' steel exterior door and frame. Door to be 18gauge steel, insulated core, non-fire rated with aluminum sill, weather seals, bottom sweep, and keyed lockset.
7. Door and frame to be finish painted with 2 coats oil-based paint, both sides.

Cost Breakdown:

1. Material pricing at time of estimate, excluding all sales tax: \$6,200.00
2. Labor, at prevailing wage: \$13,500.00
3. Waste disposal: \$550.00

Estimated project total: \$20,250.00

**This estimate is valid for 30 days.*



Website: WoglomConstruction.com
email: Bonnie@WoglomConstruction.com
Dave@Woglomconstruction.com

NJ Home Improvement Contractor License #13VH04740300



845-467-1171

www.OCRSNY.com

Date: February 14, 2024

Customer Name:	Chris Bennett
Job Site Address:	24 Memorial Park Drive
	Warwick NY 10990
Email:	water@villageofwarwick.org
Phone Number:	845-591-5390

1. Remove existing flat roof material.
2. Install new $\frac{3}{4}$ " plywood
3. Install EPDM rubber roof.
4. Install new fascias (2x8x10).
5. Wrap new fascia boards in white metal.
6. Install new, metal, fire-rated door.
7. Remove all job-related debris.

*Please note: If upon removal of existing materials, the condition of the house requires extra work, the owner will be notified of any additional costs not included in this proposal.

Total Investment: \$21,350.00

Deposit: \$10,675.00

Balance due upon completion: \$10,675.00

Accepted By: _____

Date accepted: _____

114 Hartley Road
Goshen NY 10924



P: (845) 294-8882
F: (845) 294-8883

Quote

Customer Village of Warwick
77 Main Street
Warwick NY 10990

Date Estimate #
02/06/2024 6350

PO #:

Description	Unit	Quantity	Rate	Amount
- Well House @ 24 Memorial Park Drive				
TAM Enterprises Inc. is pleased to quote the following:				
Labor, Equipment & Material to:				
- Remove & replace well house roof, including new soffit & fascia.				
- Remove & replace left side man door including hardware & paint.				
For the sum of:		1.00	49471.000	49,471.00

Notes

- Specs:
- 1- LH- 3'6" x 7'0" - 6" wide hollow metal welded frame, punched & dimpled
 - 1- LH- 3'6" x 7'0" - 18 gauge hollow metal door
 - 3- 4 1/2 ball bearing NRP - stainless steel hinges
 - 1- Cylindrical lever entrance look
 - 1- Door closer

Customer Signature _____

Accepted By : _____

Subtotal	\$49,471.00
Sales Tax:	0.00
Quote Total	\$49,471.00

24 Hour Emergency Service - Certified Backflow Prevention Technician - Hydro Vacuum Excavation - Pump Station Installation & Maintenance
High Pressure Water Jetting - Video Inspection of Underground Lines - Installation of Water & Sewer Lines - Clearing of Catch Basins
Man Hole Rehabs - Sewer & Water Plant Rehabs - Confined Space Entry - Pipe Lining Services - Soil Remediation Services
Pipe Location Services - Wet Taps - Inset-A-Valves - Industrial Tank Pumping - Excavation Services - Emergency Sewer By-Pass Pumping

www.tamenterprises.com

Service Quote

Continued...

Invoice#: 6350

Date: 02/06/2024

Description	Unit	Quantity	Rate	Amount
1- Saddle				
1- Sweep				
6- Masonry anchors				

1. Owner is responsible to obtain any and all permits necessary from their municipality and engineering, if required, for the outlined work.
2. Set up necessary equipment to complete work.
3. Install P.T. wood fascia and blocking at perimeter.
4. Mechanically fasten .5" Firestone Isoguard insulation recovery board on entire roof deck.
5. Fully adhere Firestone .060 EPDM rubber membrane roof system.
6. Flash all perimeters and penetrations per Firestone's specifications.
7. Install new .032 aluminum drip edge and fascia on entire perimeter and strip in with 6" EPDM cover stripping.
8. Install 6" commercial .032 aluminum gutter with 3" x 4" aluminum downspout.
9. Remove all debris.
10. All workers will be paid the current NYS Prevailing Wage Rate per hour, per worker. Certified Payroll Reports will be provided.

**NEW YORK STATE DEPARTMENT OF
ENVIRONMENTAL CONSERVATION**

625 Broadway
Albany, New York 12203-1010
www.dec.ny.gov

**NEW YORK STATE
DEPARTMENT OF HEALTH**

Empire State Plaza, Corning Tower
Albany, New York 12237
www.health.ny.gov

Dear Deputy Mayor Barry Cheney,

Congratulations! Your community has been selected to work with a technical assistance provider to aid in the development and implementation of a Drinking Water Source Protection Program (DWSP2). As you may recall, the Drinking Water Source Protection Program is a state-run voluntary program created to assist municipalities with proactively protecting their drinking water sources.

State sponsored technical assistance providers use the State's "*A Framework for Creating a Drinking Water Source Protection Program Plan*" in developing community drinking water source water protection plans.

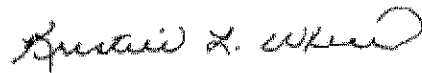
To accept the State's offer of working with a technical assistance provider, read the *Roles and Responsibilities of Participating Municipalities, the State, and the Technical Assistance Providers* below, fill out the form and return to the State at source.water@dec.ny.gov by **2/23/2024**.

Upon receipt of a completed roles and responsibilities form, a technical assistance provider will contact you to begin your work on a Drinking Water Source Protection Plan. In the meantime, if you have questions about the Drinking Water Source Protection Program, the Framework or working with a technical assistance provider, please contact the New York State Drinking Water Source Protection Program team at source.water@dec.ny.gov.

We look forward to working with you!



Carol Lamb-Lafay, Director
Division of Water
New York State Department of Environmental
Conservation



Kristine Wheeler, Director
Bureau of Water Supply Protection
New York State Department of Health



Department of
Environmental
Conservation

Department
of Health



Department of
Environmental
Conservation

Department
of Health

Drinking Water Source Protection Program

Roles and Responsibilities of Participating Municipalities, the State, and the Technical Assistance Providers

Please read the document in its entirety and sign and return the form at the end to confirm your interest in participating.

Your community is being offered the opportunity to partner with the State to participate in the Drinking Water Source Protection Program (DWSP2). This document provides background about DWSP2 and the roles and responsibilities of the technical assistance providers and participating municipalities. We are excited to be working with communities across the state to proactively protect vital drinking water sources.

Program Overview

New York State has launched the Drinking Water Source Protection Program (DWSP2) to assist municipalities with proactively protecting their drinking water sources. The goal of the program is to help municipalities develop a DWSP2 Plan for their source(s) of drinking water and launch into implementation. Technical assistance providers (TA provider) are available to help municipalities through every step of the plan development process and initial implementation **at no cost to the municipality for the TA provider services**. TA providers will assist communities transitioning to implementation for six months to a year after plan completion. Following this initial implementation assistance, the community will be responsible for carrying implementation efforts forward.

The State has released a document that will be used as a guide to help communities and their TA provider develop a DWSP2 Plan, "[A Framework for Creating a Drinking Water Source Protection Program Plan](#)". The Framework includes an easy-to-follow summary touching on key components of a protection plan, and a resource kit with more detailed information to help the TA providers and the communities accomplish each component.

Community Commitments and Contribution

This is a voluntary program, and there will be no out-of-pocket costs to participating municipalities for developing their DWSP2 Plan. However, municipalities are expected to commit staff, resources (e.g., local data and source information, conference rooms)



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and time to the process. The TA provider will work with the municipality to execute each step in the DWSP2 Framework, and the municipality will be very involved in the process and make the final decisions about implementation activities.

The municipality, with initial assistance from the TA provider, will be responsible for implementation after plan completion. Like plan development, the municipality is expected to commit staff time, conference rooms, and local data to this effort. To facilitate success with implementation, the municipality will utilize the implementation components of their plan and the DWSP2 Framework to assign team member roles, form essential partnerships, set milestones to track progress, and garner community support for moving implementation forward.

Technical Assistance Providers

Selected communities will work with a TA provider to develop and begin implementation of their DWSP2 Plan. The TA provider will follow the DWSP2 Framework to help communities develop protection plans tailored to their source water and community needs. TA providers will utilize their expertise, information included in the DWSP2 Framework and provided to them by the community, geographic information systems and more to provide the community with a DWSP2 Plan. After the plan is developed, the community will be transitioned to implementation. Six months to a year of implementation assistance following plan completion will be provided.

TA providers will return feedback on the plan development and implementation processes to help the State improve the program going forward.

Anticipated Activities for Community and TA Providers

It is expected that working with a TA provider to develop and begin implementation of a DWSP2 Plan will take 18 months. However, the timeframe is adaptable to allow communities to continue meeting other priorities. Within the first 12-18 months, the following are anticipated activities that the community should be ready to engage in.

First Year

The TA provider will help the municipality create a local stakeholder group to engage in initial and regular (e.g., monthly) meetings throughout the program. The municipality will be responsible for notifying their constituents about participation in the program. Below is an example of the meeting schedule to complete the main DWSP2 phases.

Stakeholder Meeting 1: Month 1

- Stakeholder group will listen to DWSP2 introductory presentation given by the TA provider.



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- Stakeholder group and TA provider will determine goals and a vision statement that help guide source water efforts specific to your community.

Stakeholder Meeting 2: Month 2

- Stakeholder group and TA provider will use a combination of available data and local knowledge to identify potential contaminant sources around your drinking water source.

Stakeholder Meeting 3: Months 3 – 5

- Stakeholder group and TA provider will use a combination of available data and local knowledge to update and complete source water maps.

Stakeholder Meeting 4: Months 6 – 8

- Stakeholder group and TA provider will identify current and future source water protection methods, specific to your community's needs.

Stakeholder Meeting 5: Months 9 – 10

- Stakeholder group and TA provider will create an implementation timeline — including a step-by-step process, cost analysis, and identification of potential funding sources — to guide implementation of protection and management methods.

Stakeholder Meeting 6: Months 11 – 12

- Stakeholder group and TA provider will compile the report, designate members to the plan management team, and submit the final plan for review to the state DWSP2 team.

Second Year

The TA provider will offer guidance to the municipality as they start implementing their DWSP2 Plan. A plan management team at the local level will be created and will be responsible for ensuring the DWSP2 Plan is completed and implemented. The municipality will be responsible for committing staff to this team. The plan management team may seek funding to support implementation activities identified in the plan. Following initial implementation assistance by the TA provider, the municipality will be responsible for carrying implementation efforts forward. Below is an example of a meeting schedule for initial implementation of the DWSP2 plan.

Plan Management Team Meeting 1: Month 12 – 13

- Plan management team and TA provider will orient the community to the plan and review the Implementation Timeline at an initial kick-off meeting.



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Conservation**

**Department
of Health**

- Plan management team and TA provider will determine the priority Protection/Management Method to implement and gather relevant information for next steps.

Plan Management Team Meeting 2: Month 14

- Plan management team and TA provider will form essential partnerships to implement priority Protection/Management Method. TA provider will assist as needed.
- Plan management team and TA provider will design community engagement strategies to support implementation actions.

Plan Management Team Meeting 3: Months 15 -17

- Plan management team and TA provider will finalize costs for priority Protection/Management Method and identify potential funding sources.

Plan Management Team Meeting 4: Month 18

- Plan management team and TA provider will identify next steps to carry out priority Protection/Management Method and future implementation efforts.
- If grant proposal is needed, plan management team and TA provider will coordinate with partners to prepare and submit grant proposals for priority Protection/Management Method.

Plan Management Team Meeting 5+: Months 19 and On

- Plan management team will continue to implement identified Protection/Management Methods utilizing the identified steps, cost analysis, and funding sources from the DWSP2 plan.
- Plan management team will keep your municipality's implementation methods moving forward, provide updates to your stakeholder group, and monitor outcomes.



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Opting Out of the Program

The State is looking to work with municipalities who are committed to the program. However, the State recognizes that there may be extenuating circumstances that cause a municipality to need to opt-out of the DWSP2. In these rare instances, the municipality will be required to notify the State in writing of its decision to end their participation in the program. Within 30 days of the date of the notification, the municipality will be required to set up a meeting for all municipal staff that participated in the program to discuss with the State and the consultant the need to opt-out.

Acceptance of Technical Assistance and Updated Contact Info

Please provide acknowledgement, acceptance and commitment to the roles, responsibilities and local resources required as outlined above by completing the information below.

Community Name:			
<input type="checkbox"/>	Community above accepts the technical assistance being offered by the State.		
<input type="checkbox"/>	Community above hereby acknowledges, accepts, and commits to the Roles and Responsibilities set forth above.		
Primary Authorized Contact		Additional Authorized Contact	
Name:		Name:	
Title:		Title:	
Phone:		Phone:	
Email:		Email:	

YESTERDAYS 16 ELM ST WARWICK

8459886153

FEBRUARY 5 2024

VIA HAND DELIVERY

MS. RAINA ABRAMSON

77 MAIN ST

WARWICK, N.Y. 10990

RECEIVED
FEB 05 2024
VILLAGE OF WARWICK
CLERK'S OFFICE

RE: NOTICE OF APPLICATION FOR NEW YORK STATE LIQUOR LICENSE

DEAR MS. ABRAMSON

I JOHN CHRISTISON REPRESENTING YESTERDAYS INC, IN CONNECTION WITH THE APPLICATION FOR A TEMPORARY, AND THEN A PERMANENT, LIQUOR LICENSE IN THE VILLAGE OF WARWICK. WE ARE ENCLOSING A STANDARDIZED NOTICE FORM FOR PROVIDING 30 DAY ADVANCED NOTICE TO A LOCAL MUNICIPALITY OR COMMUNITY BOARD PURSUANT TO 110-B OF THE NY STATE ALCOHOLIC BEVERAGE CONTROL LAW. JOHN CHRISTISON HAS BEEN THE ACTIVE PROPRIETOR OF THIS BUSINESS FOR OVER 38 YEARS SINCE IT OPENED.

WE REQUEST THAT THIS MATTER BE PRESENTED TO THE VILLAGE BOARD TO CONSIDER THE WAIVER OF THE 30 DAY NOTICE REQUIREMENT SO THAT WE CAN OBTAIN A LIQUOR LICENSE AS EXPEDITIOUSLY AS POSSIBLE. IT WAS UNKNOWN TO US THAT IT HAD TO BE ON A FORM LETTER, IN THE PAST WE HAND WROTE A LETTER TO THE VILLAGE FOR THE PAST 37 YEARS AND IT WAS ALWAYS ACCEPTED. WE SENT AN OFFICIAL RETURN RECEIPT LETTER TWO WEEKS AGO.

SINCERELY, JOHN CHRISTISON

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

Standardized NOTICE FORM for Providing 30-Day Advance Notice to a Local Municipality or Community Board

1. Date Notice Sent: 1/19/2024 1a. Delivered by: _____

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License:
 For premises outside the City of New York:
☐ New Application ☒ Removal ☐ Class Change
 For premises in the City of New York:
☐ New Application ☐ New Application and Temporary Retail Permit ☐ Temporary Retail Permit ☐ Removal
☐ Class Change ☐ Method of Operation ☐ Corporate Change ☐ Renewal ☐ Alteration

RECEIVED
FEB 05 2024
VILLAGE OF WARWICK
CLERK'S OFFICE

For **New** and Temporary Retail Permit applicants, answer each question below using all information known to date
 For **Renewal** applicants, answer all questions
 For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s)
 For **Corporate Change** applicants, attach a list of the current and proposed corporate principals
 For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation
 For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type
 For **Method of Operation Change** applicants, although not required, if you choose to submit, attach an explanation detailing those changes

Please include all documents as noted above. Failure to do so may result in disapproval of the application.

This 30-Day Advance Notice is Being Provided to the Clerk of the Following Local Municipality or Community Board:

3. Name of Municipality or Community Board: VILLAGE OF WARWICK

Applicant/Licensee Information:

4. Licensee Serial Number (if applicable): 2008538 Expiration Date (if applicable): 5/31/2024

5. Applicant or Licensee Name: YESTERDAYS INC

6. Trade Name (if any): _____

7. Street Address of Establishment: 16 ELM ST

8. City, Town or Village: VILLAGE OF WARWICK, NY Zip Code: 10990

9. Business Telephone Number of applicant/ Licensee: 845-988-6153-cell

10. Business E-mail of Applicant/Licensee: yesterdays16elm@gmail.com

11. Type(s) of alcohol sold or to be sold: ☐ Beer & cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

12. Extent of Food Service: ☒ Full Food menu; full kitchen run by a chef/cook ☐ Menu meets legal minimum food requirements; food prep area required

13. Type of Establishment: RESTAURANT
☐ Seasonal Establishment ☐ Juke Box ☐ Disc Jockey ☒ Recorded Music ☒ Karaoke

14. Method of Operation: (check all that apply)
☒ Live Music (give details i.e., rock bands, acoustic, jazz, etc.): ACOUSTIC, JAZZ, ETC
☒ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment
☐ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel
☐ Other (specify): _____

15. Licensed Outdoor Area: (check all that apply) ☐ None ☒ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure
☐ Sidewalk Cafe ☐ Other (specify): _____

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

16. List the floor(s) of the building that the establishment is located on: FIRST BASEMENT 2ND
17. List the room number(s) the establishment is located in within the building, if appropriate: 7
18. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☐ Yes ☒ No
19. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
20. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee:
YESTERDAY INC 2008538
 Name Serial Number
21. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (If YES, SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

22. Building Owner's Full Name: 16 ELM ST REALTY INC
23. Building Owner's Street Address: 16 ELM ST
24. City, Town or Village: WARWICK State: NY Zip Code: 10990
25. Business Telephone Number of Building Owner: 845 988 6153

Representative or Attorney Representing the Applicant in Connection with the Application for a License to Traffic in Alcohol at the Establishment Identified in this Notice

26. Representative/Attorney's Full Name: _____
27. Representative/Attorney's Street Address: _____
28. City, Town or Village: _____ State: _____ Zip Code: _____
29. Business Telephone Number of Representative/Attorney: _____
30. Business E-mail Address of Representative/Attorney: _____

I am the applicant or licensee holder or a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

31. Printed Principal Name: JOHN CHRISTOV Title: Partner

Principal Signature: [Signature]

January 18, 2024

To Whom it May Concern,

I John Christison proprietor of
Yesterdays at 16 ELM ST, Warwick NY is
applying for a New York State liquor
license for our new location.

RECEIVED

JAN 24 2023

VILLAGE OF WARWICK
CLERK'S OFFICE

Sincerely,

A handwritten signature in black ink, appearing to read "John Christison", written in a cursive style.

February 12, 2024

Dear Members of the Warwick Village Board of Trustees,

The Warwick Art League, a local non-profit organization established in 1955, has approximately 50 members from the Town of Warwick and the surrounding area. The League is Warwick's longest running active art organization. We are already busy brainstorming for our 70th anniversary celebration planned for next year.

The Art League partners with other local organizations throughout the year. We provide plein air painters for the annual Garden Tour hosted by Warwick Valley Gardeners. We support Saint Anthony's Community Hospital by decorating their Ambulatory Care Unit with our member's artwork. We regularly exhibit our work in the Albert Wisner Library with our annual show in the Community Room, individual exhibits in the Boardroom, and participation in the community art exhibits on the main floor. Connecting with our local community is very important to our group of artists.

The Warwick Art League is requesting to reserve the Memorial Park Pavilion on Wednesdays during the Months of May, June, July, August, and September from 10:30-1:00. The Pavilion is conveniently located, ideally furnished with picnic tables, and sheltered from sun and rain. The pavilion provides our members, and others within the Warwick community, with the opportunity to gather as a group and enjoy the warmer months surrounded by the beauty of the park to collaborate creatively, create artwork, and form or strengthen friendships. The Art in the Park sessions will be open to all. Participants will bring their own art supplies and work on projects of their own choosing. We will publicize the Warwick Art League's "Art in the Park" sessions on social media and on our website. We welcome artists at all levels to participate at no charge.

Thank you for your consideration in this matter.

Sincerely,

Patti Hoeg
Community Liaison, Warwick Art League

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

RECEIVED
FEB 12 2024
VILLAGE OF WARWICK
CLERK'S OFFICE

Date Request Submitted: 02-12-2024

Title of Event: Art in the Park

Purpose of Event: Community Art Sessions

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☒ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: Wednesdays during May through Sept Rain Date Requested: _____

(starting on May 1, 2024
(concluding on Sept. 25, 2024))

Arrival Time: 10:30 am Departure Time: 1:00 pm

Event Start Time: 10:30 am Event End Time: 1:00 pm

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Patricia Hoeg

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 76 Jayne St. Florida, NY 10921

Email Address: phoegelel@verizon.net Cell Phone: 518-728-4124

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☒ Utility Bill

Name of Organization (if Applicable): Warwick Art League

Name of Organization's Director(s)/Officer(s): Sarah McHugh, Pres. / Patti Hoeg, Community Liaison

Organization's Phone: n/a Email Address: TheWarwickArtLeague@gmail.com

Mailing Address of Organization: 40 Sarah McHugh PO Box 17 Bellvale, NY 10912

Physical Address of Organization: n/a

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 50 max / generally 15

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: 15+ # of People Under 18: 0

Expected Number of Vehicles Intended at the Event: 12-15

Please explain the parking plan for the event: lot near pavilion

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> <i>Location of Music/Loud Speakers/ Sounds System:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> <i>Date & time tent will be removed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes _____ No <u>X</u>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes _____ No <u>X</u>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <u>X</u>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <u>X</u>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <u>X</u>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <u>X</u>
Other <i>Please explain:</i> _____	Yes _____ No <u>X</u>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of _____ and _____</i> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <u>✓</u>
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables <u>8</u> No. of Chairs _____</i>	Yes <u>✓</u> No _____
Use of Electricity	Yes _____ No <u>X</u>
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes _____ No <u>X</u>
Use of Memorial Park Pavilion Lights	Yes _____ No <u>X</u>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes <u>X</u> No <u> </u>
Other <i>Please explain: _____</i>	Yes <u> </u> No <u>X</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☒ \$200 Security Deposit - (Must be a Separate Payment)

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Art League (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by

Warwick Art League (Name Organization).

Patricia Hoeg
 Printed Name of Applicant/Responsible Party

Patricia Hoeg
 Signature of Applicant/Responsible Party

02-12-2024
 Date

Clerk Use Only: Security Deposit Check # 217 Certificate of Insurance Host Liquor Liability n/a
 Fees Received n/a Park Map(s) ✓ Police Dept. Approval (if applicable) n/a
 Facility Use Calendar Parade Calendar (if applicable) n/a

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

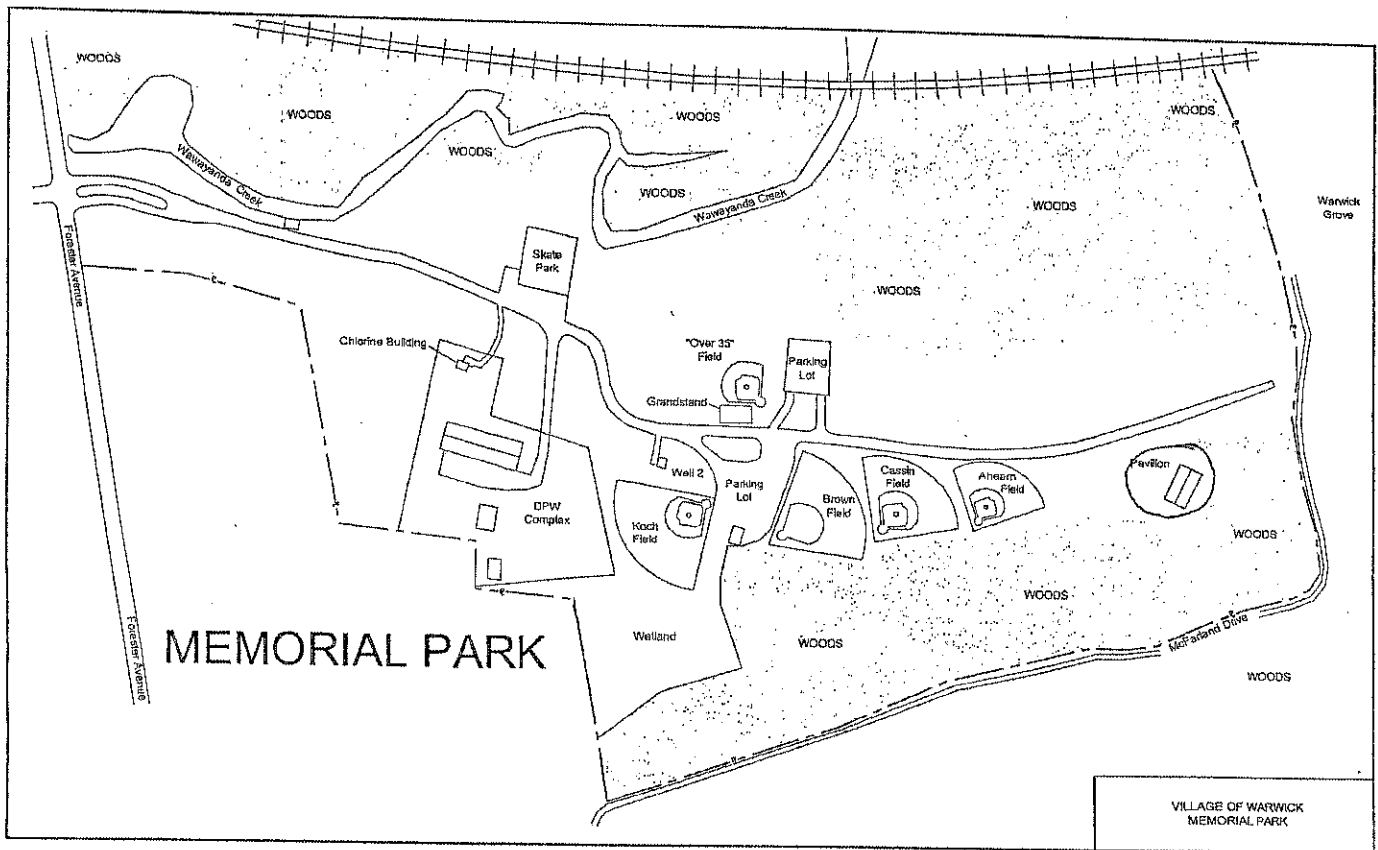
FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Patricia Hoeg
Printed Name of Applicant/Responsible Party

Patricia Hoeg
Signature of Applicant/Responsible Party

Date 02-12-2024





Warwick St. Patrick's Day Parade Committee

RECEIVED

FEB 05 2024

VILLAGE OF WARWICK
CLERK'S OFFICE

February 1, 2024

Worthy Members of the Warwick Village Board of Trustees,

I am writing this letter, as required, on behalf of the Warwick St. Patrick's Parade Committee to respectfully request your consideration and deliberative permission to grant a permit for a St. Patrick's Parade in the Village of Warwick on March 17, 2024 between the hours of 11:00 am and 1:00 pm.

I am the Chair of the Warwick St. Patrick's Day Parade Committee, as well as the President of Warwick Division 3 of the Ancient Order of Hibernians.

It is our earnest desire to sponsor an orderly, well-managed, and dignified celebration of our shared heritage that is inclusive of and respectful to all.

If granted a permit, the parade would commence from the parking lot of SACH/Mount Alverno Center, proceed south down Main Street/Oakland Avenue to Orchard Street, turn west to Elm Street then north with the parade ending at 16 Elm Street.

I have discussed the potential for such an event with Chief John Rader of the Warwick Police Department. I am confident that this event, with the permission of the Village Board and the professional oversight of the WPD would result in a parade that would be beneficial to the Village and our businesses and celebrate pride and civic-mindedness.

The Parade Committee would ensure that the march would be well ordered and marshalled, that there would be no stoppages along the line of march for anything other than facilitation of pedestrian or vehicular traffic at the direction of the WPD.

I thank you all for your consideration of this request, and look forward to your response.

Thank you,

Respectfully submitted,

Brian E. McCabe

Chair

Warwick St. Patrick's Parade Committee

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 2/1/24
Title of Event: WARWICK ST PATRICK'S PARADE
Purpose of Event: COMMUNITY CELEBRATION

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: GRAND ST.; MAIN ST.; OAKLAND AVE, ORCHARD BLVD
ST

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: MARCH 17, 2024 Rain Date Requested: N/A

Arrival Time: 10:45 a.m. Departure Time: 1:15 p.m.

Event Start Time: 11:00 Event End Time: 1:00

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: BRIAN E. MCCABE

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 55 MAPLE AVE, WARWICK, NY 10970

Email Address: BRIAN MCCABE @GMAIL.COM Phone: (845) 590-3844

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): WARWICK ST PATRICK'S PARADE COMMITTEE

Name of Organization's Director(s)/Officer(s): BRIAN MCCABE (CHAIR)

Organization's Phone: N/A (SAME AS ABOVE) Email Address: N/A

Mailing Address of Organization: SAME AS RESPONSIBLE PARTY ABOVE

Physical Address of Organization: N/A

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: < 200

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: UNK # of People Under 18: UNK

Expected Number of Vehicles Intended at the Event: 10

Please explain the parking plan for the event: PARKING WILL BE OFF THE STREET IN PRIVATE LOTS

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> <i>Location of Music/Loud Speakers/ Sounds System:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> <i>Date & time tent will be removed:</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure <i>List road(s):</i> <u>GRAND / MAPLE / MAIN / OAKLAND / ORCHARD / 24th</u> <i>Closed between the hours of</i> <u>11:00 a.m.</u> <i>and</i> <u>1:00 p.m. (or 5:00 p.m.)</u> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes <input checked="" type="checkbox"/> No _____
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <input checked="" type="checkbox"/>
Other Please explain: _____	Yes _____ No <input checked="" type="checkbox"/>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☒ \$200 Security Deposit - (*Must be a Separate Payment*)

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ 0.00 (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WARWICK ST PATRICKS PARADE COMMITTEE (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WARWICK ST PATRICKS PARADE COMMITTEE (Name Organization).

BRIAN E. MCCABO
 Printed Name of Applicant/Responsible Party

Brian E. McCabo
 Signature of Applicant/Responsible Party

2/1/24
 Date

Clerk Use Only: Security Deposit Check # 2052 Certificate of Insurance ☒ Host Liquor Liability N/A
 Fees Received N/A Park Map(s) ☒ Police Dept. Approval (if applicable) ☒
 Facility Use Calendar ☒ Parade Calendar (if applicable) _____

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Brian E. McGibbs
Printed Name of Applicant/Responsible Party

Brian E. McGibbs
Signature of Applicant/Responsible Party

Date 2/1/24

WHEELICK
ST. PATRICK'S
PARADE

ROUTE

SACU/MAC
PARKING
LOT
FORN-UP

EAST ON
GRAND ST.

TO:

SOUTH ON

MAPLE AVE/
MAIN ST/
OAKLAND AVE

TO:

WEST ON

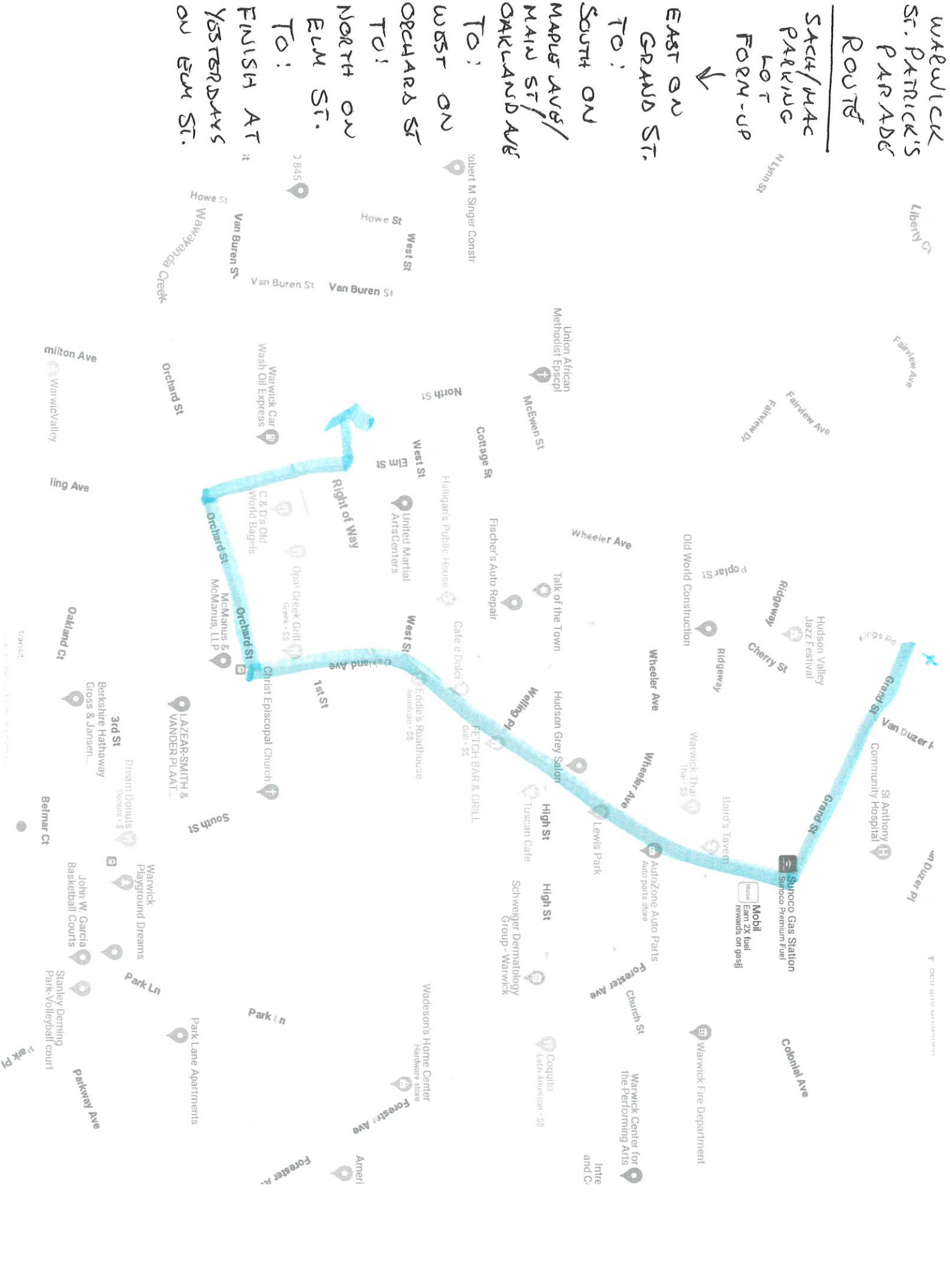
ORCHARD ST

TO:

NORTH ON
ELM ST.

TO:

FINISH AT
YOSTERDAVS
ON ELM ST.



Deputy Clerk

From: John Rader <jrader@townofwarwickpd.org>
Sent: Tuesday, February 6, 2024 8:25 AM
To: Deputy Clerk
Cc: Raina Abramson; brianemccabe@gmail.com
Subject: Re: St. Patrick's Day Parade 2024

Good morning Jenn

Please accept this email as the Police Department's approval of the St. Patrick's Day Parade route. We will assist with any road closures and detours, as well as pedestrian traffic.

If you require anything else from us, please let me know.

Chief Rader

On 02/06/2024 7:52 AM EST Deputy Clerk <deputyclerk@villageofwarwick.org> wrote:

Good morning, Chief Rader.

Please see the attached St. Patrick's Day Parade application for 2024. The motion will be on the February 21st Village Board agenda.

Best regards,
Jenn

Jennifer Mante
Deputy Village Clerk
77 Main Street/P.O. Box 369
Warwick, NY 10990
Phone: (845) 986-2031 x 115
Fax: (845) 986-6884
deputyclerk@villageofwarwick.org<<mailto:clerk@villageofwarwick.org>>

[Village Seal]

Chief John Rader

Town of Warwick Police Department

132 Kings Highway

Warwick, New York 10990

(845) 986-5000- office

(845) 986-5985- fax

TOWN OF WARWICK

DEPARTMENT OF POLICE

132 KINGS HIGHWAY
WARWICK N.Y. 10990
(845) 986-5000 FAX (845) 986-5020

Chief John D. Rader NA 236
jrader@townofwarwickpd.org

RECEIVED
FEB 06 2024
VILLAGE OF WARWICK
CLERK'S OFFICE

February 5, 2024

Mayor Newhard and the Board of Trustees;

I am reaching out to you again this year asking for your support for National Night Out 2024. This will be our third year running in Veteran's Memorial Park and we are anticipating an even larger crowd. This is a night for community engagement with law enforcement in a fun atmosphere. Emergency service organizations from throughout the town will be represented as well as many other local stakeholders. We will once again have a touch-a-truck area, food trucks and many information booths.

We are respectfully requesting the fees for the use of Veteran's Memorial Park be waived. A completed application along with proof of insurance is attached to this letter.

Please call me if you need any further information. We look forward to seeing you on August 6th.



John D. Rader
Chief of Police

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 24 January 2024
Title of Event: National Night Out 2024
Purpose of Event: Community Engagement

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☒ Veterans Memorial Park ☒ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 08/06/2024 Rain Date(s) Requested: N/A

Arrival Time: 1400 Departure Time: 2300

Event Start Time: 1900 Event End Time: 2000

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Town of Warwick Police Department

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 132 Kings Highway Warwick NY 10990

Residential Address of Responsible Party: Same

Email Address: jradler@townofwarwickpd.org Cell Phone: (845) 879-9629

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Town of Warwick Police Department

Organization's Phone: (845) 986-5000 Email Address: jradler@townofwarwickpd.org

Name of Organization's Director(s)/Officer(s): Chief John Rader

Mailing Address of Organization: 132 Kings Highway Warwick NY 10990

Physical Address of Organization: Same

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: _____

of Adults: 150+ # of Under 18 Yrs. Old: 500+

Expected Number of Vehicles Intended at the Event: 100+

Please explain the parking plan for the event: parking lots by ball fields

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> <u>food trucks</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> <u>hot dogs / food trucks</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Village owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Electricity	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes <u>✓</u> No <u> </u>
Other <i>Please explain: _____</i>	Yes <u> </u> No <u> </u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

☐ \$500 Security Deposit (*Must be a Separate Payment*)

TOTAL FEE: \$ _____ (excluding security deposit)

See letter requesting fee be waived

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Town of Warwick PD (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Town of Warwick PD (Name Organization).

Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

Chief John Lader

Printed Name of Applicant/Responsible Party

Chief John Lader

Signature of Applicant/Responsible Party

01/24/2024

Date

Clerk Use Only: Security Deposit Check # N/A Certificate of Insurance _____ Host Liquor Liability N/A
 Fees Received N/A Park Map(s) _____ Police Dept. Approval (if applicable) ✓
 Facility Use Calendar ✓ Parade Calendar (if applicable) N/A
 *Certificates of Insurance Reviewed by NYMIR/Broker ✓

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and

attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

John Rades

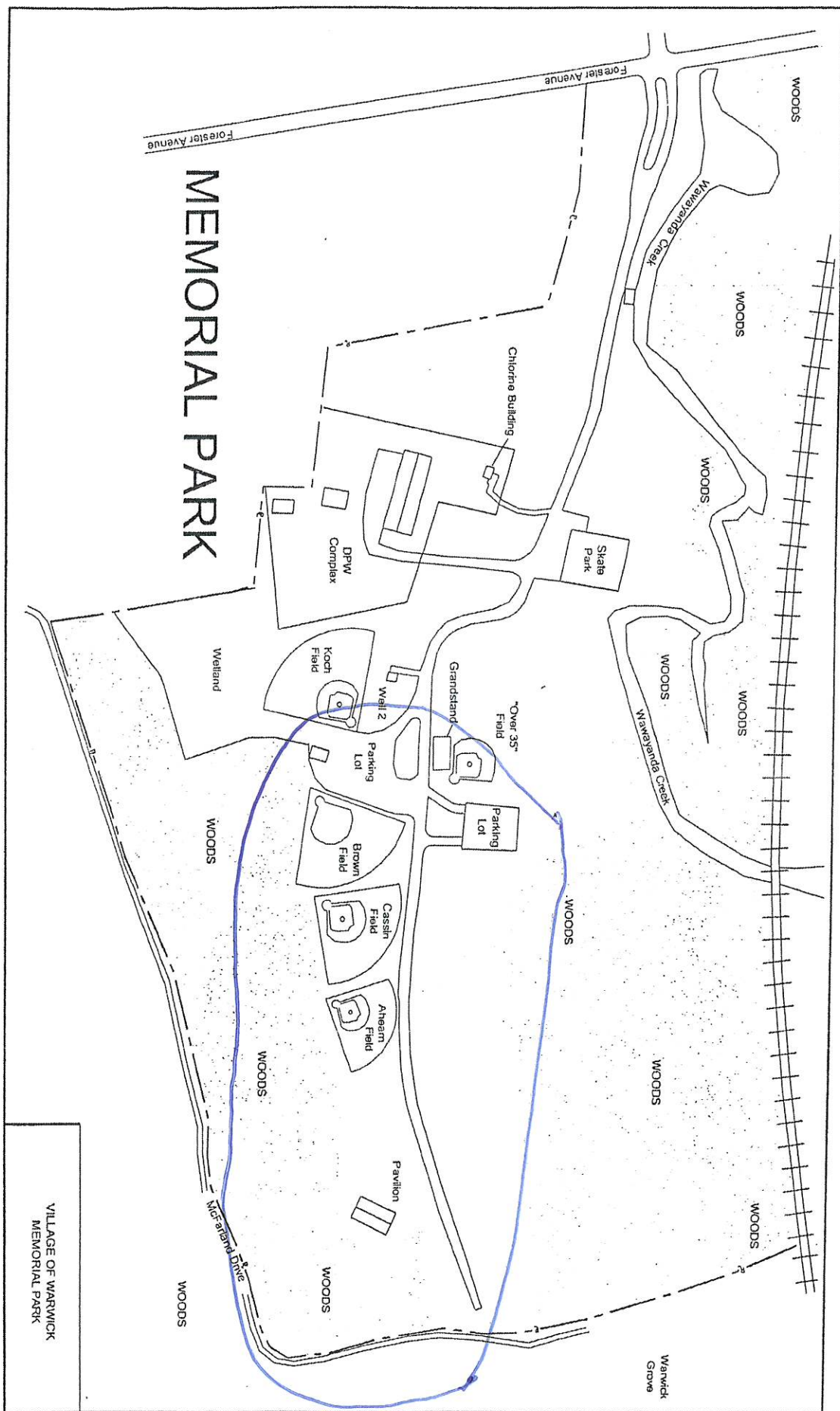
Printed Name of Applicant/Responsible Party

Chief John Rades

Signature of Applicant/Responsible Party

01/24/2024

Date



77 Main Street
Post Office Box 360
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
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VILLAGE OF WARWICK
INCORPORATED 1867

Budget Modification Request

For Board of Trustees Approval - Meeting on 2/20/24

For approval to transfer available appropriations for the following Fiscal Year 2023-2024 budget account lines:

GENERAL FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A.5110.1000	Streets - Personal Service	283,804.90	6,894.63	Actual vs budget payroll	A.5010.1200	DPW - WORKERS COMP SALARY	(1,550.67)	1,550.67
				Actual vs budget payroll	A.8140.1000	Storm Sewer/Drainage - Personal Service	(2,182.49)	2,182.49
				Actual vs budget payroll	A.1620.1000	Village Hall - Personal Service	(3,161.47)	3,161.47
A.1420.4900	Attorney - Other Professional Services	7,704.96	2,966.85	To cover engineering for South St sidewalks	A.1420.4000	Engineer - Contracted Services	(2,966.85)	2,966.85
A.1990.4950	Contingent	45,730.11	10,821.25	To cover tax bill for 75 Main St and increase in Village liability insurance	A.1910.4950	Other	(10,386.52)	10,386.52
					A.1910.4980	Village Liability Insurance	(434.73)	434.73
A.5110.4930	Streets - Road Paving	48,617.19	16,860.60	To cover truck sander purchase and traffic speed signs	A.5110.2350	Streets - Equipment	(10,596.60)	16,860.60
TOTAL			37,543.33		TOTAL			37,543.33

WATER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
F.8330.4400	Purification - Repairs	51,092.81	25,000.00	To cover repair costs	F.8320.4400	Pump Station - Repairs	680.23	25,000.00
TOTAL			25,000.00		TOTAL			25,000.00

Respectfully submitted,

Sadie Becker
Village Treasurer

Backup Documentation: Negative balance listing report, email request

Report Date: 2/6/24

Range of Accounts: First to Last
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Budgeted	Description Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1440-4000	29,500.00	Engineer - Contracted Services 0.00	42,466.85	10,000.00	0.00	0.00	2,966.85-	107.51
A-1620-1000	7,153.00	Village Hall - Personal Service 0.00	10,314.47	0.00	0.00	0.00	3,161.47-	144.20
A-1910-4950	10,150.00	Other 0.00	20,053.20	483.32-	0.00	0.00	10,386.52-	207.45
A-1910-4980	93,982.00	Village Liability Insurance 0.00	94,900.05	483.32	0.00	0.00	434.73-	100.46
A-1997-2000	0.00	General Govt Equipment & Capital Outlay 0.00	471,633.55	0.00	0.00	0.00	471,633.55-	0.00
A-5010-1200	0.00	DPW - WORKERS COMP SALARY 0.00	12,788.85	11,238.18	0.00	0.00	1,550.67-	113.80
A-5110-2350	133,186.00	Streets - Equipment 0.00	163,547.16	19,764.56	0.00	0.00	10,596.60-	106.93
A-8140-1000	7,153.00	Storm Sewer/Drainage - Personal Service 0.00	12,750.20	3,414.71	0.00	0.00	2,182.49-	120.65
Fund Total	281,124.00	0.00	828,454.33	44,417.45	0.00	0.00	502,912.88-	254.49
Year Total	281,124.00	0.00	828,454.33	44,417.45	0.00	0.00	502,912.88-	254.49

Sadie Becker

From: CathyS
Sent: Wednesday, February 7, 2024 2:44 PM
To: Sadie Becker
Cc: keith.herbert@h2oinnovation.com
Subject: Budget Modification

Sadie,

Per our discussion we will need to make the following Budget Modification Request: **\$25000.00 from F8330.4400 Purification Repairs To F8320.4400 Pump Station Repairs.**

Respectfully,

Cathy Schweizer
DPW Clerk
Village of Warwick
dpw@villageofwarwick.org
845-986-2031 Ext 6