

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Water & Sewer Utility Billing E-Bill Notification Authorization Form

_____	_____	_____	
Date	Account Number	Phone Number	
_____		_____	
First Name	Last Name		
_____		_____	
Business/Account Name	Email Address		
_____		_____	
_____	_____	_____	_____
Service Address	City	State	Zip Code

Please read and acknowledge this important information regarding your statement delivery method:

Terms and Conditions

- By completing this enrollment form, you are choosing to receive your Village of Warwick Water/Sewer Billing Statement electronically and will **NOT** be receiving a billing statement or late notice by mail.
- Once enrolled in the electronic E-Bill Program, you are responsible for ensuring receipt of the email. The Village of Warwick Water/Sewer Billing Department will email your statement ready notification and billing reminder to the email address you provide and if you fail to receive it, you are still responsible for all charges on the account by the due date. If payment is received after the due date, penalties will apply.
- Failure to notify the Village of Warwick Water/Sewer Billing Department of any changes or failure to receive or view the bill does not waive penalties or fees and the account will still be subject for disconnection due to non-payment. While we make every attempt, the Village of Warwick Water/Sewer Billing Department cannot ensure any electronic delivery.
- You may view and print your E-Bill and submit payment via mail or at Village Hall or make online payments by logging into the Village of Warwick Online Water & Sewer History & Payment System using your account number and PIN. Additional fees apply for online payments.
- By completing this enrollment form, I acknowledge that email addresses are public records under New York law and are not exempt from public records requirements.
- Enrollment in the E-Bill Program will remain in effect until I notify the Village of Warwick Water/Sewer Department in writing to discontinue or until the email address provided no longer accepts E-Bills.
- Please be sure to add the Village of Warwick Water/Sewer E-Billing email address to your approved senders list: noreply@villageofwarwick.org

I am in fact the owner of the above said property have read and understand the Terms and Conditions, and by signing below, I authorize the Village of Warwick Water/Sewer Billing Department to send utility bills for this account to my email address provided above.

Signature _____ Date _____

Return by **FAX:** 845-986-6884 **EMAIL:** waterbilling@villageofwarwick.org

USPS: Village of Warwick, PO Box 369, Warwick, NY 10990 Attn: Water/Sewer Dept.

DROP-OFF: 24/7 in the payment box in front of Village Hall, 77 Main Street, Warwick NY

Call 845-986-2031 Opt. 5 for further assistance