

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
AUGUST 5, 2024**

10,198

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, August 5, 2024, at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. Present was: Deputy Mayor, Barry Cheney. Trustees: Carly Foster, Thomas McKnight, and Mary Collura. Also, present was Deputy Village Clerk, Jennifer Mante. Absent: Mayor, Michael J. Newhard.

The Deputy Mayor called the meeting to order and led in the Pledge of Allegiance. The Deputy Village Clerk held the roll call.

Acceptance of Minutes

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried for the Acceptance of Minutes: July 15, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Abstain Mayor Newhard Absent

Authorization to Pay all Approved and Audited Claims

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster, and carried to Pay all Approved and Audited Claims in the amount of \$448,776.71.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

4. Public Hearing on the proposed Local Law No. 6 of the Year 2024 entitled: “A local amending Village of Warwick Village Code Chapter 141 – “Water”.”

The Deputy Clerk read the public hearing notice.

LEGAL NOTICE

PLEASE TAKE NOTICE that the Village Board of the Village of Warwick will hold a public hearing on the 5th day of August 2024, at 7:30 o’clock p.m., at Village Hall, 77 Main Street, Warwick, New York 10990, on a proposed Local Law No. 6 of the Year

2024 entitled: “A local law amending Village of Warwick Village Code Chapter 141 – “Water”.

The purpose of this local law is to promote the public health, safety , and welfare by amending Village of Warwick Code Chapter 141 – “Water”.

A copy of the proposed local law is on file in the office of the Village Clerk and is available for inspection by interested persons during Village Clerk's business hours, and the proposed local law has also been posted on the Village’s website www.villageofwarwick.org.

The Village Board will at the above date, time and place hear all persons interested in the subject matter hereof. Persons may appear in person or by agent. All written communications addressed to the Board must be received by the Board at or prior to the public hearing.

**BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF WARWICK
RAINA ABRAMSON, VILLAGE CLERK**

Dated: July 18, 2024

Trustee Cheney summarized the proposed changes to Chapter 141, which include general adjustments to construction and material requirements. The updates clarify that customers can opt out of having a transmitter associated with their meter and allow property owners to direct billing to tenants. Major revisions focus on cross connection control, specifically for residential customers with landscape or lawn irrigation systems. Previously, such customers were required to install an RPZ (Reduced Pressure Zone) unit, necessitating a floor drain in the dwelling, which is not typically found in residences. The new requirement is for a double check valve assembly, which prevents water from backflowing into the Village’s system in the event of a pressure loss. Trustee Cheney then opened the floor for public comments, noting that none were present, and invited Board Members to share their thoughts on the matter during the public hearing.

The Board concluded that the topic had been sufficiently discussed during previous meetings and thanked Trustee Cheney for leading the charge.

Close Public Hearing – Proposed Local Law No. 6 of the Year 2024

A **MOTION** was made by Trustee McKnight, seconded by Trustee Foster, and carried to close the Public Hearing on the proposed Local Law No. 6 of the Year 2024, amending the Village of Warwick Village Code Chapter 141 - “Water”.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Announcements

1. Village of Warwick ‘Let’s Get the Lead Out!’ initiative.

Trustee Cheney discussed the Village's ongoing lead service line inventory project. This inventory, which covers the line running from the water main to and within homes, is crucial for positioning the Village to qualify for future grants aimed at replacing lead and, in some cases, galvanized lines. Residents should have received a postcard with instructions on how to identify and report the material of their water service line. This information will help streamline the data collection and confirmation process. For any questions or assistance, residents are encouraged to contact Village Hall at 845-986-2031, ext. 5, and speak to the water billing clerk. Trustee Cheney also acknowledged the efforts of Trustee Collura in setting up the farmers market on Sunday.

Trustee Collura mentioned the display will be set up again on Sunday, August 11th as well as Sunday, August 25th.

Trustee Foster expressed appreciation for the team's efforts in ensuring clarity for residents regarding the lead service line survey and improvements. She highlighted the utility of the display device set up at the farmers market, which allows people to see the different types of pipes. Additionally, Trustee Foster mentioned a discussion with Trustee Collura about the possibility of creating a live video demonstration for the Village's Facebook page next weekend. This video would showcase the various types of pipes to provide further clarity to residents.

Trustee Cheney reported that a recent meeting with the consultants revealed an impressive response to the lead service line survey, with 35 or 37 customers

submitting their information shortly after receiving the postcard. He expressed gratitude to those who participated. Trustee Cheney also highlighted the community's strong engagement and willingness to support the Village, drawing a comparison to the successful outreach during the Comprehensive Master Plan, in which Trustee Foster was notably involved. He praised the community for its proactive approach and willingness to provide feedback and support.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

No comments.

**RESOLUTION ADOPTING A LOCAL LAW
AMENDING VILLAGE CODE CHAPTER 141 - WATER**

WHEREAS, heretofore the Village Board has before it a proposed local law entitled: "A local law amending Village of Warwick Village Code Chapter 141 – "Water"; and

WHEREAS, the proposed local law constitutes a Type II Action under the New York State Environmental Quality Review Act; and

WHEREAS, following due notice the Village Board held a public hearing on the proposed local law;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby adopts the local law; and
2. That the local law shall be effective immediately and shall be filed in the office of the Secretary of State in Albany as required by applicable law.

Trustee Cheney presented the foregoing resolution which was seconded by Trustee Collura,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting	<u>Aye</u>
Carly Foster, Trustee, voting	<u>Aye</u>
Thomas McKnight, Trustee, voting	<u>Aye</u>
Mary Collura, Trustee, voting	<u>Aye</u>
Michael Newhard, Mayor, voting	<u>Absent</u>

Village View Water Storage Tank Improvement Project - Barton & Loguidice

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to accept the proposal for engineering services from Barton & Loguidice dated July 31, 2024, for design and permitting for the Village View Water Storage Tank Improvement Project and authorize the Mayor to sign the amendment to the Master Services Agreement with Barton & Loguidice at a lump sum cost of \$164,300. Funds are appropriated in FY2024-25 budget code F1440.4950.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye
Trustee McKnight Aye Mayor Newhard Absent

Discussion

Trustee Foster noted that the contract documents did not specify details about markups, although previous adjustments had addressed this issue. Trustee Foster requested that, as

the Mayor signs follow-up contract materials, there should be no markups on expenses. Additionally, she emphasized the need for progress reports and detailed backup documentation with invoices to ensure transparency and proper oversight. This comment was to be carried through to the remaining engineering service motions.

Maple Avenue Water Booster Station Relocation - Barton & Loguidice DPC

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to amend the Maple Avenue Water Booster Station Relocation contract with Barton & Loguidice DPC to increase the lump sum contract amount by \$29,400 and authorize the Mayor to sign the amendment. Funds are appropriated in FY2024-25 budget code F.1440.4950.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Discussion

Trustee McKnight sought clarification on what the increase pertained to.

Trustee Cheney explained that the increases in the proposal from Barton & Loguidice were due to additional services provided beyond the original scope. This included extra time spent gathering information and supporting negotiations with the hospital regarding property matters, as well as additional costs for surveying and geotechnical work. The actual costs for these services exceeded the initial estimates provided in their proposal.

Trustee Cheney continued by detailing that the increase also stemmed from the tank capacity evaluation and hydraulic water model, as well as from survey and base mapping work. The subsurface investigation also incurred higher costs than initially included in the proposal.

Trustee Foster additionally pointed out that the hospital had required them to be on site during the survey and base mapping services and subsurface investigations, which had not been originally accounted for.

Trustee McKnight asked Trustee Cheney if he considered the overage reasonable given the additional work and services provided by Barton & Loguidice.

Trustee Cheney responded that the overage appears reasonable given the complexities involved. He noted that the additional costs were due to the extensive work required to determine the appropriate location and space for the project, the back-and-forth with the hospital regarding site details, and adjustments to the design, including the change from an external to an internal alternative power supply. The additional work encompassed both the engineering and design adjustments necessary to meet these requirements.

Trustee Foster suggested that Barton & Loguidice should have anticipated and planned for additional engagement with the hospital, given the nature of the project. She proposed that in future proposals, they could include such potential requirements as optional items if they foresee them as possible but not guaranteed. This would help in managing costs and expectations more effectively. Trustee Foster also noted that while support for funding applications is typically an additional cost, coordinating with the hospital might have been a foreseeable expense.

Bid Award, Well #3 Water Treatment Plant Project - Joseph Warren Electrical, LLC

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to accept the bid from Joseph Warren Electrical, LLC in the amount of \$99,800 for the electrical contract of the Well #3 Water Treatment Plant Project as per the recommendation of Village Engineer, Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code F.8330.2350 Purification - Equip/Machinery in the FY24-25 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Discussion

Trustee Foster inquired whether the Village would be overseeing the work related to Well #3.

Trustee Cheney clarified that the work would be overseen by Pitingaro & Doetsch, the Village's consulting engineer. They will handle contract administration and observation, serving as the primary point of oversight to ensure that construction is completed according to the plans and specifications. While the consulting engineer will be the main authority on compliance, they will likely have periodic visits to monitor progress.

Trustee McKnight asked Trustee Cheney to elaborate on the scope of work for the

electrician, specifically whether it involves basic electrical tasks like running power or if it also includes specialized work related to the machinery being installed.

Trustee Cheney explained that discussions with the engineer and Warren Electric confirmed that they are qualified for the work. The electrical tasks involved are relatively basic, including service installation, electrical panels, lighting, and outlets. The more complex electrical work, such as control panels and pump connections, will be handled by the general contractor as part of their contract.

Trustee McKnight asked about the expected timing for the completion of the work and what deadlines or expectations had been set for its completion.

Trustee Cheney stated that the contract includes a specified completion date, though he could not recall it offhand. The general contractor is responsible for managing the schedule and coordinating with the electrical contractor to ensure timely completion of tasks. The general contractor will work to prevent delays, such as ensuring that the electrical work is completed in sync with the overall project timeline. The engineers are expected to receive a detailed schedule from the general contractor, which will be shared with both the general contractor and the electrical contractor. The expectation is for all parties to adhere to this schedule.

Bid Award, Well #3 Water Treatment Plant Project - TAM Enterprises, Inc

A **MOTION** was made by Trustee Cheney, seconded by Trustee McKnight, and carried to accept the bid from TAM Enterprises, Inc. in the amount of \$1,196,000 for the general contract of the Well #3 Water Treatment Plant Project as per the recommendation of Village Engineer, Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code F.8330.2350 Purification - Equip/Machinery in the FY24-25 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Vacation Carryover – Arthur Wendel

A **MOTION** was made by Trustee Cheney, seconded by Trustee Collura, and carried to grant permission to Village of Warwick Employee, Arthur Wendel, to carry over 5 vacation days.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Part-Time Assistant Building Inspector III - Patricia Petreshock

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to hire Patricia Petreshock to the position of Part-Time Assistant Building Inspector III with a start date to be determined by Building Inspector, Boris Rudzinski. Orange County Civil Service pre-approval has been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Discussion

Trustee Foster shared her positive experience working with Ms. Petreshock's during the Stanley-Deming Park build. She highlighted Ms. Petreshock's professionalism and qualifications, noting that she has a master's degree in structural engineering. Trustee Foster expressed enthusiasm about Ms. Petreshock's joining the team as a part-time assistant building inspector, emphasizing the value of her expertise for the Village.

Trustee McKnight raised a question about Civil Service requirements.

Trustee Cheney responded that the position is likely provisional. He explained that part of the process involves submitting the individual's resume to Civil Service. This allows Civil Service to review the qualifications and certify that the individual meets the minimum requirements for the position.

Trustee McKnight received verification regarding Ms. Petreshock's start date as well as compensation.

**RESOLUTION ACCEPTING
SAFE STREETS & ROADS FOR ALL GRANT
AND APPROVING THE GRANT AGREEMENT**

WHEREAS, the Village of Warwick has applied to the United States Department of Transportation ("USDOT") and the Federal Highway Administration ("FHWA") for a Safe Streets & Roads For All grant; and

WHEREAS, the Village has been awarded the said grant in the amount of \$406,167.00; and

WHEREAS, the Village has received a Grant Agreement for the said grant from the USDOT and the FHWA, a copy of which is annexed hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby accepts the Safe Streets & Roads For All grant and approves the said Grant Agreement; and
2. That the Mayor is authorized to execute the Grant Agreement and all documents necessary for carrying out the terms and provisions thereof.

Trustee Foster presented the foregoing resolution which was seconded by Trustee McKnight,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Aye

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Absent

Discussion

Trustee Foster outlined two main scopes of work included in the grant. The first, which directly benefits the Village, is the "Slowdown, Warwick" campaign. This initiative will involve a partnership with the artist community and a transportation planner. The project aims to address high-risk locations within the Village by implementing attention-grabbing signage, street paintings, and other measures to influence driver behavior. The effectiveness of these interventions will be studied through pre-, during, and post-project data collection, with the potential for broader application town-wide based on positive results.

The second scope involves developing a Town-wide Transportation Safety Action Plan. This will include hiring a transportation planner and engaging with the community to assess overall mobility and safety for various modes of transport, including cars, pedestrians, and cyclists. Completing this plan will make the Village eligible for additional federal funding, similar to how the lead service line inventory positions the Village for future grants. Trustee Foster expressed enthusiasm about the grant's potential impact and the opportunity to explore further priorities based on community feedback and initial data.

Trustee McKnight expressed appreciation for Trustee Foster's expertise in guiding the grant process, acknowledging the substantial effort involved in securing and managing grants. He highlighted the importance of planning grants as a precursor to implementation grants, noting that while the planning phase is crucial and labor-intensive, it ultimately positions the Village to undertake significant, visible projects. He emphasized the value of Trustee Foster's guidance in navigating these processes and the exciting opportunities that will follow once the planning is complete.

Trustee Foster noted that the results from the demonstration projects will provide valuable data that can be used in future grants, potentially reducing the amount of work needed later. She emphasized that the grant funding for the demonstration projects is justified by the commitment to studying their impacts, even though these projects involve construction-related activities.

Trustee McKnight expressed enthusiasm about the grant and the strong support it received, noting the impressive number of letters from officials, municipal entities, and residents. He inquired about the anticipated start date for the work associated with the grant.

Trustee Foster explained that the work will begin once the grant is signed and procurement processes are completed. She is currently inquiring with USDOT about procurement details to ensure that requirements for hiring artists and project coordinators are manageable, avoiding excessive insurance demands typically associated with major companies. The goal is to balance compliance with grant requirements while engaging and compensating local community members to build local capacity.

Trustee Foster suggested making the grant application available on the Village's website. She noted that while the Village has previously applied for grants related to construction and design, particularly for transportation and mobility, success has been limited. She expressed optimism that demonstrating the Village's capability to manage grants effectively, as shown in the water and wastewater projects, will strengthen future applications for transportation-related funding.

Facility Use Request – Veterans Memorial Park Pavilion, Christ Church

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight, and carried to grant permission to Christ Church to use the Veterans Memorial Park Pavilion for a family picnic on Sunday, September 8, 2024, from 8:30 a.m. to 2:00 p.m., including use of the pavilion restrooms. Completed park permit, security deposit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Facility Use Request – Railroad Green, Ladies Night Out

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight, and carried to grant permission to the Warwick Merchants Guild to use Railroad Green on Thursday, August 22, 2024, from 3:00 p.m. to 8:00 p.m., including the use of electricity in the park for the Ladies Night Out event. Completed park permit, security deposit and proof of insurance have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Facility Use Request – Veterans Memorial Park Pavilion, Warwick Assembly of God

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to grant permission to Warwick Assembly of God to use the pavilion, gazebo, and grass area in between, in Stanley-Deming Park on Saturday, August 24, 2024, from 12:00 p.m. to 4:00 p.m. for a Back to School Bash event. Permission includes the use of electricity, speakers for music, restrooms, and (1) one ice-cream truck parked in the handball court. Completed park permit, security deposit and proof of insurance from Warwick Assembly of God and the ice-cream truck vendor have been received.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

New York State Association of Magistrate’s Court Clerk’s Conference – Sara Sullivan

A **MOTION** was made by Trustee Foster, seconded by Trustee McKnight, and carried to grant permission to Court Clerk, Sara Sullivan, to attend the New York State Association of Magistrate’s Court Clerk’s Conference at the Niagara Falls Conference Center from September 29, 2024 – October 2, 2024, at a cost of \$100 for registration and mileage reimbursement. A scholarship awarded by the NYS Association of Magistrates will pay for the cost of the hotel, meals, classes, activities and annual banquet. Funds are appropriated in the FY24-25 budget code A-1110-4750 Justice – Training.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Taxicab License – Warwick Taxi, LLC – John Knowles

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura, and carried to grant a Village of Warwick Taxicab License to John Knowles, owner of Warwick Taxi, LLC through May 31, 2025, per Village Code Chapter 126. Proof of NYS Department of Motor Vehicles driver’s license, New York State livery registration, and Village of Warwick background check and license fees have been received. Warwick Police Department background check has been completed and approved.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

**A RESOLUTION REQUESTING THAT THE
NEW YORK STATE DEPARTMENT OF TRANSPORTATION
MAINTAINS EXIT 127 IN ITS PLANS TO CONVERT ROUTE 17 INTO I-86**

WHEREAS, the Village Board of the Village of Warwick is aware that the Route 17 to I-86 plan is in development by the NYS Department of Transportation; and

WHEREAS, the Village Board and residents of the Village of Warwick are concerned over the possibility of Exit 127 on Route 17 being closed down; and

WHEREAS, the Village Board and residents of the Village of Warwick believe that without Exit 127, an excess amount of traffic will be forced to use Exit 126 which will delay vehicles getting into Chester, Sugar Loaf, and the greater Warwick area; and

WHEREAS, the amount of traffic onto Exit 126, caused by this change, would be devastating to our quality of life; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Warwick, requests the maintaining of Exit 127 in the plan to convert Route 17 to I-86 for the efficiency and convenience of traffic into the area.

BE IT FURTHER RESOLVED, that a copy of this resolution is sent to the Town of Chester, Village of Chester, Town of Warwick, Village of Florida, Office of Assemblyman Maher, Office of Senator Skoufis, and the New York State Department of Transportation.

Trustee Foster presented the foregoing resolution which was seconded by Trustee McKnight,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting Aye

Carly Foster, Trustee, voting Aye

Thomas McKnight, Trustee, voting Aye

Mary Collura, Trustee, voting Aye

Michael Newhard, Mayor, voting Absent

Discussion

Trustee McKnight acknowledged the importance of protecting the well-traveled exit and He inquired if there had been any specific concerns raised regarding this issue.

Trustee Foster reported that there is a plan to convert Route 17 to an interstate, which involves clearing out several exits. During a recent event in Middletown with local organizations, it was discussed that the changes seem aimed at benefiting through traffic rather than the communities impacted by the alterations.

Trustee Collura inquired about the duration of the future 86 project, noting that it seems to have been ongoing for over 20 years.

Trustee Cheney explained that the conversion of Route 17 to I-86 started in the western part of New York State around 20 years ago, where it was easier due to more modern infrastructure. The eastern part of the route, which was built in the 1950s, has older, substandard ramps that are not suitable for interstate standards, leading to the current challenges and changes being implemented.

Trustee Foster raised a concern that the bipartisan infrastructure law, which provides significant funding, may not be used in the most beneficial way.

The Board discussed the potential threat to other exits adjacent to Warwick, including the Museum Village exit. It was decided that further investigation would be conducted, and a resolution to defend any additional threatened exits might be proposed for the next agenda.

**RESOLUTION APPROVING A LEASE AGREEMENT WITH
THE WARWICK VALLEY CHAMBER OF COMMERCE - AMENDED**

WHEREAS, the Village of Warwick owns certain real property located at 75 Main Street, Warwick, New York, which is identified upon the tax map as Section 207, Block 5, Lot 15; and

WHEREAS, the Village proposes to lease a portion of the said property to the Warwick Valley Chamber of Commerce, Inc., for operation of a Visitor's Center and related uses under the terms and provisions set forth in the Lease Agreement annexed hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby approves the said Lease Agreement; and
2. That the Mayor is authorized to execute the Lease Agreement and all documents necessary for carrying out the terms and provisions thereof.

Trustee Collura presented the foregoing resolution which was seconded by Trustee Foster,

The vote on the foregoing resolution was as follows: **AMENDED**

Barry Cheney, Trustee, voting	___
Carly Foster, Trustee, voting	___
Thomas McKnight, Trustee, voting	___
Mary Collura, Trustee, voting	___
Michael Newhard, Mayor, voting	___

Discussion

Trustee McKnight expressed concerns about the appropriateness of the designated parking spaces near the back of the building. He noted the planned future use of public facilities in that area and highlighted the narrowness of the driveway, which could pose a safety risk once pedestrians access the future facilities. He recommended revisiting the parking options when the lease is up for renewal.

Trustee McKnight sought clarification on the room rental policy, noting that the tenant would have the right to rent out a room. He questioned whether each potential organization seeking to rent one of the spare rooms through the Chamber would require

approval. Trustee McKnight suggested establishing a clear policy, referencing the Albert Wisner Meeting Room Rental policy as a potential template.

A discussion followed about how the Village currently manages organizations using the Village Hall conference room and the potential use of the meeting rooms located at the 75 Main Street address.

The Board ultimately decided to amend the motion to include a clause stating that a meeting room use policy would be developed by the Chamber and reviewed by the Mayor.

**AMENDMENT - RESOLUTION APPROVING A LEASE AGREEMENT WITH
THE WARWICK VALLEY CHAMBER OF COMMERCE**

A **MOTION** was made by Trustee McKnight, seconded by Trustee Foster, and carried to amend Motion 15.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

**RESOLUTION APPROVING A LEASE AGREEMENT WITH
THE WARWICK VALLEY CHAMBER OF COMMERCE**

WHEREAS, the Village of Warwick owns certain real property located at 75 Main Street, Warwick, New York, which is identified upon the tax map as Section 207, Block 5, Lot 15; and

WHEREAS, the Village proposes to lease a portion of the said property to the Warwick Valley Chamber of Commerce, Inc., for operation of a Visitor's Center and related uses under the terms and provisions set forth in the Lease Agreement annexed hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board hereby approves the said Lease Agreement; and
2. That the Mayor is authorized to execute the Lease Agreement and all documents necessary for carrying out the terms and provisions thereof; and
3. That the tenant will provide a meeting room use policy subject to approval by the Mayor.

Trustee Collura presented the foregoing resolution which was seconded by Trustee Foster,

The vote on the foregoing resolution was as follows: **APPROVED**

Barry Cheney, Trustee, voting	<u>Aye</u>
Carly Foster, Trustee, voting	<u>Aye</u>
Thomas McKnight, Trustee, voting	<u>Aye</u>
Mary Collura, Trustee, voting	<u>Aye</u>
Michael Newhard, Mayor, voting	<u>Absent</u>

Budget Modification

A **MOTION** was made by Trustee Collura, seconded by Trustee Foster, and carried to approve the budget modification requests as per the Village Treasurer's memos dated July 26, 2024.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney	<u>Aye</u>	Trustee Foster	<u>Aye</u>	Trustee Collura	<u>Aye</u>
Trustee McKnight	<u>Aye</u>	Mayor Newhard	<u>Absent</u>		

Appraisal Proposal - Ackerley & Hubbell Appraisal Corporation

A **MOTION** was made by Trustee McKnight, seconded by Trustee Collura and carried to accept the proposal from Ackerley & Hubbell Appraisal Corporation from Fishkill, New York, to perform an appraisal on behalf of the Village at a cost not to exceed \$2,000 and for the Mayor to enter into a contract to provide these services. Funds are appropriated in FY24-25 budget code A-1420-4900 Attorney - Other Professional Services.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Phase 1 Environmental Assessment - ERS Consultants, Inc

A **MOTION** was made by Trustee, seconded by Trustee and carried to accept the proposal from ERS Consultants, Inc. dated August 2, 2024, to perform a Phase 1 Environmental Assessment at a cost not to exceed \$2,800 and for the Mayor to enter into a contract to provide these services. Funds are appropriated in FY24-25 budget code A-1420-4900 Attorney - Other Professional Services.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Facility Use Request – Veterans Memorial Park, National Night Out 2024, Change of Date

A **MOTION** was made by Trustee, seconded by Trustee and carried to grant permission to the Town of Warwick Police Department to reschedule National Night Out 2024 from Tuesday, August 6, 2024, to Wednesday, August 21, 2024, due to expected inclement weather. The request includes use of the Veterans Memorial Park Pavilion, including pavilion lights, use of electricity, restrooms, sound system, and the presence of food trucks. Completed park permit has been received. Approval is pending the receipt of updated insurance with the new event date.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent

Discussion

Trustee Cheney explained that National Night Out, originally scheduled for tomorrow evening, had been rescheduled to August 21st due to the pending weather event. He advised the community not to venture out tomorrow but encouraged everyone to attend the rescheduled event on the 21st.

Public Comment – *Non-Agenda Items*

No comments.

Final Comments from the Board

Trustee Collura commended the effort of Warwick Cares and the Town of Warwick in producing 50 permanent reflective signs for the Warwick Cares 988 initiative. These signs will be distributed throughout the town and villages. She expressed gratitude for the significant work involved in this initiative and hoped that the message would effectively reach those in need.

Adjournment

A **MOTION** was made by Trustee Foster, seconded by Trustee Collura and carried to adjourn the regular meeting at approximately 8:30 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Aye Mayor Newhard Absent