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## VILLAGE OF WARWICK

INCORPORATED 1867

### **Village of Warwick Village Board Meeting – August 3, 2020**

Pursuant to Governor Cuomo's Executive Order 202.1, Village of Warwick meetings will be conducted virtually through Zoom Videoconference until further notice.

#### **To View the Meeting:**

**FACEBOOK LIVE** - The public may view the meeting live by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

**VILLAGE'S WEBSITE** – The public may view the meeting a day or so after its completion by going to the village's website: [www.villageofwarwick.org](http://www.villageofwarwick.org)

#### **To Comment - During Privilege of the Floor Only:**

**FACEBOOK LIVE** – Comments may be made during the Village Board Meeting through Facebook Live within privilege of the floor by going to the Village of Warwick's Facebook page: <https://www.facebook.com/VillageofWarwick>

**TELEPHONE** – Comments may be made during the Village Board Meeting by calling the Village Clerk's Office within privilege of the floor at (845) 986-2031 ext. 102.

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
August 3, 2020**

**8598**

The Regular Meeting of the Board of Trustees of the Village of Warwick was held on Monday, August 3, 2020 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY via Zoom Videoconference. Present was: Mayor, Michael J. Newhard, Trustees: Barry Cheney, William Lindberg, Eileen Patterson, and George McManus. Also, present was Village Clerk, Raina Abramson. There were no others present via Zoom Videoconference. In consideration of the current COVID-19 health crises and pursuant to Governor Cuomo's Executive Order 202.1 the public was able view the meeting and comment during privilege of the floor at the above date and time via Facebook Live on the Village's FB page <https://www.facebook.com/VillageofWarwick>.

The Mayor called the meeting to order and led in the Pledge of Allegiance.  
The Clerk held the roll call.

**Acceptance of Minutes**

A **MOTION** was made Trustee Patterson, seconded by Trustee Lindberg, and carried for the Acceptance of Minutes: July 20, 2020.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**Authorization to Pay all Approved and Audited Claims**

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson, and carried for the Authorization to Pay all Approved and Audited Claims #20002081 – 21000309 in the amount of \$159,957.70.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**Announcement**

1. Village of Warwick General Election – Tuesday, September 15, 2020.

**Correspondence**

1. Letter of retirement effective August 31, 2020 – Village Assessor, Richard H. Hubner.

Mayor Newhard stated that the Village has had a wonderful relationship with Mr. Hubner, who has done an excellent job for our community and that he will be sorely missed. Mayor Newhard also explained that the Village is now faced with the challenge to figure out what to do next; Mr. Hubner did provide some examples. Mayor Newhard stated that he plans to have a joint meeting with Supervisor Sweeton, Mayor Harter, and Mayor Dwyer since Mr. Hubner was also the Assessor for the Village of Florida and Village of Greenwood Lake. Mayor Newhard also explained that Trustee Cheney reached out to Orange County because they have taken on the roles of being the Assessor for municipalities, however they are overwhelmed by that task and it would be best if the Village found it's own method.

2. Letter of resignation effective August 1, 2020 – DPW Laborer, John J. Allen.

Mayor Newhard thanked Mr. Allen and stated that although he wasn't with us long, he was an excellent worker and hopes that the Village can find a replacement in the near future.

**Privilege of the Floor**

(Please limit your comments to five (5) minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

No comments were made.

**Motions**

**Barbara Drive Valve Vault - Final Payment to Earth-Tec Associates**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg, and carried to approve the final payment in the amount of \$14,724.45 to Earth-Tec Associates, Inc. for the Barbara Drive Valve Vault Project, with the date of substantial completion established as July 15, 2020 per the recommendation of the Village Engineer, David Getz. The final contract amount is \$82,924.00. Funds are appropriated in budget code F.8340.4550 in the 2020-21 budget.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**Purchase of New 2020 F-350 Truck to Replace W-1 Truck**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Lindberg and carried to approve the purchase of a new 2020 F-350 Cab and Chassis with Redding SL Steel Service Body from Leo Kaytes Ford in the amount of \$45,839.20, per the recommendation of DPW Supervisor, Mike Moser and Water Distribution System Supervisor, Christopher Bennett. This is a budgeted FY 2020-21 item to replace the W-1 truck under budget code F.8340.2350.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**Discussion**

Trustee McManus stated that the purchase is over budget by \$5,800, although he understands the issue. Trustee McManus inquired if W-1 was the truck that the Village replaced the utility body last year, because it is a brand-new utility body costing \$11,000, and wanted to be sure it does not go to an auction site to be sold for \$500. Trustee Patterson agreed that the new body was purchased within the last year. Trustee Cheney stated that he will pass the information along.

**Advertise for (1) DPW Full-Time Laborer - AMENDED**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson to advertise for one full-time DPW Laborer at a rate of \$17.50 per hour in accordance with the Collective Bargaining Agreement and per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows: **AMENDED**

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

**Discussion**

Mayor Newhard stated that the Village has lost several laborers; Jim Quackenbush retired, Jason

Makuch stepped up to the position of Work Leader, and now John Allen just resigned. Mayor Newhard explained that the Village has a lot of work to get done and felt that the Village should be hiring two laborers instead of one. Trustee Patterson agreed that both open laborer positions from Jason Makuch and John Allen should be replaced because the Village is not creating a new position.

**Advertise for (2) DPW Full-Time Laborer**

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson, and carried to advertise for two full-time DPW Laborer at a rate of \$17.50 per hour in accordance with the Collective Bargaining Agreement and per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**Facility Use – Veterans’ Memorial Park, Fit Body Boot Camp – Extension of Dates**

A **MOTION** was made by Trustee Lindberg, seconded by Trustee McManus, and carried to grant permission to Fit Body Boot Camp to extend the dates of their facility use permit through October 31, 2020. The original permit was approved on July 20, 2020 to use the pavilion and the surrounding grassy area in Memorial Park for outdoor fitness classes from July 21, 2020 to September 1, 2020 with daily sessions from 6:00 a.m. to 9:00 a.m. & 4:00 p.m. to 6:00 p.m., pending Governor Cuomo’s Executive Orders, NYS Regional Phased Reopening Plan, and NYS Department of Health. Completed park permit, proper insurance, and security deposit have previously been received as part of the application approved on July 20, 2020.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**Discussion**

Trustee McManus confirmed with the Clerk that the insurance certificate on file covers the extension of dates. Mayor Newhard inquired with the Clerk if there was any conflict with the scheduling at the pavilion. Raina Abramson explained that the Warwick Rotary submitted a facility use request to be placed on the next agenda to use Memorial Park to hold a Halloween

Scavenger Hunt on October 25<sup>th</sup>, including use of the pavilion in case of rain. Trustee Patterson felt it could be worked out between the two groups if the Warwick Rotary event is approved by the Village Board. Mayor Newhard stated that he wanted to make the Board aware of what is on the horizon as a request.

**Budget Modification**

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney, and carried to approve the budget modification as per the Village Treasurer's letter dated July 29, 2020.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**September 15, 2020 Election – Election Inspectors**

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg, and carried to appoint Mary-Ann Smith, Vanessa Mann, Victoria Hague, and Janet Folino as Election Inspectors and Catherine Linton as an Alternate Election Inspector for the upcoming Village Election on Tuesday, September 15, 2020 at a rate of \$13.00 per hour.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**September 15, 2020 Election – Machine Operators**

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg, and carried to appoint Michael J. Batz, Sr. and Elizabeth Doty as Machine Operators and Noel Thompson as Alternate Machine Operator for the upcoming Village Election on Tuesday, September 15, 2020 at a rate of \$13.00 per hour.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

**Record Retention – Shred Approval**

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg, and carried to shred 37 boxes containing files from the Clerk's Office which have reached or are beyond their retention date according to the Records Retention and Disposition Schedule MU-1 & 14 boxes from the Justice Court containing files which have reached or are beyond their retention date according to the Office of Court Administration, on Saturday, August 15, 2020 during the Warwick Lions Club Shredfest Event at a cost of \$5.00 per box. A record of the documents to be shred are on file in the Clerk's office.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Abstained Mayor Newhard Aye

**September 15, 2020 Election - Amendment to Polling Hours**

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson, and carried to amend the motion made on July 20, 2020 to hold the General Village Election at the Goodwill Hook & Ladder Company, 25 Church Street Extension, on Tuesday, September 15, 2020. The polls will be open from 9:00 a.m. to 9:00 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Nay Mayor Newhard Aye

**Final Comments from the Board**

Trustee Cheney stated that the DPW is working very diligently, as is the Water Department and the Water and Sewer Contractor, to prepare for whatever might come our way relative to the Tropical Storm that is expected on Tuesday, August 4<sup>th</sup>. Trustee Cheney explained that preparedness is underway, with a little more to prepare tomorrow, and hopes that everyone remains safe.

Mayor Newhard stated that throughout the Village he is aware that there is an anticipation and hope that everyone's street gets repaved and that the Village is on a very careful schedule of trying to do as much as possible, with as little that we have financially. Mayor Newhard explained

that there are even more restrictions considering the decrease in sales tax revenue that the Village normally receives, plus the issue that the plants have not been working at full capacity or even open in circumstances, it's been very difficult. Mayor Newhard felt that the Village will still accomplish a great deal in the next month and a half but wanted residents to know that their roads are going to be paved, but to please be patient. Mayor Newhard stated that the DPW is working very hard and have a tremendous workload on a daily basis with these projects that are part of our budget which will get done but will take just a little bit longer.

**Adjournment**

A **MOTION** was made by Trustee McManus, seconded by Trustee Cheney, and carried to adjourn the regular meeting at approximately 8:00 p.m.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Lindberg Aye Trustee Patterson Aye

Trustee McManus Aye Mayor Newhard Aye

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Raina M. Abramson, Village Clerk