# BOARD OF TRUSTEES VILLAGE OF WARWICK April 6, 2020 AGENDA

Call to Order Pledge of Allegiance Roll Call

- 1. Introduction by Mayor Newhard.
- 2. Acceptance of Minutes: March 16, 2020 and March 26, 2020.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

3. Authorization to Pay all Approved and Audited Claims #\_\_\_\_\_ in the amount of \$\_\_\_\_\_.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

## **Correspondence**

- 1. Letter of resignation from Planning Board Member, Karl Scheible.
- 2. Letter of thanks from St. Anthony Community Hospital.
- 3. Letter from Planning Board Chairman, James Patterson regarding Warwick Feed and Grain Zone Change Request.

## **Privilege of the Floor**

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

### **Motions**

#### **Trustee Cheney's Motions:**

1. **MOTION** to award the bid to TAM Enterprises, Inc. for the Vertical Spiral Screen for the Orchard Street Pump Station Project in the amount of \$375,000 per the recommendation of Village Engineer, David Getz.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

 MOTION to approve payment #1 in the amount of \$27,075.00 to PK Songer Plumbing for the Wastewater Treatment Plant UV Disinfection Improvement Project Contract No. 1G – General Construction per the recommendation of Village Engineer, Barton and Loguidice and DPW Supervisor, Mike Moser.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

## **Trustee Lindberg's Motion:**

3. **MOTION** to schedule a public hearing on the Tentative Budget for Fiscal Year 2020-2021 on Monday, April 20, 2020 at 7:30 p.m.

The vote on the foregoing **motion** was as follows:

Trustee Cheney \_\_\_\_ Trustee Lindberg \_\_\_\_ Trustee Patterson \_\_\_\_

Trustee McManus \_\_\_\_ Mayor Newhard \_\_\_\_

#### **Discussion/Work Session**

1. Tentative Budget for FY 2020-2021

**Final Comments from the Board** 

## **Executive Session (if applicable)**

Adjournment

#### **Raina Abramson**

From: Sent: To: Subject: Michael Newhard Tuesday, March 31, 2020 11:38 AM Raina Abramson FW: Planning Board

From: Karl Scheible <karlscheible65@gmail.com>
Sent: Wednesday, March 4, 2020 6:10 PM
To: Michael Newhard <mayor@villageofwarwick.org>
Cc: jpatterson@stjohndivine.org; MaureenE <Planning@VillageofWarwick.org>
Subject: Planning Board

Mr. Mayor:

By this e-mail, I am resigning my position with the Village Planning Board, effective immediately. I have determined that, for health reasons, I cannot give adequate attention to the business of the Board, and that the Board is better served by someone who can. I apologize for the inconvenience this may cause, and thank you and the members of the Board for your understanding.

Best regards,

Karl Schaible



WMC St. Anthony Health Community Hospital

Westchester Medical Center Health Network

February 10, 2020

Mayor Michael Newhard Village of Warwick P.O. Box 369 Warwick, NY 10990

Dear Mayor Newhard,

On behalf of St. Anthony Community Hospital, I want to thank you for attending the ribbon cutting to celebrate the addition of our 3D Mammography equipment at the Women's Imaging Center. Your presence reinforces the close-knit nature of our community and how important it is that we support each other for the good of the residents of Warwick.

Your column in the Warwick Valley Dispatch confirms just how well you know St. Anthony Community Hospital, and you understand our relationship with Westchester Medical Center. I have also witnessed this knowledge at the Warwick Chamber of Commerce Board meetings. It means a lot to me that as our Mayor, you take the time and interest in getting to know us better.

We are so grateful for your support and I look forward to our continued working relationship.

With much appreciation,

Anita Volpe, DNP, MHA, RN, CCRN, NEA-BC Vice President/Administrator

RECEN

MAR 17 2020

VILLAGE OF WARWICK *Dickover, Donnelly & Donovan, LLP* VILLAGE OF WARWICK VILLAGE OF WARWICK VILLAGE OF WARWICK VILLAGE OF WARWICK VILLAGE OF WARWICK

David A. Donovan Robert J. Dickover Michael H. Donnelly, Retired

Successor Law Firm To: Alexander Appelbaum, P.C., Florida, N.Y. (1915-1988) Ludmerer & Vurno, Esqs., N.Y. 28 Bruen Place P.O. Box 610 Goshen, NY 10924 Phone (845) 294-9447 dickover@ddfliptaw.com Fax (845) 294-6553 (Nat for Service of Process)

March 16, 2020

Village of Warwick Village Hall Main Street Warwick, New York 10990

**RE:** Warwick Feed & Grain Request for Zone Change

Dear Sirs:

I write to you on behalf of the Village of Warwick Planning Board (Planning Board) to report upon the Planning Board's review of the proposed zone change for 15 Elm Street (Warwick Feed & Grain).

As you are aware Village Code Sec. 145-170 requires that prior to the adoption of any new zoning code provision that the matter be first referred to the Planning Board for its report. <sup>1</sup> Please consider this letter as that report.

Joseph Irace has applied/petitioned to the Village Board for a change in the zoning district denominated for property located at 15 Elm Street and commonly known as the Warwick Feed & Grain property being a portion of tax parcel Section 210, Block 7, Lot 3. The request is that the zoning district classification be changed from LI (Light Industrial) to CB (Central Business).

The property in question consists of 1.1 approximate acres in total.

The property is currently improved by a building currently used for storage. If the zone change be approved the applicant has proposed to convert the existing building into

<sup>&</sup>lt;sup>1</sup> 145-170 Amendment of Chapter; Report from Planning Board This chapter, or any part thereof, may be amended, supplemented or repealed from time to time by the Village Board on its own motion or upon recommendation by the Planning Board or by petition. Prior to a Public Hearing, every such proposed amendment shall be referred by the Village Planning Board for a report, unless the proposed amendment was initiated by the Village Planning Board. The Village Board shall not take action on any such amendment without such report from the Village Planning Board unless the Planning Board fails for any reason to render such report within sixty (60) days following the date of such referral.

a business office on the first floor and a residential apartment, owner occupied, on the second floor. The proposal also includes construction of an attached two-car garage to the existing building and a separate multi-unit (10 - 12) residential apartment building to be newly constructed on the site. Additional comment on the proposal is made further herein.

Pursuant to §145-170 the Planning Board shall have 60 days following the date of referral to deliver its report to the Village Board failing which the Village Board may take action upon the petition. It is noted that the referral to the Planning Board was not received until after February 18, 2020. Therefore, the Planning Board believes this report to be timely.

Neither Village Code §145-170 nor any other section of the Code sets forth any criteria upon which the Planning Board should base its report on a proposed change in the zoning code/map. However, the Planning Board has deemed the following items appropriate and this report is based thereon:

(a) What are the permissible uses under current zoning (LI) versus what would be permitted under the rezoning - in this case CB.?

(b) Whether the use permitted by the proposed change (in this case an office with residence above and a separate residential apartment building) would be appropriate in the area concerned and in the context of neighboring properties?

(c) Whether public facilities and services, including roads, water and sewer, exist or can be created to serve the needs of any additional residences or other uses likely to be constructed as a result of such change?

(d) Whether the proposed change is in accord with any existing or proposed plans in the vicinity?

(e) The effect of the proposed amendment upon the growth of the Village as envisaged by the Comprehensive Plan.

(f) Is the zone change in the overall public interest? and

(g) Any other factors the Planning Board deems pertinent to the proposed zone change.

Each of the foregoing are addressed as follows:

(a) What are the permissible uses under current zoning (LI) versus what would be permitted under the rezoning - in this case CB?

On this item, David A. Getz, P.E., Planning Board engineer had prepared a previous letter addressed to the Village Board and dated November 21, 2019. These matters were fully commented upon within that report. The report is annexed hereto in its entirety and

same is incorporated within this letter report.

(b) Whether the use permitted by the proposed change (in this case an office with residence above and a separate residential apartment building) would be appropriate in the area concerned and in the context of neighboring properties?

On this issue the Planning Board reports that the uses permitted by the proposed change would, in fact, be appropriate in the neighborhood and also appropriate to neighboring properties. The property in question is surrounded primarily by properties in use for commercial business enterprises and/or business offices. There is one adjoining parcel in residential use which is a non-conforming use located in the LI zone. The Board does not believe this one property would be adversely affected if the subject property were to be used in a manner consistent with all of the other surrounding properties which are in either the CB or LI zone.

(c) Whether public facilities and services, including roads, water and sewer, exist or can be created to serve the needs of any additional residences or other uses likely to be constructed as a result of such change?

On these issues the Planning Board reports that there are presently adequate public facilities and services which exist to serve the needs of the proposed project, as well as, other permitted uses that might otherwise be constructed in the re-zoned property. Particularly, the site has existing sewer and water services available to it. Also, the site presently has an existing through driveway providing access to both West Street and Elm Street.

(d) Whether the proposed change is in accord with any existing or proposed plans in the vicinity?

On this item the Board reports that the proposed project as well as other permitted uses within the CB zoning district would be compatible with existing uses as well as the proposed use on Elm Street for the Yesterday's Restaurant.

(e) Whether the effect of the proposed amendment upon the growth of the Village as envisaged by the Comprehensive Plan?

On this item the Board reports that it finds the proposed amendment to be compatible with the provisions of the Comprehensive Plan in that it will provide additional downtown housing within walking distance as well as an additional mix of rental apartments.

(f) Is the zone change in the overall public interest?

For all of the foregoing reasons, it is the general consensus of the Planning Board that the proposed change would be in the overall public interest.

(h) Any other factors the Planning Board deems pertinent to the proposed zone change.

The applicant for the zone change should clarify the property owner and the applicant. A deed into Feed & Grain LLC has been submitted as part of the zone change application. Yet, the applicant is shown as Joseph Irace, individually. The property owner should be the applicant. If that be Feed & Grain LLC, the application should be amended to reflect same. Presumably Joseph Irace is the authorized person to act on behalf of the LLC. If that be the case the record should be so amended and if he be the manager of the LLC, the record should be so amended, and future references be made accordingly.

This is an important item and should not be overlooked by the Village Board in as a person seeking a zone change must have standing to do so.

The Village Board has requested that the Planning Board serve as lead agency pursuant to the State Environmental Quality Review Act. In furtherance thereof, the applicant was instructed to and has now filed a site plan application with the Planning Board. That submission also makes reference to a request for a two-lot subdivision of the subject property such that the office with residential apartment would be on one parcel and the residential apartment building on a second parcel. Subsequent to that submission the applicant has indicated that he does not want to incur the costs attendant to developing and processing a full site plan and subdivision review at this time. That message and the lack of a developed site plan and/or plat, thwarts the ability of the Planning Board to conduct any meaningful environmental review and the Planning Board has not declared its intent to serve as lead agency.

At such time as the applicant decides to pursue a site plan and/or subdivision the Planning Board will undertake the then appropriate environmental review but in the meanwhile suggestion is made that the Village Board act as it deems appropriate with respect to the necessary SEQRA review on the zone change petition.

#### Conclusion

For all of the foregoing reasons, the Planning Board reports that it views the requested zone change favorably subject to the property being developed as presented by the applicant. The Board suggests that the Village Board might consider that if the zone change petition be granted that it be conditioned upon development of the property as presented and failing to do so that the zoning revert back to the now current LI classification.

Respectfully submitted on Behalf of the Village of Warwick Planning Board

Janea Vallee -

JAMES PATTERSON, CHAIRPERSON

RJD/rd



March 30, 2020

Village of Warwick Board of Trustees 77 Main Street Warwick, NY 10990

Att: Mayor Michael Newhard

Re: Vertical Spiral Screen for the Orchard Street Pump Station Project L&G #1800.61

Dear Mayor Newhard and Trustees:

On February 26, 2020 the Village of Warwick issued an advertisement for bids for the Vertical Spiral Screen for the Orchard Street Pump Station Project. The advertisement was published in the Warwick Valley Dispatch, the Times Herald Record, BidClerk and Dodge Reports.

Bids were opened at Village Hall on March 25, 2020. Three contactors submitted bids, as summarized below:

TAM Enterprises, Inc.	\$375,000.00
Rapid Pump & Meter Service Co., Inc.	\$546,890.00
Eventus Construction Co., Inc.	\$625,000.00

The lowest bidder for the project is TAM Enterprises, Inc. of Goshen, NY, with a bid amount of \$375,000.00.

We have reviewed the bid documents submitted by TAM Enterprises, Inc. and found them to be complete. We have not been able to check references due to municipal closures due to COVID-19, but TAM Enterprises has completed a number of projects for the Village in recent years, with good results. We therefore recommend that they be hired to complete the Vertical Spiral Screen for the Orchard Street Pump Station Project.

Sincerely,

Lehman & Getz, P.C., Village Engineers David A. Getz, P.E.

<b>APPLICATION AND CERTIFICATE FOR PAYMENT</b>	NENT		PAGE ONE OF	F 2 PAGES
TO OWNER: Village of Warmick	PROJECT: Wastewater Treatment Plant I IV Disinfection	ant LIV. Disinfaction	APPLICATION #: 1 DERIOD TO:	Distribution to:
viliage of yval wick 77 Main Street Wanvick NY 10990			PROJECT NOS:	X Owner
FROM CONTRACTOR: PK Songer Plumbing	VIA ARCHITECT: Barton & Loguidice		CONTRACT DATE: 03/19/20	x Architect x Contractor
44 Walnut St Montgomery, NY 12549 CONTRACT FOR:				
<b>CONTRACTOR'S APPLICATION FOR PAYMENT</b> Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.	e Contract.	The undersigned Contractor certifies belief the Work covered by this Appl Contract Documents, that all amoun Certificates for Payment were issued shown therein is now due.	The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.	ge, information and ccordance with the c for which previous d that current payment
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<ul> <li>b. 5.0% of Stored Material \$</li> <li>(Column F on Continuation Sheet)</li> <li>Total Retainage (Line 5a + 5b or</li> </ul>		Notary Public: UTM Mv Commission expires:	realar	
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8	CONTINUATION SHEET					Page 2 of	2	Pages	
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	Wastewater Treatment Plant UV Disinfection					APPLICATION DATE: PERIOD TO:	VTION DATE: PERIOD TO:	03/26/20	
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<i>с</i> о	Cleaning and filling treches with stone	35,000.00	2	3,500.00		3,500.00	10%	31,500.00	175.00
4	Installtion of concrete walls and floors	70,000.00	2					70,000.00	
5	UV Lighting and Installion	170,000.00						170,000.00	
9	Concrete Pad for Control Unit	10,000.00						10,000.00	
~	Canopy Foundation	15,000.00						15,000.00	
∞	Canopy Instlation	30,000.00						30,000.00	
ი	Hand rails and grating	25,000.00						25,000.00	
10	Clean up and punch list	5,000.00			7			5,000.00	
11	Demob	2,000.00						2,000.00	
12	Close out paper work	5,000.00						5,000.00	
13	3 Contingency	20,000.00						20,000.00	

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SUBTOTALS PAGE 2

APPLICATION AND CERTIFICATE FOR PAYMENT	rment		PAGE ONE OF 2 PA	PAGES
TO OWNER: Village of Warwick	PROJECT: Wastewater Treatment Plant UV Disinfection	Plant UV Disinfection	APPLICATION #: 1 Distribution to: PERIOD TO:	tion to:
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	\$ \$ 27,075.00			
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-	Bonds and Insurance	20,000.00		20,000.00		20,000.00	100%		1,000.00
2	Mobilization	5,000.00		5,000.00		5,000.00	100%		250.00
б	Cleaning and filling treches with stone	35,000.00		3,500.00		3,500.00	10%	31,500.00	175.00
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2	UV Lighting and Installion	170,000.00	9- 1					170,000.00	
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	SUBTOTALS PAGE 2	412,000.00		28,500.00		28,500.00	7%	383,500.00	1,425.00

<b>APPLICATION AND CERTIFICATE FOR PAYMENT</b>	IENT		PAGE ONE OF	: 2 PAGES
TO OWNER: Village of Warwick 77 Main Street	PROJECT: Wastewater Treatment Plant UV Disinfection	nt UV Disinfection	APPLICATION #: 1 PERIOD TO:	
Warwick, NY 10990 FROM CONTRACTOR: PK Songer Plumbing 44 Walnut St Montgomery, NY 12549 CONTRACT FOR:	VIA ARCHITECT: Barton & Loguidice		CONTRACT DATE: 03/19/20	x Owner Const. Mgr X Architect X Contractor
<b>CONTRACTOR'S APPLICATION FOR PAYMENT</b> Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.	Contract.	The undersigned Contractor certifies i belief the Work covered by this Applic Contract Documents, that all amounts Certificates for Payment were issued shown therein is now due.	The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.	e, information and cordance with the for which previous that current payment
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a. <u>5.0%</u> of Completed Work <b>\$</b> (Columns D+E on Continuation Sheet) b. <u>5.0%</u> of Stored Material <b>\$</b> (Column F on Continuation Sheet) Total Retainage (Line 5a + 5b or	1,425.00	l and sworn to h $\overline{A} \underline{\omega}$ day o lic: $\overline{\sqrt{\lambda}}$	2 Dally o	No. 01905045970 Qualitieri in Drance County 2003 Intrinission Expires June 26, 2003
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8. CURRENT PAYMENT DUE \$ 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	27,075.00 384,925.00	AMOUNT CERTIFIED (Attach explanation if amount certified application and on the Continuation SI	<b>AMOUNT CERTIFIED</b> $\qquad \qquad \qquad$	<i>QO, OTJ. OO</i> for. Initial all figures on this to the amount certified.)
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-	Bonds and Insurance	20,000.00		20,000.00	2	20,000.00	100%		1,000.00
2	Mobilization	5,000.00		5,000.00		5,000.00	100%		250.00
n	Cleaning and filling treches with stone	35,000.00		3,500.00		3,500.00	10%	31,500.00	175.00
4	Installtion of concrete walls and floors	70,000.00						70,000.00	
2	UV Lighting and Installion	170,000.00						170,000.00	****
9	<b>Concrete Pad for Control Unit</b>	10,000.00						10,000.00	
2	Canopy Foundation	15,000.00						15,000.00	
∞	Canopy Instlation	30,000.00						30,000.00	
0	Hand rails and grating	25,000.00						25,000.00	
10	Clean up and punch list	5,000.00						5,000.00	
11	Demob	2,000.00						2,000.00	
12	Close out paper work	5,000.00						5,000.00	
13	Contingency	20,000.00						20,000.00	

1,425.00

383,500.00

7%

28,500.00

28,500.00

412,000.00

SUBTOTALS PAGE 2