

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
APRIL 21, 2025
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY
TIME: 7:30 P.M.**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Minutes: April 7, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

3. Acceptance of Reports – March 2025: Clerk’s Office, Justice Department, Planning Department, Building Department, and Department of Public Works and February 2025 Department of Public Works report.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

4. Authorization to Pay all Approved and Audited Claims in the amount of \$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

5. Police Report.

Announcement

1. The Village of Warwick Celebrates Arbor Day 2025 on Friday, April 25, 2025, at 9:00 a.m. at Staley-Deming Park.

Public Comment - Agenda Items Only

GUIDELINES FOR PUBLIC COMMENT

The public may speak only during the meeting's Public Comment period and at any other time a majority of the Board allows. Speakers must be recognized by the presiding officer, step to the front of the room/microphone, give their name, residency, and organization, if any. Speakers must limit their remarks to three minutes (this time limit may be changed to accommodate the number of speakers) and may not yield any remaining time they may have to another speaker. Board members may, with the permission of the mayor, interrupt a speaker during their remarks, but only for the purpose of clarification or information. The Village Board is not required to accept or respond to questions from the public at meetings but may request that inquiries be submitted in writing to be responded to at a later date. All remarks must be addressed to the Board as a body and not to individual Board members. Interested parties or their representatives may also address the Board by written communications.

Motions

Trustee Cheney's Motions

1. **MOTION** to accept the refuse bid from County Waste & Recycling Services for the following: supply of a 30 cy container for refuse at the Central Garage in the amount of \$250 per pull with a tipping fee of \$130 per ton; supply of a 30 cy roll off container for metal at the Central Garage in the amount of \$250 per pull; supply of a 2 cy container for the River Street Sewer Plant in the amount of \$50.00 per pickup, per the recommendation of DPW Supervisor, Mike Moser. The contract period will be June 1, 2025, to May 31, 2026.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

2. **MOTION** to hire Matthew Hyland to the position of Seasonal Department of Public Works Laborer at 40 hours per week for 16 weeks with a start date of May 19, 2025, as per the recommendation of DPW Supervisor, Michael Moser. Salary will be based on the FY24-25 & FY25-26 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

3. **MOTION** to approve payment #6 in the amount of \$44,777.67 to TAM Enterprises, Inc. for the Well #3 Treatment Plant Project as per the recommendation of Pitingaro & Doetsch Consulting Engineers, P.C. Funds are appropriated in budget code F.8330.2350.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Foster's Motions

4. **MOTION** to relevy on the Village of Warwick 2025-26 tax bills unpaid water and sewer fees and alarm fines to properties listed on the attached document, including Errors and Omissions – RPTL 520 Prorated Taxes, as per the Village Assessor, with a total relevy amount of \$1,746.27.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

5. **MOTION** to approve the 2025 Village of Warwick Summer Concert Series Schedule per the attached calendar provided by the Village of Warwick Summer Concert Coordinators.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

6. **MOTION** to hire Gianna Marin to the position of Village of Warwick Office Intern at 32.5 hours per week for approximately thirteen (13) weeks with a start date of May 20, 2025. The rate of pay to be in accordance with the FY24-25 and FY25-26 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

7. RESOLUTION TO ESTABLISH SAFE STREETS FOR ALL PROJECT

WHEREAS, the Village Board of the Village of Warwick has undertaken to establish a Safe Streets For All Project; and

WHEREAS, the estimated cost of the said project is \$507,709; and

WHEREAS, the Village Board of the of Warwick proposes to fund the said project with \$101,541.60 from General Fund, 406,167.40 from a federal grant, and in-kind services;

NOW, THEREFORE, it is hereby resolved as follows:

1. That the Village Board approves the Safe Streets for All Project and the aforesaid expenditure of funds from the said sources for its establishment; and

2. That the Village Mayor is authorized to sign all documents necessary to carry of the terms hereof.

_____ presented the foregoing resolution which was seconded
by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

**8. RESOLUTION ACCEPTING OFFER OF DEDICATION
FOR PUMP TRACK IN VETERANS MEMORIAL PARK**

WHEREAS, the Warwick Lion's Club has proposed to dedicate to the Village of Warwick the labor and materials necessary for construction of a bicycle pump track at a designated location in Veterans Memorial Park; and

WHEREAS, the Village of Warwick Village Board wishes to accept the said offer of dedication and to allow the Warwick Lion's Club to construct the said pump track and dedicate it to the Village;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board accepts the Warwick Lion's Club offer of dedication to the Village of Warwick the labor and materials necessary for construction of a pump track at a designated location in Veterans Memorial Park; and

2. That the Village Board hereby grants a revocable license to the Warwick Lion's Club to perform the said work in Veterans Memorial Park subject to provision of general liability insurance in an amount not less than \$2,000,000 naming the Village as an additional insured;

3. That the Mayor is hereby authorized to sign all documents necessary for the allowing the Warwick Lion's Club to carry out work on construction of the pump track, including, without limitation, building permit applications, licenses, and tax documents; and

4. That this resolution accepting the said offer of dedication shall not constitute acceptance of the work, materials or equipment being offered for dedication by the Warwick Lion's Club but, rather, the Village's acceptance of dedication the work, materials and equipment shall be contingent upon a determination by the Village that said the work has been performed properly and the materials and equipment has been installed in accordance with the plans.

_____ presented the foregoing resolution which was seconded
by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

9. GOVERNING BODY FAIR HOUSING RESOLUTION

The Village of Warwick supports the Fair Housing Act (42 USC 3601) which prohibits discrimination by direct providers of housing such as landlords and real estate companies as well

as other entities, such as municipalities, banks or other lending institutions and homeowners insurance companies whose discriminatory practices make housing unavailable to persons because of: race, color, religion, sex, national origin, nationality, familial status, or disability. This municipality further objects to discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, sex, national origin, nationality or disability as prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law). Therefore, the Municipal Council does hereby approve the following resolution.

BE IT RESOLVED, that within available resources, the municipality will assist all persons who feel they have been discriminated against under one of the aforementioned categories, to seek equity under federal laws by filing a complaint with the New York State Human Rights Law and the U.S. Department of Housing and Urban Development, as appropriate.

BE IT FURTHER RESOLVED, that the municipality shall publicize this resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law.

BE IT FURTHER RESOLVED, that the municipality will at a minimum include, but not be limited to:

- (1) the printing and publicizing of this resolution, a fair housing public notice and other applicable fair housing information through local media, community contacts and placement on the Municipal website and in other social media;
- (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning fair housing.

_____ presented the foregoing resolution which was seconded
by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting	_____
Carly Foster, Trustee, voting	_____
Thomas McKnight, Trustee, voting	_____
Mary Collura, Trustee, voting	_____
Michael Newhard, Mayor, voting	_____

10. **MOTION** to schedule a Public Hearing for Monday, May 19, 2025, to discuss projects considered for funding under the FY-2026 Community Development Block Grant Program.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

11. **MOTION** to grant permission to the Warwick Valley Gardeners to use the Veterans Memorial Park Pavilion on Tuesday, May 20, 2025, for a membership meeting between 6:00 p.m. and 8:00 p.m. Request includes use of a portable speaker and use of restrooms. Completed park permit, security deposit, and insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

12. **MOTION** to grant permission to the Warwick Valley Community Center to hold the Warwick LGBTQ+ Walk of Acceptance Event on Sunday, June 8, 2025. The parade will step off at 1:30 p.m., with lineup beginning at the Community Center. The parade route will be as follows: Hamilton Avenue to Orchard Street, left onto Oakland Avenue/Main Street, proceed up Main Street, right on South Street, left on High Street, right onto Forester, arriving at Veteran's Memorial Park Pavilion at approximately 2:30 p.m. for the Warwick Pride Celebration event. Completed facility use permit, security deposit, and proof of insurance have been received. The Town of Warwick Police Department has been informed of the event and will assist with the parade route.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

13. **MOTION** to grant permission to The Warwick Community Center to use Veterans Memorial Park for a Warwick Pride Celebration event on Sunday, June 8, 2025. Event set up to begin at 10:00 a.m., with the event taking place between 1:00 p.m. and 5:00 p.m. Clean-up to be completed by 7:00 p.m. Request includes use of the Memorial Park Pavilion, restrooms, electricity and sound systems, tents, portable tables and chairs, temporary decorations, and use of the McFarland Drive parking lot. In addition, up to 10

(ten) food vendors and up to 10 (ten) retail vendors to be set up in Memorial Park along the roadway nearest the pavilion. DPW to provide 4 (four) extra garbage and recycling cans, 100 (one hundred) chairs, and 8 (eight) tables, 12 (twelve) parking cones, 1 (one) 12-foot ladder, and 4 (four) pieces of staging to be assembled by Saturday, June 7, 2025. Also requested, flag poles and clips to be installed by DPW on Main Street for Pride Flags to be installed by Friday, June 6, 2025. Completed facility use permit, security deposit, and proof of insurance have been received. Proof of insurance must be received from each vendor prior to the event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

14. **MOTION** to grant permission to Warwick Community Bandwagon Inc. to hold May Mental Health Month Awareness at Railroad Green on Saturday, May 10, 2025, from 12:00 p.m. to 4:00 p.m. with a rain date of Sunday, May 11, 2025. Setup to begin at 10:00 a.m. with breakdown to be completed by 5:00 p.m. Requests includes use of speakers and electricity, the setup of tents, the placement of portable toilets, and the use of Village-owned tables and chairs. Request also includes, “No Parking” meter bags to be placed on the parking spaces along Railroad Avenue. Completed facility use permit, security deposit, and proof of insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

15. **MOTION** to close Railroad Avenue from 12:00 p.m. to 4:00 p.m. for the benefit of the May Mental Health Month Awareness event on Saturday, May 10, 2025, with a rain date of Sunday, May 11, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

16. **MOTION** grant permission to the Union AME Church to use Railroad Green to host a Juneteenth Celebration on Thursday, June 19, 2025, from 10:00 a.m. to 6:00 p.m., with setup beginning at 8:00 a.m. and cleanup completed by 8:00 p.m. Request includes use of

electricity and sound systems, the setup of tents, the placement of 1 (one) portable toilet, and 1 (one) food truck to be parked in front of the main event area. Completed park permit, proof of insurance, and security deposit have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

17. **MOTION** to close Railroad Avenue from 8:00 a.m. to 8:00 p.m. for the benefit of the Juneteenth Celebration on Thursday, June 16, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

18. **MOTION** to grant permission to Warwick Little League to move Picture Day from the previously approved date of Wednesday, April 26, 2025, to Saturday, May 17, 2025. The event activities will remain the same with use of the Veterans Memorial Park pavilion and surrounding area from 8:00 a.m. to 6:00 p.m.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

19. **MOTION** to grant permission to Warwick Little League to use the field lights for the Daniel Prial Field from March 1, 2025, through November 20, 2025. Permission pending receipt of light fee.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

20. **MOTION** to grant permission to the American Legion Township Post 214 to hold a Memorial Day Parade and to use the area near the Veterans Memorial Park Firemen's

Monument located in Memorial Park on Monday, May 26, 2025, between the hours of 10:30 a.m. and 2:00 p.m. The parade will step off at approximately 11:00 a.m., with lineup beginning at 10:00 a.m. on Main Street in front of Village Hall. The parade route will be as follows: Main Street in front of Village Hall, Oakland Avenue to the Warwick Cemetery, Galloway Road to the St. Stephen's Cemetery, Forester Avenue, to the Veterans Memorial Park Firemen's Monument. Completed park permit, proof of insurance, security deposit and Town of Warwick Police Department approval have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

21. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Thursday, May 15, 2025, from 4:00 p.m. to 7:00 p.m., with a rain date of Thursday, May 22, 2025, for the benefit of the Park Avenue Elementary School's Student and Parent Warrior Dash Event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

22. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Friday, June 6, 2025, from 5:00 p.m. to 9:00 p.m., for the benefit of the Park Avenue Elementary School's Family Picnic/Crazy Ticket School Event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

23. **MOTION** to grant permission to close Park Avenue between Galloway Road and Burt Street on Friday, June 13, 2025, from 9:00 p.m. to 3:00 p.m. with a rain date of Monday, June 16, 2025, for the benefit of the Park Avenue Elementary School's Park -A- Palooza Sports Student/Teacher Sports Day.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

Trustee Collura's Motions

24. **MOTION** to approve the budget modification request for the Well #3 Capital Project as per the Village Treasurer's memo dated April 8, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

25. **MOTION** to approve the budget modification request for certain FY2024-25 budget account lines as per the Village Treasurer's memo dated April 15, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

26. **MOTION** to approve an interfund transfer from ARPA reserve funds to Capital Projects Fund for the Well #3 project as per the Village Treasurer's memo dated April 11, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____
Trustee McKnight ____ Mayor Newhard ____

27. **MOTION** to approve an interfund transfer from ARPA reserve funds to Capital Projects Fund for the Maple Avenue Pump Station Relocation project as per the Village Treasurer's memo dated April 11, 2025.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

28. Resolution To Fund A Capital Project:
Streetlight Purchase

WHEREAS, the Village Board of the Village of Warwick has undertaken and approved a project for the purchase of streetlights; and

WHEREAS, the estimated cost of the said project is \$200,457; and

WHEREAS, the Village Board of the of Warwick proposes to fund the said project by transferring \$200,457 from the Infrastructure Reserve Fund to General Fund; and

WHEREAS, pursuant to General Municipal Law §6-c(8), the said expenditure of funds from the Village's Infrastructure Reserve Fund is subject to permissive referendum;

NOW, THEREFORE, it is hereby resolved as follows:

1. That the Village of Warwick approves the aforesaid transfer and expenditure of funds from the Infrastructure Reserve Fund for the streetlight purchase; and
2. That, due to the said expenditures from the Village's Infrastructure Reserve Fund, the approval of the said transfer for funding of the streetlight purchase is subject to permissive referendum and, therefore, this Resolution shall not take effect until at least thirty (30) days after its adoption, or until approved by the affirmative vote of a majority of the qualified electors of the Village if within thirty (30) days after its adoption a petition for referendum under Village Law Article 9 is filed with the Village Clerk; and
3. That the Village Clerk shall publish and post notice of the approval of this Resolution within ten (10) days from the date hereof.

_____ presented the foregoing resolution which was seconded
by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

29. RESOLUTION APPROVING FUNDING FOR A CAPITAL PROJECT:
PURCHASE OF THE CHASE PARKING LOT

WHEREAS, the Village Board of the Village of Warwick wishes to enter into a contract to purchase the Chase Parking Lot (21 South Street, Warwick NY; Tax Map Section 211, Block 4, Lot 9) from JPMorgan Chase Bank; and

WHEREAS, the purchase price under the proposed contract for purchase of the said property is \$430,000; and

WHEREAS, the Village Board of the of Warwick proposes to fund the said purchase by use of funds in the Village's Parking Lot Reserve Fund; and

WHEREAS, pursuant to General Municipal Law §6-c(8), the proposed expenditure of funds from the Village's Parking Lot Reserve Fund is subject to permissive referendum;

NOW, THEREFORE, it is hereby resolved as follows:

1. That the Village Board of the Village of Warwick approves the proposed expenditure of funds from the Parking Lot Reserve Fund for the purchase of the Chase Parking Lot; and

2. That, due to the said expenditures from the Village's Parking Lot Reserve Fund, the approval of the said purchase of the Chase Parking Lot is subject to permissive referendum and, therefore, this Resolution shall not take effect until at least thirty (30) days after its adoption, or until approved by the affirmative vote of a majority of the qualified electors of the Village if within thirty (30) days after its adoption a petition for referendum under Village Law Article 9 is filed with the Village Clerk; and

3. That the Village Clerk shall publish and post notice of the approval of this Resolution within ten (10) days from the date hereof.

_____ presented the foregoing resolution which was seconded
by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

Trustee McKnight's Motions

30. **MOTION** to accept the proposal from SierraLingo, LLC in the amount of \$1,450 for a one-year BeClutch Camp Registration Package, including a Mobile Club Package and Club Admin Web Interface, plus custom development of an ID card interface. Funds are appropriated in budget code A7310.4570.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Collura ____

Trustee McKnight ____ Mayor Newhard ____

31. ARBOR DAY PROCLAMATION

Whereas, Arbor Day, a tradition dating back to 1872 when J. Sterling Morton initiated the celebration in Nebraska by planting trees, has since become a globally recognized observance promoting tree planting and environmental conservation; and

Whereas, Arbor Day serves as a poignant reminder of the importance of trees in our ecosystem, providing numerous environmental, social, and economic benefits for current and future generations; and

Whereas, the Village of Warwick recognizes the invaluable role that trees play in mitigating climate change, improving air quality, enhancing property values, and promoting overall health and well-being;

Whereas, the Village of Warwick has been a dedicated member of Tree City USA for 40 years, demonstrating a steadfast commitment to the preservation and growth of our woodlands; and

Whereas, the Village of Warwick has achieved the Growth Award for 25 consecutive years, the longest tenure in New York State, showcasing exemplary efforts in enhancing our community's green infrastructure and fostering environmental stewardship; and

Now, Therefore, Mayor Newhard, along with the Village Board of Trustees, do hereby proclaim April 25, 2025, as Arbor Day in the Village of Warwick, New York and urge all residents to join in commemorating this occasion by planting trees, participating in tree-related activities, and continuing to support initiatives aimed at preserving and expanding our Village forest.

_____ presented the foregoing resolution which was seconded
by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Mary Collura, Trustee, voting _____

Michael Newhard, Mayor, voting _____

Reports

Trustee Cheney's Report: Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Emergency Services, Citizens Awareness Panel/Jones Chemical. Alternate liaison to Economic Development, Transportation & Mobility.

Trustee Foster's Report: Liaison to Office of the Clerk, Parks & Recreation, Economic Development & Tourism, Warwick Valley Schools, Shade Tree Commission, Transportation & Mobility. Alternate liaison to Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Engineering and Infrastructure Projects, Planning & Zoning / AHDRB / OC Planning, Government Efficiency / Policy Development, Summer Concert Series.

Trustee Collura's Report: Liaison to Office of the Treasurer, Youth / WYDO / Warwick Valley Community Center / Warwick Valley Prevention Coalition, Public Health, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Summer Concert Series. Alternate liaison to Parks & Recreation, Environmental, Veterans.

Trustee McKnight's Report: Liaison to Planning & Zoning / AHDRB / OC Planning, Environmental, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Safety Committee. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Emergency Services.

Mayor Newhard's Report

Public Comment – *Non-Agenda Items*

Final Comments from the Board

Executive Session, if applicable

Adjournment

MEMO

Date: April 16, 2025

To: Mayor Newhard & The Village Board

From: Mike Moser, DPW Supervisor

Re: Refuse Bid

Motion to accept the refuse bid from **County Waste & Recycling Service** for the contract period of **June 1, 2025 to May 31, 2026**. Bid Opening was held March 31, 2025.

Price Per 30 Yard Roll-Off Box for Refuse

\$250.00/Pull & \$130.00/Ton

Price per 30 Yard Roll-Off Box for Metal

\$250.00/Pull (as need basis)

Price per 2 cy Container Sewer Plant River Street

\$50.00 Per pickup

Village of Warwick Refuse Proposal Form

Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works for the period of June 1, 2025 – May 31, 2026.

30 cy Container Refuse \$250 per pull

Tipping Fee \$130 per ton

Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY for the period of June 1, 2025 – May 31, 2026.

30 cy Container Metal \$250 per pull

Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY for the period of June 1, 2025 – May 31, 2026.

2 cy Container \$50.00 per pickup



Signature

Jennifer Williamson

Print Name

County Waste & Recycling Service

Company

518-877-2308

Telephone

Duane Hr@wcnx.org

Email

1927 Route 9, PO Box 431

Address Clifton Park, NY 12065

3/26/25

Date

SALES REPRESENTATIVE

Duane Hromada

Print Name

518-877-2308

Telephone

BIDDERS MUST ECNLOSE COMPLETED STATEMENT OF NON-COLLUSION BY BIDDER & HOLD HARMLESS AGREEMENT. BIDDERS MUST BE ABLE TO PROVIDE ALL REQUIRED INSURANCE DOCUMENTS AS SPECIFIED IN THE GENERAL INSTUCTIONS FOR PROPOSALS.

MEMO

Date: April 15, 2025

To: Mayor Newhard & The Village Board

From: Michael Moser, DPW Supervisor

Re: Seasonal Hire FYE 25/26

Motion to hire **Matthew Hyland** to the position of **Seasonal Department of Public Works Laborer**. Salary will be based on the FYE 24-25 and FYE 25-26 Budget. Start date May 19, 2025, per the recommendation of the DPW Supervisor, Mike Moser.

.....

April 2, 2025

Mayor Michael Newhard and Board of Trustees
Village of Warwick
77 Main Street
Warwick, NY 10990

Re: Warwick Village Well #3 Water Treatment Plant
General Contract Payment Application #6

Dear Mayor Newhard and Board of Trustees:

Please let this letter serve as background for the above-mentioned payment application.

We have reviewed the Application for Payment #6 from TAM Enterprises, Inc for the Warwick Village Well #3 Water Treatment Plant project. As of March 31, 2025, the existing building and pump have been demolished, and the new building foundation has been completely poured. The generator and automatic transfer switch along with the building materials including concrete block and rebar have been delivered and are stored.

We recommend the approval of the payment of \$44,777.67. The balance amount to close the project, including retainage, is \$893,091.18.

Should you have any questions or require anything further in this matter, please contact our office.

Very truly yours,



Darren D. Doetsch, PE
Vice President

DDD/AB/lk

G:\Shared Drives\Engineering\Warwick (V)\248101 - Well 3 WTP Construction Management\03 - Construction\Pay Apps\GC\Pay App #6\20250402 Letter To Board Pay App 6.Docx

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER: Village of Warwick 77 Main Street, Warwick, NY	PROJECT: Well #3 WTP	APPLICATION NO: 006 PERIOD TO: March 31, 2025 CONTRACT FOR: General Construction CONTRACT DATE: PROJECT NOS: 2431 / /
FROM CONTRACTOR: TAM Enterprises, Inc. 114 Hartley Road, Goshen, NY 10924	VIA ARCHITECT: Pittingaro & Doetsch 20 Industrial Drive Middletown, NY 10941	Distribution to: OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$1,196,000.00
2. NET CHANGE BY CHANGE ORDERS	\$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$1,196,000.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$318,851.39
5. RETAINAGE:	
a. 5.00 % of Completed Work (Column D + E on G703)	\$13,923.15
b. 5.00 % of Stored Material (Column F on G703)	\$2,019.42
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$15,942.57
6. TOTAL EARNED LESS RETAINAGE	\$302,908.82
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$258,131.15
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$44,777.67
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$893,091.18

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature]

Date: 4/2/25

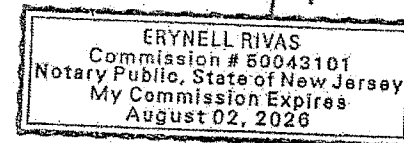
State of: New Jersey

County of: Bergen

Subscribed and sworn to before me this 2nd day of April, 25

Notary Public: [Signature]

My Commission expires: 2/2/26



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$44,777.67

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: [Signature]

By: [Signature]

Date: 4/2/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:	006
APPLICATION DATE:	March 31, 2025
PERIOD TO:	March 31, 2025
ARCHITECT'S PROJECT NO:	Pitingaro & Doetsch

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
1	Bonds and Insurance	29,900.00	29,900.00	0.00	0.00	29,900.00	100.00%	0.00	1,495.00
2	Submittals	50,700.00	48,165.00	0.00	0.00	48,165.00	95.00%	2,535.00	2,408.25
3	Mobilization/Demobilization	22,183.00	11,091.50	0.00	0.00	11,091.50	50.00%	11,091.50	554.57
4	Demolition of Existing Treatment Building and Well Pump	51,047.00	51,047.00	0.00	0.00	51,047.00	100.00%	0.00	2,552.35
5	Furnish and Install a new treatment building with drainage foundation floor walls roof windows doors and all other items specified	267,460.00	66,865.00	6,746.00	8,564.39	82,175.39	30.72%	185,284.61	4,108.77
6	Furnish and Install proposed well pump radar level sensor VFD and control panel. Electrical connections by others	140,810.00	0.00	0.00	0.00	0.00	0.00%	140,810.00	0.00
7	Furnish and Install SCADA panel and system.	34,602.00	0.00	0.00	0.00	0.00	0.00%	34,602.00	0.00
8	Furnish and Install UV system and appurtenances.	85,294.00	0.00	0.00	0.00	0.00	0.00%	85,294.00	0.00
9	Furnish and Install an 80-kw natural gas generator with weather	57,890.00	0.00	0.00	31,824.00	31,824.00	54.97%	26,066.00	1,591.20

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User Notes: (3B9ADAAA)

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)		
	enclosure and compatible ATS including natural gas piping. Electrical Connections by others								
10	Furnish and Install a chemical injection system	26,275.00	0.00	0.00	0.00	0.00	0.00%	26,275.00	0.00
11	Furnish and Install cartridge filter housings	86,198.00	64,648.50	0.00	0.00	64,648.50	75.00%	21,549.50	3,232.43
12	Furnish and Install a flow meter turbidity analyzer chloriner residual analyzers chart recorders pressure gauges a pressure transmitter and all other instrumentation specified	101,585.00	0.00	0.00	0.00	0.00	0.00%	101,585.00	0.00
13	Furnish and Install a mini split system electrical unit heaters and an exhaust fan and louver.	23,953.00	0.00	0.00	0.00	0.00	0.00%	23,953.00	0.00
14	Furnish and Install a ductile iron pipe and fittings.	64,354.00	0.00	0.00	0.00	0.00	0.00%	64,354.00	0.00
15	Furnish and Install a shower and eyewash station combination unit	6,190.00	0.00	0.00	0.00	0.00	0.00%	6,190.00	0.00
16	Furnish and Install ADA compliant bathroom	12,176.00	0.00	0.00	0.00	0.00	0.00%	12,176.00	0.00
17	Furnish and Install all water supply piping and	7,208.00	0.00	0.00	0.00	0.00	0.00%	7,208.00	0.00

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G+C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	drainage piping								
18	Start-up	10,350.00	0.00	0.00	0.00	0.00	0.00%	10,350.00	0.00
19	Punch List	10,350.00	0.00	0.00	0.00	0.00	0.00%	10,350.00	0.00
20	Close out	7,475.00	0.00	0.00	0.00	0.00	0.00%	7,475.00	0.00
21	Stated Allowance for Unforeseen Items	100,000.00	0.00	0.00	0.00	0.00	0.00%	100,000.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	\$1,196,000.00	\$271,717.00	\$6,746.00	\$40,388.39	\$318,851.39	26.66%	\$877,148.61	\$15,942.57

UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Name of Claimant: TAM Enterprises, Inc
Name of Customer: TAM Enterprises, Inc
Job Location: Well #3 WTP

Owner: Village of Warwick
Date Through: March 31, 2025

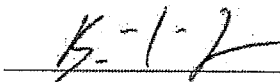
Exceptions: _____

Unconditional Waiver and Release Signature

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed above, the Releases or Waivers of Lien attached hereto, include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of work, labor or services who have or may have liens or encumbrances or the right to assert fees or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

The claimant has received the following progress payment: \$258,131.15

The current payment amount is: \$44,777.67

Claimant's Signature: 
Claimant's Title: Vice President
Date of Signature: 4/2/25

Village of Warwick
RPTL 520 Prorated Taxes for the 2025 Levy

<u>S/B/L</u>	<u>Relevy Code</u>	<u>Amount</u>	<u>Type</u>	<u>Name</u>
201-2-3	OT001	13.72	War Vet 2 Month 2023 Rate	Hartman
201-2-3	OT001	73.97	War Vet Full Year 2024 Rate	Hartman
203-4-14	OT001	61.64	War Vet	Coleman
201-3-43	OT001	61.65	Combat Vet	Bacalles

VILLAGE OF WARWICK 2025-26 TAX RELIEVIES FOR UNPAID 2024 BALANCES

<u>S/B/L</u>	<u>Relevy Code</u>	<u>Amount</u>	<u>Type</u>	<u>Name</u>
207-5-22	AL001	20.00	Alarm Relevy	TD Bank North
222-1-1.92	WR001	96.43	Water Relevy	Trumbour, Thomas & Diane
222-1-1.92	SR001	88.39	Sewer Relevy	Trumbour, Thomas & Diane
223-1-1.-67	WR001	69.94	Water Relevy	Antoniades, Caroline
223-1-1.-67	SR001	63.52	Sewer Relevy	Antoniades, Caroline
207-2-18	WR001	335.61	Water Relevy	Cooper, Joe
207-2-18	SR001	265.34	Sewer Relevy	Cooper, Joe
211-7-1	WR001	59.76	Water Relevy	Warwick8 LLC
211-7-1	SR001	58.86	Sewer Relevy	Warwick8 LLC
*210-6-1	WR001	66.15	Water Relevy	Saladino & DePalma, LLC
*210-6-1	SR001	66.15	Sewer Relevy	Saladino & DePalma, LLC
*210-6-1	WR001	52.92	Water Relevy	Saladino & DePalma, LLC
*210-6-1	SR001	52.92	Sewer Relevy	Saladino & DePalma, LLC
218-1-49	WR001	69.94	Water Relevy	Mahany, Robyn
218-1-49	SR001	63.52	Sewer Relevy	Mahany, Robyn
218-1-89.2	WR001	52.92	Water Relevy	Dumonte, Evelyn
218-1-89.2	SR001	52.92	Sewer Relevy	Dumonte, Evelyn

**2 family home with 2 water meters / 2 billing accounts*

Errors/Omissions - RPTL 520	
Prorated Taxes	210.98
Building Repair Relevy	0.00
Alarm Relevy	20.00
Water Relevy	803.67
Sewer Relevy	711.62
Total Relevy & RPTL 520:	1,746.27

OT001 - Errors/Omissions
AL001 - Alarm Relevy
WR001 - Water Relevy
SR001 - Sewer Relevy
BR001 - Building Repair
PL001 - Planning and Zoning

Summer Concert Series 2025

ARTIST	DATE	VENUE (SD or RRG)
Bees in the Barn - ADAM	5/30/2025	SD
NY Wind Symphony - MICHAEL	6/6/2025	RRG
Daniel Villegas and Libre- ADAM	6/19/2025	RRG - using same set-up as Juneteenth performers
Hudson Valley Jazz Festival - Michael	6/27/2025	SD
The Big Takeover - Adam	7/3/2025	TBD
High Street - ALLY	7/13/2025	RRG
Gunsmoke - MICHAEL	7/25/2025	SD
Uncle Shuehorn's Big Easy - ADAM	8/2/2025	RRG
Core Theater Group - ALLY	8/9/2025	SD
Galipote - ADAM	8/14/2025	RRG
Some guys and a broad - ALLY	8/30/2025	RRG
Luisito Rosario y su Orquesta - ADAM	9/6/2025	RRG
Ladies of the 80's - ALLY	9/19/2025	RRG



Steven M. Neuhaus
County Executive

OFFICE OF COMMUNITY DEVELOPMENT

Nicole Andersen, Director
40 Matthews Street, Suite 307A
Goshen, NY 10924
Tel: (845) 615-3820

Email: CommDev@orangecountygov.com

April 9, 2025

Dear Urban County Consortium Member:

We are pleased to announce the start of the FY-2026 Community Development Block Grant (CDBG) Municipal Grant Application process. The application will only be transmitted via email to the municipalities that participate in the Orange County CDBG Urban County. Please feel free to share the information with any other interested party including your municipal engineers and grant writers. Here are some important bullets to note regarding this year's application process:

1. Applicants must hold a public hearing to inform citizens of the municipality's opportunity to apply for CDBG funding, review its community development needs, and obtain citizen input, particularly from people with low to moderate income regarding potential projects, and to authorize the Municipal Official to apply.
2. CDBG applications are due **Friday, June 20, 2025 at 4:00 p.m.** via email: nandersen@orangecountygov.com. The Municipal resolution and Fair Housing Resolution should be submitted by July 17, 2025, if not available by June 20, 2025.
3. At least one representative employed by (not contracted by) the Applicant/Municipality must attend a MANDATORY Virtual CDBG Application Workshop on Wednesday, April 30, 2025, from 9:30 am to 11:00 via Microsoft Teams. There can be no exceptions to the application deadline or attendance at the meeting. We suggest that the Municipal Official, Primary Contact, AND Project Manager/Engineer (if applicable) attend. This year's workshop will be different than those in the past, as we will review and focus on the application as well as the agreement that municipalities will execute with the County of Orange to receive the CDBG funds for reimbursement of the project. To register and be sent the Microsoft Teams Invites for the CDBG workshop, e-mail a list of Attendees with their Contact Information to nandersen@orangecountygov.com.
4. Please reach out to me with any project ideas so that we can discuss the project in more detail to determine eligibility before you apply.

Thank you for your continued interest in this important program and we look forward to assisting you with your CDBG application. Please do not hesitate to contact me at (845) 615-3819, nandersen@orangecountygov.com or John Amante at (845) 615-3808, jamante@orangecountygov.com.

Sincerely,
Nicole Andersen
Nicole Andersen
Director of Community Development

Orange County Office of Community Development FY-2026 Program Year Calendar

April 9, 2025	FY-2026 CDBG Application E-Mailed to Supervisors/Mayors and posted on OCD website
April 30, 2025 9:30-11:00 am	CDBG Application Workshop via Microsoft Teams **MANDATORY for Applicants**
May 14, 2025 at 1 pm	Public Hearing #1 for the FY-2026 Action Plan via Microsoft Teams (Email nandersen@orangecountygov.com for sign-in information) and at the Orange County Office of Community Development, 40 Matthews Street, Suite 307A, Goshen, NY at 1 pm
May 2025	County receives Notice from HUD of 2025 CDBG Grant Award funding
June 20, 2025 (Friday)	CDBG Applications Due to OCD Office by 4:00 p.m.
July 17, 2025	CDBG Advisory Committee Project Site Visits
July 24, 2025 at 9:30am	CDBG Advisory Committee Ranking Meeting
August 2025	County Executive Review of CDBG Advisory Committee Recommendations
October 1-31, 2025	30-Day Public Display and Comment Period for 2026 DRAFT Action Plan
October 16, 2025 at 2pm	2026 DRAFT Action Plan Public Hearing #2 via Microsoft Teams (Email nandersen@orangecountygov.com for sign-in information) and at the Orange County Office of Community Development, 40 Matthews Street, Suite 307A, Goshen, NY at 2 pm
October 24, 2025	OCD presents 2026 Budget and Action Plan to Education & Economic Development Statutory Committee for Legislature Approval
November 6, 2025	Legislative Votes to Approve to Submit FY-2026 Action Plan to HUD
November 15, 2025	Deadline to submit FY-2026 Action Plan to HUD
December 2025	FY-2026 CDBG Anticipated Award letters mailed to Municipalities
January 1, 2026	Begin FY-2026 Program Year – HUD Approves FY-2026 Action Plan
April 2026	Receive Notice from HUD of final 2026 CDBG, HOME and ESG Entitlement

These dates are tentative and subject to change. Notice of actual hearing dates, proposed and final plan adoption, and related public comment periods will be published on the OCD website: <https://www.orangecountygov.com/192/Community-Development>

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Facility Use Request Form **For Gatherings of Less Than 200 People**

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 4/8/25

Title of Event: Warwick Valley Gardener's Regular Mt.

Purpose of Event: Regular members mt.

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☒ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: Tuesday 5/20/25 Rain Date Requested: _____

Arrival Time: 6:00pm Departure Time: 8:00pm

Event Start Time: 6:30pm Event End Time: 8:00pm

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Patricia Reinhardt

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: P.O. Box 969

Email Address: prpoetry@optonline.net Cell Phone: 914 980-2528

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): _____

Name of Organization's Director(s)/Officer(s): Pat Reinhardt, President

Organization's Phone: _____ Email Address: WRgardeners@gmail.com

Mailing Address of Organization: P.O. Box 562 Warwick, NY 10990

Physical Address of Organization: _____

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 55

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: _____ # of People Under 18: 7

Expected Number of Vehicles Intended at the Event: 25

Please explain the parking plan for the event: Park behind the pavilion

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>✓</u>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> <u>We have a portable speaker</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes <u>✓</u> No _____
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>✓</u>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____	Yes _____ No <u>✓</u>

RVs, Campers, Food Trucks, etc. If yes, explain: _____	Yes _____ No <u>X</u>
Admission Fee to Be Charged If yes, please list the admission fee: _____	Yes _____ No <u>X</u>
Alcohol Host Liquor Liability Insurance is required.	Yes _____ No <u>X</u>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: <u>Water, Soft drinks, Snacks / We will remove trash</u> <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes <u>h</u> No _____
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <u>X</u>
Animals: (Example, horses, pony rides, petting zoo, etc.) If yes, explain: _____	Yes _____ No <u>X</u>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <u>X</u>
Other Please explain: _____	Yes _____ No _____

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes _____ No <u>X</u>
Use of Village-owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <u>X</u>
Use of Electricity	Yes _____ No <u>X</u>
Memorial Park Field Lights - The Daniel Prial Field/Football Field Additional fee required for use of field lights.	Yes _____ No <u>X</u>

Use of Memorial Park Pavilion Lights	Yes _____ No <u>X</u>
Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes <u>X</u> No _____
Other <i>Please explain:</i> _____	Yes _____ No _____

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

X \$200 Security Deposit - (*Must be a Separate Payment*)

☐ Memorial Park Field Lights -

The Daniel Prial Field / Football Field (circle one) - \$10 per day or \$300 per season

☐ \$200 Security Deposit - (*Must be a Separate Payment*)

TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Valley Gardeners (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Gardeners (Name Organization).

Patricia Reinhardt
Printed Name of Applicant/Responsible Party

Patricia Reinhardt
Signature of Applicant/Responsible Party

4/8/25
Date

Office Use Only:

Security Deposit Check # 1252

Fees Received NA

DPW Pre-Approval NA

Certificate of Insurance ✓

Park Map(s) ✓

Facility Use Calendar ✓

Host Liquor Liability NA

Police Dept. Approval NA

Parade Calendar NA

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

Patricia Reinhardt

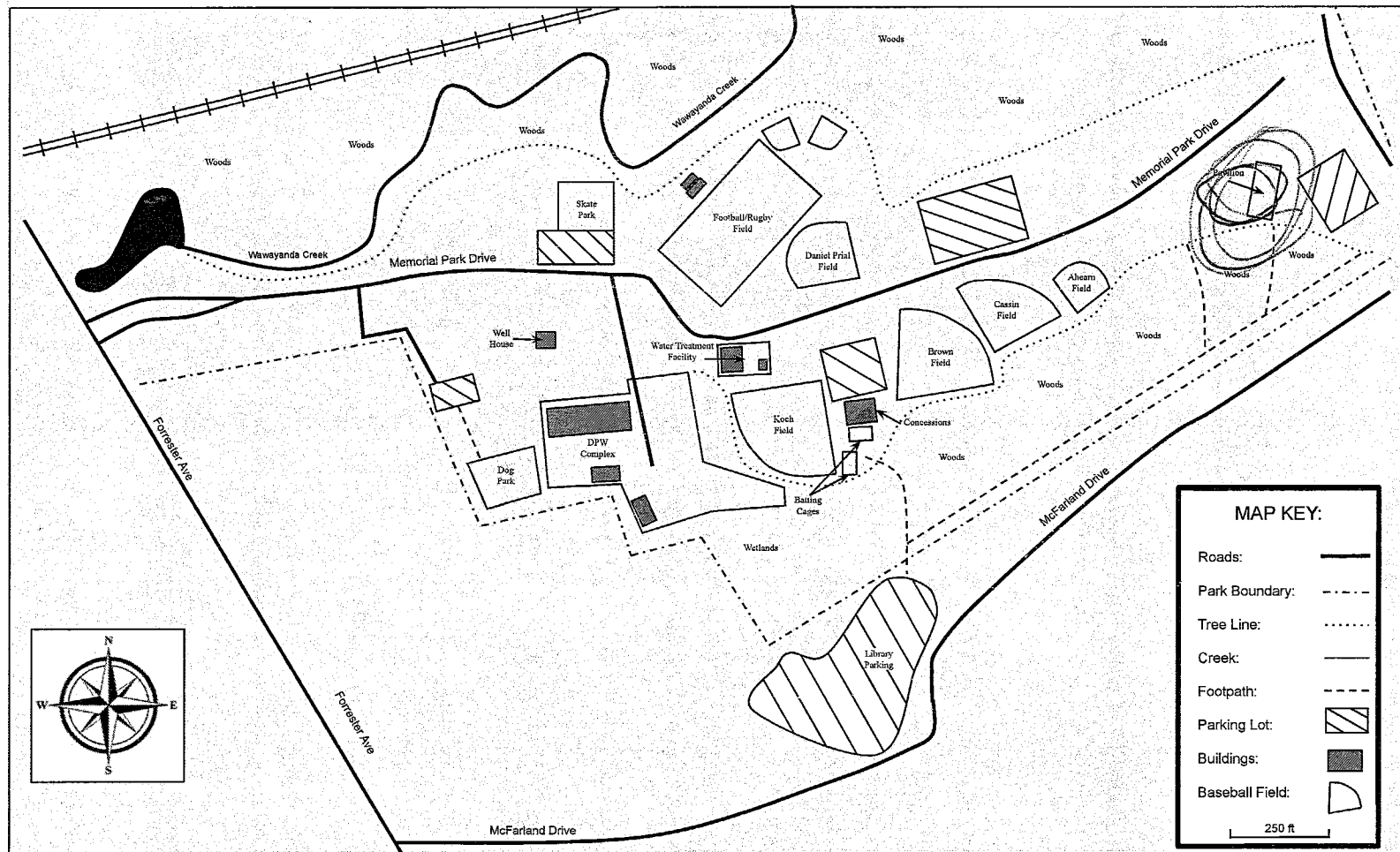
Printed Name of Applicant/Responsible Party

Patricia Reinhardt

Signature of Applicant/Responsible Party

Date

4/8/25



VETERANS MEMORIAL PARK
 Village of Warwick 2024

RECEIVED

APR 10 2025

VILLAGE OF WARWICK
CLERK'S OFFICE



From: Warwick Valley Community Center

April 10, 2025

Warwick LGBTQ+ Walk of Acceptance Event, 2025: Request to use Veterans Memorial Park Pavilion.

Dear Mayor Newhard and the Village Board of Trustees,

We would like to make the following requests for use of Veterans Memorial Park:

1. Permission to have 6 - 10 food vendors and an additional 6 - 10 retail vendors.
2. Each vendor will have a certificate of insurance for the event naming The Village of Warwick and the Warwick Community Band Wagon Inc. as 'Additional Insured,' and food vendors will provide proof of Orange Co. Health Department permit.
3. We are attaching a map of the location of vendor parking, with guidance from the DPW on location.
4. We would like to request the following from the DPW:
 - 4 pieces of staging 4' x 8' to be delivered to Veterans Memorial Park pavilion by Friday, June 7th, and have the pieces screwed together.
 - A 12' ladder to be locked to the pavilion
 - 12 parking cones
 - 4 extra garbage cans, and 4 extra recycling cans to be installed near the pavilion and vendor areas.
 - Flag poles and clips on Main Street for Pride Flags, to be installed by 6/6/25
6. We request an end time of 5PM, and anticipate that clean up from the event will be complete no later than 7PM.
7. The week of June 1st, we request that the lawn at the Community Center be cut, prior to the Pride Celebration.

Sincerely,

Karen Thomas, Director, Warwick Valley Community Center

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 4/2/2025

Title of Event: WALK of Acceptance

Purpose of Event: Downtown Parade and concert

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

- ☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands
☒ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

- ☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 6/8/2025 Rain Date(s) Requested: _____

Arrival Time: 10:00 Departure Time: 7:00

Event Start Time: 1:00 Event End Time: 5:00

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family
**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Karen Thomas
**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 11 Hamilton Ave, Warwick NY 10990

Residential Address of Responsible Party: 11 Hamilton Ave, Warwick NY 10990

Email Address: karent.wcc@gmail.com Cell Phone: 845-324-5743

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☒ Utility Bill

Name of Organization (if Applicable): Warwick Community Bandwagon, Inc.

Organization's Phone: 845-986-6422 Email Address: karent.wcc@gmail.com

Name of Organization's Director(s)/Officer(s): Karen Thomas

Mailing Address of Organization: 11 Hamilton Ave, Warwick NY 10990

Physical Address of Organization: 11 Hamilton Ave, Warwick NY 10990

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 1400
of Adults: 980 # of Under 18 Yrs. Old: 420

Expected Number of Vehicles Intended at the Event: 200

Please explain the parking plan for the event: Most will park at the center. We would like to request permission to use parking lot closest to the pavilion at memorial park

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain: <u>sound system</u></i> <i>Location of Music/Loud Speakers/ Sounds System: _____</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up: <u>6/8 10:00 am</u></i> <i>Date & time tent will be removed: <u>6/8 6:30 pm</u></i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

RVs, Campers, Food Trucks, etc. If yes, explain: <u>Food trucks, vendors</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Admission Fee to Be Charged If yes, please list the admission fee: _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Alcohol Host Liquor Liability Insurance is required.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: <u>Food trucks ; vendors</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Other Please explain: _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure <u>Hamilton Ave, orchard St, oakland Ave, Main St</u> List road(s): <u>South St, High St, Forester Ave</u> Closed between the hours of <u>12:45</u> and <u>2:45</u> Number of 'No Parking' meter bags requested, if applicable: <u>N/A</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Village owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables <u>8</u> No. of Chairs <u>100</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Electricity	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights Additional fee required for use of field lights.	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Other Please explain: _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☐ Memorial Park Football/Over 35 Field Lights (circle one) -

☒ \$500 Security Deposit (*Must be a Separate Payment*) \$10 per day or \$300 per season

TOTAL FEE: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Community Bandwagon Inc. (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Community Bandwagon, Inc. (Name Organization).

Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

Karen Mamas
 Printed Name of Applicant/Responsible Party

[Signature]
 Signature of Applicant/Responsible Party

4.2.2025
 Date

Clerk Use Only: Security Deposit Check # 5857 Certificate of Insurance ☒ Host Liquor Liability NA
 Fees Received NA Park Map(s) ☒ Police Dept. Approval (if applicable) ☒
 *Certificates of Insurance Reviewed by NYMIR/Broker ☒

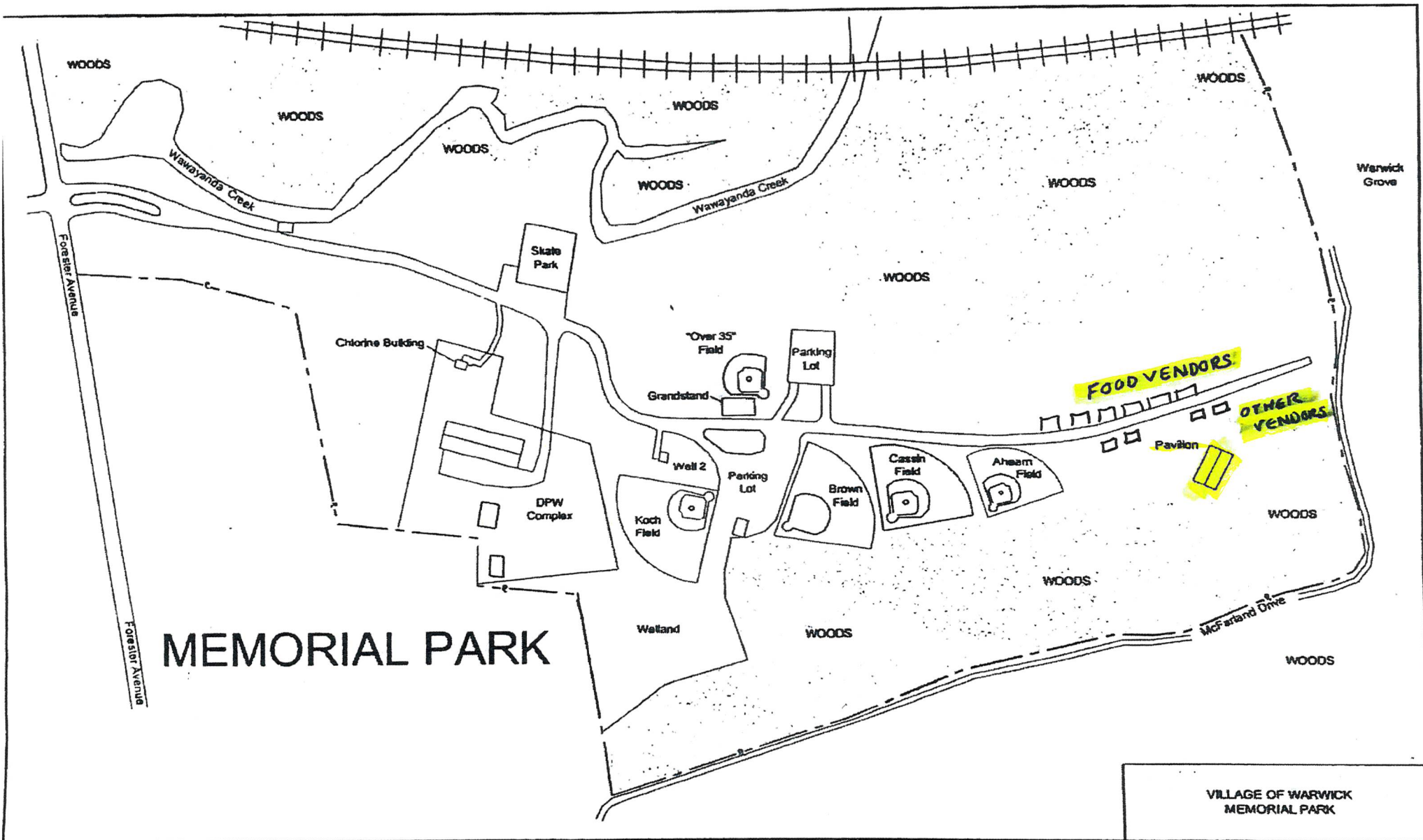
attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

Karen Thomas
Printed Name of Applicant/Responsible Party

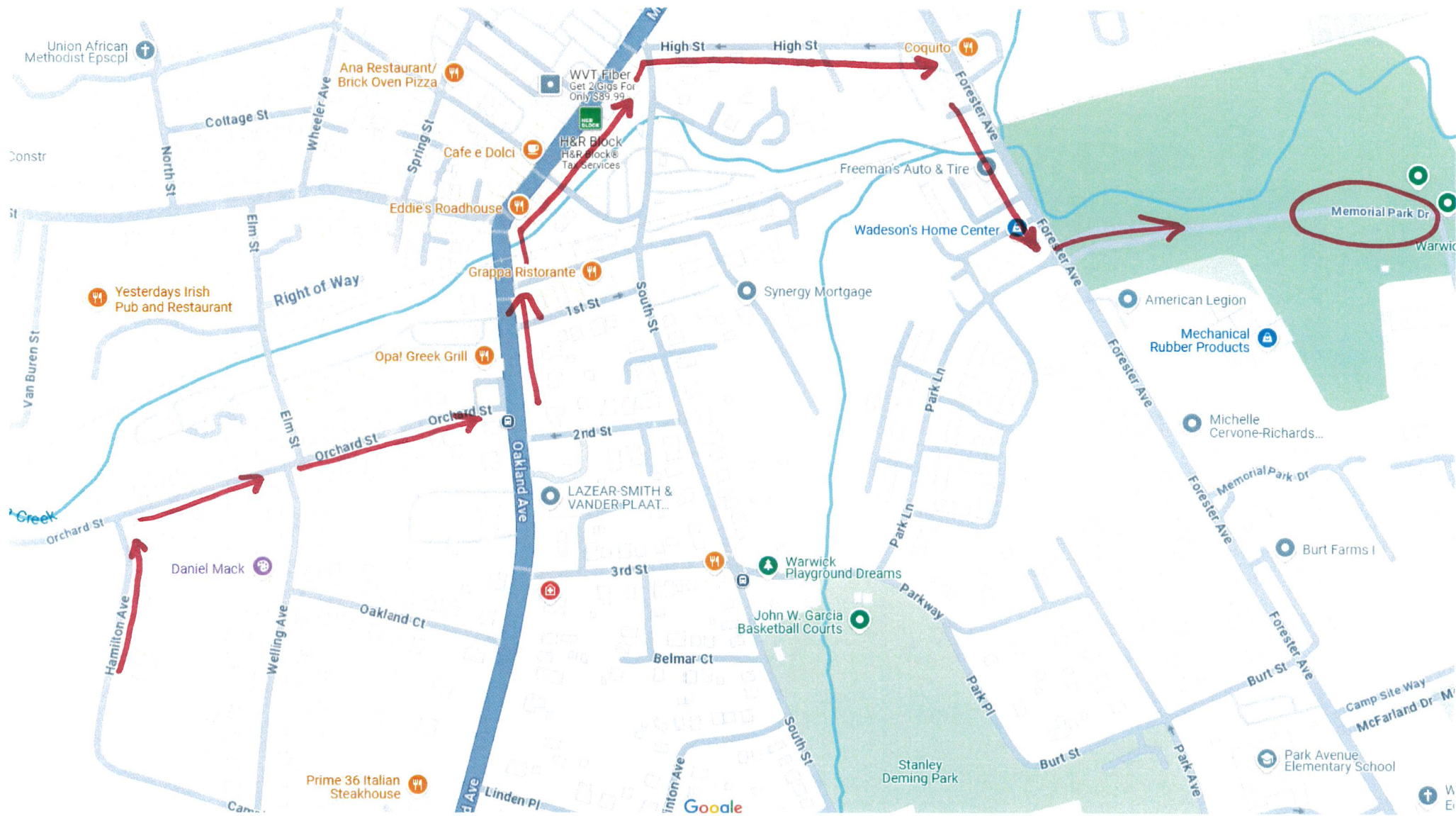
Karen Thomas
Signature of Applicant/Responsible Party

4-2-2025
Date

MEMORIAL PARK



VILLAGE OF WARWICK
MEMORIAL PARK



2025 Walk of Acceptance



RECEIVED

APR 10 2025

VILLAGE OF WARWICK
CLERK'S OFFICE

From: Warwick Valley Community Center

April 10, 2025

Dear Mayor Newhard and the Village Board of Trustees,

I am pleased to announce that Warwick Cares Mental Health Initiatives will celebrate our 3rd Annual Mental Health Month Awareness Celebration event. It will be held on Saturday, May 10, 2025, from 12-4 PM. on the Railroad Green in Warwick, NY. The theme this year is "Healing is Possible." There will be organizations, vendors, speakers and performers.

We would like to request the road closure of railroad ave. We are scheduled to begin set up at 10:00pm, so we leave road closure time to the towns discretion. We also request "no parking" meter bags for the parking spots along the street. If partial street closure, we would like to request 20 tables and 40 chairs. If full street closure - 35 tables and 70 chairs.

Sincerely,
Karen Thomas, Director, Warwick Valley Community Center

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 4/1/2025

Title of Event: May Mental Health Month Awareness

Purpose of Event: Awareness, Resources, Information, Vendors, Prevention

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☒ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: Railroad Avenue

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 5/10/2025 Rain Date Requested: 5/11/2025

Arrival Time: 10:00 am Departure Time: 5:00 pm

Event Start Time: 12:00 pm Event End Time: 4:00 pm

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Karen Thomas - Warwick Community Bandwagon, Inc.

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 11 Hamilton Ave Warwick NY 10990

Email Address: karent.wcc@gmail.com Cell Phone: 849-324-5743

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Warwick Community Bandwagon, Inc.

Name of Organization's Director(s)/Officer(s): Karen Thomas

Organization's Phone: 849-986-7422 Email Address: karent.wcc@gmail.com

Mailing Address of Organization: 11 Hamilton Ave, Warwick NY 10990

Physical Address of Organization: 11 Hamilton Ave, Warwick NY 10990

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 200

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: _____ # of People Under 18: _____

Expected Number of Vehicles Intended at the Event: _____

Please explain the parking plan for the event: Municipal / Street

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <input checked="" type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain: <u>Speakers ; Music</u></i> <i>Location of Music/Loud Speakers/ Sounds System: <u>Green</u></i>	Yes <input checked="" type="checkbox"/> No _____
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <input checked="" type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: <u>5/10/25</u> <u>10:00 am</u> Date & time tent will be removed: <u>5/10/25</u> <u>4:00 pm</u>	Yes <input checked="" type="checkbox"/> No _____

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes <input checked="" type="checkbox"/> No _____
Other <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure <i>List road(s):</i> <u>Railroad Ave</u> <i>Closed between the hours of</i> <u>12:00 pm</u> <i>and</i> <u>4:00 pm</u> <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes <input checked="" type="checkbox"/> No _____
Use of Village-owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes <input checked="" type="checkbox"/> No _____
Use of Electricity	Yes <input checked="" type="checkbox"/> No _____
Use of Memorial Park Football/Over 35 Field Lights <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>✓</u>
Other Please explain: _____	Yes _____ No <u>✓</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☒ \$200 Security Deposit - *(Must be a Separate Payment)*

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Community Bandwagon, Inc. (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Community Bandwagon, Inc. (Name Organization).

Karen Thomas
 Printed Name of Applicant/Responsible Party

Karen Thomas
 Signature of Applicant/Responsible Party

4/1/2025
 Date

Clerk Use Only: Security Deposit Check # 5856 Certificate of Insurance ✓ Host Liquor Liability NA
 Fees Received NA Park Map(s) ✓ Police Dept. Approval (if applicable) NA

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

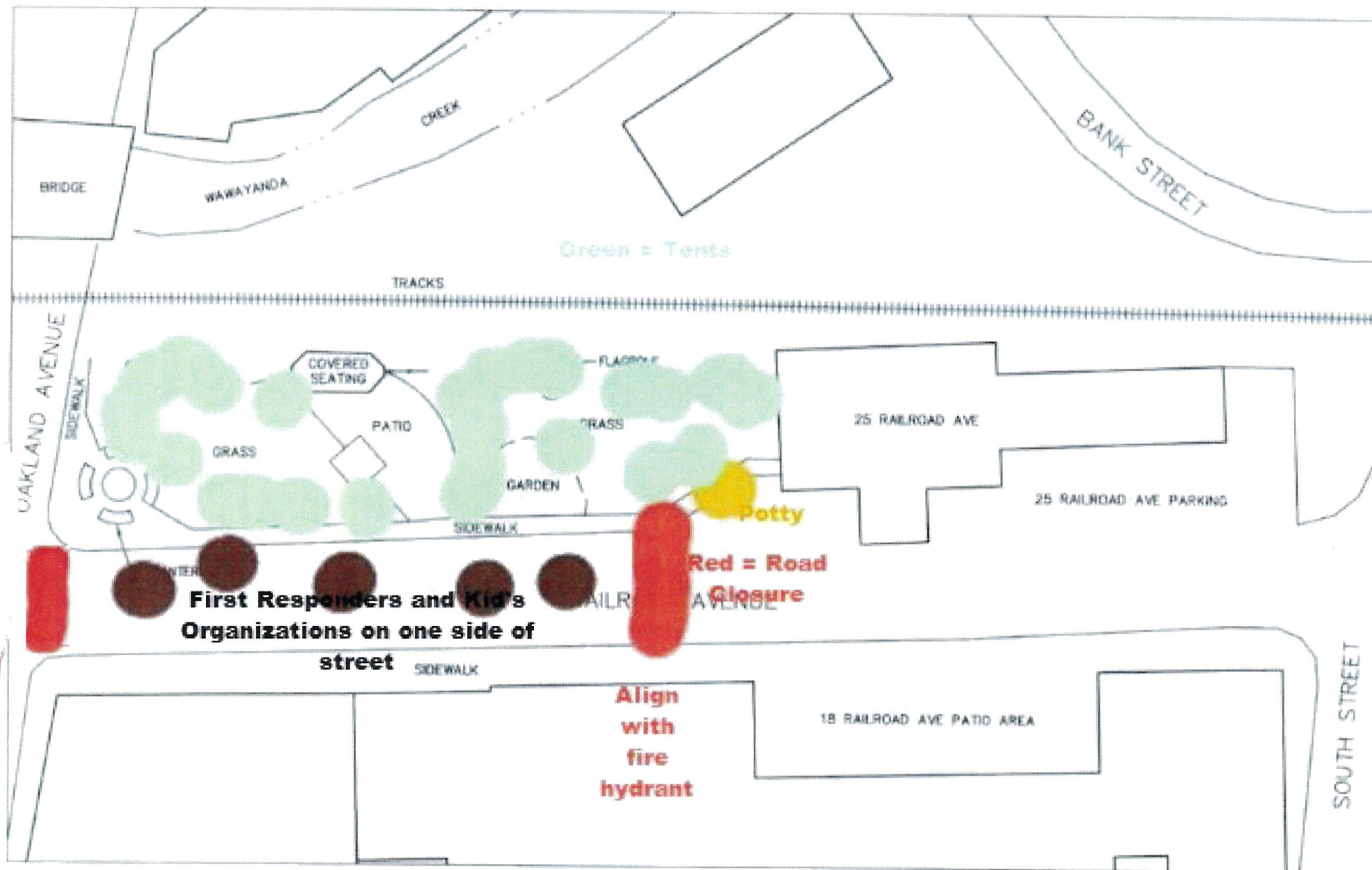
Karen Thomas

Printed Name of Applicant/Responsible Party

Karen Thomas

Signature of Applicant/Responsible Party

Date 4/1/2025



Union AME Church
98 McEwen Street
Warwick, NY 10990
Rev. Ann Marie Benshi-Addison, Pastor

April 10, 2025

Hi Raina,

As discussed, I'm providing the full details for the upcoming **Warwick Juneteenth Festival**, hosted by **Union AME Church**. This event is a community celebration of culture, freedom, and unity.

Event Details:

- **Date:** Thursday, June 19, 2025
- **Time:** 8:00 AM – 8:00 PM (includes setup and cleanup)
- **Event Highlights:**
 - Poetry
 - Dance performances
 - African dance and drumming
 - Steelpan music
 - Singing and tributes
 - Live music throughout the day
 - History of Juneteenth
- **Vendors & Participants:** Caribbean Food vendor, non-profit organizations, artists, and performers
- **Closing Concert:** 6:30 PM – 8:00 PM (sponsored by the Village)

Request to Close Railroad Avenue:

We are requesting to close **Railroad Avenue** from **8:00 AM to 8:00 PM** to:

- Preventing traffic congestion during performances
- Provide a safe, open space for guests and seniors to gather, stand, or sit throughout the day

Food Truck Placement:

We also request approval for a **food truck**, which will be parked on the **blocked-off section of Railroad Green**, directly in front of the main event area.

Porta Potty Arrangement:

We will provide a **porta potty** for the event. It will be placed on the grass on the left side of the stage towards the end, delivered early on the day of the event, and picked up afterward. For further coordination, I'll follow up with **Cathy Schweizer (DPW Clerk) at 845-986-2031 ext. 110** as recommended.

As part of the celebration, we are preparing a keepsake commemorative journal that will include the history of Juneteenth, information about Greenwood Lake, and highlights of African American history connected to the area. We are inviting local businesses to place an Ad in the journal as a way to showcase their support and community involvement. The proceeds from ad sales will help cover the cost of the entertainers and the production of the journal.

Thank you for your continued support as we work to make this a memorable and meaningful celebration for the entire community. Please let me know if you need any additional information.

Warm regards,

Channabel Latham-Morris

Union AME Church

914-772-8320

Channabel.latham@gmail.com

info@warwickjuneteenthfestival.com

<https://warwickjuneteenthfestival.com>

Come! **WARWICK JUNETEENTH FESTIVAL**

Union African Methodist Episcopal
Church & the African and Caribbean
Community of Orange County
invite you to celebrate
our emancipation all together

*Let's celebrate
together*

JUNE 19TH, 2025
10am - 8pm
at RAILROAD GREEN
98 Railroad Ave
Warwick, NY 10990

Join us to celebrate with

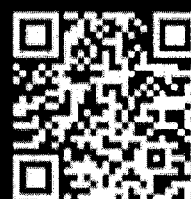
MUSIC | POETRY | DANCE | ART | FOOD



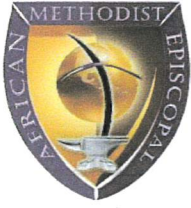
**THE FREEDOM
FESTIVAL
OF WARWICK**



www.warwickjunteenthfestival.com



Union African Methodist Episcopal Church



98 McEwen Street | Warwick, NY 10990
Rev. Dr. Ann Marie Bentsi-Addison, Pastor
unionamechurch98@gmail.com | <https://unionamechurch.org>
845-986-3649

Juneteenth

Dear Warwick Business Owner,

On behalf of Union AME Church, we are excited to invite you to partner with us in supporting our upcoming Juneteenth Celebration, which will take place on June 19, 2025, at Railroad Green (across the street from Burger King) in Warwick, NY. Under the leadership of Rev. Dr. Ann Marie Benson-Addison, Pastor, this event will be a vibrant and meaningful gathering that honors the rich legacy of freedom, resilience, and achievement within the African American community.

As it is written in Hebrews 10:24-25 (NIV): "And let us consider how we may spur one another on toward love and good deeds, not giving up meeting together, as some are in the habit of doing, but encouraging one another—and all the more as you see the Day approaching." This Juneteenth, we come together as a community to celebrate our history, inspire hope, and uplift one another in unity and love.

Advertising Opportunities in Our Event Program:

Back Cover (Full Color) – \$250	Half Page Ad – \$100
Inside Back Cover (Full Color) – \$200	Quarter Page Ad – \$50
Inside Front Cover (Full Color) – \$200	Business Card Ad – \$50
Full Page Ad – \$150	

By placing an ad in our program, your business will not only gain visibility but also demonstrate its commitment to diversity, history, and community engagement. Your support will directly contribute to making this Juneteenth celebration an enriching and memorable event for all who attend.

We would love for you to be part of this special occasion. Please confirm your participation by May 15, 2025 so we can reserve your ad space. Ads can be sent in digital format to unionamechurch98@gmail.com, and payments can be made via check and mailed to Union AME Church, 98 McEwen Street, Warwick, NY 10990 or cashapp @unionamewarwick.

For more information or to discuss other ways to support this event, please feel free to contact Channabel Latham-Morris at 914-772-8320 or email us at unionamechurch98@gmail.com.

Thank you in advance for your generosity and support. We appreciate your investment in this important celebration and look forward to partnering with you to make Juneteenth 2025 a powerful and inspiring experience for our community.

With gratitude,

Rev. Dr. Ann Marie Bentsi-Addison, Pastor
Union AME Church, Warwick, NY 10990

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Facility Use Request Form
For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 4/4/25

Title of Event: June teenth

Purpose of Event: Celebration

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☒ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 6/19/25 Rain Date Requested: _____

Arrival Time: 6 am Departure Time: 8 pm

Event Start Time: 10 am Event End Time: 6 pm

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Union AME Church / Channal Johnson

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Rev. Bevis Addison

Mailing Address of Responsible Party: 95 McEwen St. Warwick, RI 01098

Email Address: channabel.lathum@gmail.com Cell Phone: 9147728320

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Union AME Church

Name of Organization's Director(s)/Officer(s): Channabel Lathum Morris

Organization's Phone: 9147728320 Email Address: _____

Mailing Address of Organization: 95 McEwen St. - Warwick, RI 01098

Physical Address of Organization: same

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 200 -

** If greater than 200 people, at any given time DO NOT complete this form. See instructions.*

of Adults: 150 # of People Under 18: 50

Expected Number of Vehicles Intended at the Event: 80

Please explain the parking plan for the event: village streets + lots

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>X</u>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes <u>X</u> No _____
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>X</u>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: <u>8/6/19 8 am</u> Date & time tent will be removed: <u>8 pm</u>	Yes <u>X</u> No _____

RVs, Campers, Food Trucks, etc. If yes, explain: <u>1 food truck</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Admission Fee to Be Charged If yes, please list the admission fee: _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol Host Liquor Liability Insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: <u>truck - take away</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Animals: (Example, horses, pony rides, petting zoo, etc.) If yes, explain: _____	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes <u>1</u> No _____
Other Please explain: _____	Yes _____ No _____

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure List road(s): <u>Railroad Ave</u> Closed between the hours of <u>10 am</u> and <u>8 pm</u> Number of 'No Parking' meter bags requested, if applicable: <u>1</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Village-owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights Additional fee required for use of field lights.	Yes _____ No <input checked="" type="checkbox"/>

Use of Memorial Park Pavilion Lights	Yes _____ No <u>X</u>
Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>X</u>
Other <i>Please explain: _____</i>	Yes _____ No <u>X</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☒ \$200 Security Deposit - (*Must be a Separate Payment*)

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Union Free Church (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by

Union Free Church (Name Organization).

Channahel Latham-Morris
Printed Name of Applicant/Responsible Party

CHANNABEL LATHAM-MORRIS
Signature of Applicant/Responsible Party

4/4/23
Date

Office Use Only:

Security Deposit Check # 4172

Fees Received NA

DPW Pre-Approval NA

Certificate of Insurance ✓

Park Map(s) ✓

Facility Use Calendar _____

Host Liquor Liability NA

Police Dept. Approval NA

Parade Calendar NA

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

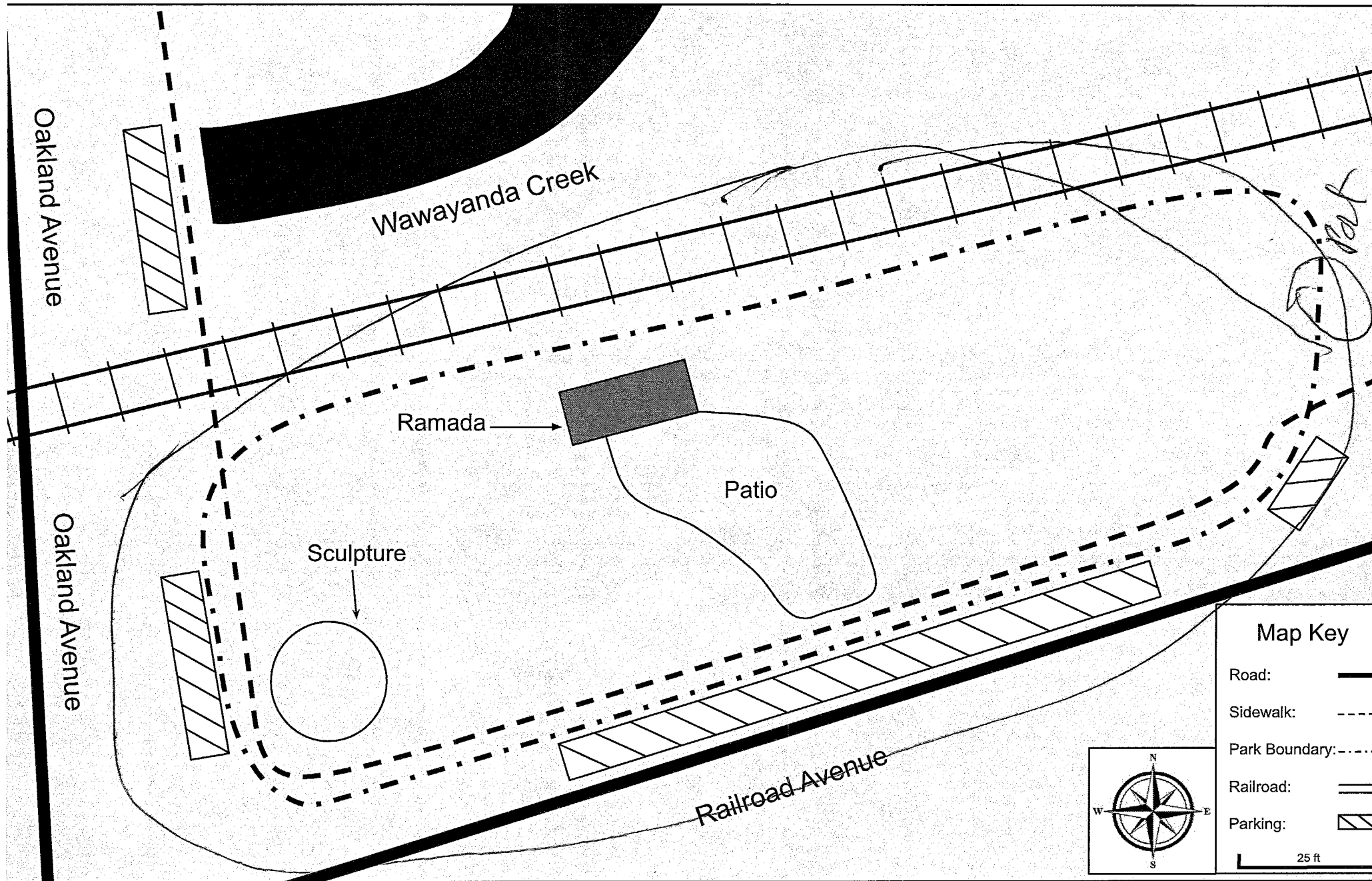
FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

UNION AME CHURCH
Printed Name of Applicant/Responsible Party


Signature of Applicant/Responsible Party

Date 4/4/25



Railroad Green Park Village of Warwick 2024

WARWICK LITTLE LEAGUE
PO Box 153
Warwick, NY 10990

April 7, 2025

Raina Abramson
Village Clerk
Village of Warwick
77 Main Street
Warwick, NY 10990

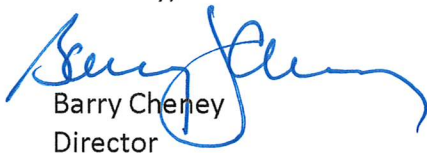
Re: Picture Day- Request to Change Date

Dear Ms. Abramson:

The Warwick Little League would like to request a change to the existing Facility Use Permit covering use of the Pavilion for Picture Day from April 26, 2025 to May 17, 2025. There will be no change in the time for Picture Day activities from the initial request to use the Memorial Park Pavilion and the surrounding area between 8 AM and 6 PM.

If you need anything further or would like to discuss any aspect of this request, please contact me.

Sincerely,



Barry Cheney
Director
barrycheney@gmail.com

Cc: Rich DiCostanzo, President, Warwick Little League

RECEIVED

APR 08 2025

**VILLAGE OF WARWICK
CLERK'S OFFICE**

WARWICK LITTLE LEAGUE
PO Box 153
Warwick, NY 10990

April 7, 2025

Raina Abramson
Village Clerk
Village of Warwick
77 Main Street
Warwick, NY 10990


Re: Field Light Usage

Dear Ms. Abramson:

The Warwick Little League would like to revise the existing Facility Use Permit to use the lights on the Daniel Prial Field for the entirety of the permit. Use of the field would be subject to coordination with other permit holders. Please advise as to the fee for this request.

If you would like to discuss any aspect of this request, please contact me.

Sincerely,



Barry Cheney
Director

Cc: Rich DiCostanzo, President, Warwick Little League

RECEIVED

APR 08 2025

**VILLAGE OF WARWICK
CLERK'S OFFICE**

NICHOLAS P. LESANDO JR.
WARWICK TOWNSHIP
POST 214-P.O. BOX 491
WARWICK, N.Y. 10990

Jan 16, 2025

Mr. Michel Newhard, Mayor

Village of Warwick

& Village Board Members

77 Main Street

Warwick, NY 10990

RECEIVED
JAN 24 2025
VILLAGE OF WARWICK
CLERK'S OFFICE

SUBJECT: PERMISSION TO HAVE A PARADE IN HONOR OF DEPARTED VETERANS ON MAY 26, 2025

Dear Mayor Newhard and Village Board Members,

The Nicholas P. Lesando, Jr., American Legion Post 214, Warwick, NY requests permission to hold a parade in the Village of Warwick on May 26, 2025 starting at 11:00 A.M. and terminating approximately 12:00 P.M.

The parade route will be as follows: start at 11:00 A.M. from the Village Hall on Main Street, down Main Street to Oakland Ave., up Oakland Ave. to Warwick Cemetery, where ceremonies will be held. It will then continue to St. Stephen's Cemetery along Galloway Road where ceremonies will be held for our departed veterans buried there. After the ceremonies, the parade will regroup and go down Forester Avenue to the Firemens Monument for their ceremonies. The parade will end there. Thank you.

Sincerely, Tom Brennan, Post Commander



77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 4/2/25

Title of Event: Memorial Day Parade

Purpose of Event: Annual Memorial Day Observance

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☒ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: Oakland Ave., Galloway Road, Forester Ave.

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: Monday, May 26, 2025 Rain Date(s) Requested: —

Arrival Time: 10:30 am Departure Time: —

Event Start Time: 11:00 am Event End Time: 2:00 p.m.

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Thomas P. Brennan

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 91 Iron Mountain Road, Warwick, NY 10990

Residential Address of Responsible Party: same

Email Address: tpowen.bren@aol.com Cell Phone: (613) 848-7854

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): American Legion Post 214

Organization's Phone: (845) 986-1290 Email Address: -

Name of Organization's Director(s)/Officer(s): Thomas Brennan, Commander
Tony Cosimano, 1st Vice Commander

Mailing Address of Organization: P.O. Box 491 Warwick, NY 10990

Physical Address of Organization: 71 Forester Ave., Warwick, NY 10990

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 700

of Adults: 500 + # of Under 18 Yrs. Old: 150

Expected Number of Vehicles Intended at the Event: 400 (est.)

Please explain the parking plan for the event: Lots / Streets around Village

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> <u>Use for ceremonies</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> <u>Cemetery steps along route</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

RVs, Campers, Food Trucks, etc. <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged <i>If yes, please list the admission fee:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol <i>Host Liquor Liability Insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold <i>If yes, explain the method of food distribution and disposal of trash:</i> _____ _____ <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information. *Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes _____ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. <i>If yes, explain:</i> _____ <i>Additional contract(s) and/or insurance is required.</i>	Yes _____ No <input checked="" type="checkbox"/>
Animals: (Example, horses, pony rides, petting zoo, etc.) <i>If yes, explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets <i>Placement of portable toilets must be detailed on the map that is required with the application.</i>	Yes _____ No <input checked="" type="checkbox"/>
Other <i>Please explain:</i> _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure <i>List road(s):</i> _____ <i>Closed between the hours of</i> _____ <i>and</i> _____ <i>Number of 'No Parking' meter bags requested, if applicable:</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Village owned tables and chairs <i>Veterans Memorial Park Pavilion Only. No. of Tables</i> _____ <i>No. of Chairs</i> _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes _____ No <input checked="" type="checkbox"/>
Memorial Park Field Lights - The Daniel Prial Field / Football Field <i>Additional fee required for use of field lights.</i>	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>✓</u>
Other <i>Please explain:</i> _____	Yes _____ No <u>✓</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☐ Memorial Park Field Lights -

The Daniel Prial Field /Football Field (circle one) \$10 per day or \$300 per season

☒ \$500 Security Deposit (*Must be a Separate Payment*)

TOTAL FEE: \$ _____ (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of A. Legion Post 214 (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by American Legion Post 214 (Name Organization).

Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

THOMAS P. BRENNAN
 Printed Name of Applicant/Responsible Party

[Signature]
 Signature of Applicant/Responsible Party

4/2/25
 Date

Office Use Only:

Security Deposit Check # 6433 Certificate of Insurance ✓

Fees Received na Park Map(s) ✓

Facility Use Calendar ✓ Parade Calendar ✓

Host Liquor Liability na

Police Dept. ✓

DPW Pre-Approval _____

*Certificates of Insurance Reviewed by Village Insurance Carrier ✓

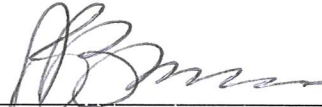
INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and

attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

THOMAS P. BRENNAN

Printed Name of Applicant/Responsible Party

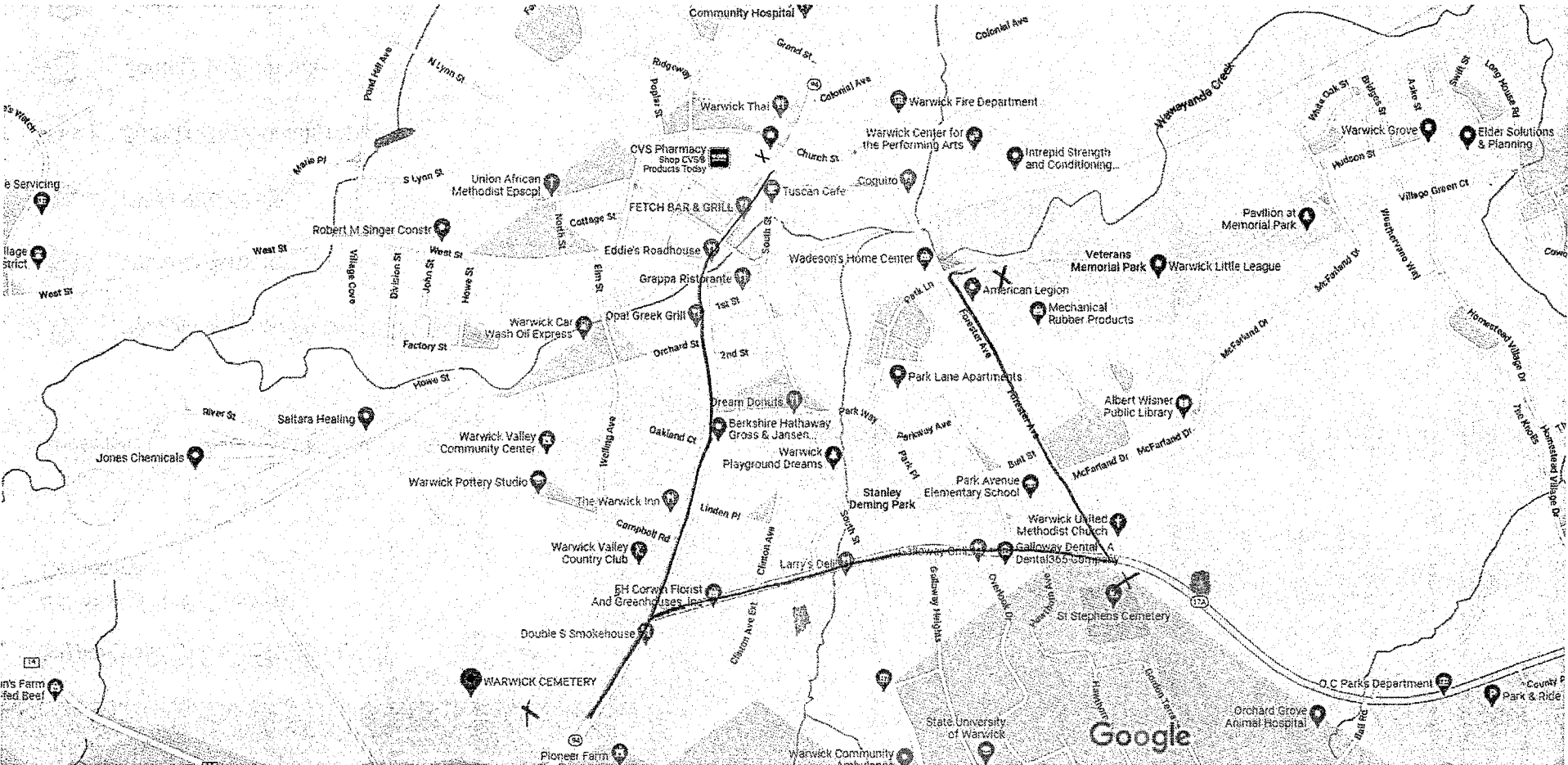


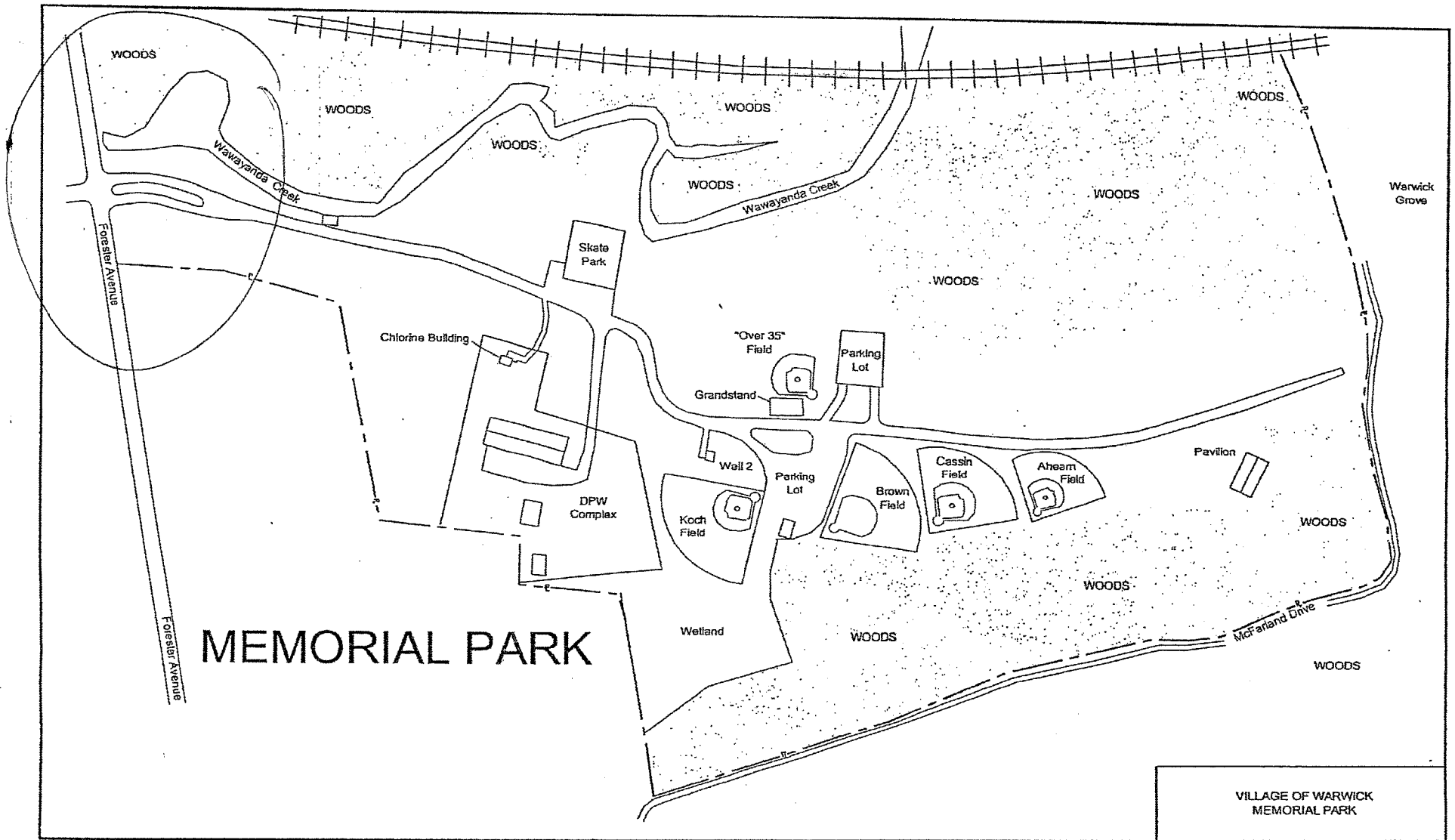
Signature of Applicant/Responsible Party

4/2/25

Date

Google Maps WARWICK CEMETERY





Raina Abramson

From: Joanna T. <joanna.tower83@gmail.com>
Sent: Tuesday, April 15, 2025 12:37 PM
To: Raina Abramson; Deputy Clerk
Cc: Park Ave PTA
Subject: Park Ave PTA Road Closures

Hello Raina!

The Park Ave PTA board would like to request the following road closures for the following events:

- permission to close Park Avenue between Galloway Road and Burt Street on Thursday, May 15, 202~~4~~5, from 4:00 p.m. to 7:00 p.m., with a rain date of Thursday, May 22, 2025, from 4:00 p.m. to 7:00 p.m. for the benefit of the Park Avenue Elementary School's Student and Parent Warrior Dash Event.
- permission to close Park Avenue between Galloway Road and Burt Street on Friday, June 6, 2025, from 5:00 p.m. to 9:00 p.m., for the benefit of the Park Avenue Elementary School's Family Picnic/CrazyTicket School Event.
- permission to close Park Avenue between Galloway Road and Burt Street on Friday, June 13, 202~~5~~, from 9:00 p.m. to 3:00 p.m. with a rain date of Monday, June 16th 9:00 p.m. to 3:00 p.m. for the benefit of the Park Avenue Elementary School's Park -A- Palooza Sports Student/Teacher Sports Day

Please let me know if there is anything else you will need.



Joanna Tower
Park Ave PTA Board
914-329-5391 cell

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Budget Modification Request

For Board of Trustees Approval - Meeting on 4/21/25

For approval to modify the budget appropriations and revenue for Well #3 Capital Project

GENERAL FUND

Expenditure Code	Account Description	Reason	Adopted Budget	Modified Appropriation
H.1440.2001	ENGINEER-CAPITAL (WELL#3)	ENGINEERING PROJECT COSTS	0.00	150,900.00
TOTAL				150,900.00

Revenue Code	Account Description	Reason	Adopted Budget	Modified Revenue
H5031	INTERFUND TRANSFERS	ENGINEERING PROJECT COSTS	336,048.00	486,948.00
TOTAL				486,948.00

Respectfully submitted,


Sadie Andryshak
Village Treasurer

Backup Documentation: P&D Const. Management and Grand Admin agreements

Report Date: 4/8/25

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Post Office Box 369
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VILLAGE OF WARWICK

INCORPORATED 1867

Acceptance of Proposal - Construction Management & Grant Administration for Well #3

A **MOTION** was made by Trustee Cheney, seconded by Trustee Foster, and carried to accept the proposal from Pitingaro & Doetsch Consulting Engineers for Construction Management & Grant Administration for the construction of improvements to bring Well #3 online at a fixed fee of \$113,100 for Construction Management and at a fixed fee of \$37,800 for Grant Administration. Funds are appropriated in Budget Code F1440.4950.

The vote on the foregoing **motion** was as follows: **APPROVED**

Trustee Cheney Aye Trustee Foster Aye Trustee Collura Aye

Trustee McKnight Absent Mayor Newhard Aye

I, RAINA ABRAMSON, Village Clerk of the Village of Warwick, in the County of Orange, State of New York HEREBY CERTIFY that the above motion was made at the regular meeting of the Village Board of the Village of Warwick duly called and held on Monday, November 18, 2024 and has been compared by me with the original minutes as officially recorded in the Village Clerk's Office in the Minute Book of the Village Board and is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relate to the subject matter.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Warwick this 19th day of November 2024.

SEAL

Raina M. Abramson, Village Clerk

DESCRIPTION OF SERVICES & FEES

The Village of Warwick owns and operates a water system that treats raw water from a system of three reservoirs and Well #2 via a microfiltration plant. The Village also owns and operates Well #3, which has been utilized as an emergency backup water source since the microfiltration plant was brought online. Pitingaro & Doetsch Consulting Engineers, P.C. (P&D) was retained by the Village to design treatment upgrades at the Well #3 site that would allow Well #3 to be brought back online.

Proposed Project

Well #3 requires various treatment upgrades to ensure that finished water from the well meets water quality standards prior to distribution. These improvements include demolition of the existing treatment building and well pump, construction of a new treatment building and installation of new well pump with ancillary electrical and controls components, a SCADA system, a new UV treatment system, a new generator and a new chemical injection system and other ancillary improvements. Contracts for both the general and electrical work will be awarded per Wicks Law requirements:

We anticipate the following services to be required to complete this work.

Construction Management

P&D will provide complete Construction Management services for the project now that successful bidders have been identified for the general and electrical contracts. These services will include construction inspection and construction support services, contract management, coordination with the utility service providers, shop drawing and submittal review, payment application review, scheduling and coordination and sign-off. P&D will also coordinate all work with the Village and its water treatment system operators. We will coordinate all pre-construction inspections and construction operations based on current operations. This work will be performed for a fixed fee amount of **\$113,100**, or **7.5%** of the average total bid for construction.

Grant Administration

In order to ensure that all required procedures are followed and proper documentation and submission to EPA is completed, P&D will assist the Village with grant administration for the project in accordance with EPA requirements. We will continue to support the Village in recordkeeping, construction progress documentation and payment reimbursement to ensure federal guidelines are adhered to and that timely reimbursement for the project costs can be requested. All other requirements, such as Davis Bacon provisions, prevailing wage rate schedules, American Iron and Steel (AIS) Certification, and Build America, Buy America (BABA) will also be tracked. This work will be performed for a fixed fee amount of **\$37,800**, or **2.5%** of the average total bid for construction.

Any additional work not expressly indicated in the scope of this proposal will be provided under a separate proposal or billed at our standard hourly rates. Additional work such as environmental reviews, grant applications, etc. are not included in the scope of this proposal.

77 Main Street
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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1887

Budget Modification Request

For Board of Trustees Approval - Meeting on 4/21/25

For approval to transfer available appropriations for the following Fiscal Year 2024-2025 budget account lines:

GENERAL FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A1010.4950	Trustees - Other	2,534.84	507.87	To cover docking station purchase-unforseen computer failure	A1210.4950	Mayor - Other	(507.87)	507.87
A9030.8000	Social Security	13,320.15	549.95	Actual vs Budget Payroll	A1989.4950	General Government - MTA Tax	(549.95)	549.95
TOTAL			1,057.82		TOTAL			1,057.82

WATER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
F9030.8000	Water Social Security	6,102.75	94.83	Actual vs Budget Payroll	F1989.4950	Water General Government -	(94.83)	94.83
TOTAL			94.83		TOTAL			94.83

SEWER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
G9030.8000	Sewer Social Security	940.15	33.92	Actual vs Budget Payroll	G1989.4950	Sewer General Government - MTA Tax	(33.92)	33.92
TOTAL			33.92		TOTAL			33.92

Respectfully submitted,



Sadie Andryshak
Village Treasurer

Backup Documentation: Negative Balance Listing Report

Report Date: 4/15/25

Range of Accounts: First to Last
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description							
	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1210-4950	Mayor - Other							
	5,510.00	0.00	6,472.15	454.28	0.00	0.00	507.87-	108.52
A-1989-4950	General Government - MTA Tax							
	4,957.00	0.00	5,506.95	0.00	0.00	0.00	549.95-	111.09
A-5182-2000	Street Lighting-Equipment/Capital							
	60,000.00	0.00	200,457.00	0.00	0.00	0.00	140,457.00-	334.10
Fund Total								
	70,467.00	0.00	212,436.10	454.28	0.00	0.00	141,514.82-	299.54
F-1989-4950	Water General Government - MTA Tax							
	857.00	0.00	951.83	0.00	0.00	0.00	94.83-	111.07
Fund Total								
	857.00	0.00	951.83	0.00	0.00	0.00	94.83-	111.07
G-1989-4950	Sewer General Government - MTA Tax							
	306.00	0.00	339.92	0.00	0.00	0.00	33.92-	111.08
Fund Total								
	306.00	0.00	339.92	0.00	0.00	0.00	33.92-	111.08
Year Total								
	71,630.00	0.00	213,727.85	454.28	0.00	0.00	141,643.57-	296.50

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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1887

Interfund Transfer Request

For Board of Trustees Approval - Meeting on 4/21/25

To approve an interfund transfer from ARPA reserve funds to Capital Projects Fund - Well #3

Expenditure Code	Account Description	Reason	Amount
A9950.9 DR. A0522 CR. A0200.9	Interfund Transfer - Capital Projects	Well #3 Project	486,948.00

Revenue Code	Account Description	Reason	Amount
A4089 DR. A0688 CR. A0980	ARRA FUNDING GENERAL	Well #3 Project	486,948.00

Revenue Code	Account Description	Reason	Amount
H5031 DR. H0200 CR. A0980	INTERFUND TRANSFERS	Well #3 Project	486,948.00

Respectfully submitted,

Sadie Andryshak

Sadie Andryshak
Village Treasurer

Report Date: 4/11/25

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Interfund Transfer Request

For Board of Trustees Approval - Meeting on 4/21/25

To approve an interfund transfer from ARPA reserve funds to Capital Projects Fund - Maple Ave PS Relocation

Expenditure Code	Account Description	Reason	Amount
A9950.9 DR. A0522 CR. A0200.9	Interfund Transfer - Capital Projects	Maple Ave PS Relocation	207,921.70

Revenue Code	Account Description	Reason	Amount
A4089 DR. A0688 CR. A0980	ARRA FUNDING GENERAL	Maple Ave PS Relocation	207,921.70

Revenue Code	Account Description	Reason	Amount
H5031 DR. H0200 CR. A0980	INTERFUND TRANSFERS	Maple Ave PS Relocation	207,921.70

Respectfully submitted,

Sadie Andryshak

Sadie Andryshak
Village Treasurer

Report Date: 4/11/25



No: 17835

Invoice

Invoice to:

Village of Warwick
Attn: Tom McKnight

Payable to:

SierraLingo, LLC
PO BOX 441
Tuxedo, NY 10987

Description	Qty	Unit price	Total price
BeClutch Camp Registration Package - 1 year	1	\$950.00	\$950.00
BeClutch Mobile Club Package* - 1 year	1	\$0.00	\$0.00
BeClutch Club Admin Web Interface - 1 year	1	\$0.00	\$0.00
Custom Development - ID Card Interface	1	\$500.00	\$500.00

Notes:

* BeClutch Mobile Club package includes an unlimited number of users that register through your organization

Subtotal **\$1,450.00**

Adjustments **\$0.00**

\$1,450.00