

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
APRIL 18, 2022
AGENDA**

**LOCATION:
VILLAGE HALL
77 MAIN STREET, WARWICK, NY**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. **Public Hearing on the Tentative Budget of the Village of Warwick for FY 2022-23.**
3. Acceptance of Reports – March 2022: Clerk’s Office, Justice Department, Planning and Zoning, Building & Planning Department and DPW.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____
Trustee McKnight ____ Mayor Newhard ____

4. Authorization to Pay all Approved and Audited Claims in the amount of
\$_____.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____
Trustee McKnight ____ Mayor Newhard ____

Correspondence

1. Arbor Day Celebration – Friday, April 29, 2022, at 9:45 a.m. at the Roger Metzger Arboretum in Stanley-Deming Park.

Privilege of the Floor

Please limit your comments to **three (3)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual

Board members. Please state your name clearly before speaking. These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney's Motions

1. **MOTION** to accept the bid from Wechsler Pool & Supply Co. for the delivery of Sodium Hypochlorite (Liquid 12.5%) per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022 to May 31, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

2. **MOTION** to accept the bid from Slack Chemical for the delivery of PACl, Sodium Hydroxide (Caustic Beads), Sodium Permanganate (Liquid 20%), Citric Acid (Liquid 50%), and Blended Ortho Phosphate per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022 to May 31, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

3. **MOTION** to accept the bid from Amrex Chemical Co., Inc. for the delivery of Sodium Hydroxide (Liquid Caustic 25%), Sodium Bisulfite 38%, and Potassium Permanganate per the recommendation of DPW Supervisor, Mike Moser and JCO Regional Manager, Keith Herbert. The contract period will be June 1, 2022, to May 31, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

4. **MOTION** to accept the bid from Constellation New Energy, Inc. for the Electrical Power Supply in the amount of \$0.10565 per kilowatt hour as per the recommendation of DPW Supervisor, Mike Moser. The contract will be for the period of June 1, 2022, to May 31, 2024.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

5. **MOTION** to accept the bid from M&R Energy Resources Corp. for the Natural Gas Supply at the fixed price of \$0.6799 per CCF as per the recommendation of DPW Supervisor, Mike Moser. The contract will be for the period of June 1, 2022, to May 31, 2024.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

6. **MOTION** to accept the refuse bid from County Waste in the amount of \$200/haul and \$125/ton per thirty-yard roll-off box for refuse & no charge, no rebate, per thirty-yard roll-off box for metal, and \$25.23 per pickup per 2 cy container, as per the recommendation of DPW Supervisor, Mike Moser. The contract period will be June 1, 2022, to May 31, 2023.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

7. **MOTION** to accept the bid from Joseph Warren Electrical, LLC for On-Call Electrical Services for the period of June 1, 2022, to May 31, 2024, as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

8. **MOTION** to accept the bid from Westar Tech Service Corporation for On-Call Plumbing/HVAC Services for the period of June 1, 2022, to May 31, 2024, as per the DPW Supervisor's recommendation.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

9. **MOTION** to approve payment #11 in the amount of \$35,957.50 to TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street Pump Station for work involved in the completion of the project with the exception of the punch list items per the recommendation of Village Engineer, David Getz. Funds are appropriated in budget code G.8120.4950 in the 2021-22 budget.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

10. **MOTION** to approve and authorize the Mayor to sign Change Order No. 2 for the Vertical Spiral Screen Orchard Street Pump Station Project with Tam Enterprises Inc. for the deletion of item #4, New Generator Pad (\$18,000) and deletion of item #19, Furnish and Install Chain Link Fence (\$7,500) decreasing the Contract Price by \$25,500 with a new Contract Price of \$349,500 as per the recommendation of Village Engineer, David Getz.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Bachman's Motions

11. **MOTION** to shred 41 boxes containing files from the Clerk & Treasure's Office which have reached or are beyond their retention date according to the New York State Records Retention and Disposition Schedule LGS-1 on Saturday, April 23, 2022, during the Warwick Lions Club Shredfest Event at a cost of \$7.00 per box.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

Trustee Foster's Motions

12. **MOTION** to approve the budget modification request as per the Village Treasurer's memo dated April 11, 2022.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

13. RESOLUTION ADOPTING THE 2022-2023 VILLAGE BUDGET

WHEREAS, a tentative budget (the "Proposed Village Budget") for the Village of Warwick was prepared and introduced for the 2022-2023 fiscal year; and

WHEREAS, a public hearing was held on April 18, 2022, and all interested persons were afforded an opportunity to be heard with respect to the Proposed Village Budget, after which such public hearing was closed.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and the Board of Trustees of the Village of Warwick hereby adopts the proposed Village Budget of the 2022-2023 fiscal year, including any amendments to such budget as approved by the Board of Trustees, which shall, upon adoption, become the final Village Budget for the 2022-2023 fiscal year: and

BE IT FURTHER RESOLVED that the Mayor, the Village Clerk and any officer, employee or consultant, as directed by the Mayor is authorized and directed to take any and all actions that are reasonably necessary, proper, or convenient to carry out the purposes of this Resolution.

_____ presented the foregoing resolution which was seconded by

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

Carly Foster, Trustee, voting _____

Thomas McKnight, Trustee, voting _____

Corey Bachman, Trustee, voting _____

Michael Newhard, Mayor, voting _____

14. **MOTION** to grant permission to Warwick Youth Football and Cheerleading to use the Veterans Memorial Park football field and the area between the Over 35 field and parking lot for practices and games from May 15, 2022, to November 15, 2022. Request includes use field lights for the season and in the event of rain, use of the Veterans Memorial Park Pavilion for the cheer teams. It is the responsibility of Warwick Youth Football and Cheerleading to enforce that parking is in the designated parking lot and not in the grass on the entrance roads. All events must be in coordination with the other activities taking place in the park such as Warwick Little League, Highlander Rugby, OC Bombers Softball, Warwick Adult Kickball, and the Warwick Wascals. All activities must be in accordance with directives of the Orange County and NYS Departments of Health. Completed facility use permit, proof of proper insurance, security deposit and Memorial Park Football/Over 35 Field Light fee have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

15. **MOTION** to grant permission to the Union A.M.E. Church Missionary Society to use Railroad Green on Saturday, June 11, 2022, from 8:00 a.m. to 3:00 p.m., with a rain date of Saturday, June 18, 2022, for a Community Health Fair. All activities must be in accordance with the Orange County and NYS Departments of Health. Completed park permit, application fee, security deposit and proof of proper insurance have been received.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

16. **MOTION** to close Railroad Avenue on Saturday, June 11, 2022, with a rain date of Saturday, June 18, 2022, from 6:00 a.m. to 3:00 p.m. for the benefit of the Union A.M.E. Church Community Health Fair.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

17. **MOTION** to grant permission to the Warwick Valley Community Center to hold the Day of Acceptance Celebration and Walk on Sunday, June 12, 2022. The parade will promptly step off at 1:30 p.m., with lineup beginning at the Community Center per the letter received on April 12, 2022. The parade route will be as follows: Hamilton Avenue, Orchard Street, Oakland Avenue, Railroad Avenue, South Street, Main Street, Oakland Avenue, Orchard Street, Hamilton Avenue arriving back at the Warwick Valley Community Center at 2:15 p.m. Request includes the use of Railroad Green for approximately fifteen minutes during the walk. Completed park permit, application fee, security deposit and proof of proper insurance have been received. The Town of Warwick Police Department will assist with vehicle and pedestrian traffic control during the event.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

Trustee McKnight's Motions

18. **MOTION** to return the Planning Board escrow balance of \$170 to St. Anthony Community Hospital for amended site plan approval at 15 Grand Street. All invoices have been paid as per the email from Village Engineer, Dave Getz and Planning Board Attorney, Robert Dickover.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____

Reports

Trustee Cheney's Report: Liaison to Public Works Operations, Engineering and Infrastructure Projects, Veterans, Code Enforcement / Building Department, Transportation & Mobility, Emergency Services. Alternate liaison to Economic Development.

Trustee Bachman's Report: Liaison to Office of the Clerk, Government Efficiency / Policy Development, Safety Committee, Historical Society, Public Interface and Outreach, Senior Citizens, Ethics, Environmental. Alternate liaison to Parks & Recreation.

Trustee Foster's Report: Liaison to Office of the Treasurer, Parks & Recreation, Economic Development & Tourism, Public Health, Warwick Valley Schools, Youth / WYDO / Warwick Valley Community Center, Warwick Valley Prevention Coalition. Alternate liaison to Planning & Zoning / AHDRB / OC Planning, Engineering & Infrastructure Projects, Veterans, Emergency Services.

Trustee McKnight's Report: Liaison to Planning & Zoning / AHDRB / OC Planning, Citizens Awareness Panel/Jones Chemical, Albert Wisner Library, Town of Warwick Police Department, Technology Oversight / Cybersecurity, Shade Tree Commission. Alternate liaison to Public Works Operations, Code Enforcement / Building Department, Transportation & Mobility, Environmental.

Final Comments from the Floor

Final Comments from the Board

Executive Session, if applicable

Adjournment

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mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

LEGAL NOTICE

PLEASE TAKE NOTICE THAT THE PUBLIC HEARING ON THE TENTATIVE BUDGET OF THE VILLAGE OF WARWICK for the fiscal year beginning June 1, 2022 will be held on Monday, April 18, 2022 at 7:30 p.m. at Village Hall, 77 Main Street, Warwick, NY at which time and place all interested persons will be given an opportunity to be heard. Copies of the Tentative Budget will be available for review on the Village's website, www.villageofwarwick.org beginning April 5, 2022. Hard copies will be made available to the public by mail upon receipt of written request.

The compensation proposed to be paid to each member of the Village Board is as follows:

Mayor	\$ 53,290.02
Deputy Mayor	\$ 9,303.77
Trustees	\$ 8,152.08 (each)

**BY ORDER OF THE BOARD OF TRUSTEES
VILLAGE OF WARWICK
RAINA ABRAMSON, VILLAGE CLERK**

Dated: April 5, 2022

VILLAGE OF WARWICK, NY

Tentative Budget

Fiscal Year June 1, 2022 - May 31, 2023

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TAX RATE SUMMARY

	Appropriations	Revenue	Appropriated Fund Balance	Tax Levy - Balance of Appropriations Raised by Real Estate Taxes	Prior Year Omitted Taxes	Assessed Taxable Value	Tax Rate
General Fund	6,845,783	2,749,878	841,171	3,254,734	2,458	91,123,783	35.690748
Water Fund	3,723,856	3,466,829	257,027	-			
Sewer Fund	1,358,591	1,358,591		-			
Water Land Tax						25,497,100	0.000000
Sewer Land Tax						25,497,100	0.000000
Sewer Plant Improvements Land Tax	904,070			904,070		25,497,100	35.457758
Tax Levy - Balance of Appropriations Raised by Real Estate Taxes	12,832,300	7,575,298	1,098,198	4,158,804			

**2.00% Tax Cap Compliance per Office of New York State
Comptroller (OSC) FYE 5/31/2023**

Tax Levy FYE 5/31/2022	4,069,060
Tax Base Growth Factor 2022	1.0015
PILOTs Receivable FYE 5/31/2022	89,275
Allowable Levy Growth Factor 2022	1.0200
PILOTs Receivable FYE 5/31/2023	89,275
Available Carryover FYE 5/31/2022	1,352
2.00% OSC Levy Limit FYE 5/31/2023	4,159,804

5/31/2022 Tax Levy Summary

	<u>Amount</u>
General Tax	3,252,276
Water Land Tax	0
Sewer Land Tax	0
Sewer Plant Improvements Land Tax	904,070
Prior Year Errors/Omissions	2,458
5/31/2023 Total Levy	4,158,804
2.00% OSC Levy Limit FYE 5/31/2023	4,159,804
Amount Over (Under) OSC Tax Cap Limit	(1,000)

VILLAGE OF WARWICK
Fiscal Year June 1, 2022 - May 31, 2023

Account Code	Account Description	2023 Appropriation	2022 Modified Appropriation	2022 Actual as of 3/31/2022	2021 Actual	2020 Actual	2019 Actual
GENERAL FUND							
TRUSTEES							
A-1010-1	Trustees - Personal Services	33,760	32,777	25,995	35,315	30,501	29,903
A-1010-4	Trustees - Other	7,500	5,406	1,367	561	59	250
	<i>Totals</i>	41,260	38,183	27,361	35,875	30,561	30,153
JUSTICE COURT							
A-1110-1	Justice - Personal Service	96,133	92,275	75,409	80,999	85,280	71,902
A-1110-4	Justice - Contractual Expenditures	19,050	19,050	5,981	7,188	25,948	12,486
	<i>Totals</i>	115,183	111,325	81,390	88,187	111,228	84,388
MAYOR							
A-1210-1	Mayor - Personal Service	56,530	53,752	44,450	50,036	44,497	45,922
A-1210-4	Mayor - Contractual Expenditures	4,375	5,438	2,358	1,495	1,957	3,803
	<i>Totals</i>	60,905	59,190	46,808	51,531	46,454	49,725
FINANCE							
A-1320-4	Auditor - Contractual Expenditures	23,200	23,200	15,145	16,504	15,645	21,465
A-1325-1	Treasurer - Personal Service	95,609	92,397	76,689	98,780	88,330	75,156
A-1325-2	Treasurer - Equipment	-	3,593	3,593	2,222	-	-
A-1325-4	Treasurer - Contractual Expenditures	9,850	9,427	9,312	8,880	9,346	8,625
A-1355-1	PT Assessor - Personal Services	12,360	12,000	10,300	6,500	-	-
A-1355-4	Assessor - Contractual Expenditures	-	-	-	2,866	11,462	11,462
	<i>Totals</i>	141,019	140,617	115,038	135,750	124,783	116,708
CLERK/MUNICIPAL SERVICES							
A-1410-1	Village Clerk - Personal Services	106,822	104,119	88,017	92,783	83,874	77,546
A-1410-2	Village Clerk - Equipment	-	6,000	5,359	1,691	1,930	1,826
A-1410-4	Village Clerk - Contractual Expenditures	27,365	28,995	15,208	21,688	19,329	16,733
A-1420-4	Attorney - Contractual Expenditures	45,500	65,500	32,976	33,253	52,931	48,738
A-1440-4	Engineer - Contractual Expenditures	16,000	41,000	9,075	1,298	6,525	5,233
A-1450-4	Elections - Contractual Expenditures	-	3,500	3,253	4,037	2,049	-
	<i>Totals</i>	195,687	249,114	153,888	154,749	166,638	150,076
VILLAGE HALL							
A-1620-1	Village Hall - Personal Service	6,865	3,410	3,799	4,781	-	1,098
A-1620-4	Village Hall - Contractual Expenditures	61,000	65,025	44,033	45,653	26,761	35,803
	<i>Totals</i>	67,865	68,435	47,832	50,434	26,761	36,901
CENTRAL GARAGE							
A-1640-1	Central Garage - Personal Services	87,846	85,312	75,567	87,028	87,541	89,747
A-1640-2	Central Garage - Equipment	16,500	20,000	-	28,935	12,895	-
A-1640-4	Central Garage - Contractual Expenditures	45,100	39,800	23,340	28,604	27,727	48,759
	<i>Totals</i>	149,446	145,112	98,908	144,568	128,163	138,506
CENTRAL DATA PROCESSING							
A-1680-2	Network/IT - Equipment	-	17,785	10,300	665	270	-
A-1680-4	Network/IT - Contractual Expenditures	18,747	17,408	10,558	12,980	8,426	9,929
	<i>Totals</i>	18,747	35,193	20,858	13,645	8,696	9,929
SPECIAL ITEMS							
A-1910-4	Village Special Items - Contractual Expenditures	109,967	114,775	112,535	95,481	85,709	86,152
A-1930-4	Judgment & Claims - Contractual Expenditures	5,000	5,000	-	-	26,878	6,202
A-1989-4	General Government - Contractual Expenditures	4,200	3,500	2,913	3,600	3,564	2,633
A-1990-4	Contingent - Contractual Expenditures	50,000	50,000	-	-	-	-
	<i>Totals</i>	169,167	173,275	115,448	99,081	116,151	94,987
POLICE							
A-3120-4	Police - Contractual Expenditures	918,375	893,890	735,700	864,809	824,122	786,938
	<i>Totals</i>	918,375	893,890	735,700	864,809	824,122	786,938
PARKING DIVISION							

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

Account Code	Account Description	2023 Appropriation	2022 Modified Appropriation	2022 Actual as of 3/31/2022	2021 Actual	2020 Actual	2019 Actual
A-3320-1	Parking Division - Personal Services	23,856	23,101	13,884	15,156	17,235	15,434
A-3320-2	Parking Division - Equipment	5,000	5,000	-	360	12,440	3,176
A-3320-4	Parking Division - Contractual Expenditures	16,020	20,466	6,386	77,778	6,899	11,150
	Totals	44,876	48,567	20,271	93,294	36,574	29,760
CODE ENFORCEMENT/BUILDING INSPECTOR							
A-3620-1	Building Inspector - Personal Services	92,321	68,727	57,630	67,196	63,335	62,223
A-3620-2	Building Inspector - Equipment	1,000	-	-	460	1,350	-
A-3620-4	Building Inspector - Contractual Expenditures	9,600	10,570	4,382	3,764	9,019	13,217
	Totals	102,921	79,297	62,012	71,420	73,704	75,440
PUBLIC HEALTH							
A-4010-4	Public Health - Contractual Expenditures	2,200	2,200	1,381	1,233	2,556	712
A-4020-4	Registrar Fees - Contractual Expenditures	17,000	17,000	11,230	16,010	17,610	14,190
	Totals	19,200	19,200	12,611	17,243	20,166	14,902
STREET ADMINISTRATION							
A-5010-1	Street Admin - Personal Service	96,138	100,263	86,982	89,289	84,316	77,017
A-5010-2	Street Admin - Equipment	3,000	1,000	897	1,520	1,237	750
A-5010-4	Street Admin - Contractual Expenditures	40,500	40,400	29,947	30,208	36,466	36,931
	Totals	139,638	141,663	117,826	121,016	122,019	114,699
STREETS/ROADS							
A-5110-1	Streets - Personal Service	640,619	620,512	425,087	535,649	590,189	552,868
A-5110-2	Streets - Equipment	15,000	84,105	18,311	96,535	373,457	475,623
A-5110-4	Streets - Contractual Expenditures	297,000	262,000	147,972	174,538	139,830	149,311
A-5112-4	Permanent Improvements - Contractual Expenditures	174,321	203,986	203,865	123,161	136,335	123,261
A-5142-1	Snow Removal - Personal Service	106,910	100,288	52,006	91,056	33,687	71,187
A-5142-4	Snow Removal - Contractual Expenditures	135,000	135,000	87,084	109,380	64,896	193,707
A-5182-2	Street Lighting-Equipment/Capital	500,000	-	-	-	-	-
A-5182-4	Street Lighting - Contractual Expenditures	95,000	105,000	67,094	82,874	95,054	105,348
	Totals	1,963,850	1,510,891	1,001,419	1,213,191	1,433,448	1,671,305
PARKS							
A-7140-1	Parks - Personal Service	57,205	50,529	48,037	69,824	23,461	39,604
A-7140-2	Parks - Equipment	20,000	45,000	6,520	10,780	3,820	1,100
A-7140-4	Parks - Contractual Expenditures	94,445	137,000	84,490	80,964	134,242	173,801
	Totals	171,650	232,529	139,047	161,568	161,523	214,505
YOUTH RECREATION PROGRAM							
A-7310-1	Rec Programs - Personal Service	82,726	95,209	71,966	16,708	67,734	64,505
A-7310-4	Rec Programs - Contractual Expenditures	12,695	12,775	11,595	8,183	17,702	13,584
	Totals	95,421	107,984	83,561	24,891	85,436	78,089
HISTORIAN							
A-7510-4	Village Historian - Contractual Expenditures	500	500	-	70	175	106
	Totals	500	500	-	70	175	106
CELEBRATIONS							
A-7550-4	Celebrations - Contractual Expenditures	61,090	67,527	64,139	36,173	50,145	39,154
	Totals	61,090	67,527	64,139	36,173	50,145	39,154
ZONING & PLANNING							
A-8010-4	Zoning - Contractual Expenditures	1,800	2,200	487	893	997	878
A-8020-1	Planning - Personal Services	53,917	52,347	44,112	51,122	49,443	49,217
A-8020-2	Planning - Equipment	-	500	-	-	2,182	-
A-8020-4	Planning - Contractual Expenditures	9,750	12,450	6,722	7,496	3,937	11,988
	Totals	65,467	67,497	51,322	59,511	56,559	62,082

VILLAGE OF WARWICK
Fiscal Year June 1, 2022 - May 31, 2023

Account Code	Account Description	2023 Appropriation	2022 Modified Appropriation	2022 Actual as of 3/31/2022	2021 Actual	2020 Actual	2019 Actual
SANITATION							
A-8140-1	Storm Sewer/Drainage - Personal Service	6,865	6,604	4,444	1,764	6,056	6,506
A-8140-4	Storm Sewer/Drainage - Contractual Expenditures	57,000	19,000	7,659	4,874	6,054	1,980
A-8160-2	Refuse - Equipment	15,000	15,000	5,500	9,650	9,000	4,500
A-8160-4	Refuse - Contractual Expenditures	50,000	50,000	30,480	42,449	40,233	39,129
<i>Totals</i>		128,865	90,604	48,084	58,737	61,343	52,116
COMMUNITY ENVIRONMENT							
A-8560-4	Shade Trees - Contractual Expenditures	38,750	43,250	9,811	25,078	36,746	22,314
<i>Totals</i>		38,750	43,250	9,811	25,078	36,746	22,314
EMPLOYEE BENEFITS							
A-9010-8	State Retirement - Employee Benefits	165,961	217,624	212,696	181,327	173,804	172,075
A-9030-8	Social Security - Employee Benefits	103,000	98,579	74,619	87,569	85,253	84,006
A-9035-8	Medicare - Employee Benefits	24,089	23,055	17,451	20,480	19,938	19,646
A-9040-8	Workers Compensation - Employee Benefits	100,223	103,441	94,953	103,269	107,624	111,763
A-9045-8	Disability Insurance - Employee Benefits	1,000	1,000	58	70	88	266
A-9050-8	Unemployment Insurance - Employee Benefits	1,000	1,000	-	1,127	2,000	-
A-9060-8	Hospital & Medical Insurance - Employee Benefits	890,628	816,783	624,089	740,856	685,774	708,605
<i>Totals</i>		1,285,901	1,261,482	1,023,866	1,134,698	1,074,481	1,096,361
DEBT SERVICE							
A-9730-6	BAN - Principal	-	-	-	-	-	-
A-9730-7	BAN - Interest	-	-	-	-	-	-
<i>Totals</i>		-	-	-	-	-	-
INTERFUND TRANSFERS							
A-9901-9	Interfund Transfer - Interfund Transfers	850,000	250,000	250,000	250,000	250,000	-
GENERAL FUND TOTAL EXPENDITURES		6,845,783	5,835,325	4,327,197	4,905,519	5,045,876	4,969,145

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

Account Code	Account Description	2023 Appropriation	2022 Modified Appropriation	2022 Actual as of 3/31/2022	2021 Actual	2020 Actual	2019 Actual
WATER FUND							
WATER PROFESSIONAL SERVICES							
F-1440-4	Water Engineer - Contractual Expenditures	218,600	156,400	72,289	39,173	130,322	30,772
	<i>Totals</i>	218,600	156,400	72,289	39,173	130,322	30,772
WATER SPECIAL ITEMS							
F-1680-4	Water Network/IT - Contractual Expenditures	4,518	5,068	2,743	6,671	3,995	2,340
F-1910-4	Water Liability Insurance - Contractual Expenditures	46,305	43,867	43,867	40,293	38,536	37,288
F-1989-4	Water General Government - Contractual Expenditures	680	650	496	613	607	449
	<i>Totals</i>	51,503	49,585	47,106	47,578	43,138	40,057
WATER ADMINISTRATION							
F-8310-1	Water Admin - Personal Service	44,829	56,269	45,808	54,676	51,563	47,582
F-8310-2	Water Admin - Equipment	-	190	-	-	800	1,595
F-8310-4	Water Admin - Contractual Expenditures	150,925	149,237	123,830	145,699	146,374	143,717
	<i>Totals</i>	195,754	205,696	169,638	200,374	198,737	192,894
WATER PUMP STATIONS							
F-8320-2	Pump Station - Equipment	604,000	96,000	16,942	42,695	-	14,444
F-8320-4	Pump Station - Contractual Expenditures	92,100	92,100	60,555	73,417	57,082	60,878
	<i>Totals</i>	696,100	188,100	77,497	116,112	57,082	75,322
WATER PURIFICATION							
F-8330-2	Purification - Equipment	1,109,500	711,000	7,985	13,478	15,202	1,910
F-8330-4	Purification - Contractual Expenditures	204,030	172,935	126,774	162,545	140,892	126,059
	<i>Totals</i>	1,313,530	883,935	134,759	176,023	156,095	127,969
WATER TRANSMISSION/DISTRIBUTION							
F-8340-1	Trans/Dist - Personal Services	215,587	189,450	188,321	182,691	163,647	156,756
F-8340-2	Trans/Dist - Equipment	45,000	70,000	60,370	47,804	-	-
F-8340-4	Trans/Dist - Contractual Expenditures	715,500	748,500	148,398	223,853	185,602	252,121
	<i>Totals</i>	976,087	1,007,950	397,089	454,348	349,249	408,877
WATER EMPLOYEE BENEFITS							
F-9010-8	Water State Retirement - Employee Benefits	28,685	37,614	36,762	31,340	30,040	29,741
F-9030-8	Water Social Security - Employee Benefits	16,212	15,235	14,514	14,812	13,454	12,673
F-9035-8	Water Medicare - Employee Benefits	3,792	3,563	3,395	3,380	3,011	2,964
F-9040-8	Water Workers Compensation - Employee Benefits	15,085	15,658	15,085	16,358	17,195	17,751
F-9045-8	Water Disability - Employee Benefits	25	25	4	5	6	18
F-9060-8	Water Hospital & Medical Insurance - Employee Benefits	90,083	78,374	53,068	55,161	56,367	57,633
	<i>Totals</i>	153,882	150,469	122,828	121,057	120,073	120,780
WATER DEBT SERVICES							
F-9710-6	Water BAN - Principal	-	-	-	-	113,600	189,600
F-9710-7	Water BAN - Interest	-	-	-	-	1,988	4,093
	<i>Totals</i>	-	-	-	-	115,588	193,693
INTERFUND TRANSFER							
F-9901-9	Interfund Transfer - Interfund Transfers	118,400	118,400	-	-	-	-
WATER FUND TOTAL EXPENDITURES		3,723,856	2,760,535	1,021,207	1,154,664	1,170,283	1,190,365

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

Account Code	Account Description	2023 Appropriation	2022 Modified Appropriation	2022 Actual as of 3/31/2022	2021 Actual	2020 Actual	2019 Actual
SEWER FUND							
SEWER PROFESSIONAL SERVICES							
G-1440-4	Sewer Legal/Engineer - Contractual Expenditures	55,800	476,800	69,754	502,353	148,635	68,355
	<i>Totals</i>	55,800	476,800	69,754	502,353	148,635	68,355
SEWER SPECIAL ITEMS							
G-1680-4	Sewer Network/IT - Contractual Expenditures	3,924	3,000	2,477	1,788	1,163	1,678
G-1910-4	Sewer - Liability Insurance	21,630	20,471	20,471	18,804	17,983	17,392
G-1989-4	Sewer General Gov't Support - Contractual Expenditures	250	250	152	187	186	137
	<i>Totals</i>	25,804	23,721	23,100	20,779	19,331	19,207
SEWER ADMINISTRATION							
G-8110-1	Sewer Admin - Personal Service	44,684	56,269	45,808	54,626	50,964	46,759
G-8110-2	Sewer Admin - Equipment	-	190	-	-	-	-
G-8110-4	Sewer Admin - Contractual Expenditures	169,708	167,535	139,572	161,787	159,152	156,229
	<i>Totals</i>	214,392	223,994	185,379	216,413	210,116	202,988
SEWER OPERATIONS							
G-8120-1	Sewer Collection- Personal Services	11,241	10,813	4,439	13,997	8,672	5,653
G-8120-2	Sewer Collection - Equipment	39,500	29,500	17,557	-	47,006	18,571
G-8120-4	Sewer Collection- Contractual Expenditures	919,760	643,076	433,730	819,519	541,870	381,184
	<i>Totals</i>	970,501	683,389	455,726	833,516	597,548	405,408
SEWER EMPLOYEE BENEFITS							
G-9010-8	Sewer State Retirement - Employee Benefits	10,245	13,434	13,129	11,193	10,728	10,622
G-9030-8	Sewer Social Security - Employee Benefits	3,476	4,159	3,135	4,267	3,723	3,267
G-9035-8	Sewer Medicare - Employee Benefits	813	973	709	981	839	748
G-9040-8	Sewer Workers Compensation - Employee Benefits	5,388	5,592	5,387	5,842	6,141	6,340
G-9060-8	Sewer Hospital & Medical Insurance - Employee Benefits	32,172	27,828	18,953	19,701	20,131	20,583
	<i>Totals</i>	52,094	51,986	41,313	41,983	41,562	41,560
SEWER DEBT SERVICE							
G-9730-6	Sewer BAN - Principal	-	2,000,000	-	170,000	85,000	116,000
G-9730-7	Sewer BAN - Interest	-	40,000	-	2,038	4,463	5,009
	<i>Totals</i>	-	2,040,000	-	172,038	89,463	121,009
INTERFUND TRANSFER							
G-9901-9	Interfund Transfer - Interfund Transfers	40,000	35,000	33,814	38,262	31,128	3,533
SEWER FUND TOTAL EXPENDITURES		1,358,591	3,534,890	809,086	1,825,344	1,137,783	862,060

BOND ANTICIPATION NOTES							
Purpose	Year Issued	Outstanding Note	Payment Status	Mature Date	Principal Due	Interest Due	Principal Balance
GENERAL A.9730							
N/A		-					-
WATER F.9710							
N/A		-					-
SEWER F.9730							
N/A		-					-
Grand Totals		-			-	-	-

GENERAL FUND REVENUE		
Revenue Code	** Revenue Other Than Real Estate Taxes **	
A 1081	Payments in Lieu of Taxes	89,275
A 1090	Interest & Penalties (Real Estate Tax)	9,000
A 1120	Sales Tax	1,250,000
A 1130	Utilities Tax	81,000
A 1170	Franchise Fees	106,000
A 1255	Clerk Fees	1,200
A 1289	Grant - NYS DEC (2) Charging Stations (A.3320.2300)	16,000
A 1289	Grant - Hudson River Valley Greenway/Comprehensive Plan (A.1910.4950)	10,000
A 1289	Grant - Justice Court Assistance Program (A.1110.4950)	10,000
A 1289	Grant - HUD/CDBG 2022 - South Street ADA Sidewalks (A.5110.4400)	108,570
A.1560	Safety Inspection Fees	500
A 1603	Registrar Fees	17,000
A 1689	Health Insurance Reimbursement	4,700
A 1750	Bus Operations	7,000
A 1789	Other Transportation Departmental Income	1,500
A 2025	Utility Charges Reimbursement	2,000
A 2110	Zoning Board Fees	1,500
A 2115	Planning Board Fees	2,000
A 2350	Youth Recreation Service - Town & Program Fees	62,000
A 2401	Bank Interest & Earnings	9,000
A 2501	Business & Occupational Licenses (Peddlers Permits)	3,000
A 2555	Building Permits	35,000
A 2590	C/O Fees	15,000
A 2610	Fines & Forfeited Bail	100,000
A 2655	Alarm Fines	2,000
A 2750	AIM-Related Payments (Office of State Comptroller)	28,312
A 3005	Mortgage Tax	100,000
A 3591	NYS DOT Highway Capital Projects CHIPS	174,321
A 3820	Youth Programs - State Aid	4,000
A 2770	BAN - Street Light Project	500,000
TOTAL GENERAL FUND REVENUE		2,749,878

VILLAGE OF WARWICK
Fiscal Year June 1, 2022 - May 31, 2023

WATER FUND REVENUE		
Revenue Code	** REVENUE OTHER THAN REAL ESTATE TAXES **	
F 2140	Metered Sales	1,368,529
F 2142	Hydrant Rental	4,000
F 2144	Water Taps & Sprinkler Fees	4,000
F 2148	Water Sales Penalties	22,000
F 2401	Bank Interest & Earnings	3,500
		1,402,029
F.1289	NYS DEC Grant WQIP - Reservoir Land Acquisition (F.8340.4600)	288,150
		288,150
F 2801	Transfer from Dam Repair Reserve - Reservoir Land Acquisition (F.8340.4600)	96,050
F 2801	Transfer from Dam Repair Reserve - Tectonic Dam Engineering (F.1440.4950)	45,600
F 2801	Transfer from Infrastructure Reserve - Engineer for Well #3 construction (F.1440.4950)	60,000
F 2801	Transfer from Infrastructure Reserve - Maple Ave Pump Station Relocation	575,000
F 2801	Transfer from Infrastructure Reserve - Well #3 construction (F.8330.2350)	308,000
F 4089	Transfer from ARPA - Well #3 construction (F.8330.2350)	692,000
		1,776,650
TOTAL WATER FUND REVENUE		3,466,829

SEWER FUND REVENUE		
Revenue Code	<i>** Revenue Other Than Real Estate Taxes **</i>	
G 1091	Sewer Plant Tax Penalties	2,000
G 2120	Sewer Rents	857,191
G 2122	Sewer Tap Fees	3,000
G 2128	Sewer Rent Penalties	13,000
G 2401	Bank Interest & Earnings	5,000
		880,191
G 1289	Inflow & Infiltration Grant (G8120.4950)	80,000
		80,000
G 2801	Interfund transfer from Water Fund	118,400
		118,400
G 2801	Interfund transfer Equipment Reserve-Sewer Jet Truck	280,000
		280,000
TOTAL SEWER FUND REVENUE		1,358,591

VILLAGE OF WARWICK
Fiscal Year June 1, 2022 - May 31, 2023

BUDGET CODE	GENERAL FUND - PROJECT HIGHLIGHTS	ESTIMATED COST
	<u>VILLAGE HALL</u>	
A.1210.4	Desk-Mayors office	1,500
A.1620.4	1st and 2nd floor carpet and paint	17,000
A.1620.4	Front Steps	10,000
		28,500
	<u>ENGINEERING</u>	
A.1440.4	South St sidewalk replacement CDBG	10,000
A.1440.4	ADA improvements to sidewalks and ramps	5,000
A.1440.4	Maple Ave trash rack	1,000
		16,000
	<u>CENTRAL GARAGE</u>	
A.1640.2	Washer & Dryer	1,500
A.1640.2	Generator Hookup	15,000
A.1640.4	Bay Door Repair	10,000
A.1640.4	Shower Stall	3,000
		29,500
	<u>SPECIAL ITEMS</u>	
A.1910.4	Village Comprehensive Plan - Fairweather Consulting contract Hudson River Valley Greenway	5,000
		5,000
	<u>PARKING DIVISION</u>	
A.3320.2	Replacement meters	5,000
		5,000
	<u>BUILDING INSPECTOR</u>	
A.3320.2	PT Building Inspector Computer	1,000
		1,000
	<u>STREETS</u>	
A.5010.2	Desk for DPW Clerk	1,500
A.5010.2	Laptop for DPW Intern	1,500
A.5110.2	Light Tower	15,000
A.5110.4	Southern Lane, Root Grinding, Slab Replacements	15,000
A.5110.4	South Street/Park Lane Sidewalk Repair	120,000
A.5110.4	Country Lane Curb/Sidewalk Repair	10,000
A.5112.4	Road improvements reimbursed by NYS DOT CHIPS CHIPS/PAVE/EWR	174,321
		339,321
	<u>STREET LIGHTING</u>	
A.5182.2	Street Light Conversion BAN	500,000
		500,000
	<u>PARKS</u>	
A.7140.2	Mowers, weedwackers, saws, ice ink parts, cameras, light poles at Deming Park	20,000
A.7140.4	Memorial Park building repairs, fence repairs	15,000
A.7140.4	Electric for blue code unit	3,000
A.7140.4	Playground parts, picnic tables, grills for memorial park	15,000
A.7140.4	McFarland picnic area, replace bleachers	25,000
		78,000
	<u>STORM SEWERS/DRAINAGE</u>	
A.8140.4	Southern Lane	25,000
A.8140.4	Country Lane	25,000
		50,000
TOTAL		1,052,321

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

BUDGET CODE	WATER FUND - PROJECT HIGHLIGHTS	ESTIMATED COST
	<u>ENGINEERING</u>	
F.1440.4	Oakland Dr Water Main Extension	5,000
F.1440.4	Campbell Rd Water Main Extension	2,500
F.1440.4	Galloway Heights Valve Repair	5,000
F.1440.4	Robert Dr Vault Replacement	2,000
F.1440.4	Oakland, Orchard, Elm valve investigation	2,500
F.1440.4	B&L-Safe Yield Analysis	15,000
F.1440.4	Tectonic-Dam	Dam Reserve 45,600
F.1440.4	Pitingaro Doetsch-Well #3 CA/CO	60,000
F.1440.4	B&L-Maple Ave Water Booster Station Relocation	Interfund 75,000
F.1440.4	B&L Retainer	5,000
		217,600
	<u>WATER PUMP STATIONS</u>	
F.8320.2	Genset Hilltop PS	50,000
F.8320.2	Genset Galloway PS	30,000
F.8320.2	RAFA Scada system for Southern Lane PS, Ridgefield PS, Laura Lane PS	24,000
F.8320.2	Maple Ave PS relocation	Interfund 500,000
		604,000
	<u>PURIFICATION</u>	
F.8330.2	Well #3 construction	ARPA 1,000,000
F.8330.2	New standing seam roof MWTP	55,000
F.8330.2	Chemical handling equipment	7,500
F.8330.2	2 Dehumidifiers	5,000
F.8330.2	Relocate salvage genset from Orchard St PS to RWTP	40,000
F.8330.2	Mowing Equipment	2,000
		1,109,500
	<u>TRANSMISSION/DISTRIBUTION</u>	
F.8340.2	Correlator	29,000
F.8340.2	Leak Detector	5,000
F.8340.2	Tablet for meter information	1,000
F.8340.4	Heat-Water Barn	12,000
F.8340.4	Galloway Heights PRV	36,000
F.8340.4	Robert Dr prv vault replacement	20,000
F.8340.4	Reservoir land acquisition (NYS DEC Grant WQIP)	NYS DEC Grant 385,000
		405,000
TOTAL		2,336,100

VILLAGE OF WARWICK
Fiscal Year June 1, 2022 - May 31, 2023

BUDGET CODE	SEWER FUND - PROJECT HIGHLIGHTS	ESTIMATED COST
	<u>ENGINEERING</u>	
G.1440.4	Flow monitoring/collection systems (E & S)	30,000
		30,000
	<u>PUMP STATIONS</u>	
G.8120.2	Chemical handling equipment	6,000
G.8120.2	Replace electric motors on RBC/Blowers/Drives	5,000
G.8120.2	RAFA SCADA system-Robin Brae, Warwick Grove 1	16,000
G.8120.2	Sump pump/Lighting repairs	2,500
		29,500
	<u>SEWER COLLECTION SYSTEM</u>	
G.8120.4	Cameras	15,000
G.8120.4	Sewer Jet Truck Interfund-Equipment Reserve	280,000
G.8120.4	Sewer Plant Roof	50,000
		330,000
	<u>SEWER PLANT</u>	
G.8120.4	Paint Orchard St PS	5,000
G.8120.4	Inflow & Infiltration Grant	100,000
		100,000
TOTAL		489,500

VILLAGE OF WARWICK

Fiscal Year June 1, 2022 - May 31, 2023

BUDGET CODE	CAPITAL FUND - PROJECT HIGHLIGHTS	ESTIMATED COST
	<u>ENGINEERING</u>	
H.1440.4	B&L - Design & Bidding	386,000
H.1440.4	B&L - CA/CO (contract TBD)	240,000
		386,000
	<u>CAPITAL</u>	
H.8120.2	Construction WWTP	1,986,600
		1,986,600
TOTAL		2,372,600

UTILITY BILLING RATES

Water Rates

Water Rates for period 6/1/2022 - 5/31/2023

<u>Metered usage per Thousand Gallons</u>	<u>Within Village</u>	<u>Outside Village</u>
Service Charge/Flat Rate	12.25	15.00
1,000 - 25,000	5.97	16.26
26,000 - 75,000	7.48	18.03
Over 76,000	10.29	20.80
Industrial - All Usage	10.29	20.80

Sewer Rates

Sewer Rates for period 6/1/2022 - 5/31/2023

<u>Metered usage per Thousand Gallons</u>	<u>Within Village</u>	<u>Outside Village</u>
Service Charge/Flat Rate	12.25	15.00
First 100,000 gallons of water	5.40	9.97
Over 100,000 gallons of water	9.11	17.78

Penalty Assessment/Shut Off Notices/Other Fees

ALL UTILITY PAYMENTS ARE BILLED QUARTERLY AND MUST BE PAID WITHIN 30 DAYS OF BILL DATE
TO AVOID PENALTIES

Penalties will be assessed for non-payment as follows:

30 days past initial bill date	5% of total unpaid bill
60 days past initial bill date	Additional 3%
85 days past initial bill date	Subject to water shut off

Final Shut Off Notices

Village of Warwick Code states water will be shut off if bill is not paid in 85 days from the date of bill.

Door knockers will be delivered as a final payment notice before water is shut off (fee will apply to shut off/reconnect).

Other Fees

Shut off/Reconnect Fee	100.00
Initial Bill Fee	24.50
Final Read Fee	50.00
Check Return Fee	20.00

Credit Card, Debit Card, E-Check Payment Convenience Fees

Payments can be made using your Visa, MasterCard, Discover, American Express or Visa Debit Card	2.95% convenience fee of total payment
E-check	\$1.05 flat fee

Note: convenience/flat fees are collected by the web service provider, not the Village of Warwick and are subject to change without notice.

Equalized Total Assessed Value 940,962,200

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
12100	NYS - GENERALLY	RPTL 404(1)	1	510,400	0.05
13650	VG - GENERALLY	RPTL 406(1)	38	17,364,800	1.85
13800	SCHOOL DISTRICT	RPTL 408	4	13,518,400	1.44
21600	RES OF CLERGY - RELIG CORP OWN	RPTL 462	5	1,701,600	0.18
25110	NONPROF CORP - RELIG(CONST PRO	RPTL 420-a	8	9,667,200	1.03
25130	NONPROF CORP - CHAR (CONST PRO	RPTL 420-a	2	2,948,000	0.31
25210	NONPROF CORP - HOSPITAL	RPTL 420-a	3	62,613,600	6.65
25230	NONPROF CORP - MORAL/MENTAL IM	RPTL 420-a	1	112,000	0.01
26100	VETERANS ORGANIZATION	RPTL 452	1	423,200	0.04
26250	HISTORICAL SOCIETY	RPTL 444	12	3,134,400	0.33
26400	INC VOLUNTEER FIRE CO OR DEPT	RPTL 464(2)	2	1,984,000	0.21
27350	PRIVATELY OWNED CEMETERY LAND	RPTL 446	4	296,800	0.03
28520	NOT-FOR-PROFIT NURSING HOME CO	RPTL 422	2	65,388,000	6.95
28540	NOT-FOR-PROFIT HOUS CO - HOSTE	RPTL 422	1	322,400	0.03
29350	TRUSTEES - HOSP, LIB, PLAYGROU	RPTL 438	1	3,600,000	0.38
41101	VETS EX BASED ON ELIGIBLE FUND	RPTL 458(1)	1	11,200	0.00
41121	ALT VET EX-WAR PERIOD-NON-COMB	RPTL 458-a	113	2,070,256	0.22
41131	ALT VET EX-WAR PERIOD-COMBAT	RPTL 458-a	59	1,799,848	0.19
41141	ALT VET EX-WAR PERIOD-DISABIL	RPTL 458-a	26	1,187,048	0.13
41720	AGRICULTURAL DISTRICT	AG-MKTS L 305	3	587,120	0.06
41800	PERSONS AGE 65 OR OVER	RPTL 467	24	1,674,864	0.18

Equalized Total Assessed Value 940,962,200

Exemption Code	Exemption Name	Statutory Authority	Number of Exemptions	Total Equalized Value of Exemptions	Percent of Value Exempted
48600	HOUSING DEVELOPMENT CO	P H F I L 577(1)	4	21,056,800	2.24
Total Exemptions Exclusive of System Exemptions:					
			315	211,971,936	22.53
Total System Exemptions:					
			0	0	0.00
Totals:					
			315	211,971,936	22.53

Values have been equalized using the Uniform Percentage of Value. The Exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services.

Amount, if any, attributable to payments in lieu of taxes: _____

Arbor Day

*The Warwick Valley Gardeners &
the Village of Warwick*

request your presence at our

Arbor Day Celebration.

Two trees will be planted to honor

George McManus & William Lindberg's

Thirty one years of combined service to the

Village of Warwick

at

The Roger Metzger Arboretum

in Stanley Deming Park

9:45am

Friday April 29th, 2022

RSVP: Pat Reinhardt WVG 845-987-8508



VILLAGE OF WARWICK CHEMICAL BIDS & RECOMMENDATIONS

PLEASE ACCEPT THIS SPREADSHEET AS MY FORMAL RECOMMENDATIONS FOR THE FISCAL YEAR: 22/23

KEITH J. HERBERT (DATED & SUBMITTED 4/5/2022)

REJECTIONS ARE IN RED

NO BIDS (N/B) ARE IN GRAY

RECOMMENDATIONS ARE IN BLUE

FACILITY	CHEMICAL	WECHSLER	SLACK	AMREX	COYNE
RWTP	PACI	N/B	5.08	N/B	N/B
RWTP	SODIUM HYPOCHLORITE (LIQUID 12.5%) GALLON	2.19	2.879	2.85	N/B
RWTP / WWTP	SODIUM HYDROXIDE (CAUSTIC BEADS) POUNDS	N/B	1.098	1.1	1.2371
MWTP	SODIUM HYDROXIDE (LIQUID CAUSTIC 25%) GALLON	N/B	2.594	2.3	N/B
WWTP	SODIUM BISULFITE 38% GALLON	N/B	2.989	2.65	N/B
RWTP	SODIUM PERMANGANATE (LIQUID 20%) GALLON	N/B	11.15	11.25	17.46
MWTP	CITRIC ACID (LIQUID 50%) GALLON	N/B	14.34	17.2	N/B
RWTP / MWTP	BLENDED ORTHO PHOSPHATE GALLON	N/B	14.39	N/B	14.9832
WWTP	POTASSIUM PERMANGANATE POUNDS	N/B	N/B	1.8	2.8464

77 Main Street
Post Office Box 369
Warwick, New York 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Date: April 8, 2022
To: Mayor Newhard & The Village Board
From: DPW Supervisor, Mike Moser
Re: Natural Gas & Electric Supply

A bid opening was held on April 7, 2022, at Village Hall for Natural Gas Supply and Electrical Power Supply for Village owned properties for June 1, 2022 to May 31, 2024.

After reviewing bids received, I recommend the Village contract with the following companies:

Electrical Power Supply

Constellation New Energy, Inc.	\$.10565 per Kilowatt Hour
--------------------------------	----------------------------

Natural Gas Supply

M&R Energy Resource Corp.	\$0.6799 per CCF
---------------------------	------------------



**Energy Resources
Corporation**

Partners in energy solutions.

Village of Warwick

Electric Supplier Pricing Response

Date:

4/6/2022

Jun-22

Annual Volume in kwh

1,689,689

Supplier	Billing	24 month
Engle Energy	Utility Combined Billing	\$ 0.10941
Smartest Energy	Utility Combined Billing	\$ 0.10825
Constellation	Utility Combined Billing	\$ 0.10565
Direct Energy	Utility Combined Billing	\$ 0.10614


This Supplier Bid summary is confidential and solely for the use of reviewing electric pricing from qualified electric suppliers for:
Village of Warwick

Village of Warwick
77 Main Street/PO Box 369
Warwick NY 10990
Villageofwarwick.org

Price Proposal Form for Natural Gas Supply

June 1, 2022 through May 31, 2024 - Fixed Price per CCF:

Fixed Price per CCF: \$.6799 Fixed Price per CCF

Signature of Authorized Representative: 

Date of Signature: April 6, 2022

Please Print Representative's Name: Michele Ries - Account Representative

Please indicate number of years as an established company: 20 years

Name of Company: M&R Energy Resources Corp.

Address: 259 Main Street, Cornwall, NY 12518

Mailing address:

P.O. Box 4091, New Windsor, NY 12553

Email Address: mries@mandrenergy.com

Phone Number: 845-534-5462

Natural gas contract prices subject to change on the date of contracting. Energy market volatility is at an all time high, therefore pricing cannot be held longer than 4 p.m. on the day of pricing.

MEMO

Date: April 8, 2022

To: Mayor Newhard & The Village Board,

From: Mike Moser, DPW Supervisor

Re: Refuse Bid

Motion to accept the refuse bid from **County Waste** for the contract period of **June 1, 2022 to May 31, 2023**. Bid Opening was held April 05, 2022 two bids were received; please see attached.

Price Per 30 Yard Roll-Off Box for Refuse

\$200.00/Haul & \$125.00/Ton

Price per 30 Yard Roll-Off Box for Metal

No Charge, No Rebate

Price per 2 cy Container

\$25.23 Per pickup

Village of Warwick Refuse Proposal Form

Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works.

30 cy Container Refuse 200.⁰⁰ per pull

Tipping Fee 125.⁰⁰ per ton

Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY.

30 cy Container Metal Ø per pull

Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY.

2 cy Container 25.23 per pickup

Signature

Mark Ceresa

Print Name

County Waste - Ulster LLC

518-877-2353

Mark.Ceresa@wasteconnect.com

Company

Telephone

Email

1927 Route 9, Po Box 431

Clifton Park, NY 12065

4/4/22

Address

Date

SALES REPRESENTATIVE

Doane Hromada

518-877-2335

Print Name

Telephone

BIDDERS MUST ECNLOSE COMPLETED STATEMENT OF NON-COLLUSION BY BIDDER & HOLD HARMLESS AGREEMENT. BIDDERS MUST BE ABLE TO PROVIDE ALL REQUIRED INSURANCE DOCUMENTS AS SPECIFIED IN THE GENERAL INSTUCTIONS FOR PROPOSALS.

Village of Warwick Refuse Proposal Form

Supply 30 cy. Roll Off Container as needed at the Central Garage, 24 Memorial Park Drive, Warwick, NY and during Village Cleanup at other locations with the Village of Warwick as directed by the Department of Public Works.

30 cy Container Refuse \$295 per pull

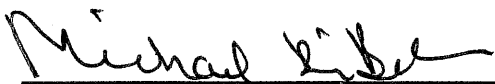
Tipping Fee \$121.25 per ton

Supply 30 cy. Roll Off Container for metal at Central Garage, 24 Memorial Park Drive, Warwick, NY.

30 cy Container Metal \$295 per pull

Supply 2 cy. Container with once per week pickup at Sewer Plant, 104 River Street, Warwick, NY.

2 cy Container \$40 per pickup



Signature

Michael DiBella

Print Name

Interstate Waste Services, Inc.

Company

973-286-7036

Telephone

nthompson@interstatewaste.com

Email

300 Frank W. Burr Blvd., Suite 39, Teaneck, NJ 07666 (corporate office) April 4, 2022

Address

Date

SALES REPRESENTATIVE

Marisa Kellerhouse

Print Name

845-572-3316

Telephone

BIDDERS MUST ECNLOSE COMPLETED STATEMENT OF NON-COLLUSION BY BIDDER & HOLD HARMLESS AGREEMENT. BIDDERS MUST BE ABLE TO PROVIDE ALL REQUIRED INSURANCE DOCUMENTS AS SPECIFIED IN THE GENERAL INSTUCTIONS FOR PROPOSALS.

MEMO

TO: MAYOR NEWHARD & THE VILLAGE BOARD

FROM: MIKE MOSER, DPW SUPERVISOR

SUBJECT: ON-CALL ELECTRICAL BID

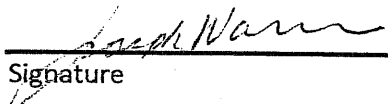
DATE: APRIL 8, 2022

Motion to accept the Bid from **Joseph Warren Electrical, LLC** for On-Call Electrical Services for the Village of Warwick as per DPW Supervisors Recommendation. Contract period will be June 1, 2022 to May 31, 2024. Bid Opening was held April 6, 2022 at 12:00pm. Two Bids were received: **Joseph Warren Electrical LLC and JM Electric & Son.**

Proposal Form

Electrician Hourly Rate, Routine	<u>105.00</u>
Electrician Hourly Rate, Emergency	<u>105.00</u>
Service Call Charge	<u>149.00</u>
Mileage or Vehicle Charge	<u>N/A</u>
Helper/Apprentice Hourly Rate, Routine	<u>N/A</u>
Helper/Apprentice Hourly Rate, Emergency	<u>N/A</u>
Laborer Hourly Rate, Routine	<u>70</u>
Laborer Hourly Rate, Emergency	<u>70</u>

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.

<u></u>	<u>Joseph Warren</u>	
Signature	Print Name	
<u>Joseph Warren Electrical, LLC</u>	<u>845-651-1844</u>	
Company	Telephone	Email
<u>14 W. Lake Rd Warwick</u>	<u>4/5/22</u>	
Address	Date	

Proposal Form

Electrician Hourly Rate, Routine

150.00

Electrician Hourly Rate, Emergency

150.00

Service Call Charge

150.00

Mileage or Vehicle Charge

N/A

Helper/Apprentice Hourly Rate, Routine

N/A

Helper/Apprentice Hourly Rate, Emergency

N/A

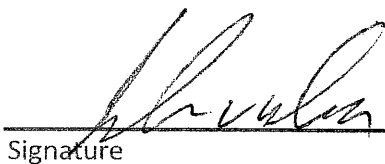
Laborer Hourly Rate, Routine

150.00

Laborer Hourly Rate, Emergency

150.00

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.



Signature

John Mabee

Print Name

J.M. Electric

Company

986-2565 jmelectric@warwick.net

Telephone

Email

870 Pulaski Hwy Goshen NY 10924

Address

Date

3/24/22

MEMO

TO: MAYOR NEWHARD & THE VILLAGE BOARD

FROM: MIKE MOSER, DPW SUPERVISOR

SUBJECT: PLUMBING/HVAC ON-CALL SERVICES

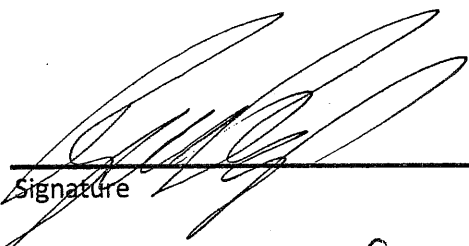
DATE: APRIL 8, 2022

Motion to accept the Bid from **Westar Tech Service Corporation** for On-Call Plumbing/HVAC services for the Village of Warwick per the DPW Supervisor. Contract period will be June 1, 2022 to May 31, 2024. Bid Opening was Held April 6, 2022 at 12:00pm. **Westar Tech Service Corporation** was the only Bid received.

Proposal Form

Plumber Hourly Rate, Routine	<u>149.75</u>
Plumber Hourly Rate, Emergency	<u>199.75</u>
Service Call Charge	<u>350.00</u>
Mileage or Vehicle Charge	<u>20 per Call</u>
Helper/Apprentice Hourly Rate, Routine	<u>149.75</u>
Helper/Apprentice Hourly Rate, Emergency	<u>199.75</u>
Laborer Hourly Rate, Routine	<u>149.75</u>
Laborer Hourly Rate, Emergency	<u>199.75</u>

I hereby swear under the penalties of perjury that I have read all of the documents that comprise this RFP and that I will comply with all its terms and provisions. I acknowledge my responsibility to be compliant with all the terms of this RFP, as well as all Local, County, State and Federal Laws at all times while performing this agreement and will notify the Village if any circumstances change which prevent me from complying.



Signature

Roger W. Reagan Jr
 Print Name

WestarTechServicesCorp 342-1118
 Company

Katerina@westarhvac.com
 Telephone Email

P.O. Box 988, Middletown, NY 10940
 Address

March 22, 2022
 Date



Montgomery Office:
71 Clinton Street
Montgomery, NY 12549
phone: (845) 457-7727
fax: (845) 457-1899

Warwick Office:
17 River Street
Warwick, NY 10990
phone: (845) 986-7737
fax: (845) 986-0245

www.EngineeringPropertiesPC.com

March 31, 2022

**VILLAGE OF WARWICK BOARD OF TRUSTEES
77 MAIN STREET
WARWICK, NY 10990**

ATT: MAYOR MICHAEL NEWHARD

Re: Vertical Spiral Screen for the Orchard Street Pump Station
Application for Payment #11
W.O. #1800.61

Dear Mayor Newhard and Trustees:

We have reviewed Application for Payment #11, dated 3/31/22, from TAM Enterprises, Inc. for the vertical spiral screen at the Orchard Street pump station. We recommend approval of the requested payment of \$35,957.50. The work involved the completion of the project with the exception of final punch list items.

We will be processing a change order with TAM to delete two work items from their original contract. These items are the generator pad and chain link fence work, which the Village DPW crew is accomplishing. With that change order, the balance amount to finish the project, including retainage, will be \$19,588.75.

We have enclosed a signed copy of the payment application form.

Sincerely,
Engineering & Surveying Properties, P.C.


David A. Getz, P.E.

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702

PAGE 1 OF 2

TO Owner: Village of Warwick

PROJECT: Orchard Street Pump Station - Vertical Screen

APPLICATION NO.: 11

FROM Contractor:

TAM Enterprises, Inc.
114 Hartley Road
Goshen, NY 10924

PERIOD ENDING:

3/31/2022

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$375,000.00
2. Net change by Change Orders	\$0.00
3. CONTRACT SUM TO-DATE	\$375,000.00
4. TOTAL COMPLETED & STORED TO DATE	\$347,275.00
5. RETAINAGE	
a. 5 % of Completed Work	\$17,363.75
b. 0 % of Stored Materials	\$0.00
TOTAL RETAINED LESS RETAINAGE	\$17,363.75
6. TOTAL EARNED LESS RETAINAGE	\$329,911.25
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$293,953.75
8. CURRENT PAYMENT DUE	\$35,957.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$45,086.75

The undersigned Contractor certifies that to the best of the Contractor's knowledge, the information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates of Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date:

3/31/22

State of: New York County of: Orange

Subscribed and sworn before me this 31 day of March, 2022

Notary Public: Brian W. Cutler

My Commission Expires: 06-1-24

Notary Public-STATE OF NEW YORK

No. 01CU6307111

68-30-22

Qualified in Orange County

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED:

\$ 35,957.50

By:

Date:

3/31/22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DELETIONS
Total Changes Approved In Previous Months by Owner		
TOTALS		
NET CHANGES by Change Order		

CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

CONTRACTOR'S signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

PROJECT NO.:
PROJECT:

Use Column I on Contracts where variable retainage for line items may apply.

ITEM NO.	DESCRIPTION OF WORK B	SCHEDULED VALUE C	WORK COMPLETED		STORED MATERIALS F	TOTAL COMPLETED AND STORED TO DATE G(D+E+F)	%	BALANCE TO FINISH H(C-G)	RETAINAGE I
			Previous Applications D	This Application E					
A									
1	Bonds and Insurance	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$9,500.00	100.0%	\$0.00	\$475.00
2	Mobilization	\$18,275.00	\$18,275.00	\$0.00	\$0.00	\$18,275.00	100.0%	\$0.00	\$913.75
3	Demolition and prep.	\$28,000.00	\$22,400.00	\$5,600.00	\$0.00	\$28,000.00	100.0%	\$0.00	\$1,400.00
4	New Generator Pad	\$18,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$18,000.00	\$0.00
5	Concrete Channel modifications	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$12,000.00	100.0%	\$0.00	\$600.00
6	Steel Beams, hatches and FRP grating -material	\$13,000.00	\$13,000.00	\$0.00	\$0.00	\$13,000.00	100.0%	\$0.00	\$650.00
7	Steel beam, Hatches and FRP grating - Labor	\$33,000.00	\$33,000.00	\$0.00	\$0.00	\$33,000.00	100.0%	\$0.00	\$1,650.00
8	Flood Door - Material	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
9	Flood door - Labor	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	100.0%	\$0.00	\$175.00
10	Vertical screen - Material	\$77,000.00	\$77,000.00	\$0.00	\$0.00	\$77,000.00	100.0%	\$0.00	\$3,850.00
11	Vertical Screen - Labor	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	100.0%	\$0.00	\$900.00
12	New Generator - Material	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	100.0%	\$0.00	\$1,750.00
13	New Generator - Labor	\$8,500.00	\$8,500.00	\$0.00	\$0.00	\$8,500.00	100.0%	\$0.00	\$425.00
14	Furnish and install Roofing	\$17,500.00	\$15,750.00	\$1,750.00	\$0.00	\$17,500.00	100.0%	\$0.00	\$875.00
15	Masonry Modifications	\$10,000.00	\$1,000.00	\$9,000.00	\$0.00	\$10,000.00	100.0%	\$0.00	\$500.00
16	New door - Materials	\$11,500.00	\$0.00	\$11,500.00	\$0.00	\$11,500.00	100.0%	\$0.00	\$575.00
17	New door - Labor	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	100.0%	\$0.00	\$500.00
18	Electrical Modifications	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00	100.0%	\$0.00	\$1,000.00
19	Furnish and install Chain Link Fence	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$7,500.00	\$0.00
20	Gas line modifications	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100.0%	\$0.00	\$125.00
21	Punch list - Close out	\$2,225.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0%	\$2,225.00	\$0.00
	SUBTOTAL OR TOTAL	\$375,000.00	\$309,425.00	\$37,850.00	\$0.00	\$347,275.00		\$27,725.00	\$17,363.75

VIII-01

CHANGE ORDER

Order No. 2

Date: 4/4/22

Agreement Date: 5/12/20

Name of Project: Vertical Spiral Screen for the Orchard Street Pump Station Project

Owner: Village of Warwick

Contractor: TAM Enterprises Inc.

THE FOLLOWING CHANGES ARE HEREBY MADE TO THE CONTRACT DOCUMENTS:

JUSTIFICATION: Deletion of Item #4, New Generator Pad (\$18,000)
Deletion of Item #19, Furnish and Install Chain Link Fence (\$7,500)

CHANGE TO CONTRACT PRICE:

Original Contract Price \$375,000.00

Current Contract Price adjusted by previous Change Order \$375,000.00

The Contract Price due to this Change Order will be decreased by \$25,500.00

The new Contract Price due to this Change Order will be \$349,500.00

CHANGE TO CONTRACT TIME:

The Contract Time will be (increased) (decreased) by 0 calendar days.

The date for completion of all work will be N/A.

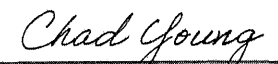
APPROVALS REQUIRED:

To be effective this Order must be approved by the Municipality.

Requested by: The Village of Warwick

Recommended by:  4/4/22
PROJECT ENGINEER/MUNICIPALITY DATE

Approved by: _____
OWNER DATE

Accepted by:  4.4.2022
CONTRACTOR DATE

**Village of Warwick Record Retention
in Accordance with the
New York State Archives Local Government Schedule LGS-1**

Record Retention Shred Date: April 23, 2022

<u>DATE RETENTION REACHED</u>	<u>DEPARTMENT</u>	<u>RECORDS</u>
2022	Treasurer	FYE 2015/2016 Bank Reconciliations LG1: 475, CO2: 296, MU1: 263, ED1: 109, MI1: 217 Small Account June 2015 - May 2016 6 Year Retention
2022	Clerk	Recorded Deeds LG1: 1054 CO2 665, MU1 602 Duplicate Copies (Original held @ Orange County) 2019 - 2020 6 Year Retention
2021/2022	Clerk	Bank Records LG1: 874, ED1:167 Operating General Hudson June 2015 - December 2015 6 Year Retention
2021/2022	Clerk	Unused/Unopened Ballots LG1:363, MU1: 176, ED1: 70, MI1: 140 March 16, 2021 Election 6 Months Retention
2021/2022	Treasurer	Payroll Accounts LG1: 524, CO2: 372, MU1: 345, ED1: 179, MI1: 291 Bank Reconciliations LG1: 475, CO2: 296, MU1: 263, ED1: 109, MI1: 217 Vouchers LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498 January - December 2015 6 Year Retention
2021/2022	Treasurer	FY 2013 - 2014 Check Stubs/Cash Receipts LG1: 492, CO2: 50, MU1: 56, ED1: 60, MI1: 51 Accounts Payable 6 Year Retention
Immediately	Clerk	VOW Meeting Packets LG1: 648 CO2 401, MU1 374, ED1 209, MI1 320 January 2018 - December 2019 6 Year Retention
Immediately	Court/Clerk	Duplicate Just. Repts 2016 - 2019 LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19 Duplicate Tax Griev. 2011 - 2014 LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19 Duplicate Bld. Reports 2016- 2019 LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19 Duplicate TOW. Mins 2017 - 2019 LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19 6 Year Retention Foil Reports 2011- 2019 LG1: 706, CO2: 440, MU1: 409, ED1: 234, MI1: 352 6 Months Retention
2022	Treasurer	2016 Payroll Accounts LG1: 524, CO2: 372, MU1: 345, ED1: 179, MI1: 291 Bank Reconciliations LG1: 475, CO2: 296, MU1: 263, ED1: 109, MI1: 217 Vouchers LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498 Jan - Dec 2016 6 Year Retention
Immediately	Clerk	Garage Sale Permit Stubs LG1: 606, CO2: 365, MU1: 315 2010 - 2019 3 Year Retention
2021/2022	Treasurer	Operating Bank Records LG1: 874, ED1:167 G. Hudson 2014 - 2015 6 Year Retention
2021/2022	Treasurer	General Receipts LG1: 502, CO2: 277, MU1: 245, ED1: 95, MI1: 199 Books 29051 - 30450 12/26/13 - 7/16/15 6 Year Retention
Immediately	Clerk	Insurance Claims LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246 1980s - 1990s Closed Legal Claims LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246 1970s - 1990s 6 Year Retention

**Village of Warwick Record Retention
in Accordance with the
New York State Archives Local Government Schedule LGS-1**

Record Retention Shred Date: April 23, 2022

<u>DATE RETENTION REACHED</u>	<u>DEPARTMENT</u>	<u>RECORDS</u>
2021/2022	Treasurer	Employee Payroll Records LG1: 524, CO2: 372, MU1: 345, ED1: 179, MI1: 291 1957 - 1965 55 Year Retention Employee Time Records LG1: 528, CO2: 376, MU1: 349, ED1: 183, MI1: 295 2007 - 2013 6 Year Retention
Immediately	Clerk/Water	Insurance Claims LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246 1980s - 1990s 6 Year Retention VOW Insurance Policies LG1: 579, CO2: 328, MU1: 299, ED1: 153, MI1: 249 1991 - 1992 6 Year Retention VOW Claims 1982 - 1993 LG1: 580, CO2: 330, MU1: 300, ED1: 154, MI1: 250 18 Year Retention Sewer Reports w/routine Info. LG1: 448, CO2: 829, MU1: 875, MI1: 702 1980 - 1989 6 Year Retention Orange & Rockland Blackout Reports LG1: 378, MU1: 189, MI1: 153 1986 - 1990 25 Year Retention
Immediately	Clerk	Insurance Claims LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246 1980s - 1990s 6 Year Retention Old VOW Insurance Policies LG1: 579, CO2: 328, MU1: 299, ED1: 153, MI1: 249 1992 - 1994 6 Year Retention
Immediately	Clerk	Closed Insurance Claims LG1: 576, CO2: 325, MU1: 296, ED1: 150, MI1: 246 2006 - 2013 6 Year Retention
Immediately	Clerk	Village Election March 20, 2018 Voted Ballots & Unopened Ballot Pack LG1: 363, MU1: 176, ED1: 70, MI1: 140 1 Year Retention
2021/2022	Treasurer	Timesheets LG1: 638 CO2: 393, MU1: 366, ED1: 201, MI1: 312 July - December 2015 6 Year Retention
2021/2022	Treasurer	Timesheets LG1: 638 CO2: 393, MU1: 366, ED1: 201, MI1: 312 January - June 2015 6 Year Retention
Immediately	Treasurer	Budget Prep 2013- 2014 LG1: 489, CO2: 45, MU1: 51, ED1: 55, MI1: 46 6 Year Retention OSC AUD (extra copies) 2007 - 2008 LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19 0 after no longer needed Budget (extra copies) 2003 - 2004 LG1: 58, CO2: 19, MU1: 19, ED1: 19, MI1: 19 0 after no longer needed Preliminary Budget Prep 1999 - 2000 LG1: 489, CO2: 45, MU1: 51, ED1: 55, MI1: 46 6 Year Retention Key Bank Acct Analysis Statements 2011, 2012, 2013 LG1: 874, ED1: 167 6 Year Retention 3rd Party M.T. Collateral Rpts LG1: 475 CO2: 296, MU1: 263, ED1: 109, MI1: 217 for Key Bank 5/01/01 - 6/30/2010 6 Year Retention
2021/2022	Water/Sewer	Posted Water/Sewer Pay. LG1: 514, CO2: 288, MU1: 256, ED1: 105, MI1: 210 1/1/2015 - 6/30/2015 6 Year Retention

**Village of Warwick Record Retention
in Accordance with the
New York State Archives Local Government Schedule LGS-1**

Record Retention Shred Date: April 23, 2022

<u>DATE RETENTION REACHED</u>	<u>DEPARTMENT</u>	<u>RECORDS</u>
2021	Treasurer	Small Accounts Bank Recs 2013, 2014, 2015 LG1: 475, CO2: 296, MU1: 263, ED1: 109, MI1: 217 6 Year Retention
2021	Treasurer	Vouchers 2014 - 2015 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498 J - O 6 Year Retention
2021	Treasurer	Vouchers 2014 - 2015 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498 P - Z 6 Year Retention
2021	Treasurer	Vouchers 2014 - 2015 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498 A - Dic. 6 Year Retention
2021	Treasurer	Vouchers 2014 - 2015 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498 Direct Energy - I 6 Year Retention
2022	Treasurer	Operating Bank Rec LG1: 874, ED1: 167 January - December 2016 6 Year Retention
2022	Clerk	Meeting Packets LG1: 648 CO2 401, MU1 374, ED1 209, MI1 320 2014, 2015, 2016 6 Year Retention
2022	Building	Unsuccessful Bids LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498/ 2011, 2014, 2015, 2016 LG1: 546, CO2: 598, MU1: 559, ED1: 257, MI1: 496 6 Year Retention
2022	Building	Unsuccessful Bids LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498/ 2009, 2012, 2014, LG1: 546, CO2: 598, MU1: 559, ED1: 257, MI1: 496 2015, 2016 6 Year Retention
2022	Treasurer	Vouchers 2015 - 2016 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498 L - Z 6 Year Retention LARGE BOX = 2
2022	Treasurer	Vouchers 2015 - 2016 LG1: 547, CO2: 599, MU1: 561, ED1: 259, MI1: 498 A - K 6 Year Retention LARGE BOX = 2
2022	Clerk	Chase Lot Park. Permits 2015 - 2016 LG1: 1088, CO2: 695, MU1: 633, MI1: 561 Alarm Fines 6/1/2015 - 5/31/2016 LG1: 1188, CO2: 927, MU1: 793, MI1: 801 Tax Searches 2016 LG1: 1057, CO2: 668, MU1: 605, ED1: 292, MI1: 534 6 Year Retention
2022	Clerk	Tax Records 2015 - 2016 LG1: 1516 CO2 290, MU1 258, ED1 107, MI1 212 6 Year Retention
2022	Clerk	Tax Bill Bank Requests LG1: 1047, CO2: 658, MU1: 595, ED1: 287, MI1: 529 Bills 2015 - 2016 6 Year Retention
After Jan. 15, 2021	Clerk	Sept. 15, 2020 Village Election Unused/Unopened Ballots LG1: 363, MU1: 176, ED1: 70, MI1: 140 4 Months Retention
2022	Treasurer	Time Cards 2016 LG1: 638 CO2 393, MU1 366, ED1 201, MI1 312 6 Year Retention

**Village of Warwick Record Retention
in Accordance with the
New York State Archives Local Government Schedule LGS-1**

Record Retention Shred Date: April 23, 2022

<u>DATE RETENTION REACHED</u>	<u>DEPARTMENT</u>	<u>RECORDS</u>
2022	Clerk	2015 - 2016 Tax Bill LG1: 1047, CO2: 658, MU1: 595, ED1: 287, MI1: 529 6 Year Retention

TOTAL BOXES TO SHRED = 41

77 Main Street
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www.villageofwarwick.org



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FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK
INCORPORATED 1867

Budget Modification Request

For Board of Trustees Approval - Meeting on 4/18/22

For approval to transfer available appropriations for the following Fiscal Year 2021-2022 budget account lines:

GENERAL FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
A5110.1000	Streets - Personal Service	185,525.07	3,123.65	Variance for Actual Payroll Distribution DPW	A1620.1000	Village Hall - Personal Service	(388.34)	388.34
				Variance for Actual Payroll Distribution DPW	A5010.1200	DPW - WORKERS COMP SALARY	(745.99)	2,735.31
A9060.8000	Hospital & Medical Insurance	37,901.85	2,759.21	Variance for Actual Payroll MTA tax	A1989.4950	General Government - MTA Tax	(636.27)	636.27
				To cover the cost of Comprehensive Plan	A1910.4950	Other	(2,090.00)	2,090.00
				To cost the increased cost of supplies	A1325.4550	Treasurer - Office Supplies	(32.94)	32.94
TOTAL			5,882.86		TOTAL			5,882.86

WATER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
F9060.8000	Water Hospital & Medical Insurance	8,596.55	6,054.89	Variance for Actual Payroll MTA tax	F1989.4950	Water General Government - MTA Tax	(54.89)	54.89
				Variance for Actual Payroll Distribution	F8340.1000	Trans/Dist - Personal Services	(4,162.98)	6,000.00
TOTAL			6,054.89		TOTAL			6,054.89

SEWER FUND

FROM Account Code	Account Description	Budget Approp. Balance	Transfer Request	Reason	TO Account Code	Account Description	Budget Approp. Balance	Transfer Amount
G1440.4950	Sewer Engineers - Other Prof Services	362,245.75	35,957.50	To cover the cost for Orchard St Pump Station-Vertical Screen	G8120.4950	Sewers - Major Projects	0.00	35,957.50
TOTAL			35,957.50		TOTAL			35,957.50

Respectfully submitted,

Sadie Becker
Sadie Becker
Village Treasurer

Backup Documentation:Negative Balance Listing report

Report Date: 4/11/22

T:_BUDGET\BUDGET MODS\FYE 5-31-2022 BUDGET MODIFICATIONS

April 11, 2022
10:08 AM

VILLAGE OF WARWICK
2022 Expenditure Accounts with a Negative Balance Listing

Page No: 1

Range of Accounts: First to Last
Report Type: Sub Account Include Non-Budget Accounts: N

Account No	Description	Budgeted	Encumbered	Expended	Transfers	Reimbursed	Canceled	Balance	%Used
A-1325-4550	Treasurer - Office Supplies	2,500.00	0.00	2,475.27	57.67-	0.00	0.00	32.94-	101.35
A-1620-1000	Village Hall - Personal Service	1,651.00	0.00	3,798.81	1,759.47	0.00	0.00	388.34-	111.39
A-1910-4950	Other	27,100.00	0.00	29,190.00	0.00	0.00	0.00	2,090.00-	107.71
A-1989-4950	General Government - MTA Tax	3,500.00	0.00	4,136.27	0.00	0.00	0.00	636.27-	118.18
A-5010-1200	DPW - WORKERS COMP SALARY	0.00	0.00	8,515.87	7,769.88	0.00	0.00	745.99-	109.60
Fund Total									
		34,751.00	0.00	48,116.22	9,471.68	0.00	0.00	3,893.54-	108.80
F-1989-4950	Water General Government - MTA Tax	650.00	0.00	704.89	0.00	0.00	0.00	54.89-	108.44
F-8340-1000	Trans/Dist - Personal Services	189,450.00	0.00	193,612.98	0.00	0.00	0.00	4,162.98-	102.20
Fund Total									
		190,100.00	0.00	194,317.87	0.00	0.00	0.00	4,217.87-	102.22
Year Total									
		224,851.00	0.00	242,434.09	9,471.68	0.00	0.00	8,111.41-	103.46

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VILLAGE OF WARWICK

INCORPORATED 1867

Facility Use Request Form For Gatherings of Less Than 200 People

ONLY USE THIS FORM IF YOUR EVENT WILL HAVE 200 PEOPLE OR LESS

Date Request Submitted: 3/25/22

Title of Event: Warwick Youth Football + Cheer

Purpose of Event: Youth Sports for K-12th grade children

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☐ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☒ Veterans Memorial Park

☒ Veterans Memorial Park Pavilion – only if rain for cheer teams

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: _____

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: May 15, 22 - Nov 15, 22 Rain Date Requested: Team practices vary each day of the week

Arrival Time: Varies Departure Time: _____

Event Start Time: Varies Event End Time: by 9:00pm every night in use

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Brian Perer President

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 19 Ridgely Road Warwick, NY 10996

Email Address: brian.perez@westpoints1.com Cell Phone: 845-987-4898

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Warwick Youth Football + Cheer

Name of Organization's Director(s)/Officer(s): Brian Perez, Greg Vlosky, Lauren Pinao

Organization's Phone: 845-987-4898 Email Address: brian.perez@westpoints1.com

Mailing Address of Organization: 19 Ridgely Road

Physical Address of Organization: Veterans Memorial Park for Practices + Games

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: Varies - Practices = 10-100 Games = 40-150

* If greater than 200 people, at any given time DO NOT complete this form. See instructions.

of Adults: 2-50 # of People Under 18: 10-100

Expected Number of Vehicles Intended at the Event: 10-50

Please explain the parking plan for the event: Will direct vehicles to main lot in Memorial Park

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If yes, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE</i>	Yes _____ No <u>X</u>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> <u>At times for games - we own them</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> <u>up on concession</u>	Yes <u>X</u> No _____
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources.</i>	Yes _____ No <u>X</u>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> Date & time tent will be set up: _____ Date & time tent will be removed: _____	Yes _____ No <u>X</u>

RVs, Campers, Food Trucks, etc. If yes, explain: _____	Yes _____ No <u>X</u>
Admission Fee to Be Charged If yes, please list the admission fee: _____	Yes _____ No <u>X</u>
Alcohol Host Liquor Liability Insurance is required.	Yes _____ No <u>X</u>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: <u>Concession stand with permits is bldg/shed by</u> <u>bleachers</u> <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</small> <small>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes <u>X</u> No _____
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <u>X</u>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <u>X</u>
Other Please explain: _____	Yes _____ No <u>X</u>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure List road(s): _____ Closed between the hours of _____ and _____ Number of 'No Parking' meter bags requested, if applicable: _____	Yes _____ No <u>X</u>
Use of Village-owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <u>X</u>
Use of Electricity <u>will pay Village Bill as per normal</u>	Yes <u>X</u> No _____
Use of Memorial Park Football/Over 35 Field Lights ↑ Additional fee required for use of field lights.	Yes <u>X</u> No _____
Use of Memorial Park Pavilion Lights <u>at times if rain</u>	Yes <u>X</u> No _____

for cheer teams

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes ____ No <u>X</u>
Other Please explain: _____	Yes ____ No <u>X</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☒ \$200 Security Deposit - (*Must be a Separate Payment*)

☒ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

TOTAL FEES: \$ 300 (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of Warwick Youth Football & Cheer (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Youth Football & Cheer (Name Organization).

Brian Perez
 Printed Name of Applicant/Responsible Party

B-T-Pay
 Signature of Applicant/Responsible Party

3/25/22
 Date

Clerk Use Only: Security Deposit Check # 615 Certificate of Insurance ☒ Host Liquor Liability N/A
 Fees Received ☒ Park Map(s) ☒ Police Dept. Approval (if applicable) N/A

Permit Holder. Applicants are urged to bring extra plastic garbage bags to facilitate cleanup.

17. Any organization with youths under 18 years old requires the presence of adequate adult supervision at all times.
18. Supervision and parking are the responsibility of the applicant organization/individual.
19. Permits may be revoked at any time.
20. All posted rules must be adhered to.
21. No field or building alterations (lining of fields, erecting goal posts or structures, etc.) are allowed without prior approval.
22. The emergency telephone number for police is 911 or 986-5000; fire and ambulance 911.
23. Prior to the start of the event, an announcement should be made to your group regarding emergency evacuation procedures, for example pointing out posted procedures, direction for exiting, procedures for emergency helicopter landing, etc. Need pamphlet to hand out to applicants.
24. In the event of an accident, please notify the Village Clerk at (845) 986-2031 before the end of the next business day.
25. The Village of Warwick does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations.

INDEMNITY & HOLD HARMLESS

FACILITY USER does hereby covenant and agree to defend, indemnify, and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read and understand the Facilities Use Requirements:

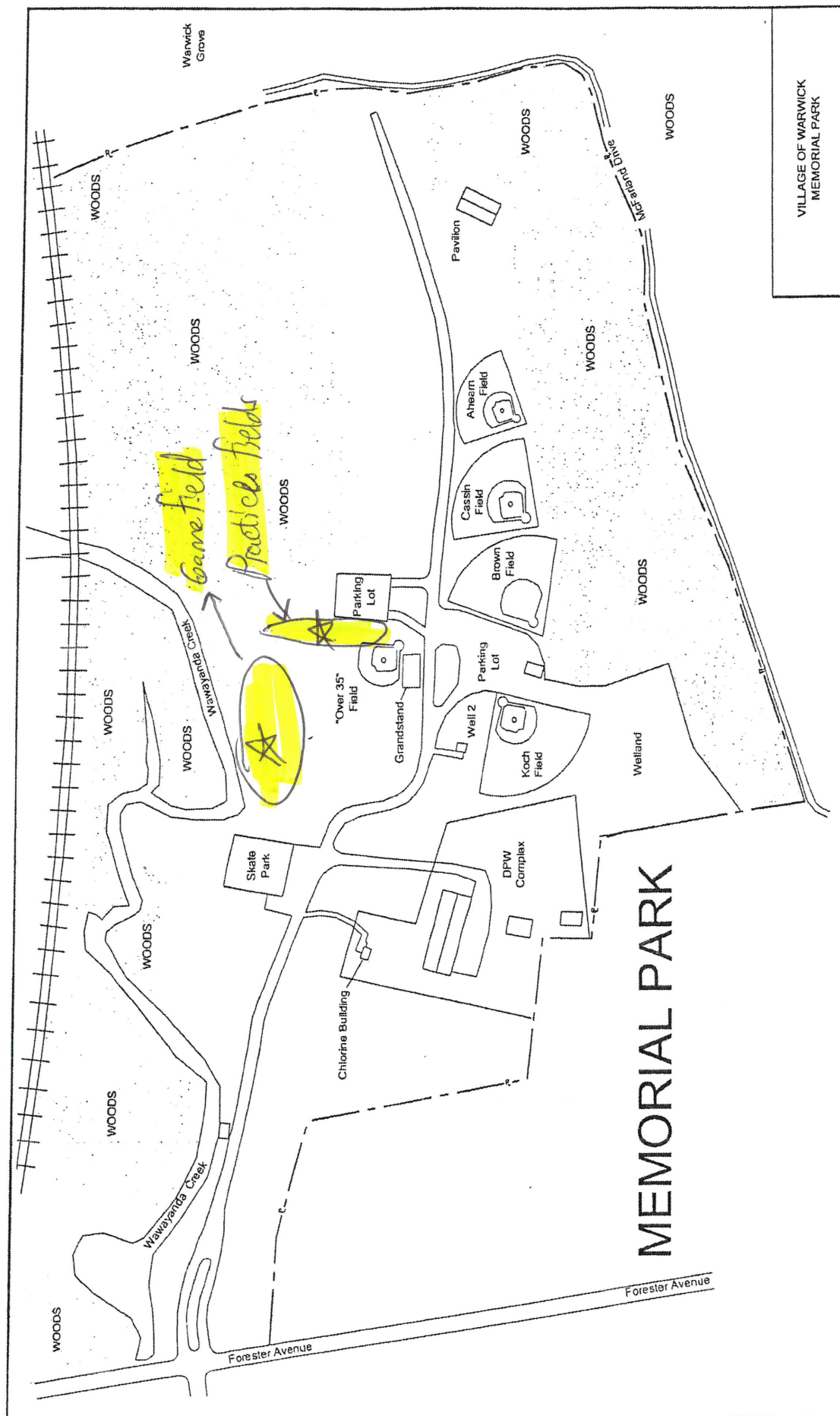
Brian Perer

Printed Name of Applicant/Responsible Party

Brian Perer

Signature of Applicant/Responsible Party

Date 3/25/22



Warwick Village Hall
77 Main Street
Warwick, NY 10990

RECEIVED
APR 12 2022
VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Dear Village Board of Trustees:

The Ida Bartow Hicks Missionary Society of the Union African Methodist Episcopal Church of Warwick, New York would like to request permission to use Railroad Green for a Community Health Fair to be held on June 11, 2022 with a rain date of June 18, 2022.

The Health Fair will consist of free health screenings and health information. Our participants of the health fair will be volunteering their services to provide the community with free eye screenings, a hospital mobile which will check for blood pressures, diabetes, nutritionists who will give out information on healthy eating tips, etc. We will also have physical therapists, information on mental health and drug addiction, as well as other aspects of health. Our participants will be from facilities in the community such as St. Anthony Hospital, Garnet Health, Crystal Run and other health facilities that the community may not be aware of. The purpose of the health fair is to familiarize the community of the many health facilities that we have right here in our "own back yard", as opposed to traveling all the way to the City for good health care.

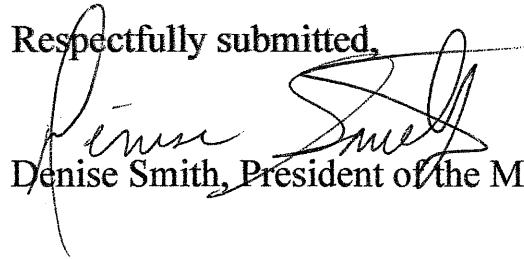
This will be our third year hosting this health fair and each year it becomes better and better.

What better time then now to host an event like this after coming out of a two-year pandemic. In the past years we have had the

support of the Warwick police department, the EMS and the Warwick Fire Department, which was a wonderful addition for the children and the adults. The children had so much fun being allowed to go on the fire trucks and the adults learned how to put out a fire, correctly. The police bought out a police dog and EMS

demonstrated life saving techniques. Everything is free, and the only food that we will provide is a continental breakfast consisting of bagels, coffee, fresh fruit, and this will only be provided for the participants. Thank you in advance.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Denise Smith", written over a horizontal line.

Denise Smith, President of the Missionary Society

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



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FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 4/2/22

Title of Event: 3rd Community Health Fair

Purpose of Event: To provide the community with various Free Health Screenings.

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☒ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: Railroad Avenue

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: 6/11/22 Rain Date(s) Requested: 6/18/22

Arrival Time: 8:00 Departure Time: 3:00

Event Start Time: 9:00 Event End Time: 2:00

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Dennis Smith

**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 12 Panorama Drive

Residential Address of Responsible Party: SAME AS ABOVE

Email Address: denpoppy@aol.com Cell Phone: 845-742-0427

Proof of Town of Warwick Residency of Responsible Party: ☐ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Union A.M.E Church

Organization's Phone: 845-986-1618 Email Address: denpoppy@aol.com

Name of Organization's Director(s)/Officer(s): Reverend Dr. Ann Marie Bents Addison Posey

Mailing Address of Organization: 98 McEwen Street, Warwick, NY 10990

Physical Address of Organization: SAME AS ABOVE

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 200-250

of Adults: ? # of Under 18 Yrs. Old:

Expected Number of Vehicles Intended at the Event: 1 Mobile

Please explain the parking plan for the event: Vendors to park in Public lots and parking spaces

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> _____ <i>Location of Music/Loud Speakers/ Sounds System:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

RVs, Campers, Food Trucks, etc. If yes, explain: <u>Medical Mobile Unit</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Admission Fee to Be Charged If yes, please list the admission fee: _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol Host Liquor Liability Insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: <u>Continental Breakfast for Participants</u> <u>Bagels, coffee, tea, juice, fruit</u> <small>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</small> <small>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</small>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Other Please explain: _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure List road(s): <u>Railroad Avenue</u> Closed between the hours of <u>6 a.m.</u> and <u>3 p.m.</u> Number of 'No Parking' meter bags requested, if applicable: _____	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Village owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights Additional fee required for use of field lights.	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <u>✓</u>
Other Please explain: _____	Yes _____ No <u>✓</u>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☒ \$250 Application Fee

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

☒ \$500 Security Deposit (*Must be a Separate Payment*)

TOTAL FEE: \$ ~~500.00~~ ^{\$} 250 (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities.

He/she, on behalf of Union A.M.E Church (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Union A.M.E. Church (Name Organization).

Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

Denise Smith Denise Smith 4/12/22
 Printed Name of Applicant/Responsible Party Signature of Applicant/Responsible Party Date

Clerk Use Only: Security Deposit Check # 3907 Certificate of Insurance ✓ Host Liquor Liability N/A
 Fees Received ✓ Park Map(s) ✓ Police Dept. Approval (if applicable) _____
 *Certificates of Insurance Reviewed by NYMIR/Broker ✓

attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

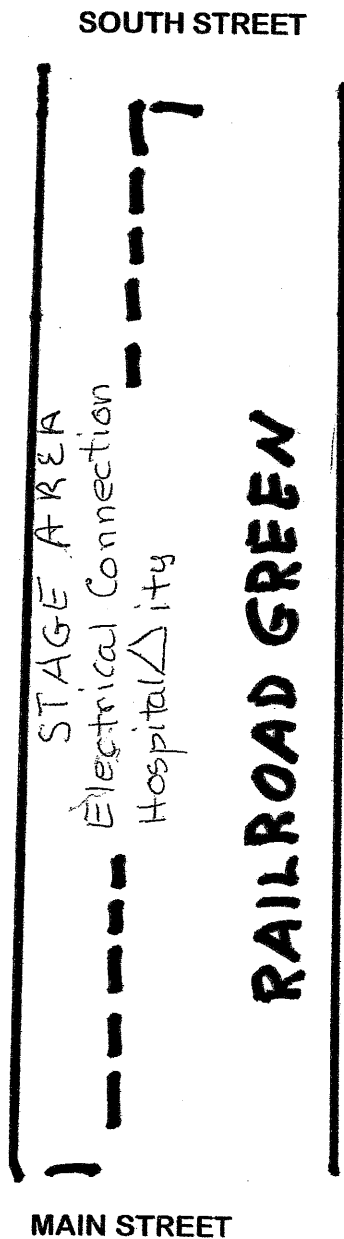
Denise Smith
Printed Name of Applicant/Responsible Party

Denise Smith
Signature of Applicant/Responsible Party

4/12/22
Date

UNION AME CHURCH
IDA BARTOW HICKS MISSIONARY SOCIETY

HEALTH FAIR
June 11, 2022
~~APRIL 21, 2018~~



15 PARTICIPATING AGENCIES OR
INDIVIDUALS

UNION WELCOME AND REGISTRATION
TABLE/RAFFLES

SOME PARTICIPANTS WILL BRING
THEIR OWN EQUIPMENT FOR SETUP

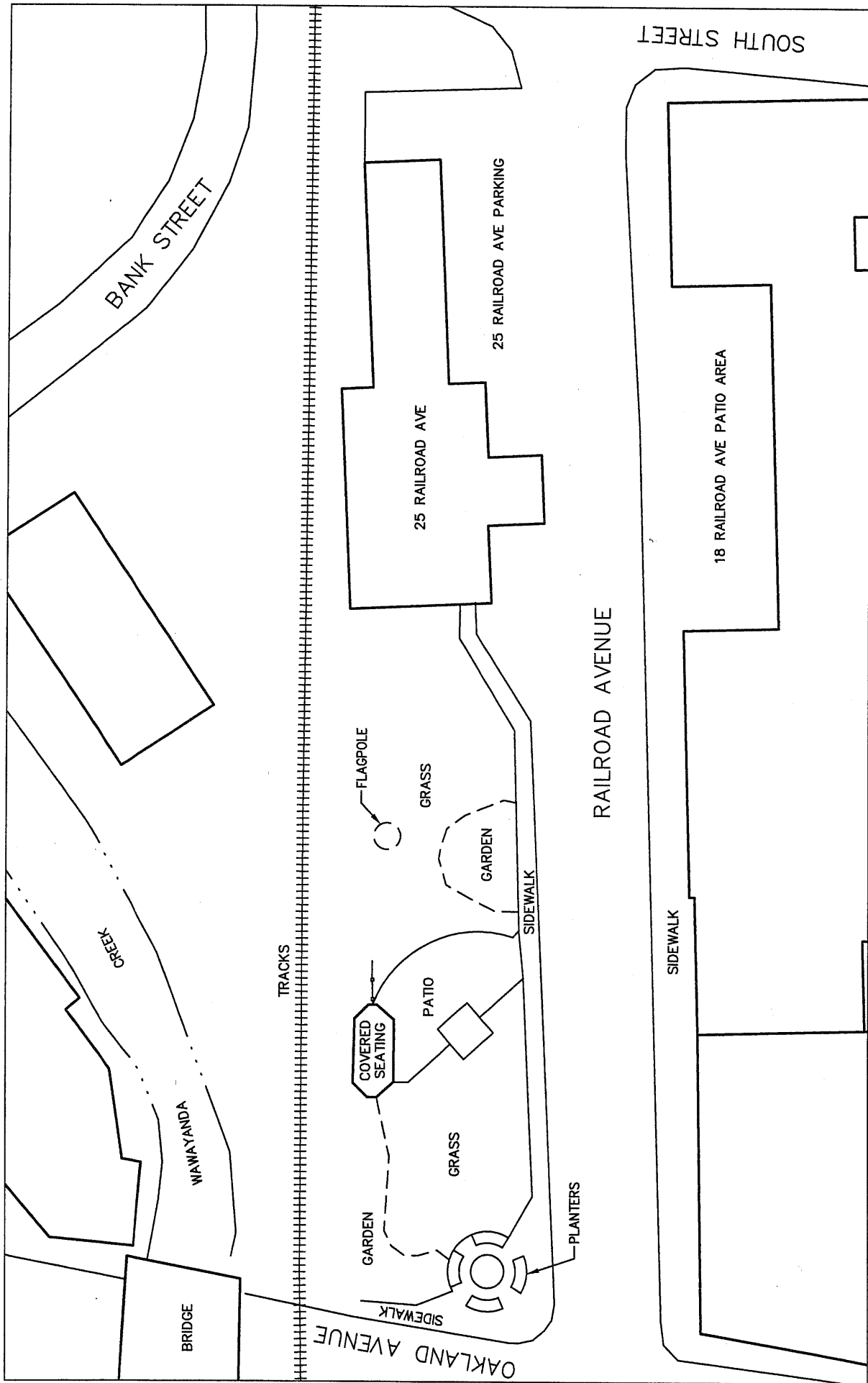
1. OPTIMUM P.T.
2. GLORIA'S BEAUTY SALON
3. MID HUDSON VALLEY PLANNED
PARENTHOOD
4. ST. ANTHONY'S MENTAL HEALTH

HUDSON RIVER HEALTH CARE
HOSPITAL NEEDS PARKING FOR
MOBILE VEHICLE

HOSPITALITY TABLE NEAR STAGE

GARBAGE CANS

PLACEMENT OF PORTA POTTY

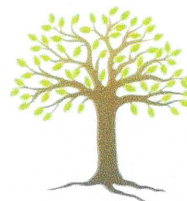


Warwick Community Bandwagon Inc.
D.B.A. Warwick Valley Community Center
11 Hamilton Ave
Warwick NY 10990
845-986-6422

RECEIVED

APR 12 2022

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE



Warwick Valley
Community Center

TO: Honorable Mayor Michael Newhard and Village Board:

Warwick Valley Community Center "Day of Acceptance Celebration and Walk" 2022
Sunday, June 12, 11 am-4 pm

The **Day of Acceptance** is a safe, supportive environment for LGBTQ+ GSA, teens, families, adults, and allies to come together, find resources, and join in the fun. This colorful Celebration begins at 11 am at Warwick Valley Community Center 11 Hamilton Ave (WVCC) with a FREE Rainbow Bagel Brunch and Music provided by *DJ Skyhook*. Participants are invited to make art, get dressed up for the walk/parade, visit the Community Closet, decorate floats, and sign up for *First Time in Heels* Amateur Drag Show (3.30 PM). We'll have support tables, including lists of local helpful resources, vendors, and plenty of processional art to share. The Celebration/Walk lines up at 1:00 and steps off from the WVCC at 1:30 pm, heading down Orchard to Main, then visiting Railroad Green where we will stop for approximately 15 minutes to share a song and have a few speakers. Then we will proceed up South Street back to Main, down Main to Orchard, and return to the WVCC for the Show at 2:45 pm. We have received approval for the walk/parade and street closure from the WV Police Dept. and LT John Rader. We will be joined by *MC Eve Starr*, and performers *Miss Evita Loca*, *Acting Out Playhouse*, and the *First Time in Heels* Show. The evening will conclude with Open Mic, music, and dancing.

EVERYONE is invited to join us in this wonderful Celebration of our community!

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

FACILITY USE PERMIT APPLICATION FOR GATHERINGS GREATER THAN 200 PEOPLE ON VILLAGE-OWNED PROPERTY

Date Request Submitted: 4/5/2022
Title of Event: "Walk of Acceptance Parade" Celebration
Purpose of Event: Celebration of LGBTQ Walk of Acceptance

SECTION 1: REQUESTED VILLAGE-OWNED PROPERTY

☒ Railroad Green ☐ Stanley-Deming Park ☐ Lewis Woodlands

☐ Veterans Memorial Park ☐ Veterans Memorial Park Pavilion

**Please use the attached map to indicate the specific area(s) to be used within each park.*

Village of Warwick Parking Lots - check all that apply:

☐ South Street Lot ☐ 1st Street Lot ☐ Chase Lot (non-permit only)
☐ Spring Street Lot ☐ Wheeler & Spring St. Lot ☐ Upper CVS Lot ☐ Lower CVS Lot

Village of Warwick Streets: Hamilton, Orchard, Oakland/Main, Railroad, South, Main

SECTION 2: DATE AND TIME REQUESTED

Date(s) Requested: June 12, 2022 Rain Date(s) Requested: NONE

Arrival Time: 1:45 PM Railroad ^{Parade Step off 1:30} Departure Time: 2:00 PM Railroad Green (Approx)

11am WVCC → Event Start Time: 1:30 parade Event End Time: 2:15 RETURNS to WVCC for Continuation of Event until 4:30 pm

SECTION 3: APPLICANT INFORMATION

Check one: ☒ Non-Profit Organization ☐ Commercial/Business Organization ☐ Family

**For-profit activities are prohibited.*

Applicant's Name/Responsible Party: Kerry Malone-Semetroules
**Person of responsibility representing the organization must be a Town of Warwick resident.*

Mailing Address of Responsible Party: 9 Campbell Rd Warwick NY 10990

Residential Address of Responsible Party: Same

Email Address: kernywvpce@gmail.com Cell Phone: 845.800.4417

Proof of Town of Warwick Residency of Responsible Party: ☒ Driver's License ☐ Utility Bill

Name of Organization (if Applicable): Warwick Valley Community Center / Warwick Community Bandwagon

Organization's Phone: 845 986-6422 Email Address: Warwicknycommunitycenter@gmail.com

Name of Organization's Director(s)/Officer(s): Karen Thomas Ex Director

Mailing Address of Organization: 11 Hamilton Ave, Warwick NY 10990

Physical Address of Organization: Same

SECTION 4: EVENT INFORMATION

Maximum Number of People Intended at the Event: 250

of Adults: 100 # of Under 18 Yrs. Old: 150

Expected Number of Vehicles Intended at the Event: 0

Please explain the parking plan for the event: Parking is at the WVCC and Hamilton Ave.

WILL YOUR EVENT INCLUDE:

CHECK YES OR NO

Greater than 200 people at any given time <i>If no, DO NOT complete this form. Please complete form: FACILITY USE PERMIT APPLICATION FOR GATHERINGS OF LESS THAN 200 PEOPLE.</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Music / Loudspeakers / Sound System <i>If yes, explain:</i> <u>WE will have Portable Sound System</u> <i>Location of Music/Loud Speakers/ Sounds System:</i> <u>ON wagons</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Parade, walk, road race, etc. <i>Request must include in writing a clear layout of the intended route AND a letter from the Warwick Police Department approving the route and police resources</i>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Tent(s) <i>Include a map detailing the placement of the tent(s).</i> <i>Date & time tent will be set up:</i> _____ <i>Date & time tent will be removed:</i> _____	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

RVs, Campers, Food Trucks, etc. If yes, explain: _____	Yes _____ No <input checked="" type="checkbox"/>
Admission Fee to Be Charged If yes, please list the admission fee: _____	Yes _____ No <input checked="" type="checkbox"/>
Alcohol Host Liquor Liability Insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Food will be served or sold If yes, explain the method of food distribution and disposal of trash: _____ _____ _____ <i>*A permit is required from the Orange County Department of Health when offering or selling any food to the public. It is the applicant's responsibility to contact the Orange County Department of Health to obtain necessary permits. Contact the Orange County Department of Health for further information.</i> <i>*Applicants must provide a drawing to scale showing where the food will be served/sold and where trash will be disposed.</i>	Yes _____ No <input checked="" type="checkbox"/>
Rides: Mechanical Carnival Rides, Bounce House, Inflatable Slide, etc. If yes, explain: _____ Additional contract(s) and/or insurance is required.	Yes _____ No <input checked="" type="checkbox"/>
Portable Toilets Placement of portable toilets must be detailed on the map that is required with the application.	Yes _____ No <input checked="" type="checkbox"/>
Other Please explain: _____	Yes _____ No <input checked="" type="checkbox"/>

SPECIAL REQUESTS:
CHECK YES OR NO

Road Closure List road(s): <u>Hamilton Orchard, Main RR, South St</u> Closed between the hours of <u>130</u> and <u>215</u> Number of 'No Parking' meter bags requested, if applicable: _____	Yes <input checked="" type="checkbox"/> No _____
Use of Village owned tables and chairs Veterans Memorial Park Pavilion Only. No. of Tables _____ No. of Chairs _____	Yes _____ No <input checked="" type="checkbox"/>
Use of Electricity	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Football/Over 35 Field Lights Additional fee required for use of field lights.	Yes _____ No <input checked="" type="checkbox"/>
Use of Memorial Park Pavilion Lights	Yes _____ No <input checked="" type="checkbox"/>

Use of Village of Warwick Restrooms <i>Memorial Park and Stanley Deming Park only.</i>	Yes _____ No <input checked="" type="checkbox"/>
Other Please explain: _____	Yes _____ No <input checked="" type="checkbox"/>

SECTION 5: FEES/SECURITY DEPOSIT

Fees and Security Deposit are Due Upon Application / Checks payable to: The Village of Warwick

☒ \$250 Application Fee

☐ Memorial Park Football/Over 35 Field Lights (circle one) - \$10 per day or \$300 per season

☒ \$500 Security Deposit (*Must be a Separate Payment*)

TOTAL FEE: \$ 250- (excluding security deposit)

SECTION 6: INDEMNITY & HOLD HARMLESS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village of Warwick for the use and care of the facilities. He/she, on behalf of WVCC Warwick Community Bandwagon Inc. (Name of Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Community Bandwagon Inc. (Name Organization).

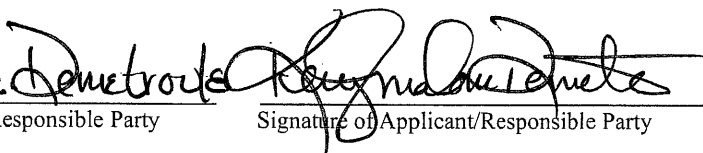
Additionally, I agree to accept notices or summonses issued with respect to the application or the conduct of the assembly or use in any manner involving it arising out of the application, construction or application of Chapter 39 'Assemblies, Public' of the Village Code of the Village of Warwick.

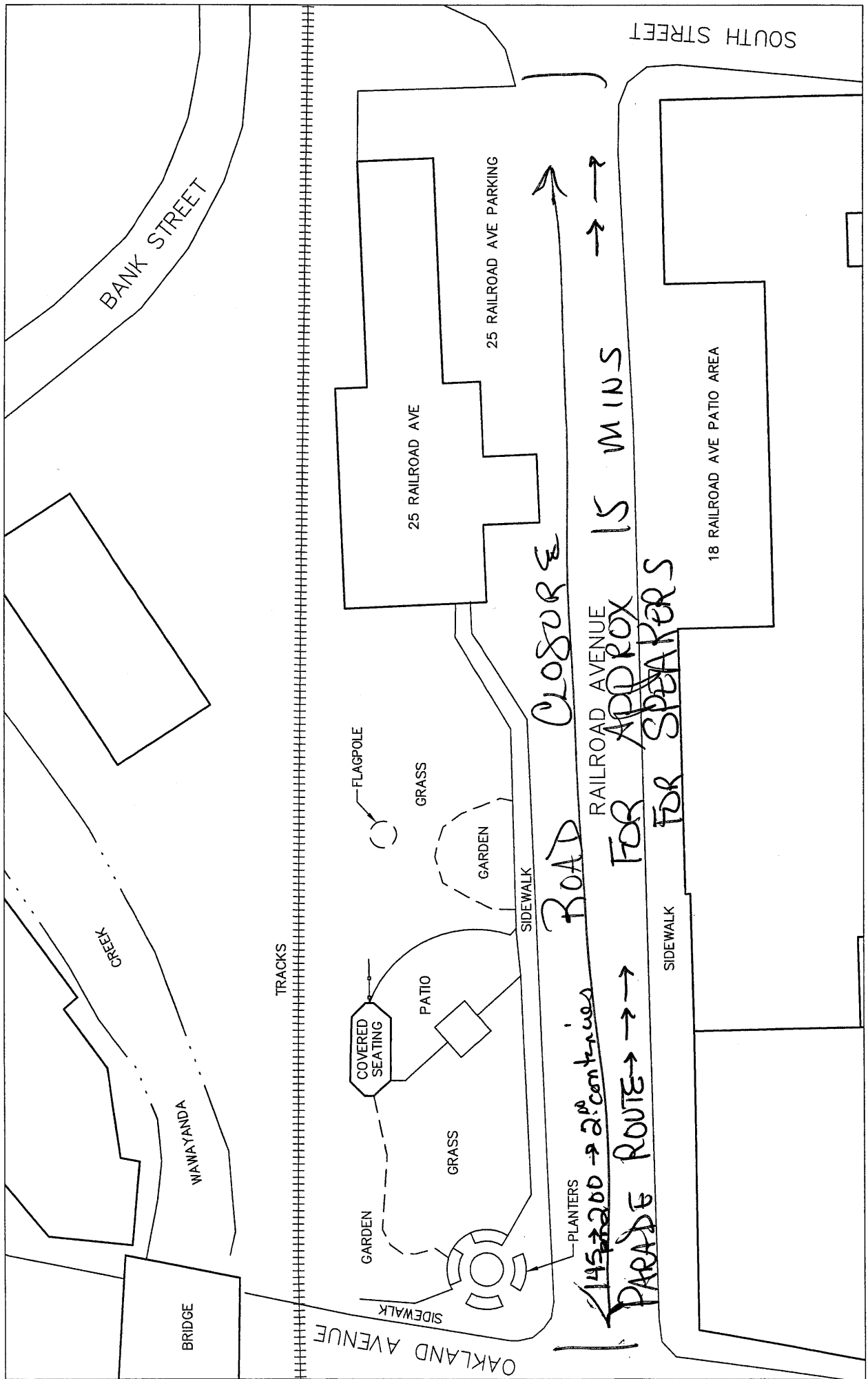
Furthermore, I authorize the Village of Warwick or its lawful agents to observe the event at any time for the purpose of inspecting the same, the facilities provided and the cleaning of the premises after the termination of the assembly.

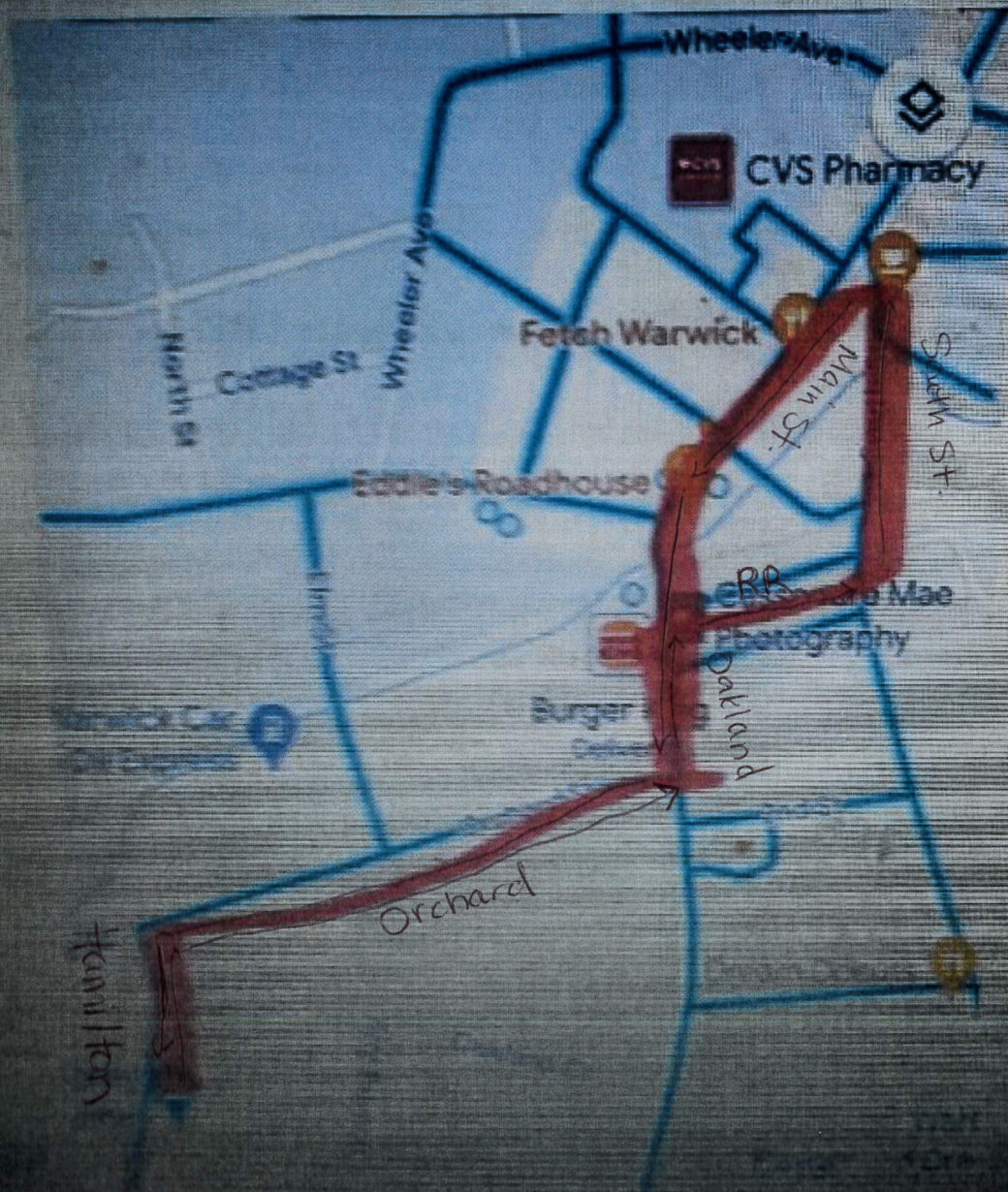
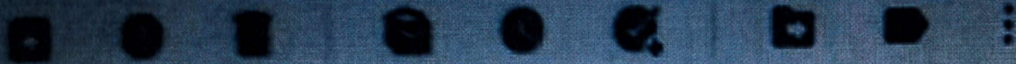
Kerry Malone Demetroules [Signature] 11/5/2022
 Printed Name of Applicant/Responsible Party Signature of Applicant/Responsible Party Date

Clerk Use Only: Security Deposit Check # 5071 Certificate of Insurance ☒ Host Liquor Liability NA
 Fees Received 5070 Park Map(s) ☒ Police Dept. Approval (if applicable) ☒
 *Certificates of Insurance Reviewed by NYMIR/Broker [Signature]

attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services. I have read and understand the Facilities Use Requirements:

<u>Kerry Malone Demetroule</u>	<u></u>	<u>4/5/2022</u>
Printed Name of Applicant/Responsible Party	Signature of Applicant/Responsible Party	Date





DAY OF ACCEPTANCE 2022

On Wed, Mar 9, 2022 at 2:09 PM John Rader <jrader@townofwarwickpd.org> wrote:

Raina

Please accept this email as the Police Department's approval for the proposed Day of Acceptance/Pride Parade route. We will assist with vehicle and pedestrian traffic control during the event.

If you need anything else please contact me.

Lieutenant John Rader

Town of Warwick Police Department

132 Kings Highway

Warwick, New York 10990

(845) 986-5000- office

(845) 986-5985- fax

77 Main Street
Post Office Box 369
Warwick, NY 10990
www.villageofwarwick.org



(845) 986-2031
FAX (845) 986-6884
mayor@villageofwarwick.org
clerk@villageofwarwick.org

VILLAGE OF WARWICK

INCORPORATED 1867

Building and Planning Department

Escrow Release Request for Balance of Funds

April 6, 2022

Requested Payee – St. Anthony's Hospital
15 Grand St.
Escrow Acct.

Re: Amended Site Plan

Total Balance **-\$170.00**

According to Sec. 64-3 of the Village of Warwick Local Law E: In the event that an applicant shall withdraw his application at any stage of the proceedings or when the application review and approval process has been completed, the balance of funds in the applicant's account after all current outstanding fees are paid shall be either remitted to the applicant with 60 days of final action by the board or, if so directed by the applicant shall remain on deposit as the applicant's initial payment toward post-approval inspection requirements (if required).

Respectfully;

Maureen J. Evans,
Planning Board secretary

MaureenE

From: Robert J. Dickover <Robert.Dickover@DDDLLPLaw.Com>
Sent: Wednesday, April 6, 2022 11:12 AM
To: MaureenE
Subject: RE: St. Anthony

I don't have any
Rob

From: MaureenE <Planning@VillageofWarwick.org>
Sent: Wednesday, April 6, 2022 11:05 AM
To: Robert J. Dickover <Robert.Dickover@DDDLLPLaw.Com>; 'David Getz' <Dave@ep-pc.com>
Subject: St. Anthony

Please confirm that there are no outstanding or anticipated billing for St. Anthony's. I would like to return their escrow.

Thanks,
Maureen

MaureenE

From: Jessica Hoyer <Jess@ep-pc.com>
Sent: Wednesday, April 6, 2022 1:12 PM
To: MaureenE
Subject: FW: St. Anthony

Jessica Hoyer
Engineering & Surveying Properties, PC
www.EngineeringPropertiesPC.com
Jess@ep-pc.com

Please note that my email address has changed as **Lehman & Getz** is now part of **Engineering & Surveying Properties, PC**.
[Click here for more information](#)

From: Jessica Hoyer
Sent: Wednesday, April 6, 2022 12:48 PM
To: MaryCatherine Welch <mc@ep-pc.com>
Subject: FW: St. Anthony

We do not have or anticipate and billing for St. Anthony's.

Jessica Hoyer
Engineering & Surveying Properties, PC
www.EngineeringPropertiesPC.com
Jess@ep-pc.com

Please note that my email address has changed as **Lehman & Getz** is now part of **Engineering & Surveying Properties, PC**.
[Click here for more information](#)

From: David Getz <Dave@ep-pc.com>
Sent: Wednesday, April 6, 2022 11:17 AM
To: Jessica Hoyer <Jess@ep-pc.com>
Subject: FW: St. Anthony

David A. Getz, P.E.
Engineering & Surveying Properties, PC
www.EngineeringPropertiesPC.com
Dave@ep-pc.com

From: MaureenE <Planning@VillageofWarwick.org>
Sent: Wednesday, April 6, 2022 11:05 AM
To: Robert J. Dickover (Robert.Dickover@DDDLLPLaw.Com) <Robert.Dickover@DDDLLPLaw.Com>; David Getz <Dave@ep-pc.com>
Subject: St. Anthony

Please confirm that there are no outstanding or anticipated billing for St. Anthony's. I would like to return their escrow.

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
APRIL 18, 2022
ADDENDUM**

19. **MOTION** to accept the proposal for landscape architectural services from Karen Arent for the preparation of a Landscape Master Plan for Veteran's Memorial Park and authorize the mayor to sign the same.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____



April 13, 2022

Mayor Michael Newhard and the Trustees for the Village of Warwick
Village of Warwick Hall
Post Office Box 3069
Warwick, New York 10990

Re: Landscape Architectural Services for Veteran's Memorial Park

Dear Mayor Newhard and Village of Warwick Trustees:

This letter shall serve as a proposal, letter of interest, and project approach for preparing a Landscape Master Plan for Veteran's Memorial Park in the Village of Warwick. Karen Arent Landscape Architect proposes to provide the following services:

I. SCOPE OF SERVICES

BASIC SERVICES

The scope of the project is the entire 54 acre Veteran's Memorial Park. Karen Arent, Landscape Architect and/or a Junior Landscape Architect will visit the site at various times, photograph, and become familiar with the park. Special features will be noted and photographed such as rock outcrops, vegetation zones, specimen trees, views, etc. Users of the park will also be observed.

A base map for the park will be prepared from documents provided by the Village Engineer and formatted our graphic standards.

PROPOSED PARK AMENITIES

Potential locations for a future pump track will be assessed. The location will be outside of the open space required for the fireman's carnival, far enough from residential neighbors to mitigate noise, visually screened from neighbors, and away from the informally designated reverential front section of the park. Karen will lay in the proposed pump track if and where feasible, show conceptual grading to fit the track in vegetative screening, and connection to parking and other areas of the park.



karenarentdesign

12 Old Minisink Trail Goshen, NY 10924
845-294-9958 Phone KarenArentDesign@frontier.com
www.KarenArentDesigns.com

A new location for the proposed concrete skate park will be also assessed. The location shown on the engineer's plan will be reviewed and assessed for suitability. Other potential locations will be reviewed and proposed if feasible. Pickleball courts will be shown on the old skateboard park that will be abandoned.

The Landscape Master Plan prepared in 2007 will be reviewed and ideas that seem feasible will be noted. Karen will also review plans and existing site amenities to note amenities that need improvement, relocation, etc. She will also note potential new ideas for recreational opportunities and landscape features, if any. Park amenities and site features will be organized on the land in an environmentally sensitive and economically efficient manner. Spaces will be located so they flow from one to the next in harmony with the environment and nearby neighborhoods.

MEETING WITH PARK COMMITTEE

Karen Arent Landscape Architect will meet with the park liaison, Michael Newhard and others to discuss the proposed amenities. Changes and additional information requested will be noted. Additional park amenities might be discussed and a "wish list" for park amenities will be started.

CONCEPTUAL PARK MASTER PLAN

A Conceptual Park Master Plan will be prepared and includes proposed park amenities as agreed upon. The objective of the Conceptual Park Master Plan will be to provide recreational opportunities while preserving and enhancing the existing beauty of the park and special places unique to different groups of Warwick citizens.

The plan will be rendered for presentation to the public if appropriate.

ADDITIONAL SERVICES

Karen Arent, Landscape Architect, will perform and invoice for additional services as requested. Additional Services are not specifically mentioned in the Basic Services.

When requested, these services include, but are not limited to, the following:

- Changes to the Schematic Landscape Master Plan
- Detailed Site and Landscape Plans including grading, planting, etc.
- Three dimensional illustrations of proposed amenities
- Preparation of a formal Landscape Master Plan for the Park
- Meetings in addition to those outlined above
- Detailed drawings in addition to drawings listed above

-Page 2 of 4-



karenarentdesign

12 Old Minisink Trail
845-294-9958 Phone



Goshen, NY 10924
KarenArentDesign@frontier.com

www.KarenArentDesigns.com



III. TERMS OF AGREEMENT

BASIC SERVICES

Karen Arent, Landscape Architect, shall execute services as described in Basic Services on an hourly basis of \$95 per hour for Karen, a registered and licensed landscape architect, and \$65 per hour for a junior landscape architect and office assistant.

Invoices shall be prepared monthly based upon the above menu of services. If payment is not received within 30 days from receipt of invoice, the account will bear interest at the rate of 1.50% per month on the unpaid balance.

ADDITIONAL SERVICES

Additional services shall be performed when requested and will be billed for on an hourly basis of \$95 per hour for the Landscape Architect, \$65 per hour for CAD operator, and \$65 per hour for a junior landscape architect and clerical staff/field assistants.

Invoices will be prepared monthly and payment is due within thirty days from receipt of invoice. If payment is not received within 30 days from receipt of invoice, the account will bear interest at the rate of 1.50% per month on the unpaid balance.

REIMBURSABLE EXPENSES

Karen Arent, Landscape Architect, will invoice for reimbursable expenses (as requested) incurred as a result of this project. Reimbursable expenses include but are not limited to reproduction, postage and handling of documents, authorized travel, etc.

IV. OWNERSHIP OF DOCUMENTS

Landscape Architect retains all rights, including the copyright in its documents. Landscape Architect reserves the right to include representations of the Project in its promotional and professional materials.

V. EXPIRATION OF PROPOSAL

If this proposal is not accepted within 60 days, the offer to perform the described services is withdrawn and shall be null and void.

AGREEMENT

If you concur with this agreement, please sign both copies and forward one to me for my records. I look forward to working with you to create a schematic landscape master plan for Veteran's Memorial Park that is affordable to implement, provides amenities and spaces for the public to enjoy and a landscape that matures with wondrous beauty.

-Page 3 of 4-



karenarentdesign

12 Old Minisink Trail
845-294-9958 Phone



Goshen, NY 10924
KarenArentDesign@frontier.com

www.KarenArentDesigns.com



Kind regards,



Karen Arent, RLA, NY Certificate # 001237

Accepted: _____ Date: _____

-Page 4 of 4-



karenarentdesign

12 Old Minisink Trail
845-294-9958 Phone



Goshen, NY 10924
KarenArentDesign@frontier.com

www.KarenArentDesigns.com



**BOARD OF TRUSTEES
VILLAGE OF WARWICK
APRIL 18, 2022
ADDENDUM NO. 2**

20. **MOTION** to revise the tentative budget to increase the compensation proposed to be paid to the Mayor from \$ 53,290.02 to \$53,797.55 and to increase the compensation proposed to be paid to the Deputy Mayor from \$9,303.77 to \$9,574.76.

The vote on the foregoing **motion** was as follows:

Trustee Cheney ____ Trustee Foster ____ Trustee Bachman ____

Trustee McKnight ____ Mayor Newhard ____