BOARD OF TRUSTEES VILLAGE OF WARWICK APRIL 1, 2019 REORGANIZATIONAL MEETING

Call to Order Pledge of Allegiance Roll Call

- 1. Introduction by Mayor Newhard.
- 2. Appointments for the Official Year of the Village of Warwick beginning April 1, 2019.
- 3. Motion to accept the Mayor's recommendations for appointments.
- 4. Public Hearing to discuss projects to be considered for funding under the Orange County Community Development Program.
- 5. Authorization to Pay all Approved and Audited Bills in the amount of \$______.

Presentation

- 1. Warwick Valley Community Center Youth Leadership Program
- 2. HeatSmart Warwick

Correspondence

Memo from Village Clerk regarding record retention.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. If reading a document, please submit a copy to the Clerk. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions

Trustee Cheney's Motions:

 MOTION to schedule a public hearing on the Tentative Budget for Fiscal Year 2019/20 on Monday, April 29, 2019 at 7:30 p.m.

- MOTION to rescind the motion made on February 19, 2019 to close Church Street on Saturday, April 6, 2019 starting at 9 a.m. for the benefit of the Little League parade.
- 3. MOTION to close High Street on Saturday, April 6, 2019 starting at 9 a.m. for the benefit of the Little League parade. Barriers to be provided by the Department of Public Works. The parking spaces on the east side of Main Street between High and Church Streets to be designated as "No Parking" so they can be used for drop-off of participants.

4. Resolution Revising Village Employee Handbook

WHEREAS, it is appropriate for the Village Board to periodically review and revise the Employee Handbook of the Village of Warwick to update the policies and procedures set forth therein in order to better serve the needs of Village, its employees and the community; and

WHEREAS the Village Board has before it a proposal to make certain revisions to the Employee Handbook; and

WHEREAS, the Village Board has reviewed and considered the said revisions, and finds them to be necessary and proper at this time;

NOW, THEREFORE, BE IT RESOLVED as follows:

- That Section 2.6, "Architectural Review Board" of the Employee Handbook of the Village of Warwick is hereby deleted in its entirety and replaced with the attached revised text.
- 2. That the aforesaid revisions to the Employee Handbook shall be retroactively effective *nunc pro tunc* as of June 1, 2018.

<i>p</i>
presented the foregoing resolution which was seconded by
The vote on the foregoing resolution was as follows:
Barry Cheney, Trustee, voting
William Lindberg, Trustee, voting
Eileen Patterson, Trustee, voting
George McManus, Trustee, voting
Michael Newhard, Mayor, voting

 MOTION to authorize the Mayor to enter into a Screening Service Agreement with JD Palatine, LLC (JDP) for background check services in the amount of \$39.95 per employee screening and \$8.25 per employee credit report as needed.

Trustee Lindberg's Motions:

- MOTION to approve the budget modifications as per the Village Treasurer's letter dated March 27, 2019.
- 7. MOTION to grant permission to Park Avenue Elementary School to hold a third-grade picnic in Stanley Deming Park on June 21, 2019 with a rain date of June 24, 2019 from 9 a.m. to 11:30 a.m. Completed park permit, and proof of proper insurance have been received. Security deposit has been waived.
- 8. MOTION to grant permission to Park Avenue Elementary School to hold a first-grade picnic in Stanley Deming Park on June 7, 2019 with a rain date of June 11, 2019 and a second grade picnic on June 5, 2019 with a rain date of June 14, 2019 from 10:00 a.m. to 2:00 p.m. Completed park permit, and proof of proper insurance have been received. Security deposit has been waived.
- MOTION to grant permission to Bright Beginnings Preschool to use Stanley Deming Park on June 17, 2019, with a rain date of June 18, 2019, at 10:00 a.m. for a fun day for students and families. Completed park permit, security deposit and proof of proper insurance have been received.
- 10. MOTION to grant permission to Warwick Adult Kickball League to use the T-Ball, Over 35 and Football Fields in Memorial Park every Friday from May 10 through July 19, 2019 (excluding Carnival days) from 6:45 p.m. until 9:30 p.m. for kickball games. Completed park permit, security deposit and proof of proper insurance have been received.
- 11. FY-2020 Orange Urban County Consortium Community Development Program
 Resolution Handicap Accessible Walkways within Stanley-Deming Park

The Village of Warwick is hereby submitting its Application for consideration under the FY-2020 Orange Urban County Consortium Community Development Program and the chief elected official or executive officer is hereby authorized to submit this Application for Handicap Accessible Walkways within Stanley-Deming Park as described in the proposal. Input from citizens and groups has been received and considered and an application has been prepared which addresses their community concerns. They further certify that they have read and understood the Orange Urban County Consortium

Community Development Guidelines for the FY-2020 program year and have met all of its applicable requirements and that the information contained in the Application is accurate and true to the best of their knowledge. If awarded CDBG funds, the Municipality shall implement the activities in a manner to ensure compliance with all applicable federal, state, and local laws and regulations.

pres	ented the foregoing resolution which was seconded
by,	
The vote on the foregoing resolution	was as follows:
Barry Cheney, Trustee, voting	
William Lindberg, Trustee, voting	()()
Eileen Patterson, Trustee, voting	
George McManus, Trustee, voting	
Michael Newhard, Mayor, voting	

12. FY-2020 Orange Urban County Consortium Community Development Program Resolution – Rehabilitation of Sidewalks on South Street

The Village of Warwick is hereby submitting its Application for consideration under the FY-2020 Orange Urban County Consortium Community Development Program and the chief elected official or executive officer is hereby authorized to submit this Application for the rehabilitation of sidewalks on west side of South Street between Second and Third Street to become handicap accessible as described in the proposal. Input from citizens and groups has been received and considered and an application has been prepared which addresses their community concerns. They further certify that they have read and understood the Orange Urban County Consortium Community Development Guidelines for the FY-2020 program year and have met all of its applicable requirements and that the information contained in the Application is accurate and true to the best of their knowledge. If awarded CDBG funds, the Municipality shall

state, and local laws and regulations	i.
pres	ented the foregoing resolution which was seconded
by	•
The vote on the foregoing resolution	n was as follows:
Barry Cheney, Trustee, voting	
William Lindberg, Trustee, voting	
Eileen Patterson, Trustee, voting	
George McManus, Trustee, voting	
Michael Newhard, Mayor, voting	

implement the activities in a manner to ensure compliance with all applicable federal,

Trustee Patterson's Motions:

- 13. MOTION to grant permission to the Warwick Valley Chamber of Commerce to hold the 31st annual Warwick Applefest on Sunday, October 6, 2019 from 9 a.m. to 5 p.m. in the area between Lewis Park and Stanley Deming Park, encompassing High Street, South Street, and the parking lots on South Street and Railroad Avenue as per their letter dated March 18, 2019. Proof of proper insurance and detailed map have been received.
- 14. MOTION to grant permission to the Chamber of Commerce to use the east side of Stanley Deming Park on Sunday, October 6, 2019 from 9 a.m. to 5 p.m. for crafts, food, non-profit vendors, and entertainment in connection with Applefest. Completed park permit, proof of proper insurance and \$100 security deposit have been received.
- 15. MOTION to grant permission to the Chamber of Commerce to use Veterans' Memorial Park for parking for Applefest attendees on Sunday, October 6, 2019 from 6 a.m. to 6 p.m. Completed park permit, proof of proper insurance and \$100 security deposit have been received.
- 16. MOTION to grant permission to the Chamber of Commerce to use Railroad Green on Sunday, October 6, 2019 from 9 a.m. to 5 p.m. in connection with Applefest. Completed park permit, proof of proper insurance and \$100 security deposit have been received.

17. MOTION to grant permission to the Chamber of Commerce to have exclusive use of the First Street parking lot in connection with Applefest on Sunday, October 6, 2019 from 9 a.m. to 5 p.m.

Trustee McManus' Motions:

- 18. MOTION to grant permission to the Warwick Valley Community Center to hold the 7th Annual Warwick OCNY Pride Parade on Sunday, June 9, 2019. The parade will promptly step off at 1:30 p.m., with lineup beginning at the Community Center per the letter dated March 12, 2019. The parade route will be as follows: Hamilton Avenue, Orchard Street, Oakland Avenue, Railroad Avenue, South Street, Main Street, Oakland Avenue, Orchard Street, Hamilton Avenue arriving back at the Warwick Valley Community Center at 2:30 p.m. Completed park permit, proof of proper insurance, security deposit, and Town of Warwick Police Department approval have been received.
- 19. MOTION to grant permission to the Warwick Valley Humane Society to hang approximately forty (40) Awareness Go Orange Ribbon Bows on trees throughout the business district on Main Street for the month of April 2019 to bring awareness for preventing cruelty to all animals.
- MOTION to hire Janis Goldberg to the position of Part-Time Court Clerk at a rate of \$15.00 per hour effective April 8, 2019.
- MOTION to advertise for a Part-Time Court Attendant / Bailiff.

DPW Supervisor's Report

Final Comments from the Board

Executive Session (if applicable)

Adjournment

77 Main Street Post Office Box 369 Warwick, NY 10990 www.villageofwarwick.org



(845) 986-2031 FAX (845) 986-6884 mayor@villageofwarwick.org clerk@villageofwarwick.org

LEGAL NOTICE

The Board of Trustee of the Village of Warwick invites public comments and suggestions regarding projects to be considered for funding under the Orange County Community Development Program. A Public Hearing will be held on Monday, April 1, 2019 at 7:30 p.m. in Village Hall, 77 Main Street, Warwick, NY. The purpose of this Public Hearing is to:

- 1. Inform citizens of the opportunity to apply for funding.
- 2. Review the community development needs.
- Obtain citizen input, particularly from low to moderate income persons on which activities should be included in funding proposals and application.

The Village of Warwick will be considering projects to be submitted to the Orange County Community Development Program, the deadline for which is Friday, April 26, 2019.

BY ORDER OF THE BOARD OF TRUSTEES VILLAGE OF WARWICK RAINA ABRAMSON VILLAGE CLERK

Dated: March 27, 2019

77 Main Street Post Office Box 369 Warwick, NY 10990 www.villageofwarwick.org



(845) 986-2031 FAX (845) 986-6884 mayor@villageofwarwick.org clerk@villageofwarwick.org

MEMO

Date: March 26, 2019

To: Mayor Newhard & Village Board of Trustees

From: Raina Abramson, Village Clerk

Re: 2019 Record Retention

Dear Mayor Newhard and Village Board of Trustees,

On April 27, 2019 Village Hall will shred documents and files which have reached or are beyond their retention date according to the Records Retention and Disposition Schedule MU-1 during the Warwick Lions Club Shredfest at a cost of \$5.00 per box. A record of the documents and files to be shred are on file in the Clerk's office.

Sincerely,

Raina M. Abramson Village Clerk

Draft Amendments to the Village of Warwick Employee Handbook Section 2.0

Adopted TBA / Effective June 1, 2018

2.0 EMPLOYEE CLASSIFICATIONS

2.1 Full Time Employees -

For the purposes of this Manual, the term "full-time employee" shall mean any employee employed by the Village of Warwick who is regularly scheduled to work greater than (20) twenty hours and up to (40) forty hours per week, which shall include but not be limited to:

a.	DPW Supervisor	(40-hour work week)
b.	Code Enforcement Officer	(40-hour work week)
c,	Village Treasurer	(35-hour work week)
d.	Deputy Treasurer	(32.5-hour work week)
e.	Village Clerk	(32.5-hour work week)
f.	Deputy Clerk	(32.5-hour work week)
g.	Water Billing Clerk	(32.5-hour work week)
h.	Court Clerk	(32.5-hour work week)
i.	DPW Clerk	(32.5-hour work week)
j.	Planning Board Secretary	(32.5-hour work week)
k.	DPW Employees	Per Collective Bargaining Agreement

2.2 Part-Time Employees

In accordance with the Rules for the Administration of Civil Service Law in the County of Orange, New York "Part-time employment means an employment or a combination of one or more employments in a civil division in which an individual works a total of 50% or less of the time prescribed as a standard work week by the governing body or other appropriate authority of the civil division or wherein the employee earns not more than ½ of the rate assigned to the position if the position has been allocated to a graded salary schedule" which shall include but not be limited to the following employees:

- a. Bailiffs
- b. Part-Time Court Clerk
- c. Parking Enforcement
- d. Part-Time Clerk
- e. Recreation Director

2.3 Seasonal Employees -

For the purpose of this manual, the hours and rate of pay of seasonal employees will be determined by the Mayor and Village Board of Trustees.

- a. DPW
- b. Interns
- c. Recreation

2.4 Elected Officials -

- a. (1) Mayor 4 Year Term
- b. (4) Village Board of Trustees 4 Year Term
- c. (1) Village Justice 4 Year Term

2.5 Planning Board Members -

- a. Planning Board Chairman Annual Appointment by the Mayor and Village Board of Trustees
- b. (5) Planning Board Members 5 Year Appointment
- c. (1) Planning Board Alternate 1 Year Appointment

2.6 Architectural Historic District Review Board -

- a. AHDRB Chairman Annual Appointment by the Mayor and Village Board of Trustees
- b. (5) AHDRB Members 5 Year Appointment
- c. (1) AHDRB Alternate 1 Year Appointment

2.7 Zoning Board of Approvals -

- a. ZBA Chairman Annual Appointment by the Mayor and Village Board of Trustees
- b. (5) ZBA Members 5 Year Appointment
- c. (1) ZBA Alternate 1 Year Appointment
- 2.8 Job Descriptions Copies of the current job description for titles within the Village for either civil service or non-civil service positions are attached as Appendix "A".

JD Palatine: Confidential

Screening Service Agreement

THIS SCREENING SERVICE AGREEMENT is made as of the	("Effective Date"), by and between JD
Palatine, LLC., (dba "JDP") a Pennsylvania limited liability company with a mailing	g address at One Oxford Centre, 301 Grant St, Suite
4300 Pittsburgh PA. 15219 ("JD Palatine"), and the party identified below ("Client"	*).
* Please insert "Full Legal Name of Organization"	
* Please insert "Address"	

WHEREAS, JD Palatine is a leading provider of background screening and related services; and

WHEREAS, Client desires JD Palatine to provide certain screening and related services pursuant to the terms and conditions set forth in this Agreement.

In consideration of the mutual promises contained in this Agreement, Client and JD Palatine agree as follows:

- 1. Nature and Scope of Services. This Agreement and the attached Statements of Work and/or Appendices (each an "SOW" or "Appendix," as applicable), each fully incorporated herein, together comprise the complete agreement between the parties (the "Agreement"). JD Palatine shall provide the services described in this Agreement, and as applicable in each SOW, pursuant to the terms and conditions specified in this Agreement and the applicable SOW (the "Services"). In general, in the event of a conflict between the Agreement and any SOW or Appendix, the Agreement shall govern; provided however, that with respect to any express specifications and additional terms concerning the Services covered by an SOW, such terms in the SOW shall supersede conflicting terms in this Agreement or any prior SOW pertaining to the same Services.
- 2. Term. The Effective Date of this Agreement is specified above. The Term of the Agreement will begin on the earlier of the Effective Date or the date the first Services are provided and end thirty-six (36) months thereafter (the "Initial Term"). Following the Initial Term, the Agreement will renew for successive twelve (12) month terms (each, a "Renewal Term") until such time as either Party provides the other Party with written notice of termination as provided below. For purposes of this Agreement, the "Term" means and includes the Initial Term and any Renewal Term.

This Agreement shall automatically terminate as of the earlier to occur of the following: (1) the date on which JD Palatine is no longer legally permitted to provide the Services under this Agreement; or (2) the date Client becomes insolvent, or bankrupt, are subject to liquidation, receivership, or conservatorship. In the event that only a portion of the Services are determined to be legally impermissible only such services shall be ceased and the Agreement shall otherwise remain in full force and effect.

Notwithstanding anything to the contrary in this Agreement the parties may mutually agree in writing to terminate this Agreement at any time upon advanced written notice of at least 30 days.

3. Screening Services to be provided by JD Palatine. Upon request and relying upon Client's representations that it has a legitimate purpose for information, JD Palatine will provide consumer reports and/or investigative consumer reports including criminal background checks, verifications and other information to the Client when available. JD Palatine will only furnish a report for a permissible purpose under the Fair Credit Reporting Act, 15 U.S.C. §1681 et seq. ("FCRA") and no other purpose.

Client understands and agrees that neither JD Palatine nor any of its employees are legal counsel and cannot provide legal advice. Client should work with counsel to develop an employment screening program specific to its needs and to ensure that Client's policies and procedures related to the use of information it receives from JD Palatine in the course of providing the Services is in compliance with applicable state and federal laws, in particular with regard to taking adverse action against a consumer based on a consumer report.

End User Certification.

A. Client represents that it is an existing business with the legitimate need for verification and reports offered by JD Palatine. Client specifically represents that reports will only be obtained for its own use and it is the end user of the reports. It will not further distribute, sell, give or trade such information with any third party. Client will request reports for solely the following permissible purposes listed below and if reports are generally requested for employment purposes the Client will advise if a report is requested for another purpose.

77 Main Street Post Office Box 369 Warwick, NY 10990 www.villageofwarwick.org



(845) 986-2031 FAX (845) 986-6884 mayor@villageofwarwick.org clerk@villageofwarwick.org

INCORPORATED 1867

BUDGET MODIFICATIONS

For Approval at Board Meeting 4/1/2019

Modification to create a new budget code for background checks performed on all newly hired employees per Village of Warwick policy; and transfer funds to appropriate for this expense.

Department: Public Health

New Budget Code: A.4010.4900

GENERAL FUND

	TRANSFER 1	го		TRANSFER FROM						
ACCT CODE	ACCT DESCRIPTION	AMOUNT	NOTES	ACCT CODE	ACCT DESCRIPTION	AMOUNT				
A.4010.4900	Background Checks	2,500.00	New Budget Code	A.7140.4900	Parks Special Projects	2,500.00				
	TOTAL	2,500.00		State	TOTAL	2,500.00				

Respectfully submitted, Bilardo

Cathy M. Richards Village Treasurer

Today's Date 3 2119 Date(s) Requested: 6 21 19 6 24 19 roundale
Time of Event: 9-1130 6/24/19 roundale
Village Park/Facility Requested: Stonley Demang Pk. ****Please use attached map to indicated areas to be used****
Information about Group/Organization: 3rd Grade - Park Ave
Check One:Non-Profit501(c)3 For ProfitPrivate Event
Proof of Residency: Designated Contact: D. Kipp Mailing Address: 8 Black Walnut Pr. Warnick 1099
Mailing Address: 8 Black Walnut Pr., Warnek 1099
Telephone: (Day) 642-7359 (Evening) (Cell)
Information about intended use of Village Facilities: Purpose of Use: Picoic
Total Participants Expected: 16 Adults 90 Children How will the event be advertised? Is Village equipment required? Yes No If needed, state type and for what purpose:
Village of Warwick Participants: Non-Resident Participants: Is an admission fee charged? Yes No If so, what will proceeds be used for:
Will food be served? Vo Will food be sold? Vo
The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by article (name organization) Signature of Organization's Representative (must be a Village of Warwick Resident) Address: 8 Black Walny Walls Telephone: 642-7359 RECEIVED MAR 21 2019
ins on file (RA)

VILLAGE CLERKS OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Signature

Date

VILLAGE OF WARWICK FACILITY USE REQUEST Date(s) Requested: 65, 617, 6/11, 6/14
Today's Date 3 26 19 Date(s) Requested: 65, 617, 6/14
Time of Event: 10-2:00
Village Park/Facility Requested: Stanley Deming Park ****Please use attached map to indicated areas to be used****
Information about Group/Organization: Name of Organization or individual: Park Avenue Elem. School First Becord grad
Check One: Non-Profit501(c)3 For ProfitPrivate Event
Proof of Residency: Designated Contact: Charleen D'Angelillo
Mailing Address: 62 The Rise Warwick, NY
Telephone: (Day)845-234-816 (Evening) (Cell)
Information about intended use of Village Facilities: Purpose of Use: End of Year Pranic
Total Participants Expected: 20 Adults 100 Children How will the event be advertised? School Oermission 5/1 f Is Village equipment required? Yes No If needed, state type and for what purpose:
Village of Warwick Participants: Non-Resident Participants: No Is an admission fee charged? Yes No If so, what will proceeds be used for:
Will food be served? hing lunches Will food be sold? NO Please give details:
The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she grees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Mules Constitution (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Pork Presentative (must be a Village of Warwick Resident) Signature of Organization's Representative (must be a Village of Warwick Resident) Address: Lower Constitution and agrees to comply with the facilities. He/she, on behalf of the scription behalf of the facilities. He/she, on behalf of the scription behalf of the facilities. He/she, on behalf of the scription behalf of the scription behalf of the scription. He/she, on behalf of the scription beh

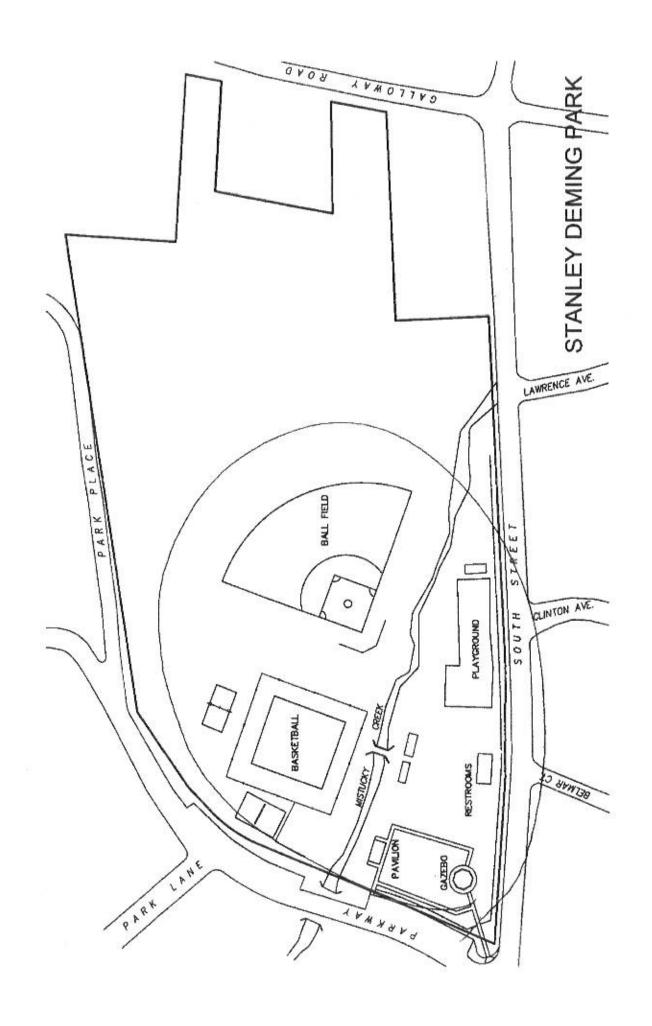
MAR 27 2019

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FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Charles Cargalolo Signature 5/26/19



Today's Date 3/14/19	Date(s) Requested: 6/17/2019
Time of Event: 10:00	Rain dateb/18
Village Park/Facility Requested:	ming Par - Par ling + Playground ndicated areas to be used ****
Information about Group/Organization: Organization or individual: Bright	it Beginnings Preschool
Check One: Non-Profit 501(c)3_	For Profit Private Event
Proof of Residency: Designate	Tor Profit Private Event Pastor d Contact: Pauline Certí Morrou
Mailing Address: 135 Forester Ove	
Telephone: (Day) 986 - 0980 (Evening)	(Cell)
Information about intended use of Village Fa Purpose of Use: Family Fun Oar Preschool	y at Park For
Total Participants Expected: Adults Adults How will the event be advertised? Is Village equipment required? Yes	No No
If needed, state type and for what purpose: Picnic tables trusheans Village of Warwick Participants: 26 Non	Bathrooms -Resident Participants: 6
Is an admission fee charged?No If so, what will proceeds be used for:	Tresident i di tierpanto.
	food be sold? NA
Please give details: Part of Park of	ched regulations and agrees to comply with them. He/she ies. He/she, on hehalf of Bright Become (name hold harmless the Village from and against any and all DIPS s' fees) for bodily injury and/or property damage, to the extent oposed use of Village's property, facilities and/or services organization).
Address 131 Forester Ave	Telephon
\$100 see deposit a/15/19	MAR 26 2019
insurance rec 3/22/19	VILL SE OF WARWICK VILLS SCLERKS OFFICE

 In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Karen Blake Business Mgr. Warring UMC.
Signature

Date

fauline Corts - Teacher of Class, Director 2/20/2019 845-649-7780 QU 845-986-0980-School H



March 27, 2019

Warwick Village Board

This letter is in request for use of the Memorial fields for our annual Adult kickball league. Our first use of the field would begin Friday May 10th – July 19th (except for the week of the fireman's carnival)

First, I would like to thank you for accepting our request in the past. Last years season was an unbelievable success! We had a total of 8 teams with an average of 15 players per team.

In my opinion, I feel the League is another example of what makes Warwick a great community to live in. Our league fosters the Values of friendship, good health and a sense of community. "Which is getting harder and harder to find in today's fast pace environment!"

This year we will also continue to support the Warwick food bank with two "Fill the truck!" nights Sincerely,

Carl

Carl Short Wariwck Adult League KickBall . (WALK)

Today's Date 3 \ \5 19	Date(s) Requested: 5 10 19 - 7/12/19
Time of Event: 6145pm 9:45pm	Every Friday Night Common Caenval Weekenis
Village Park/Facility Requested: Memorial F ****Please use attached map to indica	
Information about Group/Organization: Name of Organization or individual: WARWICK	
Check One:Non-Profit501(c)3F	or ProfitPrivate Event
Proof of Residency: Designated Cor	ntact: CARL Short
Mailing Address: 17 DiVISION	ST
Telephone: (Day)(Evening)	(Cell) 845-545-0209
Information about intended use of Village Facilities: Purpose of Use: 人におなし(Ad	ults only)
Total Participants Expected: 90 Adults Children How will the event be advertised? 3000000000000000000000000000000000000	
If so, what will proceeds be used for: Equipment,	TIME FEE-
Will food be served? YES Will food	be sold?
Please give details: LAST M	GNOT BBQ.
	e and care of the facilities. He/she, on behalf of covenant and agree to defend, indemnify and hold amages, claims, or actions (including costs and extent permissible by law, arising out of or in y, facilities and/or services (name organization)
Signature of Organization's Representative (must be a Village	BECEIVED.
Address: 17 Division ST Warmer av #100 Sec. depos	
" 100 Sec. 060s	WAR ZI ZUIS
insurance Rec.	VILLAGE OF WARWICK

TA)

VILLAGE CLERKS OFFICE

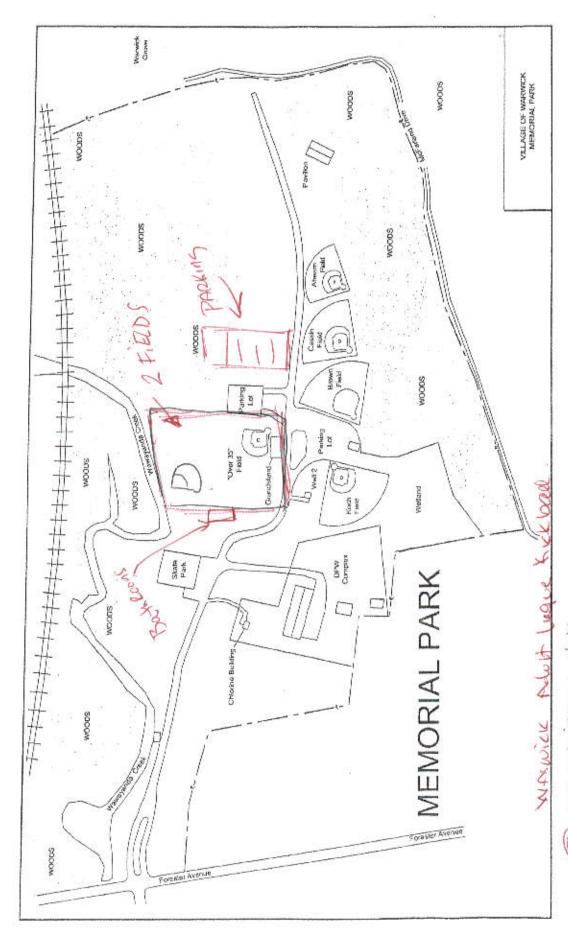
 In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Signature

Date



& Electicic - Light

@ Bachnam

Kick to all - Adult Come Dates in Red.

Calendar.

2019 Calendar

			Ja	nua	ry 2	019				Feb	rua	ry 2	019					/lare	ch 2	019					Ap	ril 2	019
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	and the second	1	2	3	4	5					-	1	2						1	2		1	2	3	4	5	6
6	7	8	9	10	11	12	3	4	5	6	7	8	9	3	4	5	6	7	8	9	7	8	9	10	11	12	13
13	14	15	16	17	18	19	10	11	12	13	14	15	16	10	11	12	13	14	15	16	14	15	16	17	18	19	20
20	21	22	23	24	25	26	17	18	19	20	21	22	23	17	18	19	20	21	22	23	21	22	23	24	25	26	27
27	28	29	30	31			24	25	26	27	28			24	25	26	27	28	29	30	28	29	30				
														31													
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29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

Memorial Day may 27th

Fire man Carniel 21-23

4th July 4-7



Warwick Applefest • P.O. Box 22 • Warwick, New York 10990

March 18, 2019

Mayor Michael Newhard Office of the Mayor Warwick Village Hall P.O. Box 369 Warwick, NY 10990

Dear Mayor Newhard,

On behalf of the Warwick Valley Chamber of Commerce the Applefest Committee requests approval to hold the 31st annual Warwick Applefest on Sunday, October 6, 2019.

Upon approval from your office, all required permits and certificates of insurance will be promptly filed, and arrangements will be made with the Police Department, Ambulance Corps, Fire Department, Department of Public Works, etc. for proper coverage of the event.

Should you have any questions relating to this request, please feel free to contact me.

Thank you for your continued support.

Sincerely,

Cristina Hohmann

Cristina Hohmann Warwick Applefest 2019 Coordinator generalinfo@warwickapplefest.com

Cell: 845-988-7818



Warwick Applefest . P.O. Box 22 . Warwick, New York 10990

Proposed Schedule of Events for Applefest Weekend 2019

Sunday, October 6 / 9 am - 5 pm

- We wish to hold the festival in the area between Lewis Park and Stanley-Deming Park, encompassing High Street, South Street, and the parking lots on South Street and Railroad Avenue/Village Green.
- Additionally, we would like to once again use Memorial Park and the parking lot at Oakland Ave. & First Street for parking.

Village of Warwick, NY - Facility Use Request Additional Notes

Applefest 2019 - Stanley-Deming Park

- We will be sending you a security deposit check in the amount of \$100 for the use
 of Stanley-Deming Park. If you do not have possession of this check by April 1st
 please let me know.
- Certificate of Insurance attached.
- Before and after "walk-through" of the Stanley-Deming Park area will be made with the Village Supervisor of Public Works and one or more Applefest Committee members.

Applefest 2019 - Memorial Park

- We will be sending you a security deposit check in the amount of \$100 for the use
 of Memorial Park. If you do not have possession of this check by April 1st please let
 me know.
- Certificate of Insurance attached.
- Before and after "walk-through" of the Memorial Park area will be made the Village Supervisor of Public Works and one or more Applefest Committee members.

Applefest 2019 - Rail Road Green

- We will be sending you a security deposit check in the amount of \$100 for the use
 of Memorial Park. If you do not have possession of this check by April 1st please let
 me know.
- Certificate of Insurance attached.



Today's Date March 13, 2019	;	Date(s) Requeste	d: October 6, 2	019
Time of Event: 9 AM - 5 PM				
Village Park/Facility Requested: ****Please use att	Stanley-Deming Par ached map to indicate]***	
Information about Group/Organi Name of Organization or individ		est		-
Check One: X Non-Profit_	501(c)3 For	ProfitPri	vate Event	
Proof of Residency:	Designated Conta	net: Cristina Hoh	mann-Thomas	.
Mailing Address: PO Box 22, V	varwick, NY 10990			
Telephone: (Day)	(Evening)	(Cell)	845-988-7818	
Information about intended use o Purpose of Use: SD-Park will be use	f Village Facilities: ed for both craft, food and	non-profit vendors,	as well as entertain	ment
Total Participants Expected: How will the event be advertised Is Village equipment required? If needed, state type and for what	Yes X No	3,11030, 210.		of children and adults
Village of Warwick Participants: Is an admission fee charged? If so, what will proceeds be used	Yes X No	n n i de presidente de la companie * un recepción esse		班
Will food be served? No				55 80
Please give details: Food can be pure	hased by one of the vendors	present at the festival	I. All vendors will be o	ertified by the board of healt
narmless the Village from and against a attorneys' fees) for bodily injury und/or connection with the actual or proposed a my Applefest	o the Village for the use an ganization) does hereby cov- ny and all liability, loss, da property damage, to the ex- use of Village's property, fi- (na	nd care of the facilities venant and agree to counages, claims, or ac ottent permissible by	es. He/she, on behal defend, indemnify ar ations (including cos law, arising out of o	If of nd hold its and
Mwkwd a. John Signature of Organization's Representation	Ive imust be a Village of V	Warwick Resident)		
Address: 19 Cropsey 57.		REC	EÎVED"	14-1778
	\$100 sec.	MAR	2 5 2019	
	Insurance		OF WARWICH	
	Rec. (RA)	VILLAGE C	LERKS OFFIC)E

Today's Date March 13, 2019	Date(s) Requested: October 6, 2019
Time of Event: 6 AM - 6 PM	
Village Park/Facility Requested:_ ****Please use attack	Memorial Park ched map to indicated areas to be used****
Information about Group/Organiza Name of Organization or individua	
Check Onc: X Non-Profit_	501(c)3 For ProfitPrivate Event
Proof of Residency:	Designated Contact: Cristina Hohmann-Thomas
Mailing Address: PO Box 22, Wa	arwick, NY 10990
Telephone: (Day)	(Evening) (Cell) 845-988-7818
Information about intended use of Purpose of Use; Memorial Park will be	
Is Village equipment required? If needed, state type and for what p Village of Warwick Participants: Is an admission fee charged?	x Non-Resident Participants: X
453	Will food be sold? No
The undersigned is over 21 years of age as them. He/she agrees to be responsible to the Applefest (name organism and against any attorneys' fees) for bodily injury and/or proposed using Applefest Manual Applefest Signature of Organization's Representative Address: 19 Cycpsey 54, 5	
Insuran	VILLAGE OF WARWICK VILLAGE CLERKS OFFICE

Today's Date March 13, 2019	Date(s) Requested: October 6, 2019
Time of Event: 9 AM - 5 PM	
Village Park/Facility Requested: Rail Ro ****Please use attached ma	pad Green ap to indicated areas to be used****
Information about Group/Organization: Name of Organization or individual:W	Varwick Applefest
Check One: X Non-Profit 501	c)3 For ProfitPrivate Event
Proof of Residency: Des	ignated Contact: Cristina Hohmann-Thomas
Mailing Address: PO Box 22, Warwick,	NY 10990
Telephone: (Day) (Eveni	ing) (Cell) 845-988-7818
Information about intended use of Village Purpose of Use: Rail Road Green will be used and chairs set up for people t	e Facilities: d to hold music for the festival as well as haved tables to sit, eat, and enjoy the music.
Is Village equipment required?Yes	Children The total of is approx. 25,000 mix of children and adults dedia, Newspapers, Radio, Etc. X No
Village of Warwick Participants: x Is an admission fee charged? Yes X If so, what will proceeds be used for:	No
Will food be served? No.	Will food be sold?Yes
The undersigned is over 21 years of age and has rethem. He/she agrees to be responsible to the Village Applefest (name organization) narmless the Village from and against any and all I attorneys' fees) for bodily injury and/or property deconnection with the actual or proposed use of Villagy Applefest Mahama Applefest Signature of Organization's Representative (must be Address: 19 Crops Sey St. Apt.	rad this form and attached regulations and agrees to comply with ge for the use and care of the facilities. He/she, on behalf of does hereby covenant and agree to defend, indemnify and hold liability, loss, damages, claims, or actions (including costs and lamage, to the extent permissible by law, arising out of or in age's property, facilities and/or services (name organization) be a Village of Warwick Resident) ### Conserved Telephone: 845-544-1778
	* RECEIVED
100	surance

rec.

VILLAGE OF WARWICK

MAR 2 5 2019

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Signature

3-13-19

Date

Warwick Community Bandwagon Inc. D.B.A. Warwick Valley Community Center 11 Hamilton Ave Warwick NY 10990 845-986-6422



March 12 2019

TO: Honorable Mayor Michael Newhard and Village Board:

Warwick OCNY Pride Event and Parade 2019

The 7th Annual Warwick OCNY Pride event, celebrating our LGBTQ community, is happening on Sunday, June 9th, 11:30AM—4PM

The family friendly party starts at 11.30AM at the W V Community Center, 11 Hamilton Avenue with a free rainbow bagel brunch. Make signs, noisemakers and body art for the parade. Help decorate the floats. Make your own float!! LGBTQ advocacy groups will be on-hand to chat, and a wide selection of vendors.

The parade kicks off from the Community Center at 1.30pm. The route is Orchard Street to Railroad Green, South Street to Main Street, arriving back at WVC Center at 2.30pm for performances and magic shows suitable for all ages.

You're welcome to march under your organization's banner and show your support for our LGBTQ community. Free and open to all. The event is sponsored by the Warwick Valley Community Center, and the Orange County Youth Bureau.

For more info contact: OCNY Pride Event Page on FB or WV Community Center (845) 986-6422

Itinerary:

11.30 Noon: Parade Prep Party at WV Community Center

1.15PM Speakers

1.30 pm: Parade leaves WV Community Center

2.00 pm: Railroad Green 2.15 pm: Main Street

2.30pm; Back to WVCC. Live performance by Acting Out Playhouse, the OCNY Pride Drag Show

4:00pm: Finish - clean up

ACIENT USE REQUEST
Today's Date 8 19 Village of warming Date(s) Requested: June 9th 2019
Time of Event: PARADE 130-23 - Road Closure SEE Mas
Village Park/Facility Requested: Village of Warwick - See Map ****Please use attached map to indicated areas to be used****
Information about Group/Organization: Name of Organization or individual: WARWICK Community Bodwagon I.
Check One: Non-Profit501(c)3 For Profit Private Event
Proof of Residency: Community Designated Contact: Kenzy Inetrove
Mailing Address: 11 Hamilton Are Warwick My 10990
Telephone: (Day) 8458866422(Evening) (Cell)845800 4417
Information about intended use of Village Facilities Purpose of Use: PRIDE EVENT Forade
Total Participants Expected:
If so, what will proceeds be used for:
Will food be served? /cs at WVCC Will food be sold? NO
Please give details: BACELS COSCO CUPCARE DESCRIPTION The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Wexack Companies Agon Inc. organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection, with the actual or proposed use of Village's property, facilities and/or services by harm of the Community Companication).
Signature of Organization's Representative (must be a Village of Warwick Resident)
Address: 9 Campbell Rd Telephone: 845 800 4447 D Wanvick NY 10990 RECEIVED
#100 sec. deposit MAR 25 2019
+
VILLAGE OF WARWICK VILLAGE CLERKS OFFICE

22. In the event of an accident, please notify the Village Clerk before the end of the next business day.

FACILITY USER does hereby covenant and agree to defend, indemnify and hold harmless the Village of Warwick from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Warwick property, facilities and/or services.

I have read the Facilities Use Requirements

Signature

Marca. 11,2019

WARWICK Valley Comminty Center PRIDE PARADE JUNE Kerry Demetroules 845.986.6422 Cell - 845 800 - 4417 PARADE BEGINS 1:30 pm ROAD Closure 130 230 pm Surday 6/9/19 Ray Roas DRCHARD DAKIAK



PRIDE Parade

3 messages

Kerry Malone Demetroules < kmdemo7@gmail.com>

Wed, Mar 13, 2019 at 12:27 PM

To: wpdchief@warwick.net

Hi Chief

Here is the proposed parade route for the PRIDE Parade Sunday June 9th 2019.

Please let me know as soon as possible if we are approved!

Thank you for your time

Kerry

Kerry Malone-Demetroules Program Director Warwick Valley Community Center 11 Hamilton Ave Warwick NY 10990 845-986-6422 Enthusiam is Contagious....GO Viral!

Pride Parade Route pdf

78K

Chief T F McGovern, Jr. <wpdchief@warwick.net>

Wed, Mar 13, 2019 at 12:44 PM

To: Kerry Malone Demetroules <kmdemo7@gmail.com>

Cc: "Lt. John Rader" <jrader@townofwarwickpd.org>, Michael Newhard <Mayor@villageofwarwick.org>

The PD has no issues with your route. Just remind us so we can staff it, if needed. Thanks.

T. McGovern, Chief

[Quoted text hidden]

[Quoted text hidden]

Kerry Malone Demetroules <kmdemo7@gmail.com>

Wed, Mar 13, 2019 at 12:48 PM

To: "Chief T F McGovern, Jr." <wpdchief@warwick.net>

Cc: "Lt. John Rader" < jrader@townofwarwickpd.org>, Michael Newhard < Mayor@villageofwarwick.org>

Will do, thanks!

I really appreciate this.

Kerry

[Quoted text hidden]

Raina Abramson

From:

Michael Newhard

Sent:

Saturday, March 16, 2019 6:34 AM

To:

Raina Abramson

Subject:

Fwd: Go Orange

Sent from my iPad

Begin forwarded message:

From: "Suzyn Barron, Pres." < warwickhumane@yahoo.com>

Date: March 15, 2019 at 3:46:06 PM EDT

To: Mayor Michael Newhard < mayor@villageofwarwick.org>

Subject: Go Orange

Reply-To: "Suzyn Barron, Pres." <warwickhumane@yahoo.com>

Dear Mayor Newhard

On behalf of our organization, I would like to ask your permission to once again hang our Go Orange for Animals banner on your fence and orange ribbon bows throughout the Village in an effort to raise awareness for April is Prevention of Animal Cruelty Month.

Our community is always supportive of our efforts for our community's homeless pets and animals that are victims of abuse or neglect. We would be ever so grateful to have this opportunity to spread the word.

Thank you for your consideration of our request.

For the animals,

Suzyn Barron President



77 MAIN STREET P.O. BOX 369 WARWICK, NEW YORK 10990 (845) 986-2031 FAX (845) 986-2870

Village Justice
JEANINE GARRITANO WADESON

Court Clerk
KAREN VERMILLION

March 27, 2019

Mayor Michael Newhard Trustee Barry Cheney Trustee William Lindberg Trustee Eileen Patterson Trustee George McManus

Based on our reviews of the resumes we have received it is our recommendation that Janis Goldberg be offered the position of part time Court Clerk at the hourly rate of \$15.00 per hour. It is also our recommendation that her start date be on or about April 8, 2019.

Jeanine Garritano Wadeson

Jeanen Sarritano Washin/K.V.

Village Justice