

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
MARCH 19, 2018  
AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of Reports: February 2018 Justice.
3. Approval of Minutes: February 20, 2018.
4. Authorization to pay all approved and audited bills in the amount of \$ \_\_\_\_\_.

**Presentation**

1. Julia Vargas – Operation Clean Sweep

**Announcement**

1. The General Village of Warwick Election will take place Tuesday, March 20<sup>th</sup> at the Goodwill Hook & Ladder Company on Church Street Extension from 6 a.m. until 9 p.m.
2. Brush Pile Hours.
3. Karl Scheible has been selected to fill the vacancy on the Village of Warwick Planning Board due to the resignation of Ryan Denerley.

**Correspondence**

1. Letter from Village of Warwick ZBA member, Mathew Blaskovich regarding his resignation effective April 2018.
2. Letter from Village of Warwick Planning Board Alternate Member Raey Webster regarding his resignation effective April 2018.

**Discussion**

1. Work Session Dates - Budget
2. Work Session Dates – Warwick Playground of Dreams Splash Pad

**Privilege of the Floor**

(Please limit your comments to **five (5)** minutes. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before Speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

**Motions:**

**Trustee Cheney's Motions:**

1. **MOTION** to advertise and receive bids for Generator Maintenance Service.
2. **MOTION** to appoint Robert J. Dickover, Esq. of Dickover, Donnelly & Donovan, LLP to represent the Village of Warwick regarding the application for a judgement pursuant to CPLR Articles 30 and 78 against the Planning Board of the Village of Warwick received on March 6, 2018.
3. **MOTION** to schedule a Public Hearing for Monday, April 2, 2018 at 7:30 p.m. to solicit public comments and suggestions regarding projects to be considered for funding under the Orange County Community Development Program.
4. **MOTION** to accept the Elm Street Traffic Study as per the DPW Supervisor's recommendation.
5. **MOTION** to authorize the Mayor to enter into a Master Service Agreement with Barton & Loguidice for engineering services on a task assigned basis.
6. **MOTION** to adopt a Resolution Authorizing Reduced and Installment Payments for the Reimbursement of Certain Overpayments.

**RESOLUTION**

**AUTHORIZING REDUCED AND INSTALLMENT PAYMENTS  
FOR THE REIMBURSEMENT OF CERTAIN OVERPAYMENTS**

**WHEREAS**, between 2005 and 2016, the Village of Warwick miscalculated the amount of certain Village employees'/officers' health insurance premium contribution payments and under withheld the correct amount.

**WHEREAS**, based upon the foregoing, certain health insurance premium contribution payments are currently outstanding to the Village from such Village employees/officers.

**WHEREAS**, the Village first became aware of such outstanding reimbursement payments in 2017.

**WHEREAS**, the unexpected nature of such reimbursement payments may cause financial hardship to such Village employees/officers.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees of the Village of Warwick hereby authorizes the Village to pursue the collection of outstanding health insurance premium contribution payments.

**BE IT FURTHER RESOLVED**, that the Village Board of Trustees of the Village of Warwick hereby authorizes the Village to offer such affected employees/officers the following repayment options if the employee/officer signs a repayment agreement within 30 days from the date of the repayment notice:

- (1) A 20% reduction on the total amount owed if the employee/officer makes payment within 30 days from the date of the repayment notice.
- (2) A 10% reduction on the total amount owed if the employee/officer makes payment in equal installments each month over a five (5) year period with no interest provided the employee/officer remains current on his/her payments during the entire repayment period.

**Trustee Lindberg's Motions:**

7. **MOTION** to grant permission to Warwick Adult Kickball League to use the T-Ball, Over 35 and Football Fields in Memorial Park every Friday from May 11 through July 15, 2018 (excluding Carnival days) from 6:45 p.m. until 9:30 p.m. for kickball games. Completed park permit, security deposit and proof of proper insurance have been received.
8. **MOTION** to grant permission to Bright Beginnings Preschool to use Stanley Deming Park on June 4, 2018 from 10 a.m. to 2 p.m. with a rain date of June 5, 2018 for a fun day for students and families. Completed park permit, security deposit and proof of proper insurance have been received.

**Trustee Patterson's Motions:**

9. **MOTION** to grant permission to Wickham Works, Inc. to hang a banner on the fence of the basketball court in Stanley Deming Park from April 9 through April 23, 2018 in connection with the Earth Day Festival and Too Good to Toss event. Completed banner request form, image of banner and proof of proper insurance have been received.

**Trustee McManus' Motions:**

10. **MOTION** to grant permission to the Warwick Historical Society to hold an Antique Tractor Parade on Saturday, April 21, 2018. Line up will be at 9:15 a.m. with step on at 10 a.m. Line up will be at Park Avenue Elementary School parking lot. Parade route is as follows: Park Avenue to Park Way, left on South Street, Right on Clinton Avenue, right on Linden Place, right on Oakland Avenue, proceed down Main Street, right on Colonial Avenue, right on Forester Avenue ending at Buckbee Center. Proof of proper insurance has been received.

**DPW Supervisor's Report:**

**Final Comments from the Board**

**Executive Session, if applicable**

**Adjournment**

**VILLAGE OF WARWICK  
BRUSH DISPOSAL**

The Village of Warwick will again have the Brush Disposal Program. A Valid picture ID showing Village Residency will be required at the site.

Only Village of Warwick residents will be allowed to dispose brush at the disposal site. The disposal area is located at the Village of Warwick Dept. of Public Works site in Memorial Park. No commercial operators will be permitted. **Brush cannot exceed 6" in diameter. Bagged leaves will be accepted. (paper only). No grass clippings will be allowed.**

**Hours of Operation:**

**April/May/June – Saturdays & Sundays 12pm – 4pm**

**July/August/September – First and Third Weekends 12pm – 4pm**

**October/November - Saturdays & Sundays 12pm – 4pm.**

**Site Closed Applefest Sunday.**

March 12, 2018


Mayor Newhard and  
Village Board of Trustees  
77 Main Street  
Warwick, NY 10990

Dear Sirs:

My term as a member of the Zoning Board of Appeals will expire in April of 2018.

It is with much regret that I must tender my resignation as a member of the Village of Warwick Zoning Board of Appeals. It has been a privilege to work with such dedicated people and to serve my community.

Thank you for your time and consideration in this matter.

Sincerely,  
  
Mathew Blaskovich,  
ZBA member

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MAR 12 2018

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

March 14, 2018

Mayor Newhard and  
Village Board of Trustees  
77 Main Street  
Warwick, NY 10990

Dear Sirs:

My term as an alternate of the Planning Board will expire in April of 2018.

It is with much regret that I must tender my resignation as a member of the Village of Warwick Planning Board. It has been a privilege to work with such dedicated people and to serve my community.

Thank you for your time and consideration in this matter.

Sincerely,

  
Raey Webster,

Village of Warwick Planning Board

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MAR 14 2018

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

**BarbR**

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**From:** Cheney  
**Sent:** Friday, March 09, 2018 2:54 PM  
**To:** BarbR  
**Subject:** Motion for March 19 Meeting

Motion to advertise and receive bids for Generator Maintenance Service

Barry Cheney

Trustee

Village of Warwick

PO Box 369

Warwick, NY 10990

[cheney@villageofwarwick.org](mailto:cheney@villageofwarwick.org)

Mobile: 201-317-6484



# Memo

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**Date:** March 13, 2018

**To:** Mayor Newhard & The Village Board

**From:** Mike Moser, DPW Supervisor

**RE:** Elm Street Traffic Study

Request a motion to accept the Elm Street Traffic Study per DPW Supervisor recommendation.



the approach and the degree of saturation. In order to identify the Level of Service, the average amount of vehicle delay is computed for each critical movement to the intersection.

Additional information concerning signalized and unsignalized Levels of Service can be found in Appendix "C" of this report.

7. Results of Analysis and Recommendations (Table No. 2)

Utilizing the procedures described above, a capacity analysis was conducted at the intersection of West Street and Elm Street, as well as the proposed driveway connection to Elm Street. Based on the results of the analysis, which are summarized in Table No. 2, the existing Levels of Service will be maintained with all movements to and from the site driveway operating at a Level of Service "C" or better during peak periods. While the roadway widths of Elm Street vary between 22 and 32 feet within the study area, the 22 foot section is located on the bridge tangentially south of the site access driveway, and can accommodate the additional traffic generated by the proposed development.

It was observed by representatives of Maser Consulting that Elm Street's road surface ranges from fair to good condition throughout the study area, and will be able to accommodate the additional traffic generated by the proposed site. It is recommended that regardless of this project Elm Street be striped with a double yellow centerline throughout, with a stop bar placed before the existing crosswalk at the intersection with West Street. It is also recommended that the site access driveway be striped with a stop bar and be stop-sign controlled at the approach to Elm Street, as well as striped with a double yellow centerline within the site.

Currently, there are no parking restrictions on Elm Street. It is recommended that via signage, parking not be permitted within 30 feet of the intersection with West Street on both the northbound and southbound sides of the roadway, and not be permitted within 50 feet of the site access driveway on the southbound side of the roadway as to ensure adequate sightlines and permit more efficient and safer vehicle access to both Elm Street and the site driveway.

A review of the sight distances at the site driveway, summarized in Table No. 3, indicates that sight distances provided at the intersection after completion of some vegetative clearing and the implementation of corner parking restrictions are in excess of recommended ASHTO sight distances, based on the observed 85<sup>th</sup> percentile speed (Appendix B) and consideration of the 30 MPH Village speed limit.

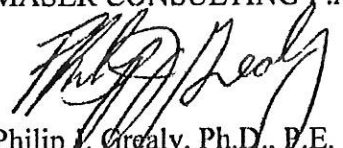
Lastly, it is recommended that a sidewalk be provided south of the site access driveway to connect to the existing walkway at the bridge, as well as upgrading the existing sidewalk at the site access to be in ADA compliance.

8. Summary and Conclusion

Based on a review of existing roadway conditions, the traffic generation anticipated for the proposed use, with completion of the recommended improvements, the Levels of Service will remain within acceptable Levels of Service and the proposed traffic generated by the proposed restaurant will be accommodated on the existing roadway network.

Very truly yours,

MASER CONSULTING P.A.



Philip J. Grealy, Ph.D., P.E.  
Principal/Department Manager

PJG/ces  
Enclosures  
cc:

R:\Projects\2017\17002606A\_Elm Street Restaurant\Reports\Traffic\Word\170622PJG\_Christison Ltr Report.docx -

## RESOLUTION

### **AUTHORIZING REDUCED AND INSTALLMENT PAYMENTS FOR THE REIMBURSEMENT OF CERTAIN OVERPAYMENTS**

**WHEREAS**, between 2005 and 2016, the Village of Warwick miscalculated the amount of certain Village employees'/officers' health insurance premium contribution payments and under withheld the correct amount.

**WHEREAS**, based upon the foregoing, certain health insurance premium contribution payments are currently outstanding to the Village from such Village employees/officers.

**WHEREAS**, the Village first became aware of such outstanding reimbursement payments in 2017.

**WHEREAS**, the unexpected nature of such reimbursement payments may cause financial hardship to such Village employees/officers.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees of the Village of Warwick hereby authorizes the Village to pursue the collection of outstanding health insurance premium contribution payments.

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- (1) A 20% reduction on the total amount owed if the employee/officer makes payment within 30 days from the date of the repayment notice.
- (2) A 10% reduction on the total amount owed if the employee/officer makes payment in equal installments each month over a five (5) year period with no interest provided the employee/officer remains current on his/her payments during the entire repayment period.

VILLAGE OF WARWICK \* Every Friday from 6:45pm - 9:30pm  
FACILITY USE REQUEST

Today's Date 3/1/18

Date(s) Requested: MAY 11 - July 15  
(EXCEPT FIREFMAN CARNIVAL WEEKEND)

Time of Event: 7pm - 9:30pm

Village Park/Facility Requested: ~~KICKBALL~~ MEMORIAL FIELD

\*\*\*\*Please use attached map to indicated areas to be used\*\*\*\*

(T. BALL, OVER 35 FIELDS, FOOTBALL FIELD)

Information about Group/Organization:

Name of Organization or individual: WARWICK ADULT KICKBALL LEAGUE

Check One:  Non-Profit  501(c)3  For Profit  Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: CARL SHORT

Mailing Address: 17 DIVISION ST

Telephone: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_ (Cell) 845-545-0209

Information about intended use of Village Facilities:

Purpose of Use: KICKBALL GAMES - OVER 35 (ADULT)

Total Participants Expected: 85 Adults \_\_\_\_\_ Children

How will the event be advertised? BANNER / FACEBOOK

Is Village equipment required?  Yes  No

If needed, state type and for what purpose: \_\_\_\_\_

Village of Warwick Participants: 70 Non-Resident Participants: 30

Is an admission fee charged?  Yes  No ONE TIME LEAGUE FEE

If so, what will proceeds be used for: EQUIPMENT, LIGHT FIELD SUPPLIES

+ SHIRTS FOOD & DONATION TO WARWICK FOOD BANK.

Will food be served?  YES Will food be sold? \_\_\_\_\_

Please give details: ONLY - LAST DAY (BBQ)

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of \_\_\_\_\_ (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WARWICK ADULT LEAGUE (name organization).

CARL SHORT

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 17 DIVISION ST Telephone: 845-545-0209

\$100 security deposit  
+ insurance received

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MAR 06 2018

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE



# MEMORIAL PARK

VILLAGE OF WARWICK  
MEMORIAL PARK

VILLAGE OF WARWICK  
FACILITY USE REQUEST

Today's Date 3/8/2018 ~~11/24/2017~~ PSC Date(s) Requested: 6/4/2018

Time of Event: 10:00 - 2:00 Raindate 6/5/18

Village Park/Facility Requested: Stanley Deming Park

\*\*\*\*Please use attached map to indicated areas to be used\*\*\*\*

Warwick United Methodist Church

Information about Group/Organization:

Name of Organization or individual: Bright Beginnings Preschool (wumc)

Check One:  Non-Profit  501(c)3  For Profit  Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: Pauline Corti

Mailing Address: 135 Forester Ave Warwick NY 10990

Telephone: (Day) 845 986 0980 (Evening) \_\_\_\_\_ (Cell) 845 649 7780  
(Director cell)

Information about intended use of Village Facilities:

Purpose of Use: Fun Day for students & family  
lunch & Macaroni the Clown show

Total Participants Expected: ~40 Adults 25 Children we have 16 st enrolled as of today.

How will the event be advertised? NA

Is Village equipment required?  Yes  No

If needed, state type and for what purpose: bathrooms playground  
picnic tables pavilions

Village of Warwick Participants: 14 families Non-Resident Participants: 2 families

Is an admission fee charged?  Yes  No

If so, what will proceeds be used for: N/A

Will food be served? Yes Will food be sold? NO

Please give details: The school will have small  
sandwiches drinks snacks for the families

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she, on behalf of Warwick UMC (Bright Beginnings Preschool) (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Bright Beginnings Preschool (name organization).

Pauline Corti

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 135 Forester Ave. Warwick, NY Telephone: 845.986.1030

Pauline Corti Director  
31 ~~135~~ Wickham Dr  
Warwick NY 10990  
845 544 2279

\$100 security  
deposit +  
insurance  
received  
(PA)

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MAR 08 2018  
VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Village of Warwick - Banner Request Form

Today's Date March 7, 2018 Date's Requested April 9-23<sup>rd</sup>

Location Requested: West Street  Unavailable First Street  Utility Poles  \* Req. for Stanley Deming Pk. basket ball ct. fence.

Information about Group/Organization:  
Name of Organization: WICKHAM WORKS, INC

Mailing Address: 3 Forester Ave, Unit 8, Warwick, NY 10990

Telephone: (day) 917 922 0943 (evening) \_\_\_\_\_ (cell) "

Email: mshawsmith@mac.com

Banner Dimensions: Contact person: Melissa Shaw-Smith  
917 922 0943

- Banners over **West Street** must be 20 feet wide and 3 feet high. Banners must also be designed for wind loads.
- Banners by the **First Street Parking Lot** must be 6 feet wide and 3 feet high.
- Banners on **utility poles** must be 2 feet wide by 5 feet high.

Diagram and/or picture of banner showing content must accompany this permit.

Request must be submitted with required Certificate of Liability Insurance which includes:

- \$1,000,000 per occurrence / \$2,000,000 aggregate
- Certificate Holder: Village of Warwick, 77 Main Street, Warwick, NY 10990
- Description must state: "This certificate is issued in connection with the hanging of the 'Name of Banner' on 'Location Hanging Banner' from 'Dates Requested'. This certificate is issued subject to all policy terms, conditions, limitations, exclusions and language."

Banner Request Forms must be signed by a Village resident.

Banners may be hung for a maximum of two weeks only. **Banners that do not meet the above specifications will not be hung; no exceptions.**

**\*Banner Request Form, Certificate of Insurance, and Picture of Banner must be submitted in one complete packet to the Village of Warwick in order to be presented to the Mayor for approval at least 2 weeks prior to the date's requested.**

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she, on behalf of the organization does hereby covenant and agree to defend, indemnity and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed banner hanging.

**RECEIVED**  
Signature of Village Resident  
MAR 12 2018

18 Church St  
Address

347 432 4906  
Telephone



# EARTH DAY FESTIVAL

APRIL  
21-22

STANLEY DEMING PARK, WARWICK, NY

[www.SustainableWarwick.org](http://www.SustainableWarwick.org)

[www.WickhamWorks.org](http://www.WickhamWorks.org)

#earthdayinwarwick



## The Historical Society of the Town of Warwick

2 Colonial Ave., PO Box 353, Warwick, NY 10990  
845-986-3236~admin@whsny.org~www.whsny.org

March 14, 2018

Mayor Michael Newhard  
Warwick Village Hall  
77 Main Street  
Warwick, NY 10990

Mayor Newhard,

The Warwick Historical Society will be hosting an Agriculture Exhibit this Spring at the Hasbrouck Barn and A.W. Buckbee Center.

The exhibit opens Saturday, April 21. We would like to respectfully request permission to hold an Antique Tractor Parade to kick off the event. Please see parade details below.

Date: Saturday, April 21

Line Up Time: 9:15am

Step off Time: 10:00am

Line Up Location: Park Avenue Elementary School Parking Lot

Parade Route: Begin at Park Avenue Elementary School parking lot

Proceed down Park Avenue to Park Way

Left on South Street

Right on to Clinton Avenue

Right onto Linden Place

Right onto Oakland Avenue

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MAR 14 2018

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

To preserve and celebrate the history of the Town of Warwick and its people and engaging our communities through a variety of programs aimed at developing an understanding and appreciation of our unique historic heritage.

Proceed down Main Street

Right onto Colonial Avenue

Right onto Forester Avenue

End at A.W. Buckbee Center, 2 Colonial Avenue

Number of Vehicles: Approximately 24

If you have any questions please do not hesitate to contact me at 845-986-3236, ext. 106.

Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa-Ann Weisbrod". The signature is fluid and cursive, with a large initial "L" and "W".

Lisa-Ann Weisbrod

Executive Director