BOARD OF TRUSTEES
VILLAGE OF WARWICK
JUNE 4, 2018
AGENDA

Call to Order
Pledge of Allegiance
Roll Call

1. Introduction by Mayor Newhard.

2. Authorization to pay all approved and audited bills in the amount of $_____.

Announcement

1. Peter Liepke and Elliot Belokostolsky – Artist in Residence

2. Donna Haley – Poet Laureate

Correspondence

1. Memo from DPW Supervisor, Mike Moser, regarding property damage at 29 North Lynn Street.

2. Email from Concert Coordinator, Bill Iurato, regarding the July 3rd concert sponsored by Fetch Bar & Grill.

3. Letter from the Warwick Fire District regarding the proposed solar panel project at 28 Church Street.

4. Email from Lieutenant Rader regarding the Pride Parade on June 10th, 2018 and the Recovery Walk on July 29th. The police have reviewed the routes and will assist with the events.

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before Speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions:

Trustee Cheney's Motions:

1. **MOTION** to authorize the Mayor to enter into a contract with Barton & Loguidice for engineering services to provide Preliminary Engineering Report, Planning & Funding

Assistance for the Wastewater Treatment Plant based on the proposal dated April 25, 2018 at a lump sum cost of $37,500.

2. **MOTION** to hire Christopher Blaskovich to the position of Seasonal Office Intern effective June 5, 2018 for 20 hours a week at $10.00 per hour.

3. **MOTION** to hire Angello Mason and Ryan Korson for the position of Seasonal Laborer. This is a 12-week position at a rate of $12.00 per hour without benefits. Angello Mason start date June 5, 2018; Ryan Korson start date to be determined. Four candidates were interviewed on May 24 by Mike Moser and Jim Quackenbush.

Trustee Lindberg's Motions:

4. **MOTION** to acknowledge that Michael Vernieri, Auditor for the Village of Warwick, performed an internal audit of the Village of Warwick Justice Court as of May 31, 2017 and has found that all reporting and recording is being completed in a timely manner and the reports are in compliance with New York State requirements and to adopt the findings that he made.

5. **MOTION** to grant permission to the Village of Warwick to sponsor a Bicycle Parade and Pageant on July 4, 2018; check in is at 10:15 in Railroad Green and the parade will start at 10:45 a.m. and end at the Warwick Valley Community Center. The parade route has been approved by and will be assisted by the Warwick Police Department. The Village of Warwick will provide insurance coverage.

Trustee McManus' Motions:

6. **MOTION** to close the road directly in front of Park Avenue School on June 15, 2018 from 5 p.m. to 8 p.m. for the Park Avenue School Family Picnic Day.

7. **MOTION** to grant permission to the Warwick Valley Community Center to have a LGBTQ Pride Parade on Sunday, June 10, 2018 at 1:30 p.m. The parade route from the Community Center to Railroad Avenue, Main Street and back to the Community Center has been approved by and will be assisted by the Warwick Police Department. Proof of proper insurance has been received.

8. **MOTION** to close Hamilton Avenue and Campbell Road as per the attached map on July 4, 2018 from 9 a.m. to 6 p.m. for the benefit of the Warwick Community Bandwagon July 4th, 2018 event.

9. **MOTION** to grant permission to the Warwick Valley Prevention Coalition to hold a "Break the Stigma" walk on Sunday, July 29, 2018 as per the attached map. The parade will start at the Warwick Valley Community Center at 10 a.m. and end at Railroad Green. Proof of proper insurance has been received. The parade route has been approved by and will be assisted by the Warwick Police Department.

10. **MOTION** to grant permission to the Warwick Valley Community Center to use Railroad Green on Sunday, July 29, 2018 from 10 a.m. to 1 p.m. after the "Break the Stigma"

parade to have speakers and tables for organizations who support recovery. Completed park permit, security deposit and proof of proper insurance have been received.

11. **MOTION** to close Railroad Avenue on Sunday, July 29, 2018 from 10 a.m. to 1 p.m. for the benefit of the Warwick Valley Community Center "Break the Stigma" event.

DPW Supervisor's Report

Final Comments from the Board
Executive Session, if applicable
Adjournment

VILLAGE OF WARWICK

DEPARTMENT OF PUBLIC WORKS

MEMO

RECEIVED

MAY 30 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

TO: MAYOR NEWHARD AND VILLAGE BOARD

FROM: MIKE MOSER DPW SUPERVISOR

DATE: MAY 29, 2018

RE: PROPERTY DAMAGE AT 29 NORTH LYNN ST

THE OWNER OF 29 NORTH LYNN ST IS ASKING FOR ASSISTANCE REPAIRING DAMAGE DONE TO THEIR INGROUND POOL CAUSED BY WATER MAIN BREAK IN MARCH 2018.

ACCORDING TO OWNER SUMP PUMP RUNNING EVERY 15 MINUTES FOR DAYS BEFORE LEAK SURFACED AT EDGE OF DRIVEWAY AND WATER BEGAN FLOWING INTO GARAGE. VILLAGE WAS CONTACTED BY OWNER AND REPAIRED BROKEN WATER MAIN IMMEDIATELY.

CLAIM MADE TO VILLAGE INSURANCE, CLAIM WAS DENIED DUE TO VILLAGE'S DILIGENCE AND QUICK REPAIR TO ISSUE. CLAIM IS ONLY FOR COST OF REATTACHING LINER.

EVENTHOUGH THE INSURANCE COMPANY DENIED LIABILITY I WOULD ASK THE VILLAGE TO REIMBURSE THE PROPERTY OWNER FOR THE COST OF FIXING POOL LINER. THE WATER MAIN IS VILLAGE-OWNED AND ALTHOUGH WE ACTED DILIGENTLY AND RESPONDED WITHIN MINUTES OF THE INITIAL REPORT OF WATER SURFACING; IT IS UNKNOWN HOW LONG OR EXACTLY HOW MANY THOUSANDS OF GALLONS OF WATER LEAKED THRU THEIR YARD AND INTO POOL CAUSING LINER TO LIFT.

THANK YOU.

BarbR

From: Bill Iurato <bluesboy7777@gmail.com>
Sent: Monday, May 21, 2018 11:54 AM
To: BarbR
Subject: Sponsorship !

To the Village Board,
As Director & fundraiser of the Village of Warwick Summer Concert Series, I am requesting to allow Adam Powers of Fetch Bar & Grill, who wants to sponsor The Free Shrimp Band show on Tuesday July 3rd, to bring in his cheesesteak food truck & Good Humor truck for one evening from 6 to 9pm. He will pay $800 for the evening. We are down over 15 donators this year & we need sponsors like this.

Thank you

Bill Iurato

RECEIVED

MAY 21 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

The Warwick Fire District

P.O. Box 421

25 Church Street

Warwick, New York 10990

(845) 986-FIRE

wfdbusiness@gmail.com

May 24, 2018

Village of Warwick Planning Board

77 Main Street

Warwick, New York 10990

The Warwick Fire District has no issues with the proposed solar panel project at 28 Church Street, Warwick NY. We do ask, however, that once the project is completed our Chief officers are given the opportunity to view it so they have an understanding of any considerations needed in the event of an emergency at that location.

Sincerely,

John Rader

District Administrator

RECEIVED

MAY 24 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

April 25, 2018

Mayor Michael Newhard
Village of Warwick
77 Main Street
Warwick, NY 10990

RE: Proposal for Professional Engineering Services
Preliminary Engineering Report, Planning & Funding Assistance Services
File: 702.3157

Dear Mayor Newhard:

Barton & Loguidice, D.P.C. (B&L) is pleased to provide the Village of Warwick with this scope of services to prepare a Preliminary Engineering Report (PER) for the Wastewater Treatment Plant (WWTP). The purpose of this project is to prepare a report and assist in preparation of supporting documents necessary for development of funding applications for improvement of the Village's WWTP. It is our understanding that preparation of the actual grant application will be by the Village's grant writer, and that B&L's role will be to provide the technical support documents as described in this proposal.

Background

The Village WWTP last underwent a major upgrade in 1990 when the plant converted the main biological treatment process from trickling filters to rotating biological contactors. Several smaller projects have been undertaken since 1990, namely conversion of the gravity thickener to an aerobic digester and modifications to the liquid chlorine disinfection system.

The Village is currently in the process of upgrading the disinfection system to ultraviolet disinfection in response to a SPDES discharge permit modification. This work will be completed by February 2019.

In 2017, the Village hired B&L to complete a feasibility study to evaluate the rotating biological contactors, and provide recommendations with respect to capital improvements for these units.

When the initial site investigation was conducted several other treatment processes were identified as having deficiencies and these processes were also assessed as part of the feasibility study.The advantages and disadvantages of alternative biological treatment processes were also identified but not evaluated in detail at that time.

The capital costs for the necessary improvements are significant and the Village is embarking upon the process to secure funding to move forward with necessary capital improvements over the next several years to provide a facility capable of meeting the needs of the Village over the next 20 plus years.

Scope of Services

B&L will prepare a Preliminary Engineering Report (PER) in accordance with New York State Environmental Facilities Corporation (EFC) requirements with the intent to list a recommended project in the 2019 CWSRF Intended Use Plan (IUP) for CWSRF funding. Other funding options the Village should consider include the NYSEFC Water Infrastructure Improvement Act (WIIA) program, and the

NYSDEC's Water Quality Improvement Program (WQIP) through the Consolidated Funding Application (CFA) program.

The main focus of the PER and evaluations will be threefold:

- Evaluate future needs for wastewater treatment within the Village
- Determine if more stringent SPDES discharge requirements are anticipated in the future
- Analyze wastewater treatment technologies available to:
    - Upgrade the headworks (screening)
    - Upgrade the primary and biological treatment process (starting from primary clarifiers through the secondary clarifiers and associated pumping)
    - Upgrade the tertiary filtration process
- Develop a capital plan to upgrade the facility including project schedule and budget

A portion of the work previously completed with respect to the RBC's will be updated and integrated into the PER. Historical data will be updated to include additional 2017 and 2018 data.

Based on the above, B&L proposes the following scope of services.

Scope of Service – Base Services

1. **Historical Data Review**

   B&L update the previously obtained historical data from the Village including, but not limited to:

   - Operational records, reports and maps
   - Annual sewer budget
   - Performance data for the existing WWTP (mid 2017 to present)

2. **Establish Current and Future WWTP Design Flows and Loads**

   B&L will review and summarize the Discharge Monitoring Reports (DMRs, latest three (3) years) for the WWTP to estimate current average daily, maximum daily/monthly, peak hourly, and dry weather flows for the WWTP. Projected flows and loads for a 20-year planning period will be estimated based on input solicited from the Village to derive the design flows and loads for the improvements. If flows outside the Village are anticipated the additional flow can be included in the analysis but the conveyance of these flows to the Village collection system is not included in this PER.

3. **WWTP Effluent Parameters**

   B&L will schedule a conference call with the NYSDEC to discuss the issue of future SPDES permit requirements.

   B&L will prepare a written request to NYSDEC Region 3 for a preliminary determination of effluent discharge parameters for the WWTP based on the proposed design flows/loads and given the likely improvements at the time and any pending new regulatory requirements. These

parameters, which will be the SPDES permit limits, will further narrow down what alternative unit processes are evaluated.

4. **Alternative WWTP Unit Process Evaluations**

B&L will complete an alternatives analysis of several major unit process components. The evaluation will be coupled with an overall identification of needs and deficiencies throughout the WWTP. Additionally, the recommendations from the process evaluation will be incorporated into an overall recommendation of improvements for the facilities.

The evaluation will generally identify conceptual improvements for each alternative, analysis/impacts on the hydraulic profile, discuss constructability, identify life-cycle costs (including O&M and energy costs), compare the benefits of the evaluated alternatives, evaluate performance and reliability of the evaluated alternatives, and recommend an alternative based on all factors. B&L will solicit technical data, preliminary design, and equipment selection and obtain budgetary estimates from the various manufacturers' representatives. Alternatives will be evaluated in consideration of proposed design flows and loads and preliminary effluent discharge limits provided by the NYSDEC. Concept site plan and process flow diagrams will be prepared in support of alternative configurations.

The following major processes and alternatives are anticipated for evaluation using 10 States Standards, TR-16 and other industry design standards.

1. *Headworks Facility,* evaluate the following:
   a. Installation of fine screen to remove inorganics.
   b. Installation of a grit removal system, if hydraulically feasible.
   c. Retrofit existing headworks pole barn structure vs. construction of a new structure.

2. *Biological Treatment Process,* evaluate the following:
   a. Alternative Technology Assessment
      i. Develop an overall comparison of treatment alternatives based on the information obtained from the NYSDEC with respect to pending SPDES discharge limits.
      ii. Analysis will be the comparison of upgrading the existing biological treatment process to alternative treatment processes
      iii. Alternative 1 will include a detailed analysis of the installation of Sequencing Batch Reactors with tertiary filtration
      iv. Alternative 2 will include a detailed analysis of a membrane bioreactor (MBR), no additional tertiary filtration is required with that biological process
   b. Primary Settling Tank
      i. Incorporate the information contained in the 2017 desktop evaluation into the PER.
   c. Rotating Biological Contactors
      i. Incorporate the information contained in the 2017 desktop evaluation into the PER.
   d. Final Settling Tanks
      i. Incorporate the information contained in the 2017 desktop evaluation into the PER.

3. *Tertiary Filtration* – Evaluate the following:
   a. Two alternative tertiary filter systems will be evaluated.
   b. Impacts to the existing hydraulic profile will be analyzed to determine equipment

options

4. *Effluent Disinfection*:
   a. A summary of the UV disinfection upgrade design will be included in the PER to accommodate the possibility that the construction costs associated with this project can be refinanced through EFC or other state agency program.
   b. The PER will include a short comparison of the proposed ultraviolet light disinfection system vs the existing liquid chlorination/dechlorination system

5. *Aerobic Digester and Dewatering* Building – Evaluate the following:
   a. Identify building improvements to the Dewatering Building
   b. Evaluate if any improvements are necessary to the Aerobic Digester
   c. Evaluate if replacement sludge pumps are required

   Assumption: As the Belt Filter Press has been recently replaced that unit process and associated components will not be evaluated as part of this PER.

6. *Ancillary Improvements* – Evaluate the following ancillary support systems at the WWTP:
   a. Site/Civil: Alternative site access road configuration to get to the Filtration Building
   b. Other miscellaneous improvements that may be identified by the Village at the kick off meeting.

5. Project Workshop No. 1

B&L will schedule and attend Project Workshop No. 1 to be held with the Village and invited Project Stakeholders to review the preliminary materials prepared under Tasks 1 through 4. The alternative scenarios and support documentation will be presented in a visual format and reviewed and discussed with the Village and Project Stakeholders.
A recommended alternative will be identified based on input from the Village and Project Stakeholders in advance of preparing the draft PER in task 8.

Task Deliverable: Workshop Meeting Notes

6. Preliminary Estimates of Probable Project Capital, O&M Costs, and Short-Lived Assets

B&L will prepare preliminary estimates of probable project cost for each alternative process/WWTP technology to be evaluated for comparison of initial capital costs. Estimates will be based on competitively bidding the project in accordance with General Municipal and Wick's Law. Estimates will be developed using current Means Construction Cost Data, manufacturers' equipment budget quotes, and B&L's experience on recent projects of this nature. B&L will prepare estimates of annual (first year) O&M costs, including chemicals, electricity, labor, contractual services, sludge disposal, etc. B&L will also prepare a schedule of short-lived assets, which identify system components anticipated to need replacement within 5, 10 and 15 years, as required by USDA Rural Development.

7. **Financial Analysis**

B&L will prepare a preliminary financial analysis to estimate annual debt service cost. CWSRF and Rural Development will be considered in the analysis as "base" funding sources, in addition to other potential grant/loan funding sources. Similarly, the estimated annual operation and maintenance charge and contribution to the short-lived asset reserve account will be calculated for connected users.

The services to be provided by Barton & Loguidice under this Agreement DO NOT INCLUDE advice or recommendations with respect to the issuance, structure, timing, terms or any other aspect of municipal securities, municipal derivatives, guaranteed investment contracts or investment strategies. Any opinions, advice, information or recommendations provided by Barton & Loguidice are understood by the parties to this Agreement to be strictly engineering opinions, advice, information or recommendations. Barton & Loguidice is not a "municipal advisor" as defined by 15 U.S.C. 78o-4 or the related rules of the Securities and Exchange Commission. The other parties to this Agreement should determine independently whether they require the services of a municipal advisor.

8. **Draft Preliminary Engineering Report (PER)**

B&L will summarize the results of Tasks 1 through 7 in a Draft *Preliminary Engineering Report* to be submitted to the Village for review and comment. The report will include the required components for compliance with NYSEFC and follow the following report outline.

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Tables
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Smart Growth Assessment Form

Task Deliverables: Draft PER in hard copy and electronic pdf.

9. Project Workshop No. 2

B&L will schedule and attend Project Workshop No. 2 to be held with the Village and Project Stakeholders to review comments on the Draft PER and to discuss steps toward project implementation. The purpose of this workshop is to address any comments or concerns the Village may have prior to submitting a Final PER to regulatory authorities and/or funding agencies.

Task Deliverable: Workshop Meeting Agenda, Handouts and Meeting Notes.

10. Final Preliminary Engineering Report

Following Project Workshop No. 2 and considering the Village, and Project Stakeholders input, B&L will finalize the PER and submit a PDF copy for the Village's use and distribution to regulatory and funding agencies. B&L will then address any regulatory review comments on the Final PER, which will then serve as the basis for pursuing funding and project design.

11. Funding Strategy/Assistance

Assist the Village Grant writer to provide technical engineering support for anticipated applications. Up to 8 hours of technical support services is budgeted for this task which may include conference calls, reviewing applications, developing project schedules etc.

12. Planning Services – SEQR and SHPO

B&L will prepare a SEQR Long Form and assist the Village with the coordinated review process. It is assumed an Environmental Impact Statement (EIS) is not required.

Threatened and endangered species (T&E species) screening letters will be forwarded to the appropriate agencies. It is assumed that no field services will be required for the T&E species. We will also complete a desktop review of NYS and federal wetlands in the project area. No field services are proposed at this time.

It is assumed that a Phase 1A archeological assessment will be needed. B&L will subcontract this work to complete this literature study. It is anticipated that an archeological Phase 1B assessment including shovel tests will not be required. Additional services, if needed, would be provided under separate authorization if Phase 1B services are required.

Schedule

Based on a conversation with Kristopher LaPan at EFC on April 19, 2018, the solicitation for Water Infrastructure Improvements grants has not been released and they do not know the timing of that grant program this year or specific grant requirements.

If a timetable similar to the 2017 WIIA grant program is assumed then the following needs to be completed by late June 2018 (date to be established):

- Engineering Report in EFC format
- Environmental Review Documentation (SHPO/SEQR review)
- Smart Growth Assessment form
- Village Board Resolution (Certified)

To be listed on the Annual IUP for short and long term loan financing in 2019 the final Preliminary Engineering Report will need to be completed and submitted to EFC through the PLUS system no later than August 31, 2018 for listing in the IUP. The above items are needed as well as a bond resolution.

The NYSDEC WQIP program is part of the annual CFA program and it is anticipated that applications will be due in late July 2018.

Services Not Included

Additional services will be required to complete a capital improvement project (should the Village elect to do so), which are not part of this proposal. Tasks specifically not included are as follows:

- Environmental field work

- Topographic survey
- Subsurface investigations
- Design, bidding, permitting or construction related services

Fee Proposal

The fee for the Scope of Service presented above would be a lump sum fee of $37,500 as follows:

PER preparation and funding application assistance (Tasks 1-10)	$27,500
Funding Assistance & Planning Services - SEQR and SHPO (Tasks 11-12)	$10,000

Note the allowance for the Phase 1A archeological study is $6,000, which is part of the above noted $10,000 Planning Services fee.

Billing would be monthly in proportion to the services completed through the date of the invoice. We will not bill beyond this amount without a change in scope and prior approval of the Village Board.

We hope this proposal meets with your approval.

Very truly yours,

BARTON & LOGUIDICE, D.P.C.

Richard A Straut
Executive Vice President

Encl. Standard Terms and Conditions

Authorization

Barton & Loguidice, D.P.C., is hereby authorized by Village of Warwick ("Owner") to proceed with the services described herein in accordance with the attached Terms and Conditions.

Michael Newhard, Mayor
Village of Warwick

Date

Memo

Date: May 29, 2018
To: Mayor Newhard & The Village Board
From: Mike Moser, DPW Supervisor
Re: Seasonal Laborer

Request a motion to hire **Angello Mason** and **Ryan Korson** for the position of **Seasonal Laborer**. This is a 12-week position at a rate of $12.00 per hour without benefits. **Angello Mason** start date June 5, 2018; **Ryan Korson** start date to be determined. Four candidates were interviewed on May 24 with myself and Jim Quackenbush.

MICHAEL VERNIERI
Certified Public Accountant
9 Oakland Avenue
P.O. Box 630 Warwick, NY 10990
(845) 986 - 7636 • (845) 651 - 7636

Michael Vernieri, CPA
Diane Scocozza

255 Greenwich Avenue
Goshen, NY 10924
(845) 294 - 6922

Michael Newhard, Mayor
Village of Warwick
77 Main Street
P.O. Box 369
Warwick, NY 10990

I have reviewed the books and records of the Village of Warwick – Justice Court as of May 31, 2017 in order to provide an internal audit to comply with section 2019-a of the Uniform Justice Court Act.

The annual audit checklist is enclosed with this report.

I have found that all reporting and record keeping is being completed in a timely manner and the reports are in compliance with New York State requirements. There were no major record keeping deficiencies discovered in this fiscal year.

April 30, 2018

RECEIVED
MAY 25 2018
VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Mary Collura
33 Orchard St.
Warwick, NY 10990
845.987.4413
maryccollura@gmail

RECEIVED

MAY 29 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Village of Warwick
Board of Trustees
77 Main St.
Warwick, NY 10990
845.986.2031

Mayor Newhard, Trustee McManus, Trustee Patterson, Trustee Lindberg, and Trustee Cheney,

As we move into the Summer of 2018, the memories of the Sesquicentennial are still fresh in our minds. We had a stacked calendar last year of events designed to promote inclusion, pride and fun. The mark of the success of these events is the request to have them remain as annual events.

The Bicycle Parade and Pageant is one such event, having a great success in 2017, has been requested to happen again this year. As a kick off to the Warwick Valley Community Center's fund raiser Olde Time Family Fourth, the bicycle parade starts on Railroad green and moves to the Community Center. The Warwick Police Department held traffic and directed the Bicycle Parade from Railroad Ave., left onto Oakland Ave., right onto Orchard St. and a left onto Hamilton Ave. All contestants are required to wear helmets. At the Community Center, prizes are awarded in three different age categories for Best Vintage, Most patriotic, and Most Unique. The Bicycle Parade and Pageant is free and open to anyone to enter. If participants care to stay at the Olde Time Family Fourth fundraising event, they can buy tickets at half price.

Like the Apple Eve event, the Bicycle Parade and Pageant is perfect for local residents looking for something to do, without charge, on the holiday without having to go far. Last year, we had many participants of all ages and levels of athleticism. We were gathered in Railroad Green decorating bikes with streamers and flags. Personally, this was one of my favorite events of the whole year. It was picturesque, quaint and patriotic. Seeing the care and creativity everyone put into decorating their bikes for Independence day and riding together embodied what it is that I love about living in the Village of Warwick.

I am asking the Village of Warwick to support this event this year by providing us the insurance. The event is scheduled for Wednesday, July 4. Check in will begin at 10:15 and the parade will take off at 10:45. The Warwick Police Department has been made aware of this event.

Attached is a flyer (that has not been released yet) and a map of the parade route.

Thank you,
Mary Collura

VILLAGE OF WARWICK SECOND ANNUAL

BICYCLE PARADE AND PAGEANT

WEDNESDAY

July 4TH

RAILROAD GREEN **PARADE KICK-OFF AT 10:45**

PRIZES AWARDED

IN THE FOLLOWING
AGE CATEGORIES:
UNDER 7, 8-18, OVER 18

FOR

BEST VINTAGE
MOST PATRIOTIC
MOST UNIQUE

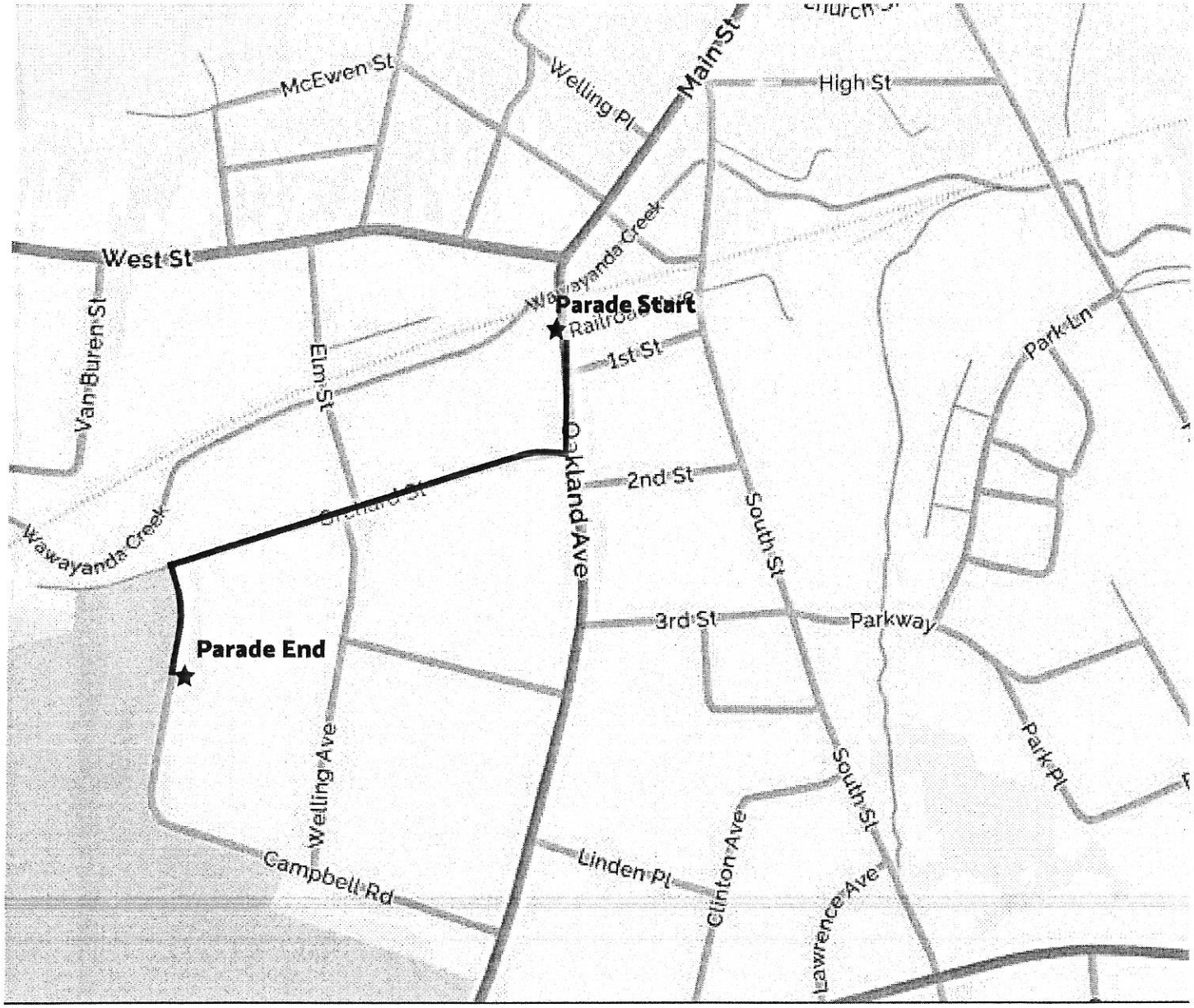
CONTESTANTS MUST WEAR HELMETS

FOLLOW US TO

Olde Time FAMILY FOURTH

Warwick Valley Community Center
11 Hamilton Ave.

CONTESTANTS PAY HALF PRICE ENTRANCE FEE


McEwen St
Welling Pl
Main St
High St
West St
Wawayanda Creek
Parade Start
Van Buren St
Elm St
1st St
Park Ln
Oakland Ave
2nd St
South St
Wawayanda Creek
3rd St
Parkway
Parade End
Welling Ave
Park Pl
South St
Clinton Ave
Linden Pl
Campbell Rd
Lawrence Ave

Raina Abramson

From: Amy Buliung <amybuliung@gmail.com>
Sent: Wednesday, May 23, 2018 7:53 PM
To: Raina Abramson
Subject: Park Ave

Follow Up Flag: Follow up
Flag Status: Flagged

To whom it May Concern
My Name is Amy Buliung and I am co- president of the Park Avenue PTA. We will be holding a family picnic on Friday June,l 15th from 5pm-8pm (at Park Avenue on the fields around the school. We will have many families in attendance and for the safety of our students and families we would like to ask that the road directly in front of the school be closed during this event. So that students may cross the street to use the bathrooms in the school or to go to the different assigned areas. If you have any questions please fee free to call me directly 508-577-5900.
If you could please assist us on obtaining permission for this road closure for the Friday, June 15th weather permitting it would be greatly appreciated.
Thanks,

Amy Mercer Buliung
Amy Mercer Buliung

Warwick Community Bandwagon Inc.
D.B.A. Warwick Valley Community Center
11 Hamilton Ave
Warwick NY 10990
845-986-6422

Warwick Valley
Community Center

May 18 2018

TO: Honorable Mayor Michael Newhard and Village Board:

Warwick OCNY Pride Event and Parade 2018, The Future is Bright

The 6th Annual Warwick OCNY Pride event, celebrating our LGBTQ community, is happening on **Sunday, June 10th, 11:30AM--4PM**

The family friendly party starts at 11.30AM at the W V Community Center, 11 Hamilton Avenue with a free rainbow bagel brunch. Make signs, noisemakers and body art for the parade. Help decorate the floats. LGBTQ advocacy groups will be on-hand to chat, and a wide selection of vendors.

The parade kicks off from the Community Center at 1.30pm. The route is Orchard Street to Railroad Green, South Street to Main Street, arriving back at WVC Center at 2.30pm for performances and magic shows suitable for all ages.

The Future is Bright is this year's theme. The Grand Marshall will be Rebekah Bruesehoff, an eleven years old transgender girl, who is determined to use her voice to teach others about life as a transgender young person and fight for the rights of her community.

You're welcome to march under your organization's banner and show your support for our LGBTQ community. Free and open to all. The event is sponsored by the Warwick Valley Community Center, and the Orange County Youth Bureau.
For more info contact: OCNY Pride Event Page on FB or WV Community Center (845) 986-6422

Itinerary:
11.30 Noon: Parade Prep Party at WV Community Center
1.15PM Speakers
1.30 pm: Parade leaves WV Community Center
2.00 pm: Railroad Green
2.15 pm: Main Street
2.30pm: Back to WVCC. Live performance by Acting Out Playhouse, Matt's Magic Show, the OCNY Pride Drag Show
4.00pm: Finish – clean up

RECEIVED

MAY 18 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

WARWICK

LGBTQ PRIDE PARADE

SUNDAY JUNE 10TH

WV COMMUNITY CENTER

11 HAMILTON AVE.

PARADE LAUNCHES @ 1:30 PM

PARTY STARTS @ 11:30AM

- FAMILY FRIENDLY
- MAGIC & DRAG SHOWS
- DJ & PERFORMERS
- VENDORS & FOOD
- SPEAKERS

THE FUTURE IS BRIGHT!

MORE INFO CONTACT: KARENT.WCC@GMAIL.COM | 845-986-6422 EXT.4

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 5.16.18 Date(s) Requested: 6/10/18

Time of Event: [redacted]:00- line up; 1:30 - 2:30 March/Parade -

Village Park/Facility Requested: Village of Warwick (map attached)
****Please use attached map to indicated areas to be used****

Information about Group/Organization:
Name of Organization or individual: Warwick Community Bandwagon, Inc.

Check One: _____ Non-Profit ✓ 501(c)3 [redacted] For Profit _____ Private Event

Proof of Residency: Community Center Designated Contact: Melissa Show

Mailing Address: 11 Hamilton Avenue, Warwick NY 10990

Telephone: (Day) 845-986-6422 ext 4 (WVCC) (Evening) see cell (Cell) 917-922-0943

Information about intended use of Village Facilities:
Purpose of Use: Pride Event: Parade

Total Participants Expected: 150 Adults 75 Children
How will the event be advertised? Social Media; PR Newspapers, banners
Is Village equipment required? ____ Yes ✓ No
If needed, state type and for what purpose: _____

Village of Warwick Participants: 50 Non-Resident Participants: 175
Is an admission fee charged? ____ Yes ✓ No
If so, what will proceeds be used for: _____

Will food be served? yes; at facility Will food be sold? Food trucks (2) and WVCC/free
Please give details: Free: Bagels, coffee; juice, fruit, cupcakes
2 Food Trucks; TBD

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Warwick Community Bandwagon, Inc (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Community Bandwagon, Inc. (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 11 Campbell Rd Warwick NY 10990 Telephone: 845-800-4417
845-986-6422 W

RECEIVED
MAY 25 2018
VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

100 sec. dep. received
+ insurance RA

Melissa Shaw Pride Coordinator

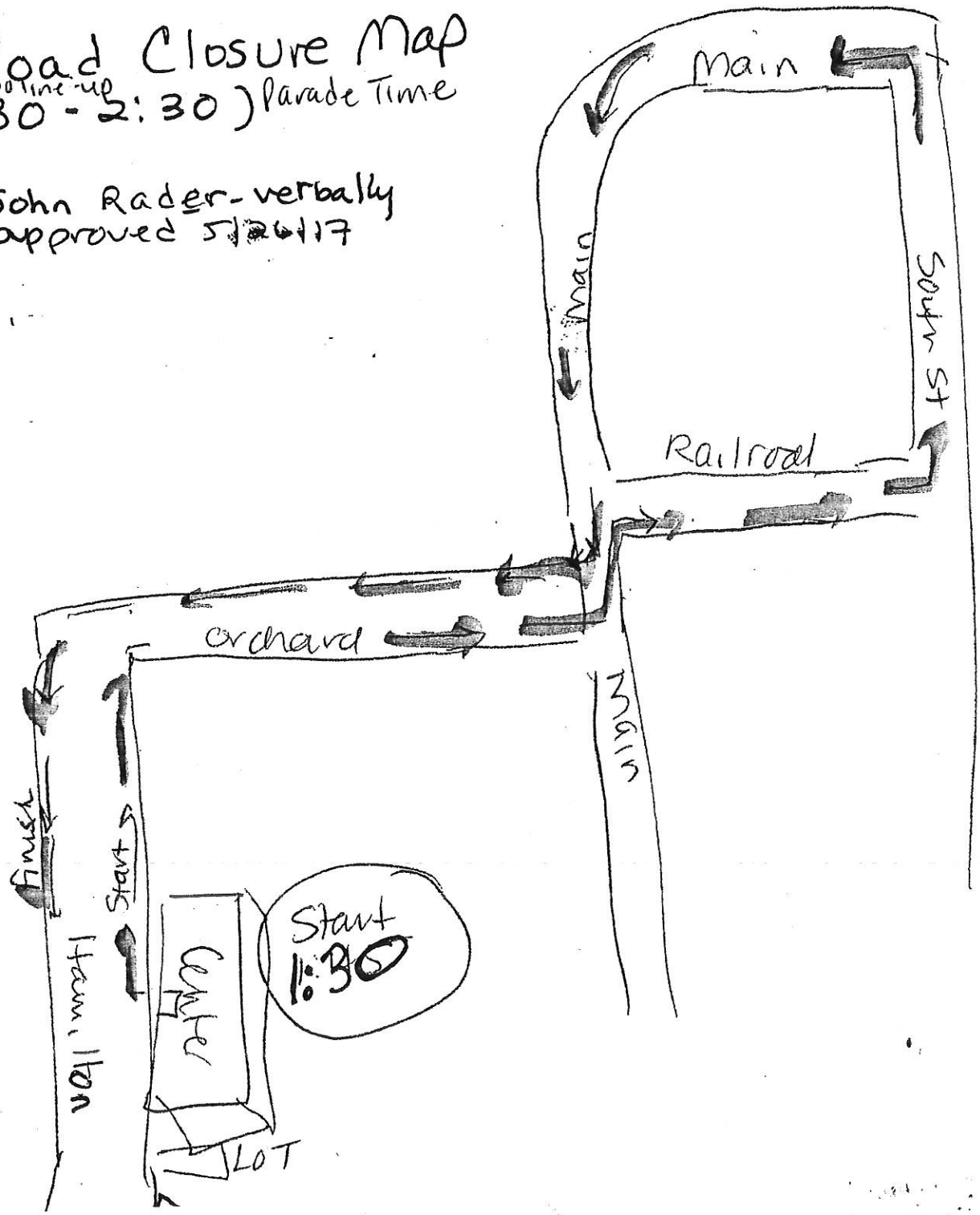
917-922-0943 Saturday June 10-18 1:00 line up

Parade Start time 1:30-2:30

Road Closure Map

(1:00 line-up 1:30 - 2:30) Parade Time

* John Rader - verbally approved 5/26/17



* Road Closure Only *

July 4th
* event follows Village Bike Parade @ 11:00

VILLAGE OF WARWICK
FACILITY USE REQUEST

Today's Date 5/16/2018 Date(s) Requested: 7/4/18

REQUESTED Street Closure : set up: closure 9 to 6:00.

Time of Event: 9am - 6pm. (Actual Event time 11-5pm *)

Village Park/Facility Requested: Hamilton Ave & PART of Campbell

****Please use attached map to indicated areas to be used**** SEE Map

Information about Group/Organization:

Name of Organization or individual: WARWICK Community Bandwagon Inc. DBA WARWICK VALLEY Community Center

Check One: _____ Non-Profit ✓ 501(c)3 _____ For Profit _____ Private Event

Proof of Residency: _____ Designated Contact: Kerry Demetroules

Mailing Address: 11 Hamilton Ave, WARWICK NY 10990

Telephone: (Day) 845 986.6422 x1 (Evening) 845 986.6422 (Cell) 845.800 4417

Information about intended use of Village Facilities:

Purpose of Use: 4th of July EVENT / USE of Village Road to be blocked off. ie: closure of ROAD

Total Participants Expected: 700 Adults 300 Children

How will the event be advertised? Posters, Social MEDIA, Newspapers, Radio

Is Village equipment required? ____Yes ____No

If needed, state type and for what purpose: _____

Village of Warwick Participants: 500 Non-Resident Participants: 500

Is an admission fee charged? ✓ Yes ____No

If so, what will proceeds be used for: TO FUND NON-Profit WVCC

Will food be served? YES Will food be sold? Yes

Please give details: Hamburgers, Hot Dogs, Salads, Lemonade Cookies, Corn on Cob

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of WVCC (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by _____ (name organization).

Kerry Demetroules
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 11 Campbell Rd Warwick Telephone: 845 800.4417

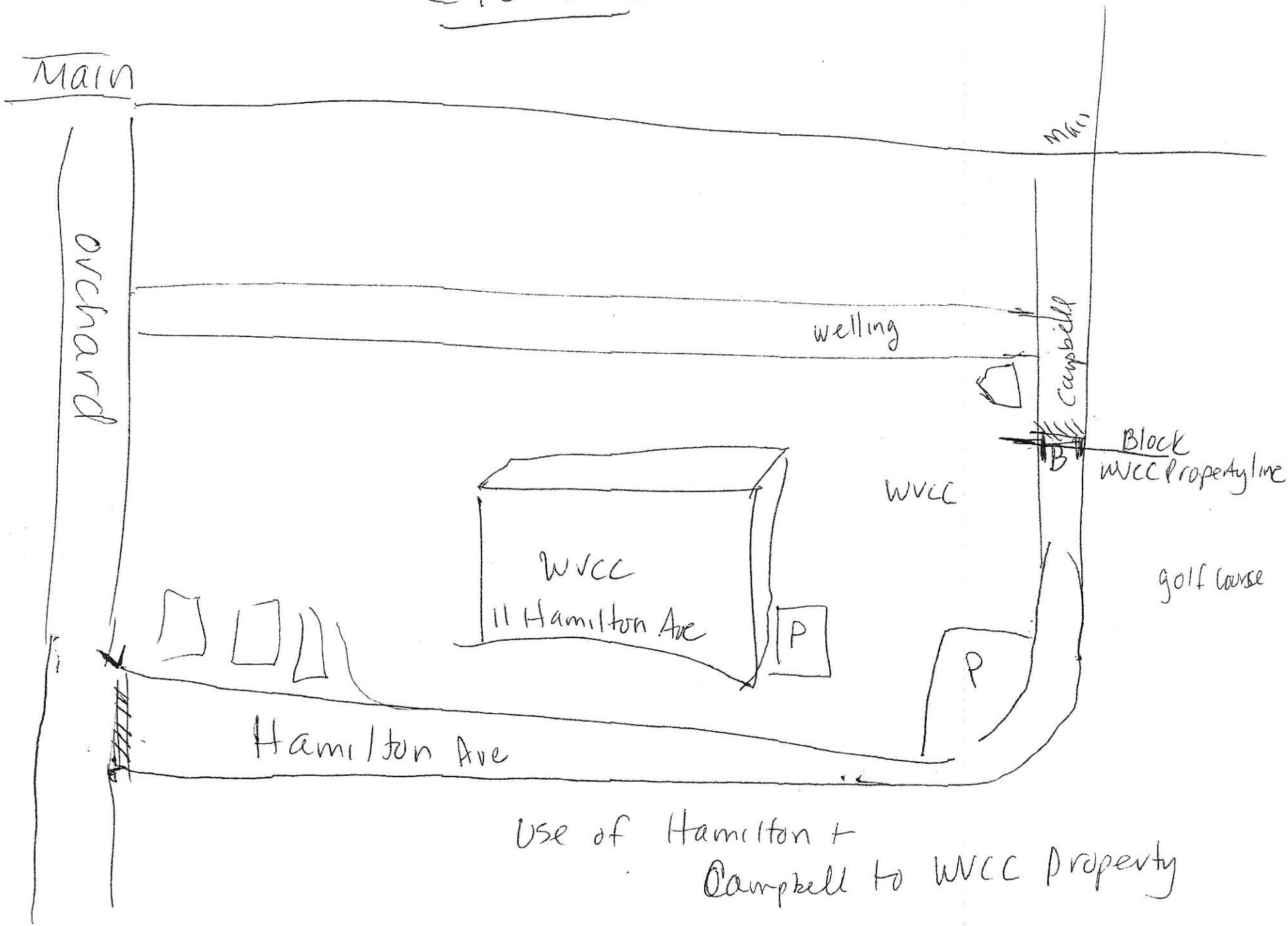
RECEIVED

MAY 25 2018

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Road Closure Only
no sec. dep.
or
ins. required

Closure



Use of Hamilton + Campbell to WVCC Property

WARWICK VALLEY
prevention
coalition
Encouraging Wise & Healthy Choices.

May 23, 2018

To the Village of Warwick Board of Trustees:

The Warwick Valley Prevention Coalition is planning a Walk to "Break the Stigma" associated with addiction recovery on Sunday, July 29th. The Walk will take place rain or shine. We will walk from the Warwick Valley Community Center following the attached route leaving at 10:00 am and assemble at Railroad Green at approximately 11am to 12 noon to hear speakers and celebrate recovery. While at the Railroad Green we will have a stage set up for the speakers and tables for organizations who support recovery. We are requesting use of Railroad Green from 10 am to 1 pm July 29, 2018 to allow time to set up, have the assembly and clean up. On the advice of TWPD, we are also requesting that Railroad Avenue be closed to vehicular traffic during that time. Participants will then be invited back to the Community Center to continue celebrating recovery.

We anticipate that we will have about 200 people participating in the Walk. Almost everyone's lives have been affected by addiction in some way. Whether it is you, a family member, significant other, friend, son or daughter, almost everyone's lives have been impacted in some way. The mission of "Break the Stigma" is to raise awareness by promoting transparency among individuals impacted by substance use disorder. Beginning right here within our own community and through the sharing of our own experiences, we hope to offer strength, wisdom, encouragement, support, guidance and resources to lay the foundation in promoting healthy coping strategies for all individuals, no matter how affected. "Break the Stigma" is a sub-committee of the Warwick Valley Prevention Coalition that works specifically to change the stigma of addiction recovery.

Insurance for the event will be provided by the Warwick Community Bandwagon, Inc., the fiscal agent for the Warwick Valley Prevention Coalition. Please let me know if there is anything else you need to review our request.

Thank You for Your Support,

Annie Colonna

Annie Colonna
Director of Prevention Services
Warwick Valley Community Center
Coordinator
Warwick Valley Prevention Coalition
anniecolonna11@gmail.com
845-986-6422 office
845-313-5421

PAID
MAY 30 2018
VILLAGE OF WARWICK
CLERK

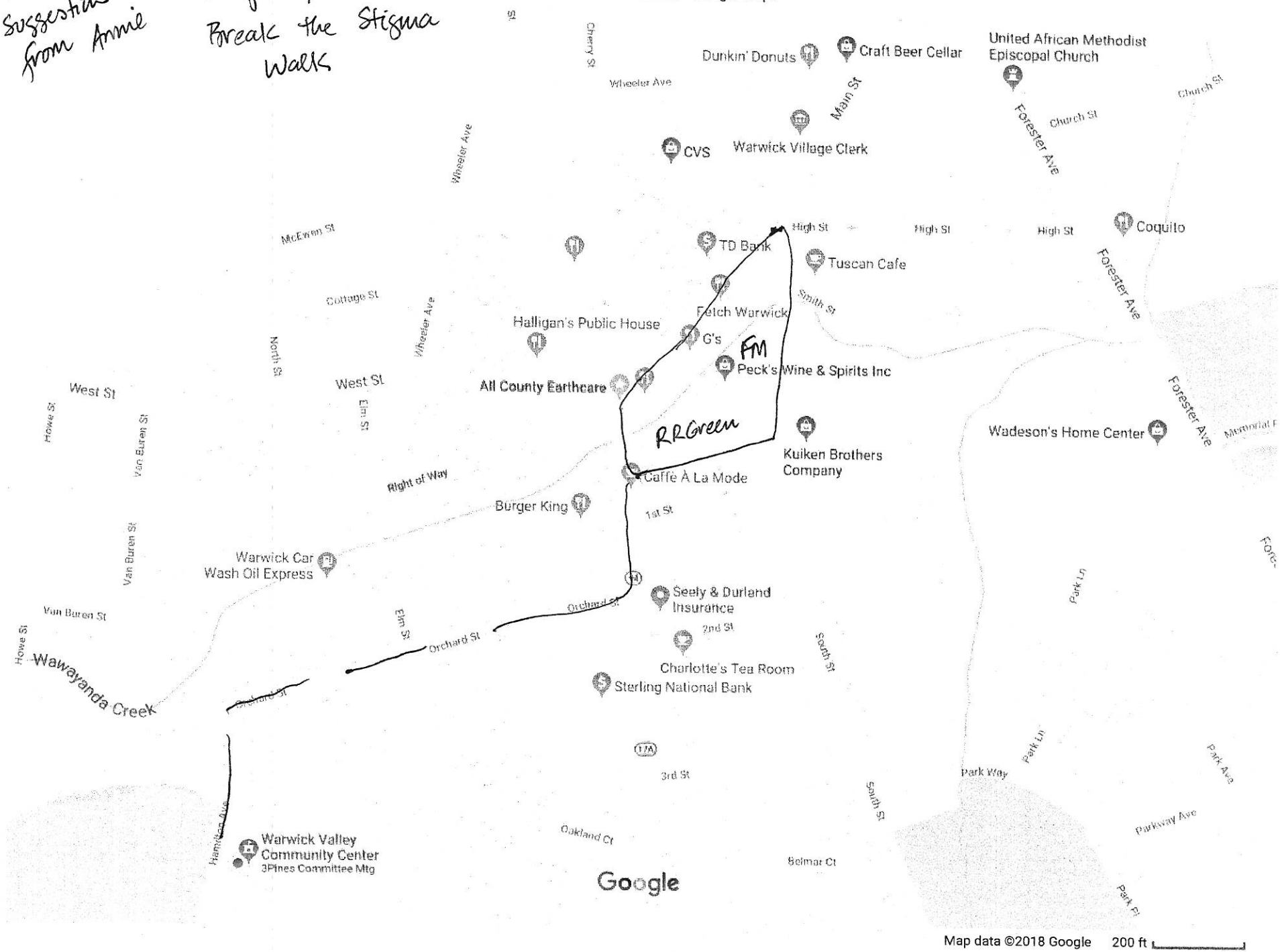
Insurance + Sec. deposit Rec. RA

/2018

Suggestion from Annie

July 29, 2018
Break the Stigma Walk

Warwick - Google Maps



s://www.google.com/maps/place/Warwick,+NY/@41.2559561,-74.3599688,17z/data=!4m5!3m4!1s0x89c324a751e47117:0x7dad4d53d5385070!8m2!3d41.2638494!4d-74.3822058

VILLAGE OF WARWICK
FACILITY USE REQUEST Break the Stigma

Today's Date 5/17/18 Date(s) Requested: 7/29/18

Time of Event: ~~10am~~ ~~12 noon~~ 10:00 - 1pm am/pm at Railroad Green; Walk to begin at Community Center at 10:00am

Village Park/Facility Requested: Railroad Green

****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: Warwick Valley Community Center (WVCC)

Check One: X Non-Profit X 501(c)3 ____ For Profit ____ Private Event

Proof of Residency: * Trustee Designated Contact: Annie Colonna, Coordinator Warwick Valley Prevention Coalition

Mailing Address: 11 Hamilton Avenue Warwick NY 10990

Telephone: (Day) 845 986-6422 (Evening) 845 986-6026 (Cell) 845 313-5421

Information about intended use of Village Facilities:

Purpose of Use: Walk and assembly to raise awareness of substance use disorder and recovery

Total Participants Expected: 200 Adults ____ Children

How will the event be advertised? Social Media, print (newspapers), radio

Is Village equipment required? ____ Yes X No

If needed, state type and for what purpose: ____

Village of Warwick Participants: ? Non-Resident Participants: ?

Is an admission fee charged? ____ Yes X No

If so, what will proceeds be used for: ____

Will food be served? NO X Will food be sold? X NO

Please give details: See attached letter

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of WVCC (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WVCC (name organization).

X George McManus George McManus *

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 34 Westhaven Way Telephone: 986 3054

926 0705 c

RECEIVED Insurance Rec.

MAY 30 2018

+ $100 sec. dep. (RA)

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE